

**School District U-46**  
Elgin, Illinois

August 12, 2019

**The video of the August 12, 2019 meeting can be found here:**  
[August 12, 2019, BOE Meeting](#)

The Regular Meeting of the Board of Education was called to order at 5:30 p.m. at the Educational Services Center, 355 East Chicago Street, Elgin, Illinois. The following Board members answered roll call: John Devereux, Veronica Noland, Eva Porter, Donna Smith, Kate Thommes, and Sue Kerr. Board member Owens was not present for this meeting.

President Kerr requested a motion to move into closed session to discuss individual student disciplinary matters; pending, probable or imminent litigation; the appointment, employment, compensation, discipline, performance or dismissal of specific employees; the purchase or lease of real property for the use of the School Board; the setting of a price for the sale or lease of real property owned by the School Board; collective negotiating matters between the School Board and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; review of closed session minutes; and individual student matters. The motion was made at 5:31 p.m. by Mrs. Porter, second by Mrs. Smith. Upon roll call, yes votes: Mr. Devereux, Ms. Noland, Mrs. Porter, Mrs. Smith, Ms. Thommes and Ms. Kerr. No votes: 0. The motion carried by a vote of 6-0.

A motion was made at 7:01 p.m. by Ms. Thommes, second by Ms. Noland, to reconvene into open session. Upon roll call, yes votes: Mr. Devereux, Ms. Noland, Mrs. Porter, Mrs. Smith, Ms. Thommes, and Ms. Kerr. No votes: 0. The motion carried by a vote of 6-0.

The business session began at 7:05 p.m. Present for the business session of the meeting were the same Board members listed above, Student Board Member Hallie Furtak, Chief Executive Officer Tony Sanders and Chief Legal Officer Miguel Rodriguez. The following administrators were also present: Steve Burger, Dr. Josh Carpenter, Ann Chan, Dr. Suzanne Johnson, Dr. Jeff King, Lela Majstorovic, Ron Raglin, Dr. Ushma Shah, Celia Banks, Kinasha Brown, Dale Burnidge, Mary Fergus, John Heiderscheidt, Laura Macias, Bruce Phelps, Assistant Attorney Luis Rodriguez, Veronica Ryan, Leatrice Satterwhite, Dr. Trisha Shrode, and Tracy Stewart. Also present were: media representatives Rafael Guerrero of the Courier and Seth Hancock of the Examiner, as well as other administrators, guests, and visitors. Ms. Furtak led the recitation of the Pledge of Allegiance.

1. Strategic Plan Report

A. 2019-2020 School Readiness Report

Mr. Sanders, Chief Executive Officer, provided a report regarding school readiness for the 2019-2020 school year. Various Cabinet Members joined Mr. Sanders for this report. Ms. Chan reported that every elementary general education position is filled and the Human Resources Department is actively recruiting for all other open positions. Ms. Chan stated that plans are in place to have an educator in every classroom on the first day of school.

Dr. Carpenter reported that ongoing professional learning took place over the entire summer. Dr. Carpenter stated that the District hosted a new teacher orientation for 230 teachers and thanked all the parties involved with the orientation. Dr. Carpenter also reported that District collaborative opportunities began today for elementary teachers and secondary teachers will meet tomorrow. Dr. King thanked all the employees in Food Service, Finance, Business Services, Plant Operations, and Information Services for all of their work in getting ready for the first day of school. Dr. King reported that Food Service has started a garden in the empty lot behind the commissary; the Finance Department has been working to complete the budget and Site Based Expenditure reporting; Business Services has delivered 90% of the textbooks to the schools, moved almost 16,000 Chromebooks and computers, and coordinated the moving of equipment in and out of buildings undergoing construction; Transportation has decided on routes and drivers have practiced their runs; Plant Operations completed over \$42 million dollars' worth of work in various buildings; Information Services assisted in the upgrading of the Professional Development tracking system, worked to automate the electronic communication between the student system and Versatrans, distribute and set up 16,000 pieces of equipment, and installed the new firewall.

