

# Salinas City Elementary School District

Instruction

Policy #6116

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## **CLASSROOM INTERRUPTIONS**

Mandated Policy

In order to allow students to take full advantage of learning opportunities while in the classroom, school staff shall ensure that interruptions are kept at minimum. Strategies to reduce classroom interruptions include, but are not limited to, the following:

1. Keep announcements made through intercom or public address systems to a minimum, limit announcements to specific times during the day, and only use the intercom or public address systems for announcements that apply to all students or groups of students. Announcements that apply to individual students or staff members should be distributed in writing.
2. Establish a fixed time for the delivery of written messages to students and staff, except in cases of emergencies.
3. Schedule school maintenance operations involving noise or classroom disruption, as well as deliveries of equipment and supplies, to classrooms before or after school hours whenever possible.
4. Inform school visitors that, whenever possible, they should make appointments in advance, in accordance with district policy.
5. Notify parents/guardians that they should go to the school office rather than the classroom when they are dropping off their child late, picking him/her up early, or bringing by any forgotten items from home.
6. Notify school staff that they should refrain from conducting personal business during instructional time.
7. Provide professional development in classroom management as needed to enable staff to more effectively reduce interruptions caused by inappropriate student conduct in the classroom.

### **State References**

### **Description**

Ed. Code 32211

Threatened disruption or interference with classes

Ed. Code 32212

Classroom interruptions

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Adopted: August 24, 1998; January 21, 2025

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Ed. Code 44810-44811

Disruptions; misdemeanor

Ed. Code 51512

Prohibited use of electronic listening or recording device