

Credentials Conference Review Workshop

Thursday, January 16, 2025

Casey Choate, Credentials Manager
Monica Robinson, Credential Analyst

Mario Castillo, Dawn Derouin, Lillian Harvey,
Jose Lopez, Katie Pacheco, and Irma Rojas de Romero

Agenda

- Welcome & Introductions
- Hot topics
- On the Horizon
- Special Education Updates
- Application Process
- PK-3 ECE Specialist
- Credential Information and Reminders
- Assignment Monitoring - CalSAAS/CalPADS
- Resources
- Questions or Comments

Hot Topics

CTC Contacts

General.....**NEW Contact Us Form**.....
Help Request Form

Contact Us

- ☐ I am a Public School Employer/Program Sponsor and am inquiring about an educator or CTC Policy
- ☒ I am a California credential holder or have already submitted an application for a California credential or permit
- ☐ I have a general credentialing question

Category *

Select Category...

Submit

Select specific options to route to correct person

CTC Contacts

[NEW Contact Us Form.....](#) Help Request Form

Category *

What is my Application Status? ▼

Your First Name *

Your Last Name *

Your Email Address *

Your Date of Birth *

mm/dd/yyyy



Your Phone Number

Comments *

B

I

U



(inherit ...



(inherit ...



A



New and Improved

Fingerprint Cards now requested via online portal
[Submit New Fingerprint Card Request/Educator Resources](#)

 **Commission on
Teacher Credentialing**

Educator Resources

[Home](#)

 **Submit New Fingerprint Card Request**

Note: Please ensure all information is accurate, once submitted this action cannot be edited or undone.

California Residents: California residents must use the Live Scan fingerprint process when applying for a document and/or permit issued by the Commission.

First Name *

Last Name *

Email Address *

Country *

United States ▼

Street Address ***City *****State ***

Select State... ▼

ZIP Code *

Submit Request

Reset

Degrees to Satisfy Subject Matter Competence (SMC) Chart

- Chart on Credential Information Guide (CIG) under tools.

▼ CTC Links

- [Home](#)
- [Approved Programs](#)
- [Search for an Educator](#)
- [Contacts](#)
- [CIG Events](#)

> Featured Topics

> Resources

▼ Tools

- [Acronyms and Abbreviations](#)
- [Authorization Sort Table](#)
- [Basic Skills Requirement \(BSR\) Calculator](#)
- [Credential Type and Authorization Statements](#)
- [Glossary](#)
- [Renewal Codes](#)
- [SEID Lookup](#)
- [Unit Calculator](#)
- [Topical Index](#)
- [County Credential Staff](#)
- [IHE Credential Personnel](#)
- [Verification of Completion Approved Signatory List for ECE Pilot Programs](#)
- [Appropriate Degrees to Satisfy Subject Matter Competence](#)



Degree Majors CIG Chart

Degree
Majors
that
meet
SMC

- For questions related to degrees not listed, Contact Credentialing.

Statutory Subject	Applicable Degree Major	Unacceptable Degree Major/ Requires Coursework Evaluation
Agriculture	- Agriculture - Agricultural Management - Agricultural Mechanics - Agricultural Science	- Animal Science - Forestry - Horticulture - Landscaping - Plant Science
Art	- Art - Art: Art History - Art: Fine Arts - Art: Ceramics - Studio Art - Art History - Art Appreciation - Art Theory - Commercial Art - Fine Arts - Visual Art	- Animation - Ceramics - Costume Design - Design - Drawing - Film Studies - Humanities - Illustration - Interior Decoration - Leathermaking - Painting - Photography - Sculpture - Stagecraft
Business	- Business - Business Administration - Business Communications - Business Mathematics - Business Management - Business Marketing	- Accounting - Consumer Education - Economics - Marketing - Sports Management

New Options for Satisfying the Teacher Performance Assessment (TPA)

- 1) Induction Program
- 2) Applying directly to CTC to remove TPA
 1. [41-4 Application](#)
 2. Fee of \$100.00 payable to CTC
 3. Letter verifying their years of full-time teaching and two satisfactory corresponding summative performance evaluations

This does NOT clear the credential. This just removes the TPA requirement.

