

School District U-46
Elgin, Illinois

November 4, 2019

The video of the November 4, 2019 meeting can be found here:
[November 4, 2019, BOE Meeting](#)

The Regular Meeting of the Board of Education was called to order at 6:31 p.m. at the Educational Services Center, 355 East Chicago Street, Elgin, Illinois. The following Board members answered roll call: John Devereux, Veronica Noland, Melissa Owens, Eva Porter, Donna Smith, Kate Thommes, and Sue Kerr.

President Kerr requested a motion to move into closed session to discuss individual student disciplinary matters; pending, probable or imminent litigation; the appointment, employment, compensation, discipline, performance or dismissal of specific employees; the purchase or lease of real property for the use of the School Board; the setting of a price for the sale or lease of real property owned by the School Board; collective negotiating matters between the School Board and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; review of closed session minutes; and individual student matters. The motion was made at 6:32 p.m. by Ms. Noland, second by Mrs. Porter. Upon roll call, yes votes: Mr. Devereux, Ms. Noland, Ms. Owens, Mrs. Porter, Mrs. Smith, Ms. Thommes and Ms. Kerr. No votes: 0. The motion carried by a vote of 7-0.

A motion was made at 6:56 p.m. by Ms. Thommes, second by Ms. Noland, to reconvene into open session. Upon roll call, yes votes: Mr. Devereux, Ms. Noland, Ms. Owens, Mrs. Porter, Mrs. Smith, Ms. Thommes, and Ms. Kerr. No votes: 0. The motion carried by a vote of 7-0.

The business session began at 7:01 p.m. Present for the business session of the meeting were the same Board members listed above, Student Board Member Hallie Furtak, Chief Executive Officer Tony Sanders and Chief Legal Officer Miguel Rodriguez. The following administrators were also present: Steve Burger, Dr. Josh Carpenter, Ann Chan, Dr. Suzanne Johnson, Dr. Jeff King, Lela Majstorovic, Dale Burnidge, Robyn Cornelissen, Paul Flatley, Mary Fergus, John Heiderscheidt, Lisa Holbrook, Lisa Jackson, Brian Lindholm, Bruce Phelps and Assistant Attorney Luis Rodriguez. Also present were: other administrators, guests, and visitors. Ms. Furtak led the recitation of the Pledge of Allegiance.

1. Strategic Plan Report

A. Equity Update

Dr. Johnson, Deputy Superintendent of Instruction, Mr. Flatley, Principal of Prairieview Elementary School, Ms. Holbrook, Multi-Tiered System of Support Lead at Elgin High School, Ms. Jackson, Coordinator of Assessment and Accountability, Mr. Lindholm, Coordinator of Strategic Initiatives, Ms. Rahman, Elgin High School Teacher, and Ms. Williams, Social Worker with the Social Emotional Response Team, provided the Board of Education with an update on equity.

Mr. Lindholm stated that reflections of Ron Raglin can be seen throughout the Equity Plan work, including the goal of U-46 being radically inclusive and aggressively including and valuing all students.

The Equity Core Beliefs for U-46 include: curriculum and instructional materials reflective of the diverse student population; a culturally proficient workforce; equitable distribution of funds; and easily navigable structures and systems.

The Equity Vision Statement for U-46 includes: maintaining an Equity Task Force; providing equitable access to all students; creating a welcoming and safe environment; establishing a culturally proficient workforce; establishing accountability and metrics; and conducting an annual Equity Audit.

The four Equity Plan Pillars for U-46 are as follows: Student Achievement - close opportunity gaps for all subgroups to ensure they have equitable access to all academic systems and programs; Effective and Engaged Staff - value, develop, recruit and retain a forward-thinking, highly qualified, and diverse workforce; Community Engagement - ensure welcoming, safe, inclusive and equitable school environments for all; and Excellence, Efficiency, Accountability - communicate allocation of funds to ensure equitable access for all students throughout all structures and systems in U-46.

