

**School District U-46**  
Elgin, Illinois

April 20, 2020

**The video of the April 20, 2020 meeting can be found here:**  
[April 20, 2020, BOE Meeting](#)

The Regular Meeting of the Board of Education was called to order at 7:00 p.m. at the Educational Services Center, 355 East Chicago Street, Elgin, Illinois. The following Board members answered roll call: John Devereux, Veronica Noland, Melissa Owens, Eva Porter, Donna Smith, Kate Thommes, and Sue Kerr.

Present in-person for the business session was Superintendent Tony Sanders. The Board members listed above and Chief Legal Officer Miguel Rodriguez were present for the meeting virtually via Zoom. The following administrators were also present virtually via Zoom: Steve Burger, Dr. Josh Carpenter, Ann Chan, Dr. Suzanne Johnson, Dr. Jeff King, Lela Majstorovic, Dr. Ushma Shah, Sheila Downs, Mary Fergus, John Heiderscheidt, Bruce Phelps and Dr. Trisha Shrode. Also present for the meeting via Zoom were other administrators and members of the public. Ms. Kerr led the recitation of the Pledge of Allegiance.

1. Strategic Plan Report - Mr. Sanders (Board Policy 2.020 - School Board Powers and Duties)
  - A. U-46 Student Summit

Graham Hunt of South Elgin High School, Marteena Mendel-Duckins and Michelle Estrada of Larkin High School, and Jessica Pearce of Bartlett High School, provided the Board of Education with a report on the U-46 Student Summit held at Elgin Community College on March 5, 2020. The Student Summit facilitated conversations in the following areas: Academics, Culture/Climate, Post-secondary readiness, and Miscellaneous concerns.
2. Comments from the Audience - Ms. Kerr
  - A. Public Comments

There were no public comments.
3. Other Business - Board Member and Superintendent Update, If Necessary
  - A. Additional Information

Mr. Sanders stated that administration continues to receive questions regarding procedural matters, some of which are unable to be answered at this time as the current pandemic situation is evolving. Mr. Sanders stated the District is working on plans for students to gather personal items from schools in a safe manner, and that graduation has been tentatively rescheduled for July 11, 2020, with plans in place for a virtual version if an in-person ceremony is not allowable. Mr. Sanders stated the District is engaging in a number of activities to recognize this year's graduating class.

Ms. Owens stated that she recommended the IASB and Franczek webinars regarding COVID-19, and that these presentations have a lot of relevant information.

Ms. Kerr and Mrs. Porter also recommended viewing the IASB and Franczek webinars, and stated these presentations were useful.

B. FOIA Request

Mr. Sanders stated there was one (1) FOIA request that the District has responded to since the previous Board meeting, and the response is available on the Board book and would be made available on the District's website.

4. Consent Agenda

- A. Personnel Report and Workers' Compensation Cases
- B. Minutes of Board Meeting – April 6, 2020
- C. Renewal of School District U-46 High School Membership in the Illinois High School Association (IHSA) 2020-2021
- D. Contract Renewal - Assistant Superintendent Secondary Schools Instruction and Equity - HERO Behavior Tracking Annual Renewal
- E. Contract Renewal - Educational Support Programs and Alignment - Advanced Via Individual Determination (AVID)
- F. Contract Renewal - Educational Pathways - Project Lead the Way (PLTW) Participation Fee
- G. Proposal - Business Services - Drivers' Education Car Replacement
- H. Proposal - Business Services - Forms and Workflow Software
- I. Change Order - Plant Operations - Eastview Middle School Cooler and Freezer Demolition
- J. Occupancy Permit – 1

Motion by Ms. Owens, second by Ms. Noland, to approve the consent agenda items A-J as presented. Upon roll call, yes votes: Mr. Devereux, Ms. Noland, Ms. Owens, Mrs. Porter, Mrs. Smith, Ms. Thommes, and Ms. Kerr. No votes: 0. The motion carried by a vote of 7-0.

5. Discussion/Action

A. Itemized Bills – April 20, 2020

Mr. Burnidge, Director of Financial Operations, was available to respond to questions from the Board of Education regarding the attached bills. Administration recommended the Board of Education approve the List of Bills in the amount of \$8,066,294.61.

Motion by Ms. Noland, second by Ms. Owens, to approve the Itemized Bills of April 20, 2020 as presented. Upon roll call, yes votes: Mr. Devereux, Ms. Noland, Ms. Owens, Mrs. Porter, Mrs. Smith, Ms. Thommes, and Ms. Kerr. No votes: 0. The motion carried by a vote of 7-0.

