

School District U-46
Elgin, Illinois

January 11, 2021

The video of the January 11, 2021 meeting can be found here:
[January 11, 2021, BOE Meeting](#)

The Regular Meeting of the Board of Education was called to order at 6:15 p.m. at the Educational Services Center, 355 E. Chicago Ave, Elgin, Illinois. The following Board Members answered roll call: John Devereux, Veronica Noland, Melissa Owens, Donna Smith, Kate Thommes, Eva Porter and Sue Kerr.

Ms. Kerr requested a motion to move into closed session to discuss individual student disciplinary matters; pending, probable or imminent litigation; the appointment, employment, compensation, discipline, performance or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public, or legal counsel for the public body'' collective negotiating matters between the School Board and its employees or their representatives, or deliberations concerning salary schedules for one or more classes or employees; review of closed session minutes; and individual student matters.

The motion was made at 6:20 p.m. by Ms. Noland, and seconded by Mrs. Porter. Upon roll call yes votes: Mr. Devereux, Ms. Noland, Ms. Owens, Mrs. Porter, Ms. Thommes, Mrs. Smith and Ms. Kerr. No votes 0. The motion was carried by a vote of 7-0.

A motion was made at 6:32 p.m. by Ms. Noland, second by Ms. Thommes, to reconvene into open session. Upon roll call, yes votes: Mr. Devereux, Ms. Noland, Ms. Owens, Mrs. Porter, Mrs. Smith, Ms. Thommes, and Ms. Kerr. No votes: 0. The motion carried by a vote of 7-0.

The public business session began at 7:00 p.m.

Present in-person for the business session were Superintendent Tony Sanders, the Board members listed above, Chief Legal Officer Miguel Rodriguez, and student Board member Olivia Howell. Board member Eva Porter participated in the meeting virtually via Zoom. The following administrators were also present at the District's central office: Steve Burger, Dr. Josh Carpenter, Ann Chan, Dr. Suzanne Johnson, Dr. Jeff King, Dr. Teresa Lance, Lela Majstorovic, Dr. Ushma Shah, Sheila Downs, Mary Fergus, John Heiderscheidt, Brian Lindholm, and Bruce Phelps. Present for the meeting via Zoom were other administrators and members of the public.

Ms. Kerr noted that Covid-19 Executive Order 71, which extends modifications to the Open Meetings Act and permits public bodies to meet remotely through electronic means, is still in effect. Ms. Kerr stated that in-person Board members were following safety protocols of being spaced six feet apart, wearing masks, and limiting the number of people in the Board room. Ms. Kerr stated that an overflow room was available for additional seating. Ms. Kerr extended her thanks to the IS Department for all of their hard work in making an in-person meeting possible.

Ms. Kerr led the recitation of the Pledge of Allegiance.

A moment of silence was held for U-46 employees Steve Galas and Jadira Lopez.

1. Strategic Plan Report - Mr. Sanders (Board Policy 2.020 - School Board Powers and Duties)

A. School Safety During a Pandemic

Mr. Heiderscheidt, Director of School Safety and Culture, Dr. Johnson, Deputy Superintendent of Instruction, and Mr. Judge, Supervisor of Health Services, presented to the Board of Education an update on School Safety During a Pandemic. Ms. Downs, Director of Plant Operations, Mr. Phelps, Senior Business Official, and Mr. Prowell, Director of Transportation were available for Board questions.

Planning for 2020-2021 School Year

-Two collaborative safety committees developed: ● Safety Operational Subcommittee - from the three Learning Transition teams emerged one subcommittee focused on safety, the Elgin Teachers Association (ETA), and Region 63 ● Safety Council - The Safety Council focused on pandemic safety.

-Identified: ● Logistical needs ● Supply needs ● Procedural needs. The collaboration with staff on these teams drove decision making and guided the district on what employees needed to feel safe. ● Training needs ● Supplies and equipment ● Procedural needs to resolve inconsistencies ● Continuous focus for the employee experience at all school sites.

