



Regional School District No. 17
Board of Education
Communications Subcommittee
Minutes

Chair: Lisa Connelly

A meeting of the Regional School District No. 17 Communications Subcommittee was held on January 21, 2025, in the Central Office Board Room.

Subcommittee Members Present: Lisa Connelly, Heather Pach, Shawna Goldfarb, Jennifer Voegtli, Jennifer Favalora

Others Present: Superintendent Jeff Wihbey, Director of Student Services Aaron Puzarne, David Ferris, Antinozzi Associates

Call to Order/Opening of the Meeting

The meeting was called to order at 5:30 pm by Lisa Connelly (Chair).

Approval of Previous Minutes

Jen Voegtli **MOVED** and Jennifer Favalora **SECONDED** a motion to approve the minutes. All voted to approve.

HKHS Project Communication

- David Ferris joined in a discussion of a preliminary list of FAQs which will be reviewed by the committee and soon added to the District website.
- Superintendent Wihbey discussed his upcoming communication regarding the HS Project with HK families and in the RSD17 flyer in HK News and HK Now. The flyers will be distributed to town businesses and libraries.
- The committee discussed various communication methods, including the RSD17 website, social media, email, and direct mailings.

CABE Report and Discussion

- Heather Pach highlighted the CABE Freedom of Information Act Webinar on 2/25/25.

Post Workshop Review

- Discussion of feedback from the board workshop, focusing most on the effective use of Board time – will continue to discuss ideas and communicate with the Full Board.
 - Discussed creating a suggested board minute template to be shared with all committees.

Adjournment

The meeting adjourned at 6:28 pm.