B. Secondary Student Wellness Curriculum Proposal

Dr. Carpenter, Assistant Superintendent for Teaching and Learning, Dr. Shrode, Director of Curriculum and Instruction, and Ms. Jakaitis, Student Wellness Coordinator, were available for discussion relating to the Secondary Student Wellness Curriculum Proposal.

Motion by Ms. Noland, second by Ms. Owens, to approve the Secondary Student Wellness Curriculum Proposal as presented. Upon roll call, yes votes: Mr. Devereux, Ms. Noland, Ms. Owens Mrs. Porter, Mrs. Smith, Ms. Thommes, and Ms. Kerr. No votes: 0. The motion carried by a vote of 7-0.

C. Recommendation for 2020-2021 Student Advisor to the Board of Education

Members of the CEO's Student Advisory Council, Graham Hunt of South Elgin High School, Marteena Mendel-Duckins and Michelle Estrada of Larkin High School, and Katelyn Gac and Jessica Pearce of Bartlett High School, joined Mr. Sanders in recommending the two finalists, in order of preference, to be the twelfth Student Advisor to the Board of Education. Attached to the April 20, 2020 Board book is a Memorandum to the Board of Education from Mr. Sanders, as well as application materials for the two finalists, Olivia Howell and Maria Joseph of South Elgin High School.

Motion by Ms. Noland, second by Ms. Thommes, to approve the Recommendation for 2020-2021 Student Advisor to the Board of Education as presented. Upon roll call, yes votes: Mr. Devereux, Ms. Owens, Ms. Noland, Mrs. Porter, Mrs. Smith, Ms. Thommes, and Ms. Kerr. No votes: 0. The motion carried by a vote of 7-0.

6. Other Business - CAC Update (Board Policy 2.152 - Advisory Committees to the Board

There were no CAC updates.

7. Other Business – Mr. Sanders

A. March Financial Report

Mr. Burnidge stated that the fund balance as of March 31, 2020 totaled \$325,287,262 – a \$33.2 million increase from the February 2020 fund balance. The District received \$57.6 million dollars in property tax payments from Cook County, \$17.9 million in evidence-based funding, and \$72,000 in categoricals. \$10.7 million is still due from the State, and \$3.8 million in federal revenue was received in March. The District's total revenue is higher than expected, but the State shutdown will delay property tax collection. 73.3% of the annual budget has been accounted for, which is in line with expectations. The District is working on the tentative FY21 budget at this time and will have updated information to present next month regarding the progress.

B. Investment Report for the Third Quarter

Mr. Burnidge, Director of Financial Operations, presented the Investment Report for the third quarter and was available to respond to questions from the Board of Education. Mr. Burnidge stated that the District's total portfolio of invested funds at the end of March was \$333,905,833, the current yield is 1.383% and the accrued interest for the 3rd quarter, January 2020 through March 2020, was \$1,442,013.46.

C. Secondary Schools Financial Report for the Third Quarter

Mr. Burnidge, Director of Financial Operations, reviewed the Secondary Schools Quarterly Financial Report and was available to respond to questions from the Board of Education. Mr. Burnidge stated the activity account's fund balance from January 1, 2020 through March 31, 2020 had a total fund balance \$4,002,051, a decrease of less than 1%.

8. Work Session - Contracts Over \$25,000.00 (Board Policy 4.060 - Purchasing/Purchasing Authority)

A. Contract Renewal - Secondary Instruction and Equity - APEX Learning

Mr. Phelps, Senior Business Official of Business Services, Ms. Majstorovic, Assistant Superintendent of Secondary Schools Instruction and Equity, and Ms. Chapman, Director for Post-Secondary Success, presented the proposal and were available to respond to questions from the Board of Education. Administration recommended approval of the three-year contract renewal with APEX Learning for a total amount of \$620,625.00 and requested authorization for district administration to execute related documents. This expenditure will be charged to the Educational Fund. The cost is included in the budget for the 2020-2021 through 2022-2023 fiscal years.

9. Work Session - Bids/Proposals (Board Policy 4.060 - Purchasing/Purchasing Authority)

A. P Bid - Plant Operations - Streamwood High School Exterior Waterproofing, Foundation Wall Insulation Repairs, and Sidewalk and Drainage Improvements Project #314

Mr. Phelps, Senior Business Official of Business Services, and Ms. Downs, Director of Plant Operations, presented the attached bid and were available to respond to Board questions. Administration recommended award of the low bid meeting specification to Lorusso Cement Contractors, Inc. in the amount of \$418,870.00 and requested authorization for district administration to execute related documents. This expenditure will be charged to the Operations and Maintenance Fund. The cost is included in the budget for the 2019-2020 fiscal year.