Information on SB114 and the new options for meeting TPA can be found in Program Sponsor Alert 23-05

These new options end on June 30, 2025

On the Horizon

Educator Credentialing System (ECS)

ECS will replace CTC Online – continually being developed but no release date given

New features in system to include:

- Program recommends
- Employer Submissions
- Educator Credential Record Look Up
- Connection between LEA/IHE and Educator
- Application submissions will ALL be online
- Access to see if credential requirements that have been met in the Educator Profile

Educator Credentialing System (ECS)

External Features **already launched**:

- 41-4 form
- Help Request Form

Internal Features **being built** include:

- Certification interface that ensures that Credentialing will **no longer be code driven**
- Authorization interface that includes comprehensive information on subject(s), grade ranges, allowance and limitations
- Interface that guides applications through submission pathways, requirements and program

Child Development Permits

Changes are coming soon
Assembly Bill 1930

Associate Teacher Permit (P12B) Renewal:

- 15 semester units of course work towards renewal no longer required
- Removes the limit on the number of times (2) it can be renewed
- Aligns the renewal requirement with other permits only requiring professional growth hours (105)

Requirements and potential revisions to the Child Development Permit matrix are being reviewed with a CDP workgroup and will provide recommendations to CTC

CPR Requirement/AB2345

Effective 07/01/2025

Prohibits a school district, county office of education, charter school, or state special school from hiring anyone on the following permits unless that educator has CPR certification:

- Short Term Staff Permit (STSP)
- Provisional Internship Permit (PIP)
- Teaching Permit for Statutory Leave (TPSL)

Adds CPR to program requirements earning a Career Technical Education Credential

- Preliminary
- Clear

AB 2473 Supplementary Authorizations

Allows Educator to add supplementary /subject matter authorizations thorough satisfaction of the following requirements:

- 1) Out of State (OOS) authorization in subject aligned with CA's statutory subject areas
- 2) CSET exams can now be added as supplemental authorizations without the methodology/pedagogy course required for the FULL authorization

Literacy Performance Assessment (LPA)

Reading Instruction Competence Assessment® (RICA®) sunsetting 06-30-2025. NEW EXAM Literacy Performance Assessment (LPA) required on 07-01-2025

- Programs need to be proactive about notifying candidates of the sunset date. Make sure your faculty and staff are aware as well. **Assessment of literacy instruction still required!**
- Commission approved Foundations of Reading Exams in August 2024 for specified individuals only

- 1) Prelim holders with RICA renewal codes (pandemic)
- 2) MS and Ed Specialist candidates who complete all other credential requirements except RICA by **June 30, 2025**
- 3) Single Subject credential holders who want to add MS credential
- 4) Private School teachers seeking MS, PK 3 ECE, or Ed Specialist
- 5) Teachers prepared in another country

Application Process

Application Process

CTC is strongly encouraging that paper applications be the Web Form.

Auto generated number is assigned so that when inputted into the CTC system there is less room for error to versus being input manually into the computer system.

☒ Web Form # 1134570				APPLICATION FOR CREDENTIAL AUTHORIZING PUBLIC SCHOOL SERVICE	
Appeal:				For Privacy Act Notification see Application Instructions	
Route to:				IHE/County/District Use Only	
Commission Use Only: Fee Information				Issuance	
APP		FP		Date:	
PS				Email:	
				SR-14	
				CTC Use Only	

1. PERSONAL INFORMATION

Online Application Process

CTC Online Changes

- Updated online buttons separating the options for a new application

Select one of the options below to start a new application for licensure. If your charter school, school district, or county has applied on your behalf then select "Employer Recommendation".

Renew Existing Credential

University/Program Recommendation

Employer Recommendation

New Credential Application

COC/ASCC Application

CTC Online Changes

Employer restricted documents can be submitted online, including renewals

- No changes on which supporting documentation *must* be submitted by an employer (Ex: CL469-BLCLAD)

Processing within 50 business days

- Not the same timeframe as recommendations from preparation programs

Types of online submission

- Educator – Direct Application
- Commission approved program sponsor – Recommendation
- Employer restricted document – Online Submission
- Non-restricted document from employer – Courtesy Submission

Online Application Process

CTC is strongly encouraging that Emergency permit type of applications be completed via the online system

- **30 day Substitute Teaching Permit** (online recommendation) processed within 10 business days **Direct** online submission is available but takes up to 50 days
- All other online **emergency permit** (STSP, PIP and Emergency CLAD/BCLAD, etc.) applications processed within 50 business days
- **Child Development Permits** - courtesy online submission applications may be submitted electronically via employing agency

