

MEMORANDUM OF UNDERSTANDING BETWEEN TAHOE TRUCKEE UNIFIED SCHOOL DISTRICT
("District")
AND
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION AND ITS TAHOE TRUCKEE CHAPTER NO. 383
("CSEA") (together "Parties")

New Job Description

Administrative Assistant to Assistant Superintendent of Educational Services

1. CSEA and the District have negotiated a new job description titled Administrative Assistant to Assistant Superintendent of Educational Services

2. The work year is 260 workdays.

3. The salary range will be 31.

This shall fully and finally resolve all negotiations for the above job description.

Dated: 1/8/2025

For the Association:

Malissa Cruz

Malissa Cruz, CSEA 383 President

Moe Kang

1/09/2025

Moe Kang, CSEA Labor Representative

Dated: 1/10/2025

For the District:

Michael Shepherd

Michael Shepherd, Executive Director, HR

Kerstin Kramer

Kerstin Kramer, Superintendent Chief Learning Officer

Approved by the Board: _____

Ratified by CSEA 383: _____