

**School District U-46**  
Elgin, Illinois

September 14, 2015

The regular meeting of the Board of Education was called to order at 7:03 p.m., at the Educational Services Center, 355 East Chicago Street, Elgin, Illinois. The following Board Members answered roll call: Phil Costello, Traci O’Neal Ellis, Cody Holt, Sue Kerr, Veronica Noland, Jeanette Ward, and Donna Smith. Student Board Member Allison Holloway was also present. Chief Executive Officer Tony Sanders, Interim Superintendent Dr. Kenneth Arndt and the following Administrators were in attendance: Jeff King, Miguel Rodriguez, Steve Burger, Dr. Suzanne Johnson, Melanie Meidel, Ron Raglin, Dr. Ushma Shah, Dr. Terri Lozier, Christopher Allen, Dale Burnidge, Randal Ellison, Mary Fergus, John Heiderscheidt, Laura Hill, Bruce Phelps, Claudie Phillips, Sue Smith, Rickey Sparks, and Craig Williams. Media representatives Seth Hancock of the Examiner and Dave Gathman of the Courier were also present, as well as other Administrators, guests, and visitors.

1. Call to Order – Mrs. Smith

A. Roll Call

B. Pledge of Allegiance

Ms. Holloway led the Pledge of Allegiance to the Flag.

2. District Improvement Plan Report

A. 2015 Cost Efficiencies & Projected Fund Balances

Mr. King, Chief Operations Officer/Chief School Business Official, and Mr. Burnidge, Director of Financial Operations, presented the Projected Fund Balances and the 2015 Cost Efficiencies. The preliminary revenues and expenditures by fund highlights for the year were: Operating funds - \$9.5 million surplus, increasing fund balances to \$87.8 million which is 22% of annual fund expenditures. Transportation fund - \$5 million surplus to reduce deficit fund balance to \$10.2 million. Tort fund - \$4 million surplus to reduce deficit fund balance to \$17.9 million. Working Cash fund - \$32.5 million increase due to sale of bonds, less transfers for capital projects. There have been many cost efficiencies in 2015. Special education had an increase of \$1,412,879.00 in Medicaid reimbursement through monitoring and submission of improved staff reimbursement activities. There was an increase in the working cash yield percentage (the increase in yield equals approximately an additional \$37,400.00 per month in revenue and \$448,000.00 annually). Almost 90% of Professional Development was moved to Title II and Title I funding and a reduced testing schedule should save the District approximately \$750,000.00 per year. The Health Care Committee’s actions will result in an accumulated value that will be over \$268,000.00 through 2016. The expansion of the virtual server system created a

cost savings of \$925,000.00. Capital project spending will generate cost avoidance of over \$5 million. The District projects to receive Enernoc Energy program rebates of over \$400,000.00 over the five-year contract. Reduced purchase services will create a net savings of approximately \$350,000.00 per year. Food Service efficiencies include a supplies savings of \$1,189,223.00, labor cost savings of \$293,627.00, and employee benefits and IMRF savings of \$163,807.35. Over the past seven years, the cumulative increase in the inflation rate has been 15.1%. During that period, the District's costs of supplies and materials have only increased by 11.8% and services have increased by 8.5%, which has saved the tax payers approximately \$2.9 million. Total revenue/savings and cost avoidance for the past five years has been at least \$55 million.

3. PUBLIC HEARING - 2015/2016 School District U-46 Budget

A. Opening of Public Hearing

The Hearing was opened by a simple declaration by the Board of Education President.

B. Comments from the Public

Larry Bury wanted to recognize the effort of the Board in crafting a fiscally conservative budget that limits the growth in spending while investing in the capital infrastructure needs of the District. He has concerns with the expectations of receiving funds from the State and he does not agree with the abatement of the property tax increase.

C. Close of Public Hearing

The Hearing was closed by a simple declaration by the Board of Education President.

4. Accent on Achievement  
Retained Agenda Item.

5. Comments from the Audience

Dr. Terri Dallas, MD spoke about chronic pain and obesity and its effects on healthcare costs. She and other physicians and people in the area have started the Lets Move Elgin 5k and exhibits to help educate families.

Brenda Queen spoke in support of a teacher from Wayne Elementary School. She feels that the teacher is a very good teacher and is being treated unfairly.

Christine Mair also spoke in support of the teacher from Wayne Elementary. She also feels that the teacher is being treated unfairly.