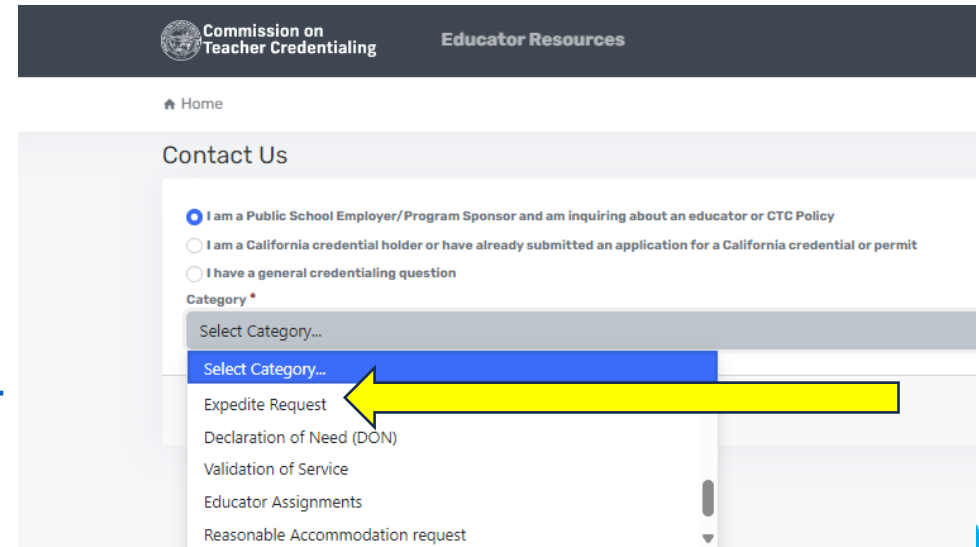
Additional credential types to come

- CD for educator submission
- Others via educator and employer (courtesy)

Expedite Requests

Request to Expedite a paper application are available at request of *Employer* only after the application is entered into the system and is showing as *pending* on the CTC lookup system

Per CTC, the request can be done by employer via the [CTC Contact Us Form](#)



The screenshot shows the 'Commission on Teacher Credentialing' website with the 'Educator Resources' header. Below the header is a 'Contact Us' section. It contains three radio button options: 'I am a Public School Employer/ Program Sponsor and am inquiring about an educator or CTC Policy' (selected), 'I am a California credential holder or have already submitted an application for a California credential or permit', and 'I have a general credentialing question'. Below these is a 'Category' dropdown menu. The dropdown is open, showing a list of categories: 'Expedite Request' (highlighted with a blue bar and a yellow arrow), 'Declaration of Need (DON)', 'Validation of Service', 'Educator Assignments', and 'Reasonable Accommodation request'.

Fun Kahoots! Quiz

Join at www.kahoot.it
or with the **Kahoot!** app

PK-3/ECE Specialist

PK-3 ECE Specialist Teaching Credential

Authorizes teachers to teach in PK-3 grades. Requirements:

- 1) Bachelor's degree or higher
- 2) Subject Matter Requirement (SMR) (*CSET not required*)
 - a) 24 units of coursework in Child Development or Early Childhood Education OR
 - b) Possession of a bachelor's degree or higher degree in Child Development or ECE
- 3) Completion of Preliminary PK-3 ECE Instruction Teacher Prep Program
(teacher prep coursework, clinical practice, etc.)
- 4) Passage of Commission Approved Teaching Performance Assessment
 - CalTPA, EdTPA, or Fresno Assessment of Student Teachers (FAST)*
 - RICA or Literacy Performance Assessment (will by Cycle 2 of CalTPA)*
 - PK-3 Performance Assessment when available

*in TK-3 classroom until PK-3 ECE TPA is in use

PK-3 ECE Specialist Teaching Credential

- Earning via CA option, none available for Out of State or Out of Country
- Possible solution: earn a Multiple Subject in CA and apply for the PK-3
- Must possess an English Learner Authorization (EL) to qualify via adding a PK-3 ECE credential for existing credential holders
- [CL-912](#) Information Leaflet

Who can teach PK-3 Classes ?

