

**School District U-46**  
Elgin, Illinois

April 6, 2020

**The video of the April 6, 2020 meeting can be found here:**  
[April 6, 2020, BOE Meeting](#)

The Regular Meeting of the Board of Education was called to order at 7:00 p.m. at the Educational Services Center, 355 East Chicago Street, Elgin, Illinois. The following Board members answered roll call: John Devereux, Melissa Owens, Donna Smith, Kate Thommes, and Sue Kerr.

Present in-person for the business session was Superintendent Tony Sanders. The Board members listed above and Chief Legal Officer Miguel Rodriguez were present for the meeting virtually via Zoom. The following administrators were also present virtually via Zoom: Steve Burger, Dr. Josh Carpenter, Ann Chan, Dr. Suzanne Johnson, Dr. Jeff King, Lela Majstorovic, Dr. Ushma Shah, Sheila Downs, Mary Fergus, John Heiderscheidt, Bruce Phelps and Dr. Trisha Shrode. Also present for the meeting via Zoom were other administrators and members of the public. Ms. Kerr led the recitation of the Pledge of Allegiance.

Board member Porter joined the meeting at 7:10 p.m. Board member Noland was not present for this meeting.

1. Strategic Plan Report - Mr. Sanders (Board Policy 2.020 - School Board Powers and Duties)
  - A. Cenergistic Update

Ms. Downs, Director of Plant Operations, presented to the Board of Education on the Cenergistic update. The Cenergistic Energy Program has resulted in an 11.4% Consumption Reduction in energy resulting in \$1,600,000 in avoided costs.
2. Comments from the Audience - Ms. Kerr
  - A. Public Comments

There were no public comments.
3. Other Business - Board Member and Superintendent Update, If Necessary
  - A. Additional Information

Ms. Kerr asked Mr. Sanders to provide an update on the work being done within the District community due to COVID-19 shelter-in-place order.

Mr. Sanders stated that he wanted to personally thank all administrators, teachers, support staff, and community volunteers who have stepped up during this time. Mr. Sanders stated that on March 13, 2020 the governor ordered schools be closed effective March 17, 2020, and that IASA created a COVID-19 SWAT team to guide this work and to give field guidance. Mr. Sanders stated that he was named as one of the administrators on this team. Mr. Sanders stated that the first priorities during this situation are food availability, safety, health, and empathy toward others. Mr. Sanders stated Dr. Johnson would discuss distance learning.

Dr. Johnson stated that she wanted to thank the committed instructional and operational team, and that this process has been quite the team effort. Dr. Johnson stated that beginning on March 19, 2020, work began on getting the necessary technology in the hands of students in order to transition curriculum, and that significant professional development took place for teachers. Topics for professional development included use of resources, technology in the distance learning plan, and alignment to ISBE and district guidelines. Dr. Johnson stated that 5,800 Chromebooks were distributed in grades K-4, with the goal of having a U-46 issued device in every household. Dr. Johnson stated administration is currently drafting plans for iPad distribution and another round of Chromebook distribution. Dr. Johnson stated administration will continue to look at data and professional development, will work on identifying attendance issues and how to provide additional support to families in need.

Dr. King stated that Food and Nutrition Services, Business Services, school principals, and other volunteers have distributed over 300,000 meals, 100,000 total snacks, and 65,000 Chromebooks. Dr. King stated that the volume of food that has been distributed is almost double than the normal amount. Dr. King stated that he wanted to thank the operations and nutrition staff, warehouse staff, and custodians who do a lot of tasks that are often overlooked but are essential.

Ms. Kerr stated that she wanted to thank everyone involved in this process, and stated that it is truly amazing what has been accomplished in the past few weeks.

B. FOIA Requests - 8

Mr. Sanders stated there were eight (8) FOIA requests that the District has responded to since the previous Board meeting, and the responses are available on the Board book and would be made available on the District's website.

4. Consent Agenda

- A. Personnel Report and Workers' Compensation Cases
- B. Minutes of Board Meeting – March 16, 2020
- C. Termination of Camille Littlejohn - Noon Hour Supervisor
- D. Termination of Damien Young - Monitor
- E. Resignation Agreement and General Release between Kathy Davis and School District U-46
- F. Krysko v. School District U-46 Settlement Agreement and General Release
- G. Contract Renewal - School Safety and Culture - Raptor Annual Software Renewal
- H. Contract Renewal - Financial Operations/Human Resources - MUNIS Software Annual Support and Update Licensing
- I. Bid - Plant Operations - Coleman Elementary School - Ventilation System Project #682
- J. Bid - McKinley Elementary School Lower Level HVAC Project #1202
- K. Bid - Financial Operations - Annual Financial Audit
- L. Bid - Plant Operations - Bartlett Elementary School - Roof Replacement Project #551
- M. Bid - Plant Operations - Harriet Gifford Elementary School - Mechanical Systems Replacement Project #831
- N. Bid - Transportation Department - Oil and Miscellaneous Fluids