The next steps in the Equity Plan include: a continuous improvement plan; communication; professional development; and future BOE updates.

The Board expressed gratitude to the Equity Committee for the work that has been put into this plan, and looks forward to the progress.

2. Comments from the Audience

There were no public comments.

3. Other Business – Board Member and CEO Update

A. Additional Information

Mrs. Porter stated that she attended a presentation at the October 24, 2019 Illinois Association of School Board's Kishwaukee division meeting titled "The Learning Leader." Mrs. Porter recognized Donna Smith as a chair person for the IASB Kishwaukee division. Mrs. Porter also recognized Melissa Owens as a new leader shop member, which focuses on continuous learning and development in the area of effective school district leadership.

Ms. Owens stated that she attended a Town Hall meeting for Educational Pathways, and noted that it was well attended and informative for parents who may not be as familiar with Pathways.

Ms. Furtak stated that she attended Elgin High School's National Honors Society induction with Ms. Kerr and Mrs. Porter, and it was a great event.

B. FOIA Requests – 6

Mr. Sanders stated that there were six FOIA requests that the District responded to since the last Board meeting and are available on the Board book and the District's website.

C. Report to Membership – 2019 IASB Delegate Assembly

Ms. Kerr stated she received clarification from IASB regarding Resolution No. 3 – School Safety Grant Program. This Resolution would allow schools to arm off-duty and recently retired police officers. The current law only allows SROs to be armed. The Resolution would also require firearms training, but only SROs would be subject to the SRO training program requirement that goes into effect January 1, 2020.

The consensus of the Board was to not support this Resolution as currently written. The Board agreed with the funding portion of the resolution for SROs, but did not agree with the arming of officers who are not active duty.

4. Consent Agenda

- A. Personnel Report and Workers' Compensation Cases
- B. Minutes of Board Meeting – October 21, 2019
- C. Termination of Shianta McNair - Food Services Technician
- D. Information Services – Kaspersky Anti-Virus Software Renewal
- E. Bid – Plant Operations – Snow Removal

Motion by Ms. Owens, second by Ms. Noland, to approve the Consent Agenda of November 4, 2019, items A through E, as presented. Upon roll call, yes votes: Mr. Devereux, Ms. Noland, Ms. Owens, Mrs. Porter, Mrs. Smith, Ms. Thommes, and Ms. Kerr. No votes: 0. The motion carried by a vote of 7-0.

5. Discussion/Action

A. Itemized Bills – November 4, 2019

Mr. Burnidge, Director of Financial Operations, was available to respond to questions from the Board of Education regarding the attached bills. Administration recommended the Board of Education approve the List of Bills in the amount of \$10,121,325.93.

Motion by Ms. Thommes, second by Ms. Owens, to approve the list of itemized bills of November 4, 2019, in the amount of \$10,121,325.93 as presented. Upon roll call, yes votes: Mr. Devereux, Ms. Noland, Ms. Owens, Mrs. Porter, Mrs. Smith, Ms. Thommes, and Ms. Kerr. No votes: 0. The motion carried by a vote of 7-0.

B. Determination of 2019 Tax Levy

Dr. King, Deputy Superintendent of Operations/Chief School Business Official, and Mr. Burnidge, Director of Financial Operations, provided the Board of Education with information relating to the Determination of 2019 Tax Levy.

Motion by Ms. Owens, second by Mr. Devereux, to approve the Determination of the 2019 Tax Levy as presented. Upon roll call, yes votes: Mr. Devereux, Ms. Noland, Ms. Owens,

Mrs. Porter, Mrs. Smith, Ms. Thommes, and Ms. Kerr. No votes: 0. The motion carried by a vote of 7-0.

