

School District U-46
Elgin, Illinois

February 8, 2021

The video of the February 8, 2021 meeting can be found here:
[February 8, 2021, BOE Meeting](#)

The Regular Meeting of the Board of Education was called to order at 6:45 p.m. at the Educational Services Center, 355 E. Chicago Ave, Elgin, Illinois. The following Board Members answered roll call: John Devereux, Veronica Noland, Melissa Owens, Eva Porter, Donna Smith, Kate Thommes, and Sue Kerr.

Ms. Kerr requested a motion to move into closed session to discuss individual student disciplinary matters; pending, probable or imminent litigation; the appointment, employment, compensation, discipline, performance or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public, or legal counsel for the public body'' collective negotiating matters between the School Board and its employees or their representatives, or deliberations concerning salary schedules for one or more classes or employees; review of closed session minutes; and individual student matters.

The motion was made at 6:47 p.m. by Ms. Noland, and seconded by Mrs. Porter. Upon roll call yes votes: Mr. Devereux, Ms. Noland, Ms. Owens, Mrs. Porter, Mrs. Smith, Ms. Thommes, and Ms. Kerr. No votes 0. The motion was carried by a vote of 7-0.

A motion was made at 6:55 p.m. by Ms. Noland, second by Mrs. Porter, to reconvene into open session. Upon roll call, yes votes: Mr. Devereux, Ms. Noland, Ms. Owens, Mrs. Porter, Mrs. Smith, Ms. Thommes, and Ms. Kerr. No votes: 0. The motion carried by a vote of 7-0.

The public business session began at 7:00 p.m.

Present in-person for the business session was Superintendent Tony Sanders. The Board members listed above, Chief Legal Officer Miguel Rodriguez, and student Board member Olivia Howell participated in the meeting virtually via Zoom. The following administrators were also present virtually via Zoom: Steve Burger, Dr. Josh Carpenter, Ann Chan, Dr. Suzanne Johnson, Dr. Jeff King, Dr. Teresa Lance, Lela Majstorovic, Dr. Ushma Shah, Sheila Downs, Mary Fergus, John Heiderscheidt, Brian Lindholm, and Bruce Phelps. Also present for the meeting via Zoom were other administrators and members of the public.

Ms. Kerr noted that Covid-19 Executive Order 71, which extends modifications to the Open Meetings Act and permits public bodies to meet remotely through electronic means, is still in effect.

Ms. Kerr led the recitation of the Pledge of Allegiance.

1. Accent of Achievement - Mr. Sanders

A. National School Counseling Week

In recognition of National School Counseling Week, the U-46 Board of Education presented a Proclamation of Appreciation to Alexa Charsha-Hahn, U-46 lead counselor, on behalf of all U-46 high school guidance counselors. School District U-46 has 44 school counselors serving more than 17,500 students in five high schools, eight middle schools, and two alternative programs. The role of a school counselor is to support a student's academic, social, and emotional growth and help them establish plans for their future. Counselors meet with students throughout the school year on both an individual and group basis to address social and emotional issues that arise in their lives and help them create academic plans that align with their post-high school goals.

2. Strategic Plan Report - Mr. Sanders (Board Policy 2.020 - School Board Powers and Duties)

A. School Improvement Plan Update

Ms. Hill, Director of Assessment and Accountability, Ms. Jackson, Coordinator of Assessment and Accountability, and representatives from Ellis Middle School, Hillcrest Elementary School, Streamwood High School, Tefft Middle School, and Wayne Elementary School provided the Board of Education with an update on the Continuous School Improvement Plans.