- Multiple Subject Credential Holders
- Multiple Subject Intern Credential Holders
- Emergency Specialist Teaching Permit in ECE
- Other types of Short-Term Permits and/or Waivers
- PK-3 ECE Specialist Instruction Credential Holders

TK Teacher Requirements

- Education Code 48000
- Extension of additional TK teacher requirements by **August 1, 2025**:
 - At least 24 units of early childhood education, child development or both,
 - As determined by the local educational agency (LEA) employing the teacher, professional experience in a classroom setting with preschool age children meeting the criteria established by the governing board or body of the LEA that is comparable to the 24 units of education above,
- OR
- A child development teacher permit or early childhood education specialist credential
- School district or charter school prioritizes assigning credential teachers that meet the additional TK teacher requirements to early enrollment TK classrooms, to the extent possible

Emergency ECE Specialist Teaching Permit

Employer driven document available as of July 1, 2023:

[Emergency Specialist Teaching Permit in Early Childhood Education](#) aka Emergency Transitional Kindergarten Permit (ETK Permit) is available for individuals who do NOT possess a Multiple Subject teaching credential. Requirements:

- 1) Bachelor's degree or higher
- 2) Possession of valid Child Development Teacher Permit or higher
- 3) One of the following:
 - a) 24 units of coursework in Child Development or Early Childhood Education
 - b) Possession of a bachelor's degree or higher degree in Child Development or ECE
 - c) Beginning 07/01/2023, have 3 or more years of Full-time teaching experience in a transitional kindergarten setting, preschool age early childhood or child development program, or a combo of these experiences

Requires Declaration Of Need (DON) on file from employer. One time renewal only.

More information: [Transitional Kindergarten](#)

New PK-3 ECE Specialist Instruction Credential

- To date – 7 programs have been approved including our own SDCOE Program
- 19 are currently under review

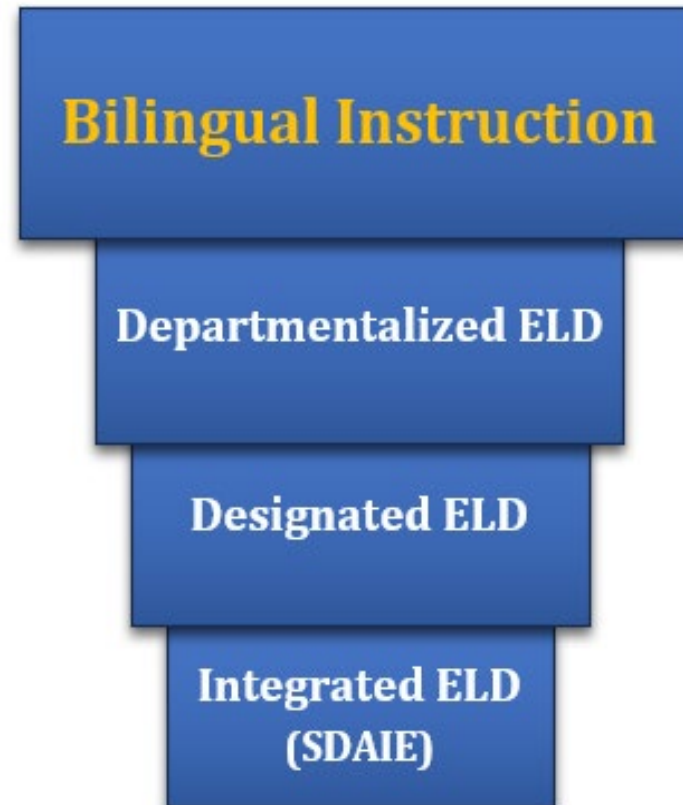
[PK-3 and Transitional Kindergarten \(TK\) FAQs](#)
[TK Teaching Requirements Flyer](#)

English Learner/Bilingual Authorization

Who is required to have an EL Authorization?

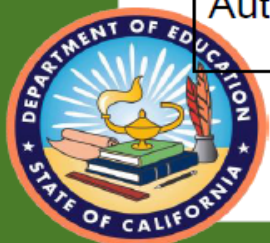
- All educators (TK-Grade 12) who are serving in General Education, Special Education and Career Technical Education settings with one or more English Learner (EL) students in their classroom are required to provide EL services and hold a valid EL authorization for services being provided
- Employing agency may require EL authorization for all educators (local level decision)

