Amanda-Clearcreek Local School District
Board of Education Organizational Meeting
January 8, 2025
Room 1100
6:00 PM

1. Opening of Public Session

a. Call to Order and Roll Call by President Pro-Tem / Kyle Sharp - All members present

b. Pledge of Allegiance was led by Mr. Sharp

c. Approval of agenda as presented **001.25**

Motion		Buckley		Second		Pinkstock			
Y	*Buckley*	Y	*Pinkstock*	Y	*Saum*	Y	*Sharp*	Y	*Young*

d. Nomination and Election of 2025 Board of Education President

Nomination of Kyle Sharp for the office of President

by Pinkstock, second by Buckley.

Motion to close nominations by Saum, second by Young.

Vote to close nominations (yes/no) **002.25**

Y	*Buckley*	Y	*Pinkstock*	Y	*Saum*	Y	*Sharp*	Y	*Young*

Vote for President (by name)

Buckley: Sharp

Pinkstock: Sharp

Saum: Sharp

Sharp: Sharp

Young: Sharp

e. Swear in 2025 President by the Treasurer, 2025 President assumes role

f. Nomination and Election of 2025 Board of Education Vice President

Nomination of Susan Young for the office of Vice President

by Sharp, second by Pinkstock

Motion to close nomination by Buckley, second by Saum.

Vote to close nominations (yes/no) **003.25**

Y	*Buckley*	Y	*Pinkstock*	Y	*Saum*	Y	*Sharp*	Y	*Young*

Vote for Vice-President (by name)

Buckley: Young

Pinkstock: Young

Saum: Young

Sharp: Young

Young: Young

g. Swear in 2025 Vice President by the Treasurer

h. Establish Dates, Time, and Place of Regular Meetings - Third Wednesday of every month except for January (1.22.2025) and June (6.25.2025) **004.25**

Motion		Buckley		Second		Pinkstock			
Y	*Buckley*	Y	*Pinkstock*	Y	*Saum*	Y	*Sharp*	Y	*Young*

i. Approve of Official Organizational Business **005.25**

Approve Treasurer, Lana Fairchild, to perform all duties relating to monies, the Amanda-Clearcreek Board of Education hereby authorizes the Treasurer to perform the following duties:

i. Motion authorizing the Treasurer to borrow or secure an advance draft of money, pending receipt of funds from the County Auditor or from the State Treasurer and to request advances on real estate and personal property tax revenue. **(Attachment)**

ii. Motion authorizing the Treasurer to make fund to fund advances, advance returns and transfers as needed throughout the year.

iii. Motion authorizing the treasurer to invest the interim and inactive funds of the District in United State Government obligations and/or Certificates of Deposit of recognized depositories as provided by law, and to sell such investments when funds are required to meet the operating requirements of the District. This permits the Treasurer to invest at the most productive rates.

iv. Motion authorizing the Treasurer to borrow funds within the confines of established accounting practices and statute from internal funds or outside institutions if it is necessary or beneficial to do so.

v. Motion authorizing the Treasurer to pay all bills when due, provided funds are available, and upon receipt of services or materials specified, and make regular monthly financial reports to the Board of Education.

vi. Motion authorizing the Treasurer to make appropriate modifications within a particular fund including intra-fund transfers to add new appropriations as necessary to conduct the financial business of the school district.

vii. Motion authorizing the Treasurer to provide payments to employees for salaries and expenses and to vendors for goods and services, within the appropriations established by the Board of Education.

viii. Motion reaffirming Administrative Regulations allowing student activity funds to be appropriated as received and to pay indigent fees.

ix. Motion authorizing the Treasurer to authorize then and now certificates of the threshold amount of $3,000.00.

x. Motion authorizing the Treasurer to perform such duties as are required and/or authorized by law.

xi. Motion to authorize the Treasurer to enter into contracts/agreements for periods of one year or less and less than $25,000.00 in contract/agreement amount.

xii. Motion authorizing the Treasurer to issue blanket purchase orders up to a maximum amount of $150,000 each.

Motion		Pinkstock		Second		Young			
Y	*Buckley*	Y	*Pinkstock*	Y	*Saum*	Y	*Sharp*	Y	*Young*

j. Resolution to authorize the Superintendent to conduct normal business matters **006.25**

i. Perform as Purchasing Agent

ii. Serve as representative to submit for all county and state's projects

iii. Serve in all capacities that require an annual board appointment to implement board policy.

iv. Resolution to Authorize Superintendent of Schools to Employ Personnel temporarily WHEREAS, it on occasion, becomes necessary for the Superintendent of Schools to employ personnel temporarily as needed in emergency situations, and WHEREAS, such employments are presented to the Board of Education for approval at its next regular meeting. NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Amanda-Clearcreek Local School District that the Superintendent of School be authorized to employ personnel temporarily as needed in emergency situations.

v. Resolution to Authorize the Superintendent of Schools to accept resignations on behalf of the board, and WHEREAS, such resignations are presented to the Board of Education for approval at its next regular meeting, when necessary, so the proper postings can be put in place for those positions that need to be filled immediately. Now, THEREFORE, BE IT RESOLVED by the Board of Education of the Amanda-Clearcreek Local School District that the Superintendent of Schools be authorized to accept staff resignations as needed to keep the district fully staffed.

Motion		Young		Second		Buckley			
Y	*Pinkstock*	Y	*Buckley*	Y	*Saum*	Y	*Sharp*	Y	*Young*

k. Appointment of Board Member as Legislative Liaison - Mrs. Young **007.25**

Motion		Buckley		Second		Saum			
Y	*Buckley*	Y	*Pinkstock*	Y	*Saum*	Y	*Sharp*	Y	*Young*

l. Appointment of Board Member as the Student Achievement Liaison - Mrs. Pinkstock **008.25**

Motion		Young		Second		Buckley			
Y	*Buckley*	Y	*Pinkstock*	Y	*Saum*	Y	*Sharp*	Y	*Young*

m. Appointment of Board Members to the following committees: same as last year **009.25**

a. Athletic Council - Sharp and Saum

b. Cafeteria Committee - Buckley and Sharp

c. Curriculum Council - Pinkstock and Buckley

d. Buildings and Grounds Committee - Pinkstock and Buckley

e. Transportation Committee - Sharp and Young

f. Audit Committee - Sharp and Young

g. Finance Committee - Saum and Young

h. Technology Committee - Saum and Young

Motion		Saum		Second		Young			
Y	*Buckley*	Y	*Pinkstock*	Y	*Saum*	Y	*Sharp*	Y	*Young*

n. Establish 6:00 PM before each regularly scheduled Board of Education meeting as a start time for appointed committees: **010.25**

a. January and August / Buildings and Grounds

b. February, April, September and November / Curriculum

c. March / Cafeteria

d. May and December / Athletics

e. June and October / Transportation

f. July / Technology

g. April and September / Finance Committee

Motion		Pinkstock		Second		Buckley			
Y	*Buckley*	Y	*Pinkstock*	Y	*Saum*	Y	*Sharp*	Y	*Young*

o. Appoint Bricker and Eckler and Scott Scriven as legal counsel on "as needed basis" **011.25**

Motion		Young		Second		Pinkstock			
Y	*Buckley*	Y	*Pinkstock*	Y	*Saum*	Y	*Sharp*	Y	*Young*

p. Motion for Adjournment Time Adjourned __6:34 PM_____

Motion		Buckley		Second		Pinkstock			
Y	*Buckley*	Y	*Pinkstock*	Y	*Saum*	Y	*Sharp*	Y	*Young*

Kyle Sharp, President

Lana Fairchild, Treasurer/CFO