B. Bid - Plant Operations - Washington Elementary School Sidewalk and Drainage Improvement Project #1544

Mr. Phelps, Senior Business Official of Business Services, and Ms. Downs, Director of Plant Operations, presented the bid and were available to respond to Board questions. Administration recommended award of the low bid meeting specification to Landmark Contractors, Inc. in the amount of \$107,937.50 and requested authorization for district administration to execute related documents. This expenditure will be charged to the Operations and Maintenance Fund. The cost is included in the budget for the 2019-2020 fiscal year.

C. Bid - Plant Operations - Larsen Middle School Sound System Project #506

Mr. Phelps, Senior Business Official of Business Services, and Ms. Downs, Director of Plant Operations, presented the bid and were available to respond to Board questions. Administration recommended award of the low bid meeting specification to Advanced Communications, Inc. in the amount of \$56,739.00 and requested authorization for district administration to execute related documents. This expenditure will be charged to the

Operations and Maintenance Fund. The cost is included in the budget for the 2019-2020 fiscal year.

D. Bid - Transportation - Service Truck Purchase

Mr. Phelps, Senior Business Official of Business Services, and Mr. Prowell, Director of Transportation, presented the bid and were available to respond to Board questions. Administration recommended award of the low bid meeting specification to Sutton Ford in the amount of \$57,449.00 and requested authorization for district administration to execute related documents. This expenditure will be charged to the Transportation Fund. The cost is included in the budget for the 2019-2020 fiscal year.

E. Proposal - Curriculum and Instruction - Kindergarten Readiness Backpacks for Preschool

Mr. Phelps, Senior Business Official of Business Services, Ms. Banks, Coordinator of Elementary Literacy, and Ms. Ondera, Director of Early Learning Initiatives, presented the proposal and were available to respond to Board questions. Administration recommended approval of the proposal from School Specialty in the amount of \$38,999.70 and requested authorization for district administration to execute related documents. This expenditure will be charged to the Educational Fund. The cost is included in the budget for the 2019-2020 fiscal year.

10. Work Session - Change Orders (Board Policy 4.164 - Construction Contracts, Bidding, Awards, and Payments)

A. Change Order - Plant Operations - Eastview Middle School Cooler and Freezer Demolition

Mr. Phelps, Senior Business Official of Business Services, and Ms. Downs, Director of Plant Operations, presented the change order and were available to respond to questions from the Board of Education. Administration recommended the Board of Education approve the change order with Enger-Vavra, Inc. in the amount of minus \$200.00.

11. Move to Closed Session

President Kerr requested a motion to move into closed session to discuss individual student disciplinary matters; pending, probable or imminent litigation; the appointment, employment, compensation, discipline, performance or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public, or legal counsel for the public body; collective negotiating matters between the School Board and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; review of closed session minutes; and individual student matters. The motion was made at 8:03 p.m. by Ms. Noland, second by Mrs. Smith. Upon roll call, yes votes: Mr. Devereux, Ms. Noland, Ms. Owens, Mrs. Porter, Mrs. Smith, Ms. Thommes and Ms. Kerr. No votes: 0. The motion carried by a vote of 7-0.

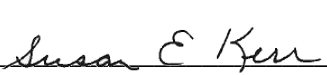
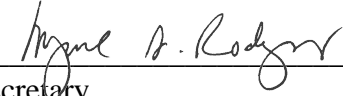
12. Move to Open Session

A motion was made at 8:46 p.m. by Ms. Noland, second by Ms. Thommes, to reconvene into open session. Upon roll call, yes votes: Mr. Devereux, Ms. Noland, Ms. Owens, Mrs. Porter, Mrs. Smith, Ms. Thommes, and Ms. Kerr. No votes: 0. The motion carried by a vote of 7-0.

13. Adjournment

Motion by Ms. Thommes, second by Ms. Noland, to adjourn the Regular Board Meeting of April 20, 2020, at 8:47 p.m. Upon roll call, yes votes: Mr. Devereux, Ms. Noland, Ms. Owens, Mrs. Porter, Mrs. Smith, Ms. Thommes, and Ms. Kerr. No votes: 0. The motion carried by a vote of 7-0.

Approved this 4th day of May, 2020.

	
_____ President	_____ Secretary