The following School Improvement initiatives were discussed:

- Hillcrest Elementary – Attendance Goal – Attendance Matters Newsletter – discussions with students and sharing of attendance metrics to improve attendance.
- Wayne Elementary – Cultural Awareness & Action – Commitment to adding an additional 1-2 multicultural resources per month to the curriculum, developing a log of resources used, and providing updates on the discussions of students. These resources were shared at monthly staff meetings.
- Ellis Middle School – Academic Performance/Assessment Data – utilizing these tools to guide instruction and/or using this data as a predictive indicator for assessments. Staff received training and created a plan of action on how to use the available data. Next steps include: discussion of best practice strategies, how to engage students, and formal documentation of this information.
- Tefft Middle School – Focus on Tier I Core Instruction, Tier II & II Support System, and Students' Voices to improve student outcomes.
- Streamwood High School – Freshman Success – ensuring a smooth transition from middle school to high school. Some tools used in this process include: SHS Universalism Tool, Freshman Success Leadership Committee, Freshman Success Advisory Board (student-driven), tutoring, 4-year plans, and the on-track reflection tool.

3. Public Comments

There were no public comments.

4. Other Business – Board Member and Superintendent Update, If Necessary

A. Additional Information

Mr. Sanders introduced Celia Banks as the new Director of Curriculum of Instruction, and Katie Cox, as the new Director of Early Learning.

Ms. Owens stated that she attended the CAC meeting this past Thursday, and it was nice to hear the presentation update, particularly in the areas of remote learning and student engagement, as she had missed the meeting in December with this update.

B. FOIA Requests

Mr. Sanders stated there was three (3) FOIA requests that the District has responded to since the previous Board meeting, and the response is available on the Board book and would be made available on the District's website.

C. Overview of Strategic Plan Update

Ms. Kerr stated that the Board was going to schedule a number of meetings to review the Strategic Plan. Ms. Kerr stated that it may be best to separate the plan item by item through committee work and also combine these discussions with the relevant policy review. The Board agreed to discuss how they wished to proceed at the next Board meeting after reviewing the materials.

5. Consent Agenda – Mr. Sanders

- A. Personnel Report and Workers' Compensation Cases
- B. Minutes of Board Meeting – January 25, 2021
- C. Termination of Dana Campbell - Dean's Assistant
- D. Bid - Plant Operations - Ridge Circle Elementary School Domestic Water Piping Replacement Asbestos Abatement Project #1375
- E. Change Order - Plant Operations - Larsen Middle School Phase 1 Gymnasium Renovations Project #505
- F. Change Order - Plant Operations - Larkin High School - Pathways Culinary Arts, Early Childhood, Healthcare Science Renovation Projects #264, #265, #266, and Science Lab Renovation Project #267

Motion by Ms. Noland, second by Ms. Thommes, to approve the consent agenda item A-F, as presented. Upon roll call, yes votes: Mr. Devereux, Ms. Noland, Ms. Owens, Mrs. Porter, Mrs. Smith, Ms. Thommes, and Ms. Kerr. No votes: 0. The motion carried by a vote 7-0.

6. Discussion/Action – Mr. Sanders

A. Itemized Bills – February 8, 2021

Mr. Burnidge, Director of Financial Operations, was available to respond to questions from the Board of Education regarding the attached bills. Administration recommended the Board of Education approve the List of Bills in the amount of \$9,018,904.85.

Motion by Ms. Noland, second by Mrs. Porter, to approve the itemized bills in the amount \$9,018,904.85. Upon roll call yes votes: Mr. Devereux, Ms. Noland, Ms. Owens, Mrs. Porter, Mrs. Smith, Ms. Thommes and Ms. Kerr. No votes: 0. The motion carried by a vote of 7-0.

B. RSM US, LLP. Arrangement Letter Addendum

Dr. King, Deputy Superintendent of Operations/Chief School Business Official, and Mr. Burnidge, Director of Financial Operations, presented the addendum to the arrangement letter from auditors, RSM US, LLP. and were available to respond to questions from the Board of Education.

Motion by Ms. Noland, second by Ms. Owens, to approve the RSM US, LLP. Arrangement Letter Addendum, as presented. Upon roll call yes votes: Mr. Devereux, Ms. Noland, Ms. Owens, Mrs. Porter, Mrs. Smith, Ms. Thommes and Ms. Kerr. No votes: 0. The motion carried by a vote of 7-0.