2. School District U-46 2019-2020 Budget Presentation

A. Budget Information

Dr. King, Deputy Superintendent of Operations/Chief School Business Official, and Mr. Burnidge, Director of Financial Operations, presented the FY 2020 School District U-46 Budget. The budget will be on 30-day display beginning Tuesday, August 13, 2019, and will be posted on the District's website at [www.u-46.org](http://www.u-46.org). Administration will ask for public feedback on the budget at the September 9, 2019, Public Hearing, and adoption of the budget will be requested at the September 23, 2019 Board Meeting. The local revenue outlook includes property tax revenue which can grow at the rate of inflation plus revenue from new construction. For FY 2020 property tax revenue is projected to increase by \$3.1 million. The 2019 tax year levy amount will be determined in December. The total tax abatement will be \$9.6 million, the same as it was FY 2019. The Consumer Price Index has increased by 2.1% and 1.9% for the past two years. The State revenue outlook includes Evidence Based Funding (EBF) which is estimated to increase by \$19 million, for a total of \$197 million. The District anticipates four quarterly payments for Categorical Funding for a total of \$27.3 million. The federal revenue outlook looks similar to last year at \$38.8 million. The FY 2020 expenditure outlook includes salary expenditures for additional staffing positions for Special Education and English language learners, instructional coaches, interventionists and elementary assistant principals in larger schools. Employee benefits include a 5% increase in health insurance. Other major expenditures for the FY 2020 are \$38.0 million for building capital projects including Pathways facility improvements; \$ 6.9 million for computer equipment; and \$4.1 million to replace 43 buses. Additional funds are being reserved for innovations proposed by schools.

3. Comments from the Audience

There were no comments from the audience.

4. Other Business – Board Member and CEO Update

A. Additional Information

Mrs. Porter reported that she and Mr. Devereux attended the Elgin Community College backpack giveaway and it was very exciting.

Ms. Kerr reported that several Board members attended the Summer School Graduation.

Ms. Thommes reported that the Summer School Graduation was an exciting afternoon.

Mrs. Porter stated that she and Ms. Thommes got to meet with various administrators, and it was very nice and educational.

Ms. Furtek reported that she is excited to see all the changes at Streamwood High School.

B. FOIA Request – 5

Mr. Sanders, Chief Executive Officer, reported on the requests for information under the Freedom of Information Act.

5. Consent Agenda

- A. Personnel Report and Workers' Compensation Cases
- B. Minutes of Board Meeting - May 13, 2019
- C. Minutes of Board Meeting - June 3, 2019
- D. Minutes of Board Meeting - June 17, 2019
- E. Minutes of Board Meeting - July 15, 2019
- F. Termination of Connie Bilger - Assistant Cook
- G. Termination of Elizabeth M. Schultz - Secretary
- H. Olsen v. School District U-46 Settlement Agreement
- I. Contract - Educational Pathways - Regional Career Pathways Initiative
- J. Contract Renewal - Early Learner Initiatives: One Hope United Elgin Child and Family Resource Center
- K. Contract Renewal - Specialized Student Services – Occupational Therapy Services
- L. Contract Renewal - Specialized Student Services – Geneva Hearing Services
- M. Contract Renewal - Specialized Student Services – Read 180 Resource/Systems44
- N. Contract Renewal - Specialized Student Services – News-2-You
- O. Contract Renewal - Specialized Student Services - School Psychology Services
- P. Contract Renewal - Specialized Student Services – Speech Language Therapists
- Q. Contract - Curriculum and Instruction - Instructional Coaching Professional Development
- R. Contract - Curriculum and Instruction - Great Minds Professional Development
- S. Contract Renewal - Curriculum and Instruction - Math Intervention Resources (FASTT Math)
- T. Contract Renewal - Curriculum and Instruction - Math Intervention Resources (ST Math)
- U. Contract Renewal - Curriculum and Instruction – Istation
- V. Contract Renewal - Secondary Literacy and Libraries - SchoolPace: American Reading Company
- W. Contract Renewal - Secondary Literacy and Libraries – Read 180 and System 44 Professional Development
- X. Contract Renewal - Secondary Literacy and Libraries - Encyclopedia Britannica