Institutionalized Safety Items:

Masks - Over 2 million masks of different types ● Hand Sanitizer - Several hundred thousand hand sanitizing wipes and bottles ● Handwashing- 300 hand washing stations ● Gloves - 1 million gloves ● Face Shields - 20,000 face shields ● Cleaner and Disinfectant - 10,000 bottles of surface cleaner/disinfectant ● Floor Markings - 9,000 various social distancing floor stickers ● Chromebooks - 10,761 Chromebook and iPad for remote learning ● Wall Signs/Door Signs - 20,000 signs.

Plant Operations completed the following: ● Created the Top 20 COVID19 Considerations Administrators Guide ● Introduced the Enhanced Cleaning Program ● Rolled out the portable hand washing stations ● Rolled out the Touchpoint Disinfection Guide ● Removed all fabric from classrooms ● Updated our HVAC operation/upgraded the HVAC filters district wide ● Created the socially distanced classroom maps ● Supplied plexiglass for staff interacting directly with the public ● Implemented the Classroom Configuration Guide ● Installed directional signage ● Rolled out a process for quarantine rooms ● Created a COVID cleaning process for suspected and confirmed cases ● Bus disinfection and cleaning supports ● Socially distanced circles for arrival and dismissal ● Worked with the Athletic Directors for the athletic plan ● Cancelled all external rentals ● Worked with Specialized Student Services and ETA to provide support for the return of students.

Ventilation Systems: Ventilation Systems Air system filters are MERV 11 and MERV 13. Air system handlers are activated longer before and after school. Air filters have routine changes. In rare circumstances, plans are in place to shut down air handlers and change air filters if determined necessary for safety.

Cleaning Procedures: 1. Established a plan with the building custodian to walk the site daily to determine additional cleaning needs or receive cleaning requests from teachers and address COVID issues. The principal or other building administrator should complete these walks with the custodian prior to the arrival of staff and students. 2. If classrooms are not cleaned, staff can call x5060 (Plant Operations' emergency line), so that it's documented and that the custodial coordinators can ensure completion in real time. a. Secondary - There are daytime ABM staff that will be immediately dispatched to take care of cleaning issues. b. Elementary - The U-46 custodian will clean the room(s) in real time. There are also relief custodians that the district can send to assist if it's too much for one custodian to handle.

Significantly Reduce the Likelihood of Exposure: 1. Monitor your symptoms; 2. Properly wear face coverings; 3. Socially distance at least six feet or more between each other; and 4. Wash your hands frequently.

Self-Certification:

1. Ongoing family and staff communication and reminders. District messaging and site messaging. 2. Administrators review the reports in advance of the start of the school day. 3. Administrators initiate the process for completion of self-certification for students and staff. 4. Daily site tracking data in the system provides the number of students expected who did not complete the process, who reported symptoms, and who complete the self-certification successfully.

Contact Tracing: • All contact tracers completed Johns Hopkins COVID-19 Contact Tracing Course and Kane County Contact Tracing Course • All contact tracers have received additional U-46 specific training • HIPAA/FERPA compliance is strictly adhered to • All contact tracing calls are confidential • Collaboration with Human Resources and the contact tracing team for continued confidentiality.

COVID-19 Rapid Testing at U-46 Facilities: • Application has been filed to allow U-46 to complete COVID-19 Rapid Testing at facilities • Testing would be available for students and staff who: • Have COVID-19 symptoms, but have not had those symptoms for more than 7 days • Do not have symptoms, but have been identified as a close contact to a confirmed positive case • Conversations are ongoing regarding logistics of dates, times, and locations.

Personal Protective Equipment Training for Staff: • Clarification of PPE type and intended use • Recommendations for PPE use based on Centers for Disease control and Prevention,

Illinois Department of Public Health, and National Association of School Nurses recommendations • Education on cleaning and storage of PPE • Ordering procedures.