C. Resolution Regarding Proposed 2019 Levies

Dr. King, Deputy Superintendent of Operations/Chief School Business Official, and Mr. Burnidge, Director of Financial Operations, provided the Board of Education with information relating to the Resolution regarding the Proposed 2019 Levies. Mr. Burnidge noted there was a typographical error in the resolution stating there was a decrease in the levy amount when it should state there is an increase in the levy amount. Mr. Burnidge requested the Board approve this resolution with the amended language.

Motion by Ms. Porter, second by Ms. Owens, to approve the Resolution Regarding Proposed 2019 Levies as amended to note the increase in the levy. Upon roll call, yes votes: Mr. Devereux, Ms. Noland, Ms. Owens, Mrs. Porter, Mrs. Smith, Ms. Thommes, and Ms. Kerr. No votes: 0. The motion carried by a vote of 7-0.

D. US, LLP. Arrangement and Planning Letters - Northern Kane County Regional Career and Technical Education System

Mr. Burnidge, Director of Financial Operations, and Ms. Cornelissen, Financial Controller, presented the arrangement and planning letters from auditors, RSM US, LLP for Northern Kane County Regional Career and Technical Education System and were available to respond to questions from the Board of Education.

Motion by Ms. Owens, second by Mr. Devereux, to approve US LLP Arrangement and Planning Letters – Northern Kane County Regional Career and Technical Education System AS presented. Upon roll call, yes votes: Mr. Devereux, Ms. Noland, Ms. Owens, Mrs. Porter, Mrs. Smith, Ms. Thommes, and Ms. Kerr. No votes: 0. The motion carried by a vote of 7-0.

E. Approval of Settlement Agreement and General Release in the Matter of Darnell Gibson v. School District U-46 Case No. 17-CV-4454

Administration recommended that the Board of Education approve the settlement agreement in this matter.

Motion by Ms. Owens, second by Ms. Noland, to approve the Settlement Agreement and General Release in the Matter of Darnell Gibson v. School District U-46 Case No. 17-CV-4454 as presented. Upon roll call, yes votes: Mr. Devereux, Ms. Noland, Ms. Owens, Mrs. Porter, Mrs. Smith, Ms. Thommes, and Ms. Kerr. No votes: 0. The motion carried by a vote of 7-0.

6. Other Business – CAC Update

Ms. Kerr stated that there is a CAC meeting on Thursday at Elgin High School and Ms. Thommes would be in attendance.

7. Other Business – Financial Audit and Related Reports – Fiscal Year Ended June 30, 2019 (Board Policy 4.081 – Audits)

A. School District U-46

Mr. Burnidge, Director of Financial Operations, Ms. Cornelissen, Financial Controller, and Ms. Barry and Mr. George from RSM, an independent certified public accounting firm, reviewed the School District U-46 FY 2019 Annual Financial Report and were available to respond to questions from the Board of Education. The audit report will be posted on the District's website www.u-46.org.

Mr. George stated the auditor team was on site from the end of July through the middle of October asking questions and verifying financial information with management. Mr. George noted the amount of field work that went into the audit as well as the time spent looking at internal controls to determine if the District's systems were functioning as designed.

Ms. Barry stated that RSM issued an unmodified opinion and did not identify any compliance findings. Ms. Barry stated audit adjustments would be attached to the report. Ms. Barry noted the Northern Kane report mirrored the U-46 report.

The District received a certificate of excellence in financial reporting, going above and beyond what is typically required in the auditing process.

B. Northern Kane County Regional Career and Technical Education System

Mr. Burnidge, Director of Financial Operations, Ms. Cornelissen, Financial Controller, and Ms. Barry and Mr. George from RSM, reviewed the Northern Kane County Regional Career and Technical Education System FY 2019 Annual Financial Report and were available to respond to questions from the Board of Education. The audit report will be posted on the District's website at www.u-46.org.

8. Other Business

A. June, July August and September Financial Reports

Mr. Burnidge, Director of Financial Operations, reviewed the Financial Reports and was available to respond to questions from the Board of Education.