- Y. Contract Renewal - Secondary Literacy and Libraries - Renaissance Services/STAR 360 Professional Development
- Z. Contract Renewal - Teaching and Learning – TurnItIn
- AA. Proposal - Curriculum and Instruction - Professional Development Title II
- BB. Proposal - Secondary Literacy and Libraries - Mackin Maker Professional Development for Secondary Librarians and Secondary Library Paraprofessionals
- CC. Proposal - Secondary Literacy and Libraries - System 44: Houghton Mifflin Harcourt (HMH)
- DD. Proposal - Specialized Student Services - Canciones y Cuentos Instructional Resources and Professional Development
- EE. Proposal - Specialized Student Services - Imagine Learning Resource
- FF. Proposal - Specialized Student Services - Reading Mastery and Corrective Reading Resource
- GG. Proposal - Plant Operations - Infield Mix
- HH. Change Order - Plant Operations - Canton Middle School HVAC Replacement Part 2 - Project #376

Motion by Ms. Thommes, second by Ms. Noland, to approve the Consent Agenda of August 12, 2019, items A through HH, as presented. Upon roll call, yes votes: Mr. Devereux, Ms. Noland, Mrs. Porter, Mrs. Smith, Ms. Thommes, and Ms. Kerr. No votes: 0. The motion carried by a vote of 6-0.

#### 6. Discussion/Action

##### A. Itemized Bills – August 12, 2019

Mr. Burnidge, Director of Financial Operations, was available to respond to questions from the Board of Education regarding the list of itemized bills. Administration recommended the Board of Education approve the List of Bills in the amount of \$27,992,789.84.

Motion by Ms. Noland, second by Ms. Thommes, to approve the list of itemized bills of August 12, 2019, in the amount of \$27,992,789.84 as presented. Upon roll call, yes votes: Mr. Devereux, Ms. Noland, Mrs. Porter, Mrs. Smith, Ms. Thommes, and Ms. Kerr. No votes: 0. The motion carried by a vote of 6-0.

##### B. Resolution Adopting Northern Kane County Regional Vocational System (NKCRVS) Budget for 2019-2020

Mr. Burnidge, Director of Financial Operations, presented the Resolution for the adoption of the NKCRVS Budget. Administration recommended the Board of Education adopt the Resolution.

Motion by Mrs. Smith, second by Mrs. Porter, to approve the Resolution Adopting Northern Kane County Regional Vocational System (NKCRVS) Budget for 2019-2020, as presented. Upon roll call, yes votes: Mr. Devereux, Ms. Noland, Mrs. Porter, Mrs. Smith, Ms. Thommes, and Ms. Kerr. No votes: 0. The motion carried by a vote of 6-0.

##### C. Purchase of Property at 955-967 E. Chicago Street

Dr. King, Deputy Superintendent of Operations/Chief School Business Official, and Mr. Phelps, Senior Business Official of Business Services were available for questions from the Board of Education.

Motion by Ms. Noland, second by Mrs. Smith, to approve the purchase and sale agreement regarding the purchase of 955-967 E. Chicago Street. Upon roll call, yes votes: Mr. Devereux, Ms. Noland, Mrs. Porter, Mrs. Smith, Ms. Thommes, and Ms. Kerr. No votes: 0. The motion carried by a vote of 6-0.

7. Other Business – CAC Update

Ms. Kerr reported that she and Mr. Sanders met with the CAC Co-Chairs to discuss the work the CAC will be doing in the upcoming year. Ms. Kerr stated that it was a good meeting.