Emily Mair also spoke in support of the teacher from Wayne Elementary.

Bhairavi Patel spoke about her concerns with her child's bus route. She and other parents feel that there needs to be another stop in the area.

Sona Vercillo also spoke about her concerns with the same route.

Rick Wise spoke about his concerns with the size of a 4<sup>th</sup> grade class at Wayne Elementary. He has organized a petition from the parents in the classroom. They feel that 34 students is too many for one teacher and no teacher's aide.

6. Consent Agenda

- A. Minutes of Board Meeting – August 17, 2015
- B. Itemized Bills – September 14, 2015
- C. Personnel Report and Workers' Compensation Cases – September 14, 2015
- D. Occupancy Permit  
Administration recommends the Board of Education approve the following application for submission to the Kane County Regional Office of Education for issuance of an occupancy permit:  
Wireless Cabling Project - 22 Schools
- E. Bid - Information Services - Computer Equipment Configuration
- F. Contract - Information Services - SirisiDynix Library Management Software - 1-Year Renewal
- G. Contract - Support Programs & Alignment - Professional Development & Systems Support Services - 1-Year Contract

Mrs. Ward requested that item G. Contract – Support Programs & Alignment – Professional Development & Systems Support Services – 1-Year Contract be removed from the Consent Agenda.

Motion by Ms. Kerr, second by Ms. Noland, to approve the Consent Agenda items A, B, C, D, E, and F as presented. Upon roll call, yes votes: Mr. Costello, Mrs. O'Neal Ellis, Mr. Holt, Ms. Kerr, Ms. Noland, Mrs. Ward, and Mrs. Smith. No votes: 0. The motion carried by a vote of 7-0.

Motion by Ms. Kerr, second by Mrs. O'Neal Ellis, to approve Consent Agenda item G. Contract – Support Programs & Alignment – Professional Development & Systems Support Services – 1-Year Contract as presented. Upon roll call, yes votes: Mr. Costello, Mrs. O'Neal Ellis, Ms. Kerr, Ms. Noland, and Mrs. Smith. No votes: Mr. Holt and Mrs. Ward. The motion carried by a vote of 5-2.

7. Discussion/Action

A. Approval of 2015 High School Graduates

Motion by Mr. Costello, second by Mrs. Ward, to approve the 2015 High School Graduates. Upon roll call, yes votes: Mr. Costello, Mrs. O’Neal Ellis, Mr. Holt, Ms. Kerr, Ms. Noland, Mrs. Ward, and Mrs. Smith. No votes: 0. The motion carried by a vote of 7-0.

B. 2015-2016 Board of Education Meeting Schedule

Mr. Rodriguez, Chief Legal Officer, presented the revised 2015-2016 Board of Education Meeting Schedule. The Optional Board of Education Meeting on June 6, 2016 is now a Regular Board of Education Meeting. Administration recommended approval of the 2015-2016 Board of Education Meeting Schedule.

Motion by Mr. Holt, second by Ms. Kerr, to approve the revised 2015-2016 Board of Education Meeting Schedule. Upon roll call, yes votes: Mr. Costello, Mrs. O’Neal Ellis, Mr. Holt, Ms. Kerr, Ms. Noland, Mrs. Ward, and Mrs. Smith. No votes: 0. The motion carried by a vote of 7-0.

C. Contract - Human Resources - Matrix Absence Management - 2-Year Renewal

At the August 17, 2015 Board of Education meeting, the estimated annual expenditure of \$89,526.60 was incorrect. The correct estimated total for a two-year contract is \$81,332.64. Mr. Sparks, Director of Business Services, and Mrs. Berg, Coordinator of Employee Benefits, reviewed the contract proposal. Administration recommended approval of a two-year contract renewal with Matrix Absence Management for an estimated total cost of \$81,332.64 for a two-year contract, and requests authorization for District administration to execute related documents. This expenditure will be charged to the Education Fund.

Motion by Ms. Kerr, second by Mr. Costello, to approve the Contract - Human Resources - Matrix Absence Management - 2-Year Renewal. Upon roll call, yes votes: Mr. Costello, Mrs. O’Neal Ellis, Mr. Holt, Ms. Kerr, Ms. Noland, Mrs. Ward, and Mrs. Smith. No votes: 0. The motion carried by a vote of 7-0.

8. Other Business - Board Member and CEO Update, If Necessary

A. Additional Information

Mrs. Ward asked when the Board Policy regarding closed session recordings would be voted on.

