



Water Pollution Control Authority

REGULAR MEETING January 15, 2025 MINUTES

Members Present: Shawn Koehler, Paul Gilbert, Tom Walker

Members Absent: Dan Parisi (Chairman), Aaron Foster

Others Present: Tom Modzelewski (WPCA Admin), Marshall Gaston (Fuss & O'Neill) *via zoom, Kevin Flood (Fuss & O'Neill), Robert Terlikowski (Fuss & O'Neill), Carolina Feliz (Collector of Revenue), David Stavens (Deputy First Selectman)

1. Call to Order

Member, Shawn Koehler called the meeting to order at 6:32 pm

2. Citizen's Forum (non-agenda items)

None

3. Approval of December 18, 2024, Regular Meeting Minutes

MOVED (GILBERT) SECONDED (WALKER) AND PASSED UNANIMOUSLY TO APPROVE THE MINUTES OF THE DECEMBER 18, 2024, REGULAR MEETING.

4. Old Business

1. Pinnacle Rd. Parcel 075 004 000 Sewer Connection Plans

No update.

2. Cider Mill – Single Family

Tom M. (WPCA Admin) updated that exploratory digging was done to locate the lateral.

3. Windermere Ave. Sewer Extension

Tom M. (WPCA Admin) updated that F&O had reached out to JR Russo for plan data for the sidewalks proposed for this area. The data was not received in time to prepare a proposal for this meeting.

4. Development of parcel 046-003-0002

No update.

5. New Business

1. Introduction of Carolina Feliz, Collector of Revenue

Carolina Feliz, the Town of Ellington's new Collector of Revenue, was introduced to the Board Members.

Administrative

1. Fuss & O'Neill project updates

Ellington Water Pollution Control Authority
January 15, 2025
Regular Meeting Minutes

i. Vernon Pump Station
a) Pay Requisition 14

Kevin (F&O) informed us that he had recently received this payment request. After reviewing it, he requested that The Associated Construction revise a few line items for which they were requesting 100% payment, as these items are not yet complete. Kevin also stated that there are a few errors with the certified payroll that was received.

MOVED (GILBERT) SECONDED (WALKER) AND PASSED UNANIMOUSLY TO APPROVE THE PAYMENT FOR THE VERNON PUMP STATION UPGRADE TO THE ASSOCIATED CONSTRUCTION COMPANY FOR APPLICATION #14, INVOICE 104658 FOR WORK COMPLETED THROUGH DECEMBER 31, IN THE AMOUNT OF \$225,209.95 CONTINGENT ON FUSS & O'NEILL REVIEW.

b) Schedule

Kevin (F&O) updated the Board that the project is approximately 80% complete. With the additional work in the wet well the bypass pumping will need to be extended. Paul (Member) would like an inspection walkthrough scheduled; Tom M. (WPCA Admin) suggested early March.

Kevin also noted that pump start up is slated to take place February 3-4 and HVAC, generator and transfer switch startup will be soon to follow.

c) 1/14/2025 VPS Progress Meeting

Kevin (F&O) reviewed items from the meeting. These items were mostly discussed under the pay requisition 14, schedule and change order topics.

d) Change Orders

Kevin (F&O) stated that he is in receipt of change order request #12 for the additional bypass pumping that will be needed due to the additional wet well work. The cost of the change is \$22,597.55

There is a change order request for additional costs for material removal and placement in the wet well area. This was initially approved in an amount not to exceed \$82,500. Kevin presented some pictures of the wet well area and the change order request amount of \$10,666.98. This change order is identified as change order #8 revision 2.

Kevin also disclosed that in conversations with Tom M. (WPCA Admin) and Phil (WPCA Crew Chief) that there are currently no local quick disconnects for the pumps in the dry side. They are all in agreement that these should be added as it will make pulling the pumps less difficult and safer. The amount presented for this change is \$15,078.46. This change order request is identified as #13.

The total for the aforementioned change order requests is \$48,342.99, Kevin disclosed that there is \$67,000 left in allowances in the contract. He has suggested that these change orders be billed against the allowance if approved.

The two change order requests discussed during the December meeting were revisited. Change Order Request #7 pertains to the replacement of lighting fixtures, which needed to be upgraded because the original plans did not specify that they must be explosion-proof. Additionally, an oversight during the submittal process led to the approval of a non-explosion-proof exhaust fan for the wet side. Since these issues were the result of oversights by F&O, they have agreed to cover the cost of the exhaust fan.

In December, the Board decided to place these change orders on hold until the exact cost of the exhaust fan was confirmed. Kevin reported that the additional cost for the exhaust fan is \$5,685.00. A formal change order has not been issued, as The Associated Construction Company has agreed to install the fan once the new motor is delivered, and F&O will be billed directly for this item. The lighting change order is priced at \$8,918.84.

