



Community Advisory Committee
January 2025

Opening Procedures

- Call to Order
- Verification of Quorum
- Review of Minutes

Welcome & Introductions

- Purpose and Agenda Review
- Review Meeting Norms

Public Comments

- Individual speakers will be allowed **three (3) minutes** to address the committee
- Speakers are asked to **fill out a Public Comment Form** and submit it to the CAC Chair or Co-Chair **prior** to the start of the meeting
- **No action, comment or agreement can be taken by the CAC** on oral communications



Community Advisory Committee (CAC) Business



CAC Membership

- Welcome to our newest voting members!
 - Jade Bautista, Chula Vista Unified School District, Parent
 - Noelle Cravens, Chula Vista Unified School District, Parent
 - Rosemary Lowry, Chula Vista Unified School District, Parent
 - Jayrell Ringpis, Chula Vista Unified School District, Parent
 - Erika Lowery, Coronado Unified School District, Parent
- Status of absentee members
 - CAC Bylaws: Article VI REMOVAL FROM MEMBERSHIP

“If any CAC member is absent from two consecutive meetings without a valid excuse, he/she shall be contacted by SELPA staff to determine continued interest in being a member.”

CAC Subcommittee Overview

- Subcommittees:
 - Staff Education
 - Parent Education
 - Community Involvement
 - Special Education Student Inclusion
 - SELPA CAC Handbook
- Subcommittee Formation
 - No subcommittee can have majority of CAC (8 or more members)
 - No subcommittee can have CAC quorum (3 different districts represented)
 - You can be a member of more than 1 subcommittee
- Updates from Subcommittee at today's meeting will include:
 - Selected a subcommittee lead
 - Created a brief description of your subcommittee
 - Created at least one goal for your subcommittee to accomplish by June 30, 2025

CAC Subcommittee Assignments

Staff Education	Parent Education	Community Involvement	Special Education Student Inclusion	SELPA CAC Handbook
<ul style="list-style-type: none">• Maricela Cali (SYSD)• Laisa Galarza (SUHSD)• Laura Levy (SUHSD)• Maria Tapia (SUHSD)	<ul style="list-style-type: none">• Jayrell Ringpis (CVESD)• Noelle Cravens (CVESD)• Marjam Lopez (NSD)	<ul style="list-style-type: none">• América Ellis (NSD)• Consuelo Carranza (SYSD)• Shelby Carswel (NSD)	<ul style="list-style-type: none">• Elizabeth Alvarado (SBUSD)• Sally Sachrison (SUHSD)• Linette Salome (SBUSD)• Daria Stone (SUHSD)	<ul style="list-style-type: none">• Melissa Dolo (SBUSD)• Jade Bautista (CVESD)• Rosemary Lowry (CVESD)

Chair: Jackie Chan (SYSD)

Co-Chair: Erika Avery (SUHSD)

Subcommittee Updates

Subcommittees

- Staff Education
- Parent Education
- Community Involvement
- Special Education Student Inclusion
- SELPA CAC Handbook

Updates

- Subcommittee Lead
- Description
- Measurable goal

Staff Education

Subcommittee Lead

Subcommittee Members: Maricela Cali (SYSD)

Laisa Galarza (SUHSD)

Laura Levy (SUHSD)

Maria Tapia (SUHSD)

Description

Measurable goal to accomplish before June 30, 2025

Parent Education

Subcommittee Lead: Jayrell Ringpis (CVESD)

Subcommittee Members: Marjam Lopez (NSD), Noelle Cravens (CVESD)

Description: Our focus this year will be on advocating for improved systems that promote inclusive and equitable education for all students, with an emphasis on supporting families navigating special education.

Measurable goal to accomplish before June 30, 2025:

By June 30, 2025, develop a comprehensive resource guide for families, including translated materials to ensure accessibility for diverse communities.

*Bonus goal: Host at least one district-wide parent workshop focused on effective IEP collaboration and advocacy strategies.

Community Involvement



Subcommittee Lead: America Ellis (NSD)

Subcommittee Members: Shelby Carswell (NSD), Consuelo Carranza (SYSD)

Description: To keep our community aware and involved

Measurable goal to accomplish before June 30, 2025:

Provide a summary / overview handout of SELPA to each school site to share with their staff and parents/guardians.

*Secondary goal - community event (non SELPA) to provide the summary given to teachers/parents.

Special Education Student Inclusion

Subcommittee Lead: Elizabeth Alvarado (SBUUSD)

Subcommittee Members: Sally Sachrison (SUHSD), Linette Salome (SBUUSD), Daria Stone (SUHSD)

Description: Our focus this year will be on advocating for and implementing systems that promote inclusive environments in both academic and extracurricular settings.