Mrs. Smith responded saying that that would be on the next meeting’s agenda for a vote.

Mr. Sanders reported that he attended the first Citizens’ Advisory Committee (CAC) meeting of the year and the turnout was great.

B. Minutes of Board Committee Meetings

Motion by Mrs. Ward, second by Ms. Kerr, to accept the Minutes of the August 12, 2015 Board Legislation Committee Meeting. Upon roll call, yes votes: Mr. Costello, Mrs. O'Neal Ellis, Mr. Holt, Ms. Kerr, Ms. Noland, Mrs. Ward, and Mrs. Smith. No votes: 0. The motion carried by a vote of 7-0.

Motion by Mrs. Ward, second by Ms. Noland, to accept the Minutes of the August 24, 2015 Board Legislation Committee Meeting. Upon roll call, yes votes: Mr. Costello, Mrs. O'Neal Ellis, Mr. Holt, Ms. Kerr, Ms. Noland, Mrs. Ward, and Mrs. Smith. No votes: 0. The motion carried by a vote of 7-0.

Motion by Mr. Costello, second by Ms. Kerr, to accept Minutes of the May 18, 2015 Board Finance Committee Meeting. Upon roll call, yes votes: Mr. Costello, Mrs. O'Neal Ellis, Mr. Holt, Ms. Kerr, Ms. Noland, Mrs. Ward, and Mrs. Smith. No votes: 0. The motion carried by a vote of 7-0.

9. Other Business - CAC Update

Melissa Owens reported that the first CAC meeting was very successful. Committee meetings are starting this week. The Finance and Legislative Committees are combining for this year. The next general meeting will be on October 8, 2015.

Roger Wallace thanked the Board for allowing the E & F Committee to be a part of the Board Facilities meeting. It was great. At the first meeting they were able to get three more of the boundary effected schools represented, bringing the total to 10 schools with representatives and 10 without.

10. Other Business - Individual Student Matters, If Necessary

Retained Agenda Item.

11. Other Business - Employee Matters, If Necessary

Retained Agenda Item.

12. Other Business – Mr. Sanders

A. Administrator and Teacher Salary and Benefits Report - 2015 School Year

Mrs. Meidel, Assistant Superintendent of Human Resources, and Mr. King, Chief Operations Officer/Chief School Business Official, presented the report. Public Act 097-256, amending Sections 105 ILCS 5/10-20.47 and 5/34-18.38, requires school districts to report to ISBE (Illinois State Board of Education), on or before October 1st of each year, the base salary and benefits of all administrators and teachers employed by the school district; present the report at a school board meeting; submit it to the district's regional superintendent of schools; and post the

report on the district's internet website. For consistency across school districts, once the information is entered into IWAS (ISBE Web Application Security), the State's reporting system, a report is generated and sent back to the school district to be posted on their website.

13. Work Session Items – Mr. Sanders

A. Board Policy Update

The Board Legislative Committee met to review Board Policy related to closed session audio recordings. Mr. Sanders, Chief Executive Officer, and Mr. Rodriguez, Chief Legal Officer, along with the Board of Education, presented the proposed changes to Board Policy #2.201 - Closed Sessions.

14. Work Session – Resolutions

A. Resolution Adopting School District U-46 Budget, July 1, 2015 - June 30, 2016

Mr. King, Chief Operations Officer/Chief School Business Official, and Mr. Burnidge, Director of Financial Operations, presented the Resolution for the adoption of the 2015-2016 Budget. Adoption of the Resolution will be requested at the September 28, 2015 Board of Education Meeting. Administration recommended the Board of Education approve the Resolution Adopting the School District U-46 Budget, July 1, 2015 - June 30, 2016.

15. Work Session - Bids/Proposals

A. Bid - Food Service - Packaging & Supplies

Mr. Sparks, Director of Business Services, and Mrs. Phillips, Director of Food & Nutrition Services, presented the bid. Administration recommended award of the low bid meeting specifications to Form Plastics Company for the sum of \$416,511.77, for a one-year contract with the option to rollover for five years. This expenditure will be charged to the Food & Nutrition Fund.

16. Work Session - Contracts over \$25,000.00

A. Contract - Secondary Schools Instruction & Equity - College Readiness & Success System - 1-Year Contract

Mr. Sparks, Director of Business Services, Dr. Lozier, Assistant Superintendent of Secondary Schools Instruction & Equity, and Ms. Hill, Director of Assessment & Accountability, presented the contract proposal. Administration recommended approval of a one-year contract with The College Board for a total cost of \$48,000.00 and requests authorization for District administration to execute related documents. This expenditure will be charged to the Education Fund.