8. Other Business

A. Administrator and Teacher Salary and Benefits Report - School Year 2019

Dr. King, Deputy Superintendent of Operations/Chief School Business Official, presented the report. Public Act 097-256 amending Sections 105 ILCS 5/10-20.47 and 5/34-18.38 requires school districts to report to ISBE (Illinois State Board of Education), on or before October 1st of each year, the base salary and benefits of all administrators and teachers employed by the school district; present the report at a school board meeting; submit it to the district's regional superintendent of schools; and post the report on the district's internet website. For consistency across school districts, once the information is entered into IWAS (ISBE Web Application Security), the State's reporting system, a report is generated and sent back to the school district to be posted on their website.

B. Secondary Schools Financial Report for the Fourth Quarter

Mr. Burnidge, Director of Financial Operations, reviewed the Secondary Schools Quarterly Financial Report. The fourth quarter is April 1, 2019, to June 30, 2019. The balances have decreased for all schools due to schools remitting fees collected at schools and remitted back to the District. The total balance for all high and middle schools is \$2,841,490.00 which is a decrease of \$1,366,511.00

9. Other Business - Employee Matters

A. DUTU Grievance #13-05-19 Step III

Motion by Ms. Noland, second by Ms. Thommes, to uphold the DUTU Grievance #13-05-19 Step III. Upon roll call, yes votes: Mr. Devereux, Ms. Noland, Mrs. Porter, Ms. Thommes, and Ms. Kerr. No votes: Mrs. Smith. The motion carried by a vote of 5-1.

10. Work Session - Contracts Over \$25,000.00

A. Contract Renewal - Information Services – Read 180 and System 44

Mr. Phelps, Senior Business Official of Business Services, Ms. Macias, Director of Information Services, and Ms. Ryan, Coordinator of Secondary Literacy and Libraries, presented the proposal. Administration recommended approval of the contract renewal with Houghton Mifflin Harcourt in the amount of \$29,025.00 and requested authorization for District administration to execute related documents. This expenditure will be charged to the Educational Fund. The cost is included in the budget for the 2019-2020 fiscal year.

B. Contract Renewal - Informational Services- Footprints

Mr. Phelps, Senior Business Official of Business Services, and Ms. Macias, Director of Information Services, presented the proposal summary. Administration recommended approval of the contract renewal with BMC Software, Inc. in the amount of \$28,536.21, and requested authorization for District administration to execute related documents. This expenditure will be charged to the Educational Fund. This cost is included in the budget for the 2019-2020 fiscal year.

C. Contract Renewal - Specialized Student Services - Behavior Consultant

Mr. Phelps, Senior Business Official of Business Services, and Dr. Satterwhite, Director of Specialized Student Services, presented the proposal. Administration recommended approval of the contract renewal with Van Acker and Associates in the amount of \$68,250.00 and requested authorization for District administration to execute related documents. This expenditure will be charged to the IDEA Part B Flow Through Grant. This cost is included in the budget for the 2019-2020 fiscal year.

D. Contract Renewal - Specialized Student Services - IEP and 504 Software

Mr. Phelps, Senior Business Official of Business Services, and Dr. Satterwhite, Director of Specialized Student Services, presented the proposal. Administration recommended approval of the contract renewal with EmbraceIEP in the amount of \$51,490.00 and requested authorization for District administration to execute related documents. This expenditure will be charged to the IDEA Part B Flow Through Grant. This cost is included in the budget for the 2019-2020 fiscal year.

E. Contract Renewal - Specialized Student Services - Professional Development, Diagnostics, and Applied Behavior Analysis

Mr. Phelps, Senior Business Official of Business Services, and Dr. Satterwhite, Director of Specialized Student Services, presented the proposal. Administration recommended approval of the contract with Gorbold Behavioral Consulting, Inc. (GBC) in the amount of \$75,000.00, and requested authorization for District administration to execute related documents. This expenditure will be charged to the Federal IDEA Grant. This cost is included in the budget for the 2019-2020 fiscal year.

