

A Special Meeting of the Board of Education, Seaford Union Free School District, was held on Tuesday, May 28, 2024, in the Board of Education Conference Room, located in the Manor Elementary School, 1590 Washington Avenue in Seaford, New York.

**PRESENT:** Ms. Lisa Herbert – President  
Ms. Andrea Parisi – Vice President (arrived 6:00 p.m.)  
Mr. Jimmy Chwe – Trustee  
Ms. Trisha Matulewicz – Trustee  
Ms. Heather Umhafer - Trustee

ALSO PRESENT:  
Dr. Adele V. Pecora  
Dr. Sheena Jacob  
Mr. Andrew Casale

At 5:50 p.m., the President of the Board of Education opened the Special Meeting. As the first order of business, Board President Lisa Herbert led the audience in the Pledge of Allegiance.

**OPEN MEETING**

Motion by Ms. Umhafer, second by Mr. Chwe, to accept the recommendation to approve the Personnel Action Report:

**PERSONNEL ACTION  
REPORT -  
INSTRUCTIONAL**

A. Instructional (dated May 28, 2024 ):

P-1: POSITION ABOLITION:

|                 |   |
|-----------------|---|
| 1. Position:    | Teacher – Secondary- Family Consumer Sciences |
| Assignment:     | Seaford Middle School                         |
| Effective Date: | June 30, 2024                                 |
| Reason:         | Position Abolished                            |

P-2: POSITION CREATION: No Recommended Actions

P-3: RESIGNATIONS: No Recommended Actions

P-4: LEAVES: No Recommended Actions

P-5: TERMINATIONS:

|                                 |   |
|---------------------------------|---|
| 1. <u>KERRY ABITABLIO-KLEIN</u> |   |
| Position:                       | Teacher – Secondary- Family Consumer Sciences |
| Assignment:                     | Seaford Middle School                         |
| Effective Date:                 | June 30, 2024                                 |
| Reason:                         | Position Abolished                            |

P-6: TENURE APPOINTMENTS: No Recommended Actions

P-7: APPOINTMENTS: No Recommended Actions

P-8: OTHER: No Recommended Actions

No Discussion.  
All Ayes  
Motion Carried.

Motion by Ms. Umhafer, second by Mr. Chwe, to approve acceptance of the determinations of the Special Education Committee Meetings of:

**CSE**

School Year 2023-2024:  
2/8/24, 3/5/24, 4/4/24, 4/9/24, 4/12/24, 4/15/24, 5/2/24.

School Year 2024-2025:  
3/4/24, 3/11/24, 3/12/24, 3/14/24, 3/18/24, 3/22/24, 3/26/24, 4/4/24, 4/15/24, 5/7/24, 5/15/24.

No Discussion.  
All Ayes  
Motion Carried.

Motion by Ms. Umhafer, second by Mr. Chwe, to approve acceptance of the determinations of the Pre-School Special Education Committee Meetings of:

**CPSE**

School Year 2023-2024:  
4/17/24, 4/19/24.

School Year 2024-2025:  
3/11/24, 3/22/24, 4/4/24, 5/1/24, 5/20/24.

No Discussion.  
All Ayes  
Motion Carried.

None

**RESIDENTS' COMMENTS**

Responses have been sent to all correspondence

**CORRESPONDENCE**

**NEW BUSINESS**

Motion by Ms. Umhafer, second by Mr. Chwe, to approve a health and welfare services agreement with the Bellmore School District for the 23-24 school year for District students who attend private/parochial school and authorize the Board President to sign said agreement.

**CONTRACT 2023/2024  
HEALTH SERVICES  
BELLMORE UFSD**

No Discussion.  
All Ayes  
Motion Carried.

Motion by Ms. Umhafer, second by Mr. Chwe, to approve a Memorandum of Understanding with the Gary Sinise Foundation for the 24-25 school year and authorize the Board President to approve said memorandum.

**MEMORANDUM OF  
UNDERSTANDING  
GARY SINISE FOUNDATION**

No Discussion.  
All Ayes  
Motion Carried.

Motion by Ms. Umhafer, second by Mr. Chwe, to approve an agreement with Textbook Central for the 24-25 school year and authorize the Board President to sign said agreement.

**CONTRACT 2024/2025  
TEXTBOOK CENTRAL**

No Discussion.  
All Ayes  
Motion Carried.

Motion by Ms. Umhafer, second by Mr. Chwe, to approve the following agreements for third party tuition and educational services for the 2024-2025 school year and authorize the Board President to execute said agreements on its behalf:

**CONTRACT 2024/2025  
SPECIAL EDUCATION TUITION  
SERVICES - CENTER FOR  
DEVELOPMENTAL DISABILITIES  
THE LOWELL SCHOOL**

The Center for Developmental Disabilities  
The Lowell School

No Discussion.  
All Ayes  
Motion Carried.

Motion by Ms. Umhafer, second by Mr. Chwe, to approve the second reading and adoption of revised Policy 5420 – Student Health Services

**SECOND READING &  
ADOPTION OF REVISED  
POLICY NO. 5420**

No Discussion.  
All Ayes  
Motion Carried.

Motion by Ms. Umhafer, second by Mr. Chwe, to approve the disposal request on May 9, 2024, of obsolete library books at the Middle School.

**OBSOLETE ITEMS  
MIDDLE SCHOOL  
LIBRARY BOOKS**

No Discussion.  
All Ayes  
Motion Carried.