1. Academic Inclusion:

- Ensure that students with disabilities are included in general education classrooms and provided with the necessary supports to succeed.
- Collaborate with educators to promote differentiated instruction, accessible resources, and modifications/accommodations tailored to student needs.

2. Extracurricular Inclusion:

- Advocate for the inclusion of students with disabilities in extracurricular activities such as sports, clubs, and school events.
- Work to ensure that extracurricular programs are accessible, inclusive, and provide the supports necessary for all students to participate equally.

Special Education Student Inclusion (cont)

3. Parent Involvement:

- Develop strategies and supports to ensure that parents of students with disabilities are informed, empowered, and supported in becoming active participants in both academic and extracurricular activities.
- Provide resources to help parents feel comfortable engaging with school activities, including volunteer opportunities, events, and programs, ensuring these environments are welcoming and inclusive.

Measurable goal to accomplish before June 30, 2025:

Goal 1: Improve Academic Inclusion By June 30, 2025, students with disabilities will be fully included in both academic and extracurricular activities, with tailored supports in place for their participation. Additionally, parents of students with disabilities will report feeling supported and involved in both academic and extracurricular activities.

SELPA CAC Handbook Subcommittee

Subcommittee Lead: Melissa Dolo (SBUUSD)

Members: Jade Bautista (CVESD), Rosemary Lowry (CVESD)

Description:

- The handbook should provide a clear understanding of the SELPA, the CAC's role, and the resources available to parents and community members involved in special education.
- The subcommittee will research local SELPA CAC Handbooks and determine what should be included for South County.
- We will engage with community members, parents, SELPA and school staff (teachers / aides) to ensure we are including accurate and appropriate resources.

Measurable goal to accomplish before June 30, 2025:

- Request copies of local CAC Committee Handbooks for guidance
- Create an outline for South County SELPA CAC Handbook
- Collect community input on what they would like to see in the handbook

Subcommittee Debrief

Subcommittees

- After hearing from all the subcommittees, are there any updates to your goals or any opportunities for collaboration between subcommittees?
- When will you need time on an upcoming agenda?
- How can we involve non-voting community members into subcommittee activities?
- How else can the CAC support you?

Upcoming Community Events - February

Date & Time	District	Event Name	Location
2/2/2025 1pm	N/A	STEM Day (Neurodivergent Friendly) Hosted by a local girl scout Parents must be present for duration of the event	Horizon Park 970 E Palomar Street, Chula Vista, CA 91913
2/13/2025 9am	SYSD	SYSD DELAC Meeting	SYSD Board Room 4350 Otay Mesa Road, San Ysidro, CA 92173
2/13/2025 10am	SYSD	SYSD DPAC Meeting	SYSD Board Room 4350 Otay Mesa Road, San Ysidro, CA 92173
2/19/2025 9am	SUHSD	SUHSD DPAC Meeting	466 Moss Street, Chula Vista, CA 91911
2/19/2025 6pm	CVESD	CVESD School Board Meeting	Chula Vista Education Service and Support Center 84 East J Street, Chula Vista
2/20/2025 9am	SUHSD	SUHSD DELAC Meeting	466 Moss Street, Chula Vista, CA 91911
2/25/2025 9am	N/A	Transition to Preschool: Resources for families with students with special needs	SYSD Child Development Center 1880 Smythe Ave. San Ysidro, CA 92173

Upcoming Community Events - March

Date & Time	District	Event Name	Location
3/5/2025 6pm	CVESD	CVESD School Board Meeting	Chula Vista Education Service and Support Center 84 East J Street, Chula Vista
3/13/2025 5pm	SYSD	SYSD Board Meeting	Willow School 226 Willow Road San Diego, CA 92173
3/13/2025 6pm	N/A	South County SELPA CAC Meeting	Professional Development Center; 680 L. St. Ste. C, Chula Vista, CA 91911

Save the date! Upcoming CAC Meetings

March 13, 2025

Time: 6 - 8 p.m.

Location: Professional Development Center; 680 L. St. Ste. C, Chula Vista, CA 91911

April 24, 2025

Time: 9 - 11 a.m.

Location: SCREC 800 National City Blvd. National City, CA 91950

May 22, 2025

Time: 6 - 8 p.m.

Location: Professional Development Center; 680 L. St. Ste. C, Chula Vista, CA 91911



Adjournment

Thank you all for coming!

Next Meeting:

Thurs. 3/13 @ 6pm