Services Covered by EL Authorizations



CalPADS English Learner (EL) Authorization

Document	Integrated ELD	Designated ELD AND Integrated and Designated ELD	Departmentalized ELD (CALPADS Course 9104)	Bilingual Instruction
full English Learner Authorization (or CLAD Emphasis) Authorization Codes: ELA1, SA12	✓	✓	✓	
Multiple Subject, Single Subject, or Education Specialist Credential with revised ELA Authorization Codes: ELAM, ELAS, or ELAE	✓	✓		
Bilingual Authorization Authorization Codes: BA**	✓	✓	✓	✓ ²
Certificate of Completion of Staff Development Authorization Code: Various	✓	✓ ¹		



1. Authorizations may vary based on auth code or certificate - review educator auth or certificate
2. Bilingual authorization will be checked against language of delivery. If languages do not match, an exception will generate

Common Documents Authorizing Bilingual Authorization

Document Title	Code
Bilingual Authorization	BA**
Emergency Bilingual Authorization Permit	BA**
Provisional Internship Permit/Short Term Staff Permit with Bilingual Authorization	BA**

Dual Language and Foreign Language Assignments

- DUAL LANGUAGE instruction requires BOTH:
 1. teaching credential authorizing the content being taught
 2. Bilingual Authorization aligned with the language of instruction
- Educators assigned to teach a foreign language, and are not providing any ELD services, are not required to hold an EL authorization

Common Documents Authorizing Departmentalized ELD

Document Title	Code
Full English Learner Authorization (or CLAD Emphasis) or Emergency CLAD	ELA1
CLAD Certificate	SA12
Bilingual Authorization or Emergency Bilingual Authorization (including PIP/STSP)	BA**
Single Subject Teaching Credential in World Language: ELD content area	WLEL, WLEX
Supplemental Auth. in ESL or Introductory ESL	R1B (IESL subject)

Common Documents Authorizing Designated ELD and Integrated ELD

Document Title	Code
Full ELA (or CLAD Emphasis) or Emergency CLAD	ELA1
Multiple Subject, Single Subject, or Education Specialist with revised ELA (including PIP/STSP)	ELAM, ELAS, or ELAE
CLAD Certificate	SA12
Bilingual Authorization or Emergency Bilingual Authorization (including PIP/STSP)	BA**
Single Subject in World Language: ELD	WLEL, WLEX
Supplemental Auth. in ESL or Introductory ESL	R1B (IESL subject)
District Intern Credential with revised ELA	ELA3
Some Certificates of Completion of Staff Development	Various*

Common Documents Authorizing Integrated ELD only

Document Title	Code
Clear Designated Subjects Career Technical Education	S17C
Some Certificates of Completion of Staff Development	Various*

Common English Learner Authorizations and the Services They Authorize

Credential	Authorization Code	English Learner Service(s)			
		Specially Designed Academic Instruction in English (SDAIE)	English Language Development (ELD) within content being taught	Departmentalized English Language Development (ELD)	Bilingual Instruction
Single Subject (All types)	ELA1	✓	✓	✓	X
	ELAS	✓	✓	X	X
	BA**	✓	✓	✓	✓
	R1WL/ELD	✓	✓	✓	X
Multiple Subject (All Types)	ELA1	✓	✓	✓	X
	ELAM	✓	✓	X	X
	BA**	✓	✓	✓	✓
Education Specialist (All Types)	ELA1	✓	✓	✓	X
	ELAE	✓	✓	X	X
	BA**	✓	✓	✓	✓
Designated Subjects: CTE	ELA1	✓	✓	✓ ¹	X
	S17C	✓	X	X	X
	BA**	✓	✓	✓	✓
Language Development Specialist ⁵	S22/S-22	✓	✓	✓	X
CLAD Certificate	ELA1	✓	✓	✓ ¹	X
CCSD Certificate	S17D	✓	✓ ²	X	X
	S17S	X	✓ ³	X	X
	S17A	✓	X	X	X
SB 1969 Certificate ⁴	NONE	✓	✓ ³	X	X
Bilingual Documents (Specialist, BCC, and BCLAD) ⁵	R-3/R3B	✓	✓	✓	✓
	S6/S-6				
	S14				

A "✓" indicates that the service is authorized. An "X" indicates that the service is not authorized.

**references the two letter code for the specific language authorized by the bilingual authorization. See the document's authorization statement for more information.

