Merced City School District

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Merced City School District

Facilities Services Department
Serving to Support Educational Excellence

Merced City School District
Citizens' Bond Oversight Committee

MEETING MINUTES

September 26, 2023, 4:00 PM – Zoom

I. **Call to order:** Dr. Testa called the Citizens' Bond Oversight Committee (CBOC) meeting to order at 4:06 p.m.

II. **Roll call:**

Jannette McAuley X	**Kelly Philips Turner X**	**Robin Kuhls**
Atenceia Maria	**Hellen Tang X**	**Richard Wendling X**
Erin Lodwick		

III. **Flag Salute:** Dr. Ken Testa led the Pledge of Allegiance

IV. **Approval of Agenda 9/26/23:**
Motion: Hellen Tang **Second: Jannette McAuley** **Vote: Passed**

Approval of Minutes 5/30/23 no minutes presented: meeting did not meet quorum

V. **Welcome and Introductions:**
Dr. Testa welcomed and thanked everyone to the first meeting of the 2023/2024 school year.

VI. **Approval of Dates for Next Year's Meetings**: Proposed Dates: 9/26/23, 11/7/23, 2/6/24,4/16/24

Motion: Rick Wendling **Second: Jannette McAuley** **Vote: Passed**

VII. **Annual Audit Review and Reports: Approval of Reports/Member Presentation Vote**
Dr. Testa explained that the Annual Audit Reports were ready for review, he stated that the required audit was done by an independent auditor. Dr. Testa reminded the committee that due to Prop 39, the district must have a Bond Oversight Committee and the Committee is responsible for reviewing the independent annual financial and performance audits. Dr. Testa went on to mention that in this particular report for the 2021-2022 report, there were no findings in either of the audits. Dr. Testa informed the committee that their role is to report out to the Board of Education at a regularly scheduled board meeting the findings of this report. Mr. Wendling volunteered to attend the October 10, 2023, Board Meeting to present the Annual Audit to the Board of Education.

Motion: Jannette McAuley **Second: Kelly Phillips Turner** **Vote: Passed**

IX. **Quarterly Financial Report:**
Julio Rodriguez-Rivera presented the Quarterly Financial Report - Measure M Summary Expenditure Report, which describes all funding in the Bond Fund (Fund 21). The report showed that (to date 9/26/2023), the amount of funds spent is $50,972,455.27. Mr. Rodriguez-Rivera explained further that the subtraction of expenses for the projects at Franklin, Tenaya, and Sheehy, along with the budgeting of purchase orders, the total amount is $1,517,233.49 since our previous budget report. Mr. Rodriguez-Rivera also briefly explained that our beginning balance for Measure M funds was $9,024,402.88 over time our estimated interest will be $101,000.00 and our budgeted expense for the year being $2,192,780.00 leaving a balance of $6,932,622.88.

X. **Open Discussion/Questions**
Dr. Testa announced that he will be retiring from the District on November 11, 2023. He thanked the committee for their work. Dr. Testa briefly shared a report of improvements such as new HVAC systems, classroom lighting, technology systems, restroom upgrades, and outdoor learning environments at Tenaya Middle, Sheehy Elementary, and Franklin Elementary. Kelly Phillips Turner wished Dr. Testa good luck on his retirement. Hellen Tang thanked staff for their hard work and for calling and reminding them of the meeting.

XI. **Adjournment:**
Dr. Testa adjourned the meeting.
Motion: Kelly Turner **Second: Hellen Tang** **Time: 4:51 p.m.**

Next Scheduled Meeting: ~~November 7, 2023.~~ February 6, 2024