F. Contract Renewal - Specialized Student Services - Hearing/Vision Supervision

Mr. Phelps, Senior Business Official of Business Services, and Dr. Satterwhite, Director of Specialized Student Services, presented the proposal. Administration recommended approval of the one-year contract with Northwest Illinois Association (NIA) in the amount of \$70,462.32 and requested authorization for District administration to execute related documents. This expenditure will be charged to the Federal IDEA Grant. This cost is included in the budget for the 2019-2020 fiscal year.

G. Contract Renewal - Business Services/Financial Operations – Microsoft Dynamics GP2016

Mr. Phelps, Senior Business Official of Business Services, and Mr. Burnidge, Director of Financial Operations, presented the proposal. Administration recommended approval of



the contract with Unified Business Solutions in the amount of \$30,066.81 and requested authorization for District administration to execute related documents. This expenditure will be charged to the Educational Fund. The cost is included in the budget for the 2019-2020 fiscal year.

11. Work Session – Bids/Proposals

A. Proposal - Deputy Superintendent of Operations - Dale Carnegie Leadership Training

Mr. Phelps, Senior Business Official of Business Services, and Dr. King, Deputy Superintendent of Operations/Chief School Business Official, presented the proposal. Administration recommended approval of the proposal with Dale Carnegie Training in the amount of \$48,300.00 and requested authorization for District administration to execute related documents. This expenditure will be charged to the Educational Fund. The cost is included in the budget for the 2019-2020 fiscal year.

B. Proposal - Curriculum and Instruction - Elementary Library Technology Purchase

Mr. Phelps, Senior Business Official of Business Services, Dr. Shrode, Director of Curriculum and Instruction, Ms. Macias, Director of Information Services, and Ms. Banks, Coordinator of Elementary Literacy and Libraries, presented the proposal. Administration recommended approval of the proposal from DELL EMC and PACE Systems, Inc. in the amount of \$67,500.00 (Interactive Boards) and \$36,750.00 (Interactive Board Stands) respectively and requested authorization for District administration to execute related documents. This expenditure will be charged to the Educational Fund. The cost is included in the budget for the 2019-2020 fiscal year.

C. Bid - Career and Technical Education - 11 MIG Welders Elgin High School

Mr. Phelps, Senior Business Official of Business Services, Ms. Brown, Director of Educational Pathways, and Ms. Stewart, Coordinator of Career and Technical Education, presented the bid. Administration recommended award of the low bid meeting specification to Wisco in the amount of \$26,290.00 and requested authorization for District administration to execute related documents. This expenditure will be charged to the Carl D. Perkins Grant. The cost is included in the budget for the 2019-2020 fiscal year.

12. Work Session - Change Orders

A. Change Order - Plant Operations - Lockdown Hardware Phase 4 - Project #2048

Mr. Phelps, Senior Business Official of Business Services, presented the change order. Administration recommended the Board of Education approve the change order with Anderson Lock Company, Ltd. in the amount of minus \$31,988.40. This credit will be applied to the District Safety Fund.

B. Change Order - Information Services - Wireless Access Project #2031

Mr. Phelps, Senior Business Official of Business Services, and Ms. Macias, Director of Information Services, presented the change order. Administration recommended the Board of Education approve the change order with Peak Electric, Inc. in the amount of minus \$13,380.00. This credit will be applied to the Educational Fund.

13. Adjournment

Motion by Ms. Thommes second by Mr. Devereux, to adjourn the Regular Board Meeting of August 12, 2019, at 8:12 p.m. Upon roll call, yes votes: Mr. Devereux, Ms. Noland, Mrs. Porter, Mrs. Smith, Ms. Thommes, and Ms. Kerr. No votes: 0. The motion carried by a vote of 6-0.

Approved this 9<sup>th</sup> day of September, 2019.

/s/ Sue Kerr //

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President

/s/ Miguel A. Rodriguez //

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Secretary