Human Resources Legislative Change

Prospective Hires/AB2534

- Pursuant to California Assembly Bill 2534 (AB 2534), effective January 1, 2025, educational institutions are mandated to inquire to determine whether the applicant was “the subject of credible complaints, verified investigations, or disciplinary actions involving egregious misconduct that necessitated reporting to the *California Commission on Teacher Credentials* (“CTC”)”. In turn, the responding agencies must disclose this information and supply all relevant records.
- As a previous employer, your prompt and thorough completion of this form is essential to ensure compliance with state law and to maintain the safety and integrity of our educational environment.
- “Egregious conduct” is defined under subsection (a)(1) of Education Code section 44932 as immoral conduct which includes child abuse or neglect, sex offenses, and certain controlled substance violations.

Special Education Updates

New Authorization Statements

Federal Disability Category	MMD (Prior)	MMSN (Current)	MSD (Prior)	ESN (Current)	ECSE (Prior)	ECSE (Current)	DHH	VI
Autism	✓	✓	✓	✓	✓	✓	✓	✓
Deaf-blindness			✓	✓			✓	✓
Deafness							✓	
Developmental Delay					✓	✓		
Emotional Disturbance	✓	✓	✓	✓	✓	✓		
Hearing Impairment							✓	
Intellectual Disability	✓	✓	✓	✓	✓	✓		
Multiple Disabilities		✓	✓	✓	✓	✓		
Orthopedic Impairment		✓		✓		✓		
Other Health Impairment	✓	✓		✓	✓	✓		
Specific Learning Disability	✓	✓		✓	✓	✓		
Traumatic Brain Injury		✓		✓	✓	✓		
Visual impairment, including blindness								✓

New authorization statements focus on student needs

Broad specialty areas (Reduced from 7 areas to 5)

- Mild to Moderate Support Needs (MMSN)
- Extensive Support Needs (ESN)
- Early Childhood Special Education (ECES)
(expand to K)
- Deaf & Hard of Hearing (DHH)
- Visual (VI)
- Programs transitioned to new standards on September 1, 2022
- For more information, see [Credential Information Alert \(CIA\)-22-06](#)

Special Education Changes

Sunset Date – Effective July 1, 2026

Commission Approved programs will *NO* longer be able to recommend for the following specialty areas:

- Preliminary Mild/Moderate
- Preliminary Moderate Severe
- Preliminary Early Childhood Special Education (previous ECSE)

Special Education Bridge Authorizations

- Option for special educators whose Education Specialist credential was issued prior to January 2023
- Meets updated requirements associated with the *NEW* credentials titled Early Childhood Special Education, Mild to Moderate Support Needs, and Extensive Support Needs
- Bridge program will authorize the educator to serve wider range of students & disabilities not authorized in previous credential
- For more information, [Credential Information Alert \(CIA\) 22-07](#)

Credential Information and Reminders

Upcoming SDCOE Credential Webinars

Zoom Links on our [Resource Page](#)

9:00 a.m. – 10:00 a.m. virtually via ZOOM

- January 23: Arrest Reports and Clearinghouse
- February 13: Online Recommendations
- March 20: Credentials 101
- April 17: Credentials for Charter Schools
- May 15: Child Development Permits
- June 12: PK-3 and ETK Credentials

No need to Register. Simply click on the link.

Save the Date



Credential Counselors
& Analysts of California

CCAC 46th Annual Fall Conference in
Sacramento, CA
November 5-7, 2025

Registration Opens August 2025



san diego county office of
EDUCATION
FUTURE WITHOUT BOUNDARIES™



Fun Kahoots! Quiz

Join at www.kahoot.it
or with the **Kahoot!** app



Break

Assignment Monitoring CalSAAS/CalPADS

Assignment Monitoring

- Purpose – assures ***certificated educators*** hold the appropriate credentials and authorizations for their assignments
- Provisions requiring appropriate assignments
 - Certification Requirements - Ed Code 44001
 - School District or Charter School responsibility – Ed Code 44830
 - District Superintendent Responsibility - Ed Code 35035(g)

2023-24 Assignment Monitoring Recap for San Diego County

127,681 Total Assignments Reviewed

- 8,243 Exceptions
- 372 Appropriate Assignment
- 869 Misassigned
- 480 Corrected Misassignments
- 650 Core Setting
- 19,008 Local Assignment Options (Ed Code Option) (2,098 exceptions corrected)
- 1,636 CALPADS Error
- 1,361 Alternate Sped
- 41 Other
- 18 Charter Flexibility
- 721 Vacancies

