

Facilities Services Department
Serving to Support Educational Excellence

Merced City School District
Citizens' Bond Oversight Committee

MEETING MINUTES

February 7, 2023, 4:00 PM – In Person

- I. **Call to order:** Janette McAuley called the Citizens' Bond Oversight Committee (CBOC) meeting to order at 4:03 pm.

II. **Roll call:**

Jannette McAuley	<u> X </u>	Kelly Phillips	<u> X </u>
Robin Kuhls	<u> </u>	Atenceia Maria	<u> X </u>
Hellen Tang	<u> X </u>	Richard Wendling	<u> X </u>
Erin Lodwick	<u> X </u>		

- III. **Flag Salute:** Dr. Ken Testa led the Pledge of Allegiance

IV. **Approval of Agenda:**

Motion: Kelly Phillips **Second:** Hellen Tang **Vote:** Passed

Approval of Minutes from the meeting on November 29, 2022:

Motion: Hellen Tang **Second:** Janette McAuley **Vote:** Passed

V. **Approval of Agenda on November 29, 2022:**

Motion: Atenceia Maria **Second:** Hellen Tang **Vote:** Passed

Approval of Minutes from the meeting on September 20, 2022:

Motion: Janette McAuley **Second:** Hellen Tang **Vote:** Passed

VI. **Welcome and Introductions:**

Dr. Testa thanked everyone for being there and thanked the members for their participation.

VII. **Bond Report and Current Projects Updates:**

Dr. Testa updated the committee on projects by sharing a slideshow featuring pictures of work completed at Sheehy Elementary and Franklin Elementary. Dr. Testa also highlighted work completed at Sheehy regarding TK classrooms with restrooms, new furnishings, new heating/ventilation, and air conditioning (HVAC) systems to be completed this summer along with new roofing, as well as the path of travel and fire alarm upgrades. At Tenaya Middle School, the modernization of the school originally built in 1960 includes 23 new AC units to be installed this summer, updated interiors, lighting, and technology systems in the original Language Arts, Special Education,

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Science, and Math classrooms. The scope of the Tenaya project also includes new drinking fountains, hydration/stations (bottle-fillers), interior and exterior lighting, restroom upgrades, and new gymnasium and exterior campus security and safety lighting. At Franklin, Phase 1 included new HVAC units, technology, fire alarms, and roofing. Phase 2 will include new modular classrooms and a new modular administration building and Phase 3 planning underway will include new classrooms to replace portables.

VIII. Quarterly Financial Report:

Julio Rodriguez-Rivera presented the Quarterly Financial Report - Measure M Summary Expenditure Report, which describes all funding in the Bond Fund (Fund 21). The report showed that (to date 2/2/2023), the amount of funds spent is \$48,196,437.13. Mr. Rodriguez-Rivera explained further that after the subtraction of expenses for the current year's projects such as at Franklin, Tenaya, and Sheehy, along with budgeting of purchase orders, the estimated balance with interest for Fund 21 is \$1,483,789.53.

IX. Introduction of New Members

Dr. Testa introduced our new Bond Oversight Committee members Hellen Tang, Richard Wendling, Atenceia Maria, and Erin Lodwick to the committee and thanked them for their interest and participation.

X. Open Discussion/Questions

Dr. Testa informed the committee that a Chair and Vice Chair will need to be appointed and that the committee will need to think out who that will be. The Audit of records should be ready by the next May meeting. Dr. Testa mentioned the need to continue to recruit new members to join the committee, including two to three new members annually.

XI. Adjournment:

Motion: Kelly Turner **Second:** Hellen Tang **Time:** 5:30 pm.

Next Scheduled Meeting: May 16, 2023