- B. Contract - Secondary Schools Instruction & Equity - Work Keys - 1-Year Contract  
Mr. Sparks, Director of Business Services, Dr. Lozier, Assistant Superintendent of Secondary Schools Instruction & Equity, and Ms. Hill, Director of Assessment & Accountability, presented the contract proposal. Administration recommended approval of a one-year contract with ACT for a total cost of \$32,625.00 and requests authorization for District administration to execute related documents. This expenditure will be charged to the Education Fund.
- C. Contract - Support Programs & Alignment - AVID Instructional System - 1-Year Contract  
Mr. Sparks, Director of Business Services, Mr. Raglin, Assistant Superintendent of Support Programs and Alignment, and Ms. Luviano, PreK-20 College Readiness Coordinator, presented the contract proposal. Administration recommended approval of a one-year contract renewal with AVID Center for a total cost of \$57,520.00 and requests authorization for District administration to execute related documents. This expenditure will be charged to the Education Fund.
- D. Contract - Multi-Tiered Systems of Support - AIMSWEB Progress Monitoring Systems - 1-Year Contract Renewal  
Mr. Sparks, Director of Business Services, Mr. Raglin, Assistant Superintendent of Support Programs and Alignment, and Ms. Smith, Coordinator of Multi-Tiered Systems of Support (MTSS), presented the contract proposal. Administration recommended approval of a one-year contract renewal with AIMSWEB for a total cost of \$79,596.00 and requests authorization for District administration to execute related documents. This expenditure will be charged to the Continuous Early Intervention Services (CEIS) portion of the IDEA Grant.
- E. Contract - Multi-Tiered Systems of Support - Compass Learning: Path Blazer Math & Reading Intervention Program Purchase - 1-Year Contract  
Mr. Sparks, Director of Business Services, Mr. Raglin, Assistant Superintendent of Support Programs and Alignment, and Ms. Smith, Coordinator of Multi-Tiered Systems of Support (MTSS), presented the contract proposal. Administration recommended approval of a one-year contract with Compass Learning for Path Blazer Math & Reading Intervention Program purchase for a total cost of \$59,797.00 and requests authorization for District administration to execute related documents. This expenditure will be charged to the CEIS (Continuous Early Intervention Services) portion of the IDEA Grant.
- F. Contract - Multi-Tiered Systems of Support - STAR Progress Monitoring Systems - 1-Year Contract Renewal  
Mr. Sparks, Director of Business Services, Mr. Raglin, Assistant Superintendent of Support Programs and Alignment, and Ms. Smith, Coordinator of Multi-Tiered Systems of Support (MTSS), presented the contract proposal. Administration recommended approval of a one-year contract to purchase STAR Reading, STAR

Reading Spanish and STAR Math for use as progress monitoring tools to measure student response to Reading and Math intervention at grades 3-12 in the amount of \$102,000.00 as submitted by Renaissance Learning Inc. and requests authorization for District administration to execute related documents. This expenditure will be charged to the CEIS (Continuous Early Intervention Services) portion of the IDEA Grant.

17. Work Session - Change Orders

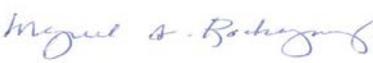
- A. Eastview Middle School - Bleacher Replacement - #1 Final  
Mr. Allen, Director of Plant Operations, presented the change order. Administration recommended the Board of Education approve the change order from Irwin Seating Company in the amount of minus \$5,000.00.
  
- B. Heritage Elementary - Toilet Room Remodeling - #1 Final  
Mr. Allen, Director of Plant Operations, presented the change order. Administration recommended the Board of Education approve the change order from The Dub's Co., Inc. in the amount of minus \$5,000.00.

18. Adjournment

Motion by Mrs. O’Neal Ellis, second by Ms. Kerr, to adjourn the Regular Board Meeting of September 14, 2015 at 9:04 p.m. Upon roll call, yes votes: Mr. Costello, Mrs. O’Neal Ellis, Mr. Holt, Ms. Kerr, Ms. Noland, Mrs. Ward, and Mrs. Smith. No votes: 0. The motion carried by a vote of 7-0.

Approved this 28<sup>th</sup> day of September, 2015.

  
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President

  
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Secretary