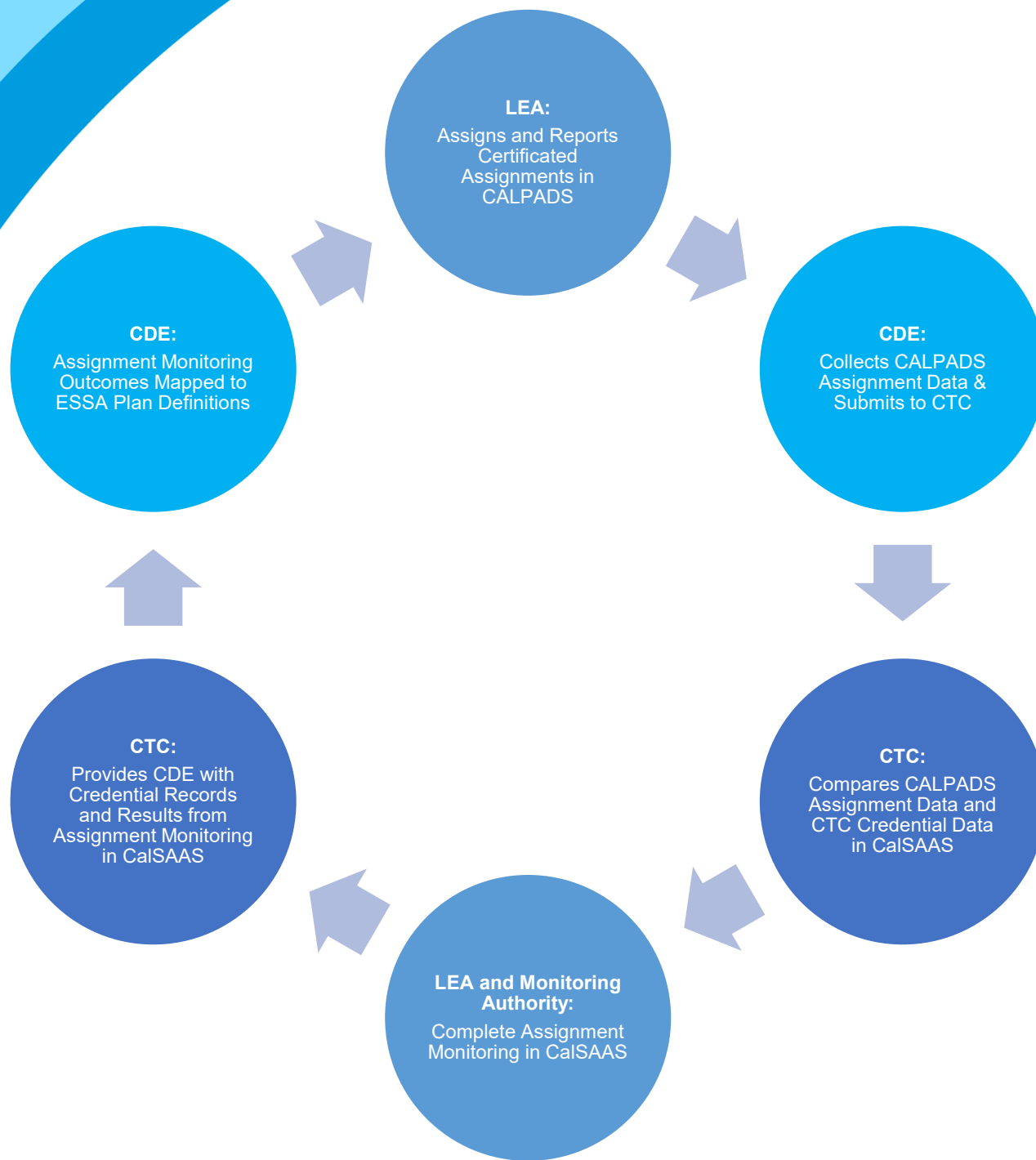
2023-24 CalSAAS Reports Available

2023-24 Assignment Monitoring Follow Up

Pursuant to Education Code §44258.9, misassignments must be corrected within 30 calendar days of identification (email) sent on 11-20-2024

- Deadline to correct/remedy was 12-20-24
- Follow up letter was sent out to LEA's regarding clean up status on all misassignments reported to the CTC with a response back to SDCOE Credentials Team by January 17, 2025