The District's ending fund balance for June 2019 was \$335,011,689 - an increase of \$39 million with an operating funds surplus of \$33.2 million and cumulative operating funds surplus of \$184.1 million. For FY-20 the budgeted expenditures totaled to \$525.2 million with the ratio of fund balance to expenditures totaling 35%. The District had a State revenue variance of \$12.9 million. Expenditures for salaries totaled to \$10 million. The District budgeted \$6 million for salary contingency, which was not needed

July and August are the two lowest months for revenue and expenditures for the District. As of September 30, 2019 the ending fund balance was \$414,018,157 - an increase of \$79 million. September is a high point for cash for the District, 43.6% of funds are from annual property tax receipts. The fund balance will be spent down over the next 5 months, and will increase when the District receives the 2nd installment of property tax receipts in March from Cook County.

B. September 29, 2019 Enrollments

Dr. King, Deputy Superintendent of Operations/Chief School Business Official, presented the September 29, 2019 Enrollments and was available to respond to questions from the Board of Education. Dr. King stated the District will expect to see a decline of 300-400 students per year for the next several years. The cohort size for K-5 student is 300-400 students less than other cohorts. The freshman class is the largest cohort size in the District totaling 3,300 students. Elementary student numbers declined by 487 students with 29 schools seeing decreased enrollment. High school enrollment decreased by 87 students

Dr. King noted that the decrease in the number of students can be attributed to the recession in the late 2000s and to the decline in birth rates in Illinois.

9. Work Session

A. School Resource Officer Contracts for all Secondary Schools with the Bartlett, Elgin, South Elgin and Streamwood Police Departments

Mr. Heiderscheidt, Director of School Safety & Culture, presented to the Board of Education the four police School Resource Officer (SRO) Contracts for full-time services in each middle and high school, which are Bartlett, Elgin, South Elgin and Streamwood. These contracts are presented to the Board of Education annually, as a package, after the Contracts have been approved by their respective municipalities.

Ms. Kerr asked if the local police departments were away of the new law going into effect regarding SRO training, even though it is not stated in the contracts. Mr. Heiderschiedt stated that the police departments are aware of the law, and current SROs complete a certification course to work with juveniles along with national school resource officer training. Mr. Heiderscheidt noted that the law is still being reviewed and specific training is still being discussed. The District will wait for the State's guidance before adding language to the contract.

10. Work Session – Temporary Facilities Report – Parts I and II

A. Temporary Facility – Serial Number 35912-13 A-B

Dr. King, Deputy Superintendent of Operations/Chief School Business Official presented the attached Temporary Facilities Report-Parts I & II for Temporary Facility, Serial Number 35912-13 A-B. Administration recommended the Board approve the Temporary Facilities Report for submission to the Regional Superintendent.

11. Work Session - Change Order - Change Orders (Board Policy 4.164 - Construction Contracts, Bidding, Awards, and Payments)

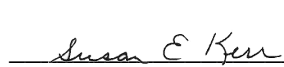
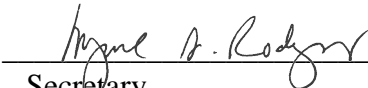
A. Change Order - Plant Operations - South Elgin High School Press Box, Lights, and Track Repair - Project #275

Mr. Phelps, Senior Business Official of Business Services, presented the change order and was available to respond to questions from the Board of Education. Administration recommended the Board of Education approve the change order with Associated Electrical Contractors in the amount of minus \$10,882.00. This credit will be applied to the Operations and Maintenance Fund.

12. Adjournment

Motion by Ms. Noland, second by Mrs. Porter, to adjourn the Regular Board Meeting of November 4, 2019, at 8:37 p.m. Upon roll call, yes votes: Mr. Devereux, Ms. Noland, Ms. Owens, Mrs. Porter, Mrs. Smith, Ms. Thommes, and Ms. Kerr. No votes: 0. The motion carried by a vote of 7-0.

Approved this 18th day of November, 2019.

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