Cleaning: Discourage sharing of items that are difficult to clean or disinfect. Keep each child's belongings separated from others and in individually labeled containers, cubbies, or areas. Ensure adequate supplies to minimize sharing of high-touch materials to the extent possible (e.g., assigning each student their own art supplies, equipment) or limit use of supplies and equipment by one group of children at a time, cleaning and disinfecting between uses. Avoid sharing electronic devices, toys, books, and other games or learning aids. Develop a schedule for cleaning of frequently touched surfaces. Suggested wipe down time examples: • In the morning before students arrive • Between use of shared surfaces or objects • Before and after food service • Before students return from any breaks • After students leave for the day • ABM cleaning services will be cleaning every classroom each night.

Ongoing: • Start with safety first • Procedures in place and ready for changes if the IDPH makes changes • Collaboration continues with: ○ Operational departments ○ Safety Operational Subcommittee - Learning Transition Team ○ Safety Council ○ Community agencies/health departments.

2. Public Comments

Sandra Davila stated that safety measures have been put in place in school buildings, but the community is still at a high positivity rate. Ms. Davila stated that the procedures put in place do not take care of families when they are at home sick, and that it is illogical at this point to come back so soon after the holiday season. Ms. Davila stated that now that there is a vaccine, it would make sense to wait a bit longer to return safely. Ms. Davila noted that the virus has disproportionately affected families of color.

Ammee Schubert stated that she was requesting retroactive payment for her substitute teacher contract that was cut short in November, and that her family has suffered financially due to the abrupt loss of income.

Sean Roberts stated that he would like to see more opportunities for in-person instruction beyond what is being offered through the hybrid model.

3. Other Business – Board Member and Superintendent Update, If Necessary

A. Additional Information

There were no updates from Board members.

B. FOIA Requests

Mr. Sanders stated there were fourteen (14) FOIA requests that the District has responded to since the previous Board meeting, and the responses are available on the Board book and would be made available on the District's website.

C. Presentation by ETA President Barb Bettis (ETA Requested Item)

Ms. Bettis, Elgin Teachers Association President, requested time on the Board Agenda pursuant to Section 2.52 of the Elgin Agreement to discuss the return to buildings. Ms. Bettis stated that she was taken aback by tonight's safety presentation and the mistruths that were presented, and that she would be remiss if she did not make any clarifications. Ms. Bettis stated that she heard reference to collaboration with ETA that did not take place, and that teachers had not been provided with the safety presentation and do not feel adequately prepared to return to buildings.

Ms. Bettis stated that it was her responsibility as the president of the ETA to speak on ETA's behalf. Ms. Bettis stated that ETA is calling for the safety plan to be strengthened, collaboration to actually take place, and for a fully developed safety plan. Ms. Bettis stated that there were a number of teachers with safety concerns because these teachers are considered "high risk" and were denied accommodations. Ms. Bettis noted there are also a number of teachers still waiting for a response from the district to their accommodation application. Ms. Bettis stated that with the expiration of FFCRA, the district did not adequately communicate any options for teachers if they needed to take leave. Ms. Bettis stated that the district has a shared responsibility to make sure students, staff and the community are all safe.

4. Consent Agenda – Mr. Sanders

- A. Personnel Report and Workers' Compensation Cases
- B. Minutes of Board Meeting – December 7, 2020
- C. Minutes of Board Meeting – December 14, 2020
- D. Alignment Collaborative for Education Renewal
- E. Bid - Plant Operations - Streamwood High School Painting Project Phase Three
Project #M0064
- F. Bid - Plant Operations - South Elgin High School Lift Line Replacement and Re-Termination
- G. Change Order - Plant Operations - 1019 East Chicago Street Phase II Project #2054
- H. Change Order - Plant Operations - Abbott Middle School Chimney Repair Service
Project #356
- I. Change Order - Plant Operations - Bartlett High School and Spring Trail Elementary
School Resurfacing Improvements Project #206 and 1425
- J. Change Order - Plant Operations - Coleman Elementary School Ventilation HVAC
Project #682
- K. Change Order - Plant Operations - Larsen Middle School Site Improvements Project
#501
- L. Change Order - Plant Operations - Larkin High School Electric Service Main
Replacement Project #263

