

**Monadnock Regional School District
Finance and Facility Meeting
January 15, 2025
SAU Conference Room**

Committee Members Present: Betty Tatro, Scott Peters and Cheryl McDaniel-Thomas

Absent: Jeff Cesaitis and Eric Stanley.

Administration Present: J. Morin, Business Administrator and T. Breen, Director of Building and Grounds.

Also Present: L. Aivaliotis, Recording Secretary.

C. McDaniel-Thomas opened the meeting at 6:30 PM.

1. Public Comments: There were no public comments.

2. Approval of Minutes of November 13, 2024: MOTION: S.Peters **MOVED** to approve the November 13,2024 Finance/ Facilities Committee Meeting Minutes as presented. **SECOND:** B. Tatro **VOTE:** Unanimous for those present. **Motion passes.**

3. Adjust agenda: No adjustments.

4. Old Business

a. Review progress on building project: T. Breen explained that Emerson and MTC are on track and progressing well. He explained that they lost the well pump at the MRMHS last Wednesday but there was a quick turnaround. There is a new pump and the water test was great. The Emerson well is going ok. There has been an issue but we are trying to save the old tank. J. Morin explained that the Emerson land just doesn't have water. MTC will have additional tanks. She mentioned that the State is satisfied with the recent tests. She would have liked to have one more well dug but not a good choice of funds. J. Morin mentioned that the Troy Project is going out to bid in the next few weeks.

b. Receive financial report of Business Administrator: J. Morin presented the committee with the Monthly Financial Report. She commented that it feels good to compare the report to last year and it is closer to two years ago when the district ended with a surplus of \$800,000. J.Morin explained that the district will receive tuition at the end of the first semester. She mentioned that the district can not encumber the retirements and the wellness days. Salaries, benefits and transportation have all been encumbered. J. Morin asked the committee if they would be making a motion to support Article One in order that she can bring the prepared document. The committee agreed. J. O'Shaughnessy said that the word "convey" in Article Eight is clear.

c. Receive updates on any new CIP needs: J.Morin mentioned that there is a smell in the SAU Building. T.Breen explained that tests have been done but nothing has been found yet. An Environmental Company came, did testing but the results are not back yet. J.Morin mentioned that there is no mold or mildew. The district had Servpro come, remove the ceiling tile and clean. She said the smell was gone for a while. T.Breen and his staff will start to take down walls and ceiling tiles in the building to find the smell tomorrow. S.Peters commented that maybe the SAU will be the CIP Project. He also mentioned that there needs to be a plan for the MRMHS. B. Tatro commented that the SAU Building really is not handicapped accessible either. **T.Breen leaves.**

5. New Business:

a. Review Completed Comp Study: S.Peters presented the committee with unaffiliated positions that the administration was able to get comparisons from other districts. The information was slow to collect due to the holidays. There were some positions that the committee was not sure of the level of education received and experience. The committee reviewed all unaffiliated positions from the Superintendent to the IT Dept., Nutrition Dept., the assistant administrators and more. The information to compare came from Keene, SAU 29, Claremont, Fall Mountain, Jaffrey-Rindge, Mascenic and Conval. Each group has a summary for the Board and recommendations for the Board. The committee had a few questions: Why are the 2 Administrative Assistants not in the bargaining agreement? What is the role of the SAU Coordinator? Is it appropriate to combine the Administrative Assistant and the District Clerk in the same position? and the HR position? S.Peters will create a one page from this meeting to present to the Board.

b. Plan to look at unaffiliated contracts to assess standardized language and benefits: C.McDaniel-Thomas commented that she feels bad to keep asking for the information. Not sure what kind of reception they will receive from the other schools. B.Tatro commented that the committee received a lot of information. S.Peters said there was nothing outlandish. We did not find anything wildly out of line.

The committee mentioned training for the new Director of Student Services. Possibly pay to retain for transfer of support. C.McDaniel-Thomas commented only if C. Woods is willing to do so.

6. Setting the next meeting's agenda: The next meeting is February 12, 2025.

7. Public Comments: There were no public comments.

8. Adjourn MOTION: S.Peters **MOVED** to adjourn the meeting at 8:16 PM. **SECOND:** C. McDaniel-Thomas **VOTE:** Unanimous for those present. **Motion passes.**

Respectfully submitted,

Laura L. Aivaliotis
Recording Secretary