

**South County SELPA
Community Advisory Committee (CAC) Meeting**

November, 13, 2024; 10 a.m.

MEETING LOCATION: Professional Development Committee
680 L St. Ste. E. Chula Vista, CA 91911

Approved Minutes

CAC Members in Attendance:

Jaqueline Chan – SYSD

Erika Avery – SUHSD

Daria Stone – SUHSD

Maricela Cali – SYSD

Sally Sachrison – SUHSD

Elizabeth Alvarado – SBUSD

Melissa Dolo – SBUSD

Shelby Carswell – NSD

America Ellis – NSD

1.0 OPENING PROCEDURES:

1.1 CAC Chairperson called the meeting to order at 9:06am

1.2 CAC Secretary conducted role call and quorum was verified

1.3 October CAC Meeting Minutes were reviewed and approved. They will be posted to the South County SELPA CAC website.

M/S/C: Cali / Alvarado / Unanimous

2.0 WELCOME AND INTRODUCTIONS:

2.1 Introductions were made by present CAC members and exfacto individuals in the audience.

2.2 Meeting Norms were reviewed

3.0 PUBLIC COMMENTS: Members of the audience addressed the Community Advisory Committee and provided public comments.

4.0 CAC BUSINESS INFORMATION/ACTION ITEM:

4.1 The CAC Chairperson reviewed CAC Roles & Responsibilities and Goals

4.2 The CAC Chairperson reviewed CAC Focus and Goals 24-25 School Year: Parent Engagement & Student Inclusion

4.3 Communications

4.3.1 All CAC Members should be connecting with respective

District. Send contact information received from your district to Jackie and CC

Erika. Committee waiting on guidance regarding creating a CAC email address.

4.3.2 Parent Education Input- Topics will be added to South County SELPA website for community reaction

4.4 CAC Meeting Schedule Update- Voted on additional meeting dates, included two evening times, locations TBD

4.4.1 Jan 23, 2025, 9am - 11am

Mar 13, 2025, 6pm - 8pm

Apr 24, 2025, 9am - 11am

May 22, 2025, 6pm - 8pm

Jul 17, 2025, 9am - 11am

M/S/C: America / Alvarado / Unanimous

4.5 CAC Subcommittees were discussed and voted on. CAC Members shared 1st and 2nd choices. CAC Members will decide on subcommittee leads, create a subcommittee description, one measurable goal for the school year and one action item before the next meeting.

4.5.1 Parent Education

Staff Education

Community Involvement

Special Education Student Inclusion

SELPA CAC Handbook

M/S/C: Dolo / Alvarado / Unanimous

5.0 ADJOURNMENT: Meeting was adjourned at 10:13 am