Motion by Ms. Umhafer, second by Mr. Chwe, to approve the disposal request on April 9, 2024, of obsolete library books at the Manor School.

**OBSOLETE ITEMS  
MANOR SCHOOL  
LIBRARY BOOKS**

No Discussion.  
All Ayes  
Motion Carried.

Motion by Ms. Umhafer, second by Mr. Chwe, to approve the disposal request on May 1, 2024, of obsolete library books at the Harbor School.

**OBSOLETE ITEMS  
HARBOR SCHOOL  
LIBRARY BOOKS**

No Discussion.  
All Ayes  
Motion Carried.

None

**MISCELLANEOUS  
DISCUSSION ITEMS**

None

**CLOSING REMARKS**

Ms. Herbert advised that she needed a motion to adjourn the public portion of the meeting and convene an executive session for the purpose of conducting interviews.

At 5:53 p.m., a motion was made by Ms. Umhafer, second by Mr. Chwe, to adopt the following resolution:

**MOTION FOR EXECUTIVE SESSION**

**RESOLVED**, that the Board of Education of the Seaford Union Free School District enter into executive session for the purpose of conducting interviews and upon completion of discussion respecting the foregoing to return to open session.

No Discussion.  
All Ayes  
Motion Carried.

Executive Session concluded at 9:20 p.m.

**EXECUTIVE SESSION ENDS**

Motion by Ms. Parisi, second by Ms. Umhafer, to re-open Public Session.

**MOTION TO RE-OPEN PUBLIC SESSION**

No Discussion.  
All Ayes  
Motion Carried.

At 9:20 p.m., the President of the Board of Education re-opened the Public Session.

**RE-OPEN PUBLIC SESSION**

Motion by Ms. Parisi, second by Ms. Umhafer, to accept the recommendation to approve the Instructional Personnel Action Report - Assistant Superintendent for Curriculum and Assessment:

**PERSONNEL ACTION REPORT –  
INSTRUCTIONAL - ASSISTANT  
SUPERINTENDENT FOR  
CURRICULUM AND  
ASSESSMENT**

A. Instructional - Assistant Superintendent for Curriculum and Assessment (dated May 28, 2024):

- P-1: POSITION ABOLITION: No Recommended Actions
- P-2: POSITION CREATION: No Recommended Actions
- P-3: RESIGNATIONS: No Recommended Actions
- P-4: LEAVES: No Recommended Actions
- P-5: TERMINATIONS: No Recommended Actions
- P-6: TENURE APPOINTMENTS: No Recommended Actions
- P-7: APPOINTMENTS: (\*) Subject to the successful completion of pre-employment screening

(\*) 1. **ALISON  
OFFERMAN-  
CELENTANO**

|                      |  |
|----------------------|--|
| Position:            | Assistant Superintendent for Curriculum and Assessment   |
| Type of Appointment: | Probationary   |
| Assignment:          | District   |
| Certification:       | School District Administrator<br>Permanent, Biology 7-12 Permanent,<br>Earth Science and General Science 7-12 Permanent, School District Business Leader Pending |
| Effective Date:      | July 1, 2024   |
| Expiration Date:     | June 30, 2027  |
| Tenure Eligibility:  | June 30, 2027  |
| Tenure Area:         | Assistant Superintendent for Curriculum and Assessment   |
| Salary:              | \$207,000  |
| Reason:              | To Meet District Needs   |

P-8: OTHER: No Recommended Actions

No Discussion.  
All Ayes  
Motion Carried.

Motion by Ms. Parisi, second by Ms. Umhafer, to accept the recommendation to approve the Instructional Personnel Action Report - Assistant Director of PPS Secondary:

**PERSONNEL ACTION REPORT –  
INSTRUCTIONAL – ASSISTANT  
DIRECTOR OF  
PPS SECONDARY**

A. Instructional - Assistant Director of PPS Secondary (dated May 28, 2024):

- P-1: POSITION ABOLITION: No Recommended Actions
- P-2: POSITION CREATION: No Recommended Actions
- P-3: RESIGNATIONS: No Recommended Actions
- P-4: LEAVES: No Recommended Actions
- P-5: TERMINATIONS: No Recommended Actions
- P-6: TENURE APPOINTMENTS: No Recommended Actions

P-7: APPOINTMENTS: (\*) Subject to the successful completion of pre-employment screening

- (\*) 1. JAMIE HERMEL
  - Position: Assistant Director of PPS Secondary
  - Type of Appointment: Probationary
  - Assignment: District
  - Certification: School Building Leader Professional, School District Leader Professional, Generalist in Middle School Education 5-9 Professional, Students with Disabilities 5-9 Generalist
  - Effective Date: July 1, 2024
  - Expiration Date: June 30, 2028
  - Tenure Eligibility: June 30, 2028
  - Tenure Area: Assistant Director of PPS Secondary
  - Salary: \$142,000
  - Reason: To Meet District Needs

P-8: OTHER: No Recommended Actions  
No Discussion.  
All Ayes  
Motion Carried.

There being no further business, a motion was made by Ms. Parisi, second by Ms. Umhafer, to adjourn the Special Meeting at 9:21 p.m.

**ADJOURN SPECIAL  
MEETING**

No Discussion.  
All Ayes  
Motion Carried.

Respectfully submitted,

Heather Umhafer  
Vice District Clerk