

Joint Loss Management Committee
1/23/25 (Thursday) at 9:00 am
Via Zoom

MINUTES

Attendance: Sandy Van Sciver, Jenn Dubois, Amanda Zeller, Kelly Ducharme, Lance Finamore, Tommy Bender, Lynn DiZazzo, Candi Fowler, James Beach, Ed Hinckley, Ben Arria, Ben Gidman, Emmie White, Amy Cassidy, Mike Mullarkey and Kelly Seeley

1. Upcoming Meetings:

- April 10th
- June 12th
- Kelly will send out invites

2. Accident/Safety Reports – Jenn/Carrie

- Nov-Dec Reports (see attached)
- Discussion on Student on Staff Violence Reports (see attached)

Carrie: RMMS had a lot of incidents to report, but have a couple students who are having a tough time adjusting to school. In better news, incident reports have dropped consistently since the school year started. A lot of wonderful practices have been enacted to assist these students. There are other reports from the other schools, but the data shows that our professional staff are not experiencing student on staff violence at unexpected rates.

The group consensus was that the organization of the data was very palatable and easy to digest when looking at the spreadsheet as a whole.

Sandy: Asked if there was a plan to add what is being done to reduce the instances of violence into the spreadsheet. She believes it would be beneficial to see what each instance has done so that we can actively support our students and staff through these instances.

Carrie: Noted that she wanted to add this to the spreadsheet following the meeting and that it is a very good idea to capture how instances are being resolved so that other professionals can offer advice or support

Carrie: Would also like the SSVPM reporting form (that staff submit) to capture where in the building/on the grounds these instances are happening (classroom, lunch room, playground, etc.). The data would be insightful when managing resolutions and tracking instances

3. Staff Wellness Programs for FY25–Carrie

- Wellness Bingo-Done
- Maintain Don't Gain-Done
- HealthTrust Wellness Programs-Staff Meetings-Feb/Mar
- HB Open

- EOY Treat
- Any suggestions to increase participation?

Carrie: Maintain Don't Gain will wrap this week, HealthTrust visits are being scheduled actively, HB Open will start earlier this year to have a smoother transition to summer, Healthy Selfies will not run this year, EOY treat will most likely happen as long as the funds are available. Suggestions?

No suggestions or feedback were offered.

4. Sub-Committee Reports

- SAU-Wide USDA Wellness Committee (Nutrition/Exercise Focus) – Kelly S □ Status

Kelly: Met last week- a lot of data was collected to make sure that our yearly wellness goals will be met.

- Health & Safety Committee – Dan M
 - Report on January meeting
 - Next meeting in April

Kelly: Met last week- all kinds of discussions were had about a variety of security matters like evacuations, new door locks, and drill schedules.

- Traffic Safety Sub-Committee – Kelly S
 - No meeting since the last report in October
 - Next meeting in Feb

Kelly: Will meet in Feb with a calendar invite coming out soon to those members

5. Training Report-Carrie

- Goal is 95%-status

Carrie: Admin and supervisors have done a nice job of focusing on employees who have not completed their training to get that completion rate as high as possible. New hires are now required to do this training within the first few days of their start date. At the COOP, there is a training day during Week 1 of school before students come in. HUES is the only school at 100% completion.

6. School Inspections-Carrie

- Installation of acrylic frames with the same updated 8 responses • Taking a slightly different approach this year/next year
- Will be working on ways to incorporate teacher notifications of inspection deficiencies

Carrie: Building inspections have been briefly paused for admin to focus on acrylic frame installation. In the meantime, principal's were asked to self-reflect on their buildings and decide how they could best support the yearly inspection goals.

Candi: At HUES, their safety committee is reviewing the safety standards to understand what they can do to be a part of the safety inspection process. They then ran their own inspections and gained a deeper understanding of school safety as a practice and the overall theories behind why some rules are in play. Mainly, their inspections resulted in finding infractions in the amount of space between furniture and heaters. By having staff involved, there were so many good questions

asked and more initiative has been at the professional staff level.

Carrie: HBMS has long-had emergency exit written directions next to their building maps. The written instructions are part of the safety standards, but have been implemented at every school, but other schools can look at HBMS for inspiration on how they'd like to format their directions.

Candi: HUES safety team is going to move forward with creating a set of parameters for their written directions. Each room will need their own directions but all will be uniform in their look and structure.

Kelly/ Carrie: Encouraged other school administrators to consider modeling their safety programs after HUES.

7. FY25 Goal Review-Kelly S. (see attached)

Kelly: No changes have been made, opened the floor for questions and feedback... no input was offered.

8. Future Topics for FY25?

Candi: Wants to have a better grasp of how to best handle scan drills and what the best process is to keep people safe. She then shared some of her concerns.

Carrie: Agrees with Candi's concerns about the principles of scan drills. Mentions that administration in the past have come up with curious ways to test their drills, but encourages Candi to bring this conversation to leadership meetings.

Kelly: This committee will consider this again to make sure that Candi's concerns have been addressed and to further develop best practices.

9. Next meeting: **April 10th – 9:00 am, Zoom or Location TBD**