7. Other Business – CAC Update (Board Policy 2.152 – Advisory Committees to the Board

A. Additional Information

There were no CAC updates.

8. Work Session – Mr. Sanders

A. 2021-2022 School Fees

Dr. King, Deputy Superintendent of Operations/Chief School Business Official, presented the 2021-2022 school fees and was available to respond to questions from the Board of Education. The Optional Student Insurance costs are listed as "TBA" because the insurance company does not publish new rates until April or May. Administration recommended approval of the School Fees for the 2021-2022 School Year.

9. Work Session – Resolutions

B. RESOLUTION abating a portion of the tax heretofore levied for 2020 to pay debt service on the \$66,000,000.00 School Bonds, Series 2003B, of School District Number 46, Kane, Cook and DuPage Counties, Illinois

Dr. King, Deputy Superintendent of Operations/Chief School Business Official, and Mr. Burnidge, Director of Financial Operations, reviewed the abatement resolution and were available to respond to questions from the Board of Education. Administration recommended the Board adopt the Resolution abating a portion of the tax heretofore levied for 2020 to pay debt service on the \$66,000,000.00 School Bonds, Series 2003B, of School District Number 46, Kane, Cook and DuPage Counties, Illinois.

10. Work Session - Contracts Over \$25,000.00 (Board Policy 4.060 - Purchasing/Purchasing Authority)

A. Contract Renewal - Financial Operations/Human Resources - MUNIS Software Annual Support and Update Licensing

Mr. Phelps, Senior Business Official of Business Services, and Mr. Burnidge, Director of Financial Operations, presented the contract renewal and were available to respond to Board questions. Administration recommended approval of the contract renewal with Tyler Technologies in the amount of \$126,277.70 and requested authorization for district administration to execute related documents. This expenditure will be charged to the Educational Fund. The cost is included in the budget for the 2020-2021 fiscal year.

11. Work Session - Bids/Proposals (Board Policy 4.060 - Purchasing/Purchasing Authority)

A. Subject Bid - Plant Operations - Business Services HVAC Replacement Project #2060

Mr. Phelps, Senior Business Official of Business Services, and Ms. Downs, Director of Plant Operations, presented the proposal summary and were available to respond to questions from the Board of Education. Administration recommended award of the low bid meeting specification to Oak Brook Mechanical Services, Inc. in the amount of \$308,000.00, and requested authorization for district administration to execute related documents. This expenditure will be charged to the Operations and Maintenance Fund. The cost is included in the budget for the 2020-2021 fiscal year.

12. Work Session - Change Orders (Board Policy 4.164 - Construction Contracts, Bidding, Awards, and Payments)

A. Change Order - Plant Operations - Bartlett High School Dectron Pool Unity Replacement Project #205

Mr. Phelps, Senior Business Official of Business Services, and Ms. Downs, Director of Plant Operations, presented the change order and was available to respond to questions from the Board of Education. Administration recommended the Board of Education approve the change order from Mechanical Concepts of Illinois, Inc. in the amount of minus \$68,180.00.

B. Change Order - Plant Operations - Streamwood High School Auxiliary Gym Flooring Replacement Project #313

Mr. Phelps, Senior Business Official of Business Services, and Ms. Downs, Director of Plant Operations, presented the change order and were available to respond to questions from the Board of Education. Administration recommended the Board of Education approve the change order from Happ Builders, Inc. in the amount of minus \$6,446.00.

13. Adjournment

Motion by Ms. Noland, second by Ms. Thommes, to adjourn the Regular Board Meeting of February 8, 2021 at 8:41 p.m. Upon roll call yes votes: Mr. Devereux, Ms. Noland, Ms. Owens, Mrs. Porter, Mrs. Smith, Ms. Thommes and Ms. Kerr. No votes: 0. The motion carried by a vote of 7-0.

Approved this 22nd day of February 2021.

Susan E Kerr
President

Myne A. Rodger
Secretary