- O. Proposal - Teaching and Learning/ELL Department - ELL/Dual Language Multicultural Classroom Libraries
- P. Proposal - Teaching and Learning/ELL Department - ELL/Dual Language Multicultural/Diverse Classroom Libraries
- Q. Proposal - Teaching and Learning/ELL Department - Estrellita (Accelerated Beginning Spanish Reading) Resource
- R. Change Order - Plant Operations - Centennial Elementary School HVAC System Replacement Project #575
- S. Change Order - Plant Operations - Clinton Elementary School Boiler Replacement Project #651
- T. Change Order - Plant Operations - Kenyon Woods Middle Chiller Replacement Project #451

Motion by Ms. Owens, second by Mrs. Porter, to approve the consent agenda items A-T as presented. Upon roll call, yes votes: Mr. Devereux, Ms. Owens, Mrs. Porter, Mrs. Smith, Ms. Thommes, and Ms. Kerr. No votes: 0. The motion carried by a vote of 6-0.

## 5. Discussion/Action

### A. Itemized Bills – April 6, 2020

Mr. Burnidge, Director of Financial Operations, was available to respond to questions from the Board of Education regarding the attached bills. Administration recommended the Board of Education approve the List of Bills in the amount of \$11,087,022.26.

Motion by Ms. Owens, second by Mrs. Smith, to approve the Itemized Bills of April 6, 2020 as presented. Upon roll call, yes votes: Mr. Devereux, Ms. Owens, Mrs. Porter, Mrs. Smith, Ms. Thommes, and Ms. Kerr. No votes: 0. The motion carried by a vote of 6-0.

### B. Secondary Science Electives Curriculum Proposal

Ms. McMullen, Coordinator of K-12 Science and Planetarium, provided the Board of Education with information relating to the Secondary Science Electives Curriculum Proposal and was available to answer Board questions.

Motion by Ms. Owens, second by Ms. Thommes, to approve the Secondary Science Electives Curriculum Proposal as presented. Upon roll call, yes votes: Mr. Devereux, Ms. Owens, Mrs. Porter, Mrs. Smith, Ms. Thommes, and Ms. Kerr. No votes: 0. The motion carried by a vote of 6-0.

### C. Resolution Authorizing the Emergency Suspension of Policies Due to the COVID-19 Pandemic

Mr. Sanders stated the Board recommended two changes to this resolution: 1. Adding an end date of June 30, 2020; and 2. Adding language to paragraph 5 that states, “ratified by the Board as soon as practicable.” Administration recommended the adoption of this Resolution as amended.

Motion by Mrs. Porter, second by Mrs. Smith, to approve the Resolution Authorizing the Emergency Suspension of Policies Due to the COVID-19 Pandemic, as amended. Upon

roll call, yes votes: Mr. Devereux, Ms. Owens, Mrs. Porter, Mrs. Smith, Ms. Thommes, and Ms. Kerr. No votes: 0. The motion carried by a vote of 6-0.

6. Other Business - CAC Update (Board Policy 2.152 - Advisory Committees to the Board

There were no CAC updates.

7. Other Business – Mr. Sanders

A. Age and Obsolescence Plan for Bus Replacement 2020

Mr. Prowell, Director of Transportation, presented the updated Age and Obsolescence Plan, adopted in December 2001, and was available to respond to questions from the Board of Education.

B. 2020 Pavement Condition Inventory

Ms. Downs, Director of Plant Operations, presented the 2020 Pavement Condition Inventory, adopted in 2014/revised in December 2019, and was available to respond to questions from the Board of Education.

8. Work Session

A. Secondary Student Wellness Curriculum Proposal

Dr. Carpenter, Assistant Superintendent for Teaching and Learning, Dr. Shrode, Director of Curriculum and Instruction, and Ms. Jakaitis, Student Wellness Coordinator, provided the Board of Education with information relating to the Secondary Student Wellness Curriculum Proposal.

B. Renewal of School District U-46 High School Membership in the Illinois High School Association (IHSA) 2020-2021

Ms. Majstorovic, Assistant Superintendent of Secondary Schools Instruction and Equity, presented a request to the Board of Education to certify the renewal of membership in IHSA. IHSA Membership will not require payment of dues. The District's five high schools participate in this organization and the District will submit five signed membership copies due by June 15, 2020.