Shawn suggested that F&O should cover the cost of the lighting change order instead of the less expensive exhaust fan. Paul agreed with this suggestion. Kevin stated that he would need to review the matter with others at F&O before making a decision.

MOVED (GILBERT) SECONDED (WALKER) AND PASSED UNANIMOUSLY TO APPROVE CHANGE ORDER REQUEST #7 IN THE AMOUNT OF \$5,685.00 THE ADDITIONAL AMOUNT OF \$3,233.84 TO BE COVERED BY FUSS & O'NEILL.

MOVED (KOEHLER) SECONDED (GILBERT) AND PASSED UNANIMOUSLY TO APPROVE CHANGE ORDER REQUESTS #8 REVISION 2 IN THE AMOUNT OF \$10,666.98, CHANGE ORDER REQUEST #12 IN THE AMOUNT OF \$22,597.55 AND CHANGE ORDER REQUEST #13 IN THE AMOUNT OF \$15,078.46. THE TOTAL AMOUNT OF \$48,342.99 TO BE BILLED AGAINST THE ALLOWANCES ALREADY INCLUDED IN THE CONTRACT.

ii. Task 4D I&I Phase 4

Tom M. (WPCA Admin) disclosed that Savy & Sons have completed the work on the 140 Pump Station. The work on the offset joints and lateral infiltration in the Rte. 83 area is scheduled to take place January 21-23.

iii. Task 4E I&I Phase 5

Marshall (F&O) stated that there are no updates this month.

2. Fuss & O'Neill Billing

The billing for December was reviewed.

MOVED (GILBERT) SECONDED (WALKER) AND PASSED UNANIMOUSLY TO APPROVE INVOICE FOR WORK FROM, NOVEMBER 23,2024 THROUGH DECEMBER 27, 2024, FOR TASK 3C FOR A TOTAL OF \$19,558.63.

MOVED (KOEHLER) SECONDED (WALKER) AND PASSED UNANIMOUSLY TO APPROVE INVOICE FOR WORK FROM NOVEMBER 23,2024 THROUGH DECEMBER 27, 2024, FOR TASK 12 FOR A TOTAL OF \$497.25.

3. Other Administrative Topics

i. Budget

Tom M. (WPCA Admin) disclosed to the Board that Carolina Feliz, the new Revenue Collector has been able to accommodate the request of adding the % collected to the monthly collection report. The report presented a 93% collection rate for 2024 and 89.10% since 2021.

ii. Code Amendment

A small discussion was had on code amendments. It was decided not to take up too much time during the meeting with this. Paul (Member) provided his notes to Tom M. (WPCA Admin) to be included in a red-lined document, that will be reviewed in a future meeting.

iii. User Insurance

Tom M. (WPCA Admin.) updated that the program is on track to be launched soon. Mailing addresses should be supplied to HomeServe by the end of the week.

iv. Generator Quotes/Valve Pit Repairs

Tom M. (WPCA Admin) stated that the Ketchbrook generator is scheduled to be delivered in February.

v. Rigid Camera Locator

Shawn (Member) had stopped in with one of his camera locators for Tom M. (WPCA Admin) to demo. He has recently got his 200' back from repair and will be bringing that one in for a demo soon.

4. Design, Construction & Maintenance Reports

i. Pump Station Updates

Tom M. (WPCA Admin) reported that Savy & Sons have completed work on the 140 Pump Station, with an invoice totaling \$8,550.00—well under the approved budget of \$12,000.00. During the project, Savy & Sons drilled into the pump and injected grout. However, upon removing the pump, further damage was discovered due to its age.

A spare pump has been installed temporarily, but these specific pumps are no longer available for purchase. To address this, Tom M. presented a proposal from Carlsen Systems for \$28,630.00 to supply three new pumps compatible with the station. Additional costs will also be incurred for installation, which will be handled by the Town Electrician.

MOVED (KOEHLER) SENCONDED (GILBERT) TO APPROVE THE PURCHASE OF 3 NEW PUMPS FOR THE ROUTE 140 PUMP STATION FROM CARLSEN SYSTEMS IN THE AMOUNT OF \$28,630.00 TOTAL FOR PUMP PURCHASE AND INSTALLATION NOT TO EXCEED \$35,000.00

ii. Overtime Report

Tom M. (WPCA Admin) Reported that there was 3 hours of overtime for a grinder pump emergency and 1 hour for work at the 140 Pump Station with Savy & Sons.

iii. Other

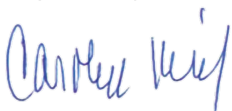
Misc. Communications

None

Adjournment

MOVED (GILBERT) SECONDED (WALKER) AND PASSED UNANIMOUSLY TO ADJOURN THE REGULAR MEETING OF THE WATER POLLUTION CONTROL AUTHORITY AT 7:55 PM.

Respectfully submitted:



Carolyn Kidney, Administrative Assistant II, DPW