

PHOENIX-TALENT SCHOOL DISTRICT #4
NOTICE OF REQUEST FOR PROPOSALS FOR
FOOD SERVICE MANAGEMENT SERVICES
2025-2026 SCHOOL YEAR

Proposals Due 2:00 pm, March 3, 2025

Notice is hereby given that Phoenix-Talent School District #4 is requesting sealed proposals for the administration of one or more USDA Child Nutrition Programs for the 2025-2026 school year with four (4) optional renewal years to operate and manage the food service for the school year beginning July 1, 2025.

Proposals will be received by the Phoenix-Talent School District #4 until 2:00 p.m. March 3, 2025. Seven (7) copies of the proposal must be submitted in sealed packages or envelopes, and at least one (1) proposal must bear an original signature signed in **Blue ink** and dated by the Applicant/s or a representative legally authorized by the Applicant/s. All packages and envelopes must be marked clearly with the note: "RFP-School Food Service" **with the date and time for opening**. In addition, one (1) copy of the proposal must be recorded electronically on a flash drive in PDF or MsWord format and submitted with the written copies. Late proposals or modifications will NOT be accepted.

A mandatory proposal meeting and site visit will take place on February 5, 2025, at 10:00 a.m. The starting point for this meeting will be at Orchard Hill Elementary School, 1011 La Loma Dr. Medford, OR 97504.

Copies of the Request for Proposal document is available on the Phoenix-Talent School District #4 website at <https://www.phoenix.k12.or.us/departments/business>. Proposals and supporting documentation as described in this Request for Proposal (RFP) are to be delivered to:

Yazmin Karabinas, Director of Accounting
Phoenix-Talent School District #4
401 W. Fourth St.
Phoenix, OR 97535
yazmin.karabinas@phoenix.k12.or.us
541-535-7503

January 27, 2025