- M. Change Order - Plant Operations - Larkin High School Nurse's Office Project #262
- N. Change Order - Plant Operations - McKinley Elementary School Lower Level HVAC Project #1202
- O. Applications for Approval of Ten-Year Safety Survey Reports and Certification of Need for Fire Prevention and Safety Funds: A. Bartlett Elem./Amendment #20; B. Bartlett HS/Amendment #7; C. Canton MS/Amendment #12; D. Clinton Elem./Amendment #16; E. Elgin HS/Amendment #18; F. Gifford Street HS/Amendment #23; G. Harriet Gifford Elem./Amendment #20; H. Horizon Elem./Amendment #10; I. Kimball MS/Amendment #18; J. Lord's Park Elem./Amendment #10; K. Memorial Field at Elgin HS/Amendment #3; L. Millennium Field at Streamwood HS/Amendment #4; M. Ontarioville Elem./Amendment #16; N. Ridge Circle Elem./Amendment #11; O. Streamwood HS/Amendment #15; P. Sunnydale Elem./Amendment #14; Q. Willard Elem./Amendment #17

Motion by Ms. Thommes, second by Ms. Noland, to approve the consent agenda item A-O, as presented. Upon roll call, yes votes: Mr. Devereux, Ms. Noland, Ms. Owens, Mrs. Porter, Mrs. Smith, Ms. Thommes, and Ms. Kerr. No votes: 0. The motion carried by a vote 7-0.

5. Discussion/Action – Mr. Sanders

A. Itemized Bills – January 11, 2021

Mr. Burnidge, Director of Financial Operations, was available to respond to questions from the Board of Education regarding the attached bills. Administration recommended the Board of Education approve the List of Bills in the amount of \$15,098,672.29.

Motion by Ms. Noland, second by Ms. Owens, to approve the itemized bills in the amount \$15,098,672.29. Upon roll call yes votes: Mr. Devereux, Ms. Noland, Ms. Owens, Mrs. Porter, Mrs. Smith, Ms. Thommes and Ms. Kerr. No votes: 0. The motion carried by a vote of 7-0.

B. Government Surplus Agreement

Mr. Phelps, Senior Business Official of Business Services, was available to respond to questions from the Board of Education regarding the Government Surplus Agreement.

Motion by Ms. Thommes, second by Ms. Noland, to approve the Government Surplus Agreement, as presented. Upon roll call yes votes: Mr. Devereux, Ms. Noland, Ms. Owens, Mrs. Porter, Mrs. Smith, Ms. Thommes and Ms. Kerr. No votes: 0. The motion carried by a vote of 7-0.

6. Other Business – CAC Update (Board Policy 2.152 – Advisory Committees to the Board

A. Additional Information

There were no CAC updates.

7. Other Business – Mr. Sanders

A. 2021 Capital Projects Summary

Dr. King, Deputy Superintendent of Operations/Chief School Business Official, reviewed the 2021 Capital Projects List and was available to respond to questions from the Board of Education.

8. Work Session – Mr. Sanders

A. Dual Language Social Studies Electives (Resource Only) Proposal

Mr. Vandemoortel, Coordinator of World Languages and K-12 Social Studies, provided the Board of Education with information relating to the Dual Language Social Studies Electives (Resource Only) Proposal.

9. Work Session - Contracts Over \$25,000.00 (Board Policy 4.060 - Purchasing/Purchasing Authority)

B. Contract Renewal - Assessment - Cognitive Abilities Test (CogAT)

Mr. Phelps, Senior Business Official of Business Services, Dr. Carpenter, Assistant Superintendent of Teaching and Learning, Ms. Hill, Director of Assessment and Accountability, and Mrs. Wells, Gifted Coordinator, presented the proposal and were available to respond to questions from the Board of Education. Administration recommended approval of the contract renewal with Riverside Insights in the amount of \$52,470.00 and requested authorization for district administration to execute related documents. This expenditure will be charged to the Educational Fund. The cost is included in the budget for the 2020-2021 fiscal year.