9. Work Session - Contracts Over \$25,000.00 (Board Policy 4.060 - Purchasing/Purchasing Authority)

A. Contract Renewal - Assistant Superintendent Secondary Schools Instruction and Equity - HERO Behavior Tracking Annual Renewal

Mr. Phelps, Senior Business Official of Business Services, and Mrs. Majstorovic, Assistant Superintendent of Secondary Schools Instruction and Equity, presented the proposal and were available to respond to questions from the Board of Education. Administration recommended approval of the contract renewal with HERO by Schoolmint in the amount of \$68,292.53 and requested authorization for district administration to execute related documents. This expenditure will be charged to the Educational Fund. The cost is included in the budget for the 2020-2021 fiscal year.

B. Contract Renewal - Educational Support Programs and Alignment - Advanced Via Individual Determination (AVID)

Mr. Phelps, Senior Business Official of Business Services, and Dr. Johnson, Deputy Superintendent of Instruction, presented the proposal and were available to respond to questions from the Board of Education. Administration recommended approval of the contract renewal with AVID Center in the amount of \$62,057.00 and requested authorization for district administration to execute related documents. This expenditure will be charged to the Educational Fund. The cost is included in the budget for the 2020-2021 fiscal year.

C. Contract Renewal - Educational Support Programs and Alignment - Advanced Via Individual Determination (AVID)

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D. Contract Renewal - Educational Pathways - Project Lead the Way (PLTW) Participation Fee

Mr. Phelps, Senior Business Official of Business Services, Ms. Brown, Director of Educational Pathways, Ms. McMullen, Coordinator of K-12 Science and Planetarium, and Ms. Stewart, Coordinator of Career and Technical Education (CTE), presented the proposal and were available to respond to questions from the Board of Education. Administration recommended approval of the contract with Project Lead The Way in the amount of \$34,600.00 and requested authorization for district administration to execute related documents. This expenditure will be charged to the Educational Fund. The cost is included in the budget for the 2020-2021 fiscal year.

10. Work Session - Bids/Proposals (Board Policy 4.060 - Purchasing/Purchasing Authority)

A. Proposal - Business Services - Drivers' Education Car Replacement

Mr. Phelps, Senior Business Official of Business Services, and Mr. Winter, Senior Buyer, presented the proposal summary and were available to respond to questions from the Board of Education. Administration recommended approval of the proposal from Biggers Chevrolet (two electric cars) in the amount of \$73,312.56 and Enel X North America, Inc. (two permanent car chargers) in the amount of \$3,168.42 for a total amount of \$76,480.98 and requested authorization for District administration to execute related documents. This expenditure will be charged to the Educational Fund. The cost is included in the budget for the 2019-2020 fiscal year.

B. Proposal - Business Services - Forms and Workflow Software

Mr. Phelps, Senior Business Official of Business Services, and Mr. Villaros, Assistant/Buyer/Document Control Specialist, presented the proposal summary and were available to respond to questions from the Board of Education. Administration

recommended approval of the proposal from Clevr for two years in the total amount of \$99,300.00 and requested authorization for District administration to execute related documents. This expenditure will be charged to the Educational Fund. The cost is included in the budget for the 2019-2020 fiscal year.

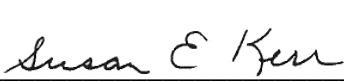
11. Work Session - Change Orders (Board Policy 4.164 - Construction Contracts, Bidding, Awards, and Payments)

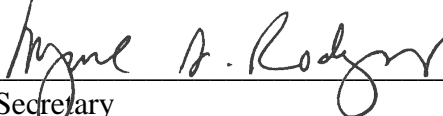
- A. Change Order - Plant Operations - Eastview Middle School Cooler and Freezer Demolition  
Mr. Phelps, Senior Business Official of Business Services, and Ms. Downs, Director of Plant Operations, presented the achange order and were available to respond to questions from the Board of Education. Administration recommended the Board of Education approve the change order with Enger-Vavra, Inc. in the amount of minus \$200.00.

12. Adjournment

Motion by Ms. Thommes, second by Ms. Owens, to adjourn the Regular Board Meeting of April 6, 2020, at 8:23 p.m. Upon roll call, yes votes: Mr. Devereux, Ms. Owens, Mrs. Porter, Mrs. Smith, Ms. Thommes, and Ms. Kerr. No votes: 0. The motion carried by a vote of 6-0.

Approved this 20th day of April, 2020.

  
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President

  
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Secretary