10. Work Session – Bids/Proposals (Board Policy 4.060 - Purchasing/Purchasing Authority)

A. Bid - Plant Operations - Hillcrest Elementary School Domestic Water Replacement Project #927

Mr. Phelps, Senior Business Official of Business Services, and Ms. Downs, Director of Plant Operations, presented the proposal summary and were available to respond to questions from the Board of Education. Administration recommended award of the low bid meeting specifications to Northwest Contractors, Inc. in the amount of \$885,000.00, and requested authorization for district administration to execute related documents. This expenditure will be charged to the Operations and Maintenance Fund in the amount of \$300,000.00 with the remaining balance of \$585,000.00 charged to the Health Life Safety Fund. The cost is included in the budget for the 2020-2021 fiscal year.

B. Bid - Plant Operations - Liberty Elementary Insulation Project #M0056

Mr. Phelps, Senior Business Official of Business Services, and Ms. Downs, Director of Plant Operations, presented the proposal summary and were available to respond to questions from the Board of Education. Administration recommended award of the low bid meeting specifications to USA Insulation in the amount of \$26,492.00, and requested authorization for district administration to execute related documents. This

expenditure will be charged to the Operations and Maintenance Fund. The cost is included in the budget for the 2020-2021 fiscal year.

C. Bid - Plant Operations - Ridge Circle Elementary School Domestic Water Replacement Project #1375

Mr. Phelps, Senior Business Official of Business Services, and Ms. Downs, Director of Plant Operations, presented the proposal summary and were available to respond to questions from the Board of Education. Administration recommended award of the low bid meeting specifications to Northwest Contractors, Inc. in the amount of \$1,039,000.00, and requested authorization for district administration to execute related documents. This expenditure will be charged to the Operations and Maintenance Fund in the amount of \$539,000.00 with the remaining balance of \$450,000.00 charged to the Health Life Safety Fund. An additional \$50,000.00 was also awarded for this project through the Illinois School Board of Education fiscal year 2020 - Round 1 School Maintenance Project Grant. The cost is included in the budget for the 2020-2021 fiscal year.

D. Bid - Plant Operations - Ron D. O'Neal Elementary School Domestic Water Replacement Project #1401

Mr. Phelps, Senior Business Official of Business Services, and Ms. Downs, Director of Plant Operations, presented the proposal summary and were available to respond to questions from the Board of Education. Administration recommended award of the low bid meeting specifications to Northwest Contractors, Inc. in the amount of \$744,000.00, and requested authorization for district administration to execute related documents. This expenditure will be charged to the Operations and Maintenance Fund in the amount of \$255,400.00 with the remaining balance of \$488,600.00 charged to the Health Life Safety Fund. The cost is included in the budget for the 2020-2021 fiscal year.

E. Bid - Plant Operations - Streamwood High School - Paint Removal Phase Three Using Chemical Stripper Project, First Floor, #M0064

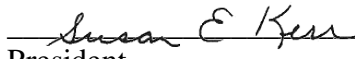
Mr. Phelps, Senior Business Official of Business Services, and Ms. Downs, Director of Plant Operations, presented the proposal summary and were available to respond to questions from the Board of Education. Administration recommended award of the low bid meeting specifications to Celtic Environmental, Inc. in the amount of \$430,000.00, and requested authorization for district administration to execute related documents. This expenditure will be charged to the Operations and Maintenance Fund. The cost is included in the budget for the 2020-2021 fiscal year.

11. Adjournment

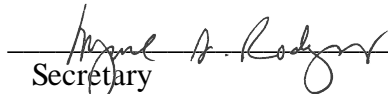
Motion by Ms. Noland, second by Mr. Devereux, to adjourn the Regular Board Meeting of January 11, 2021 at 10:07 p.m. Upon roll call yes votes: Mr. Devereux, Ms. Noland,

Ms. Owens, Mrs. Porter, Mrs. Smith, Ms. Thommes and Ms. Kerr. No votes: 0. The motion carried by a vote of 7-0.

Approved this 25th day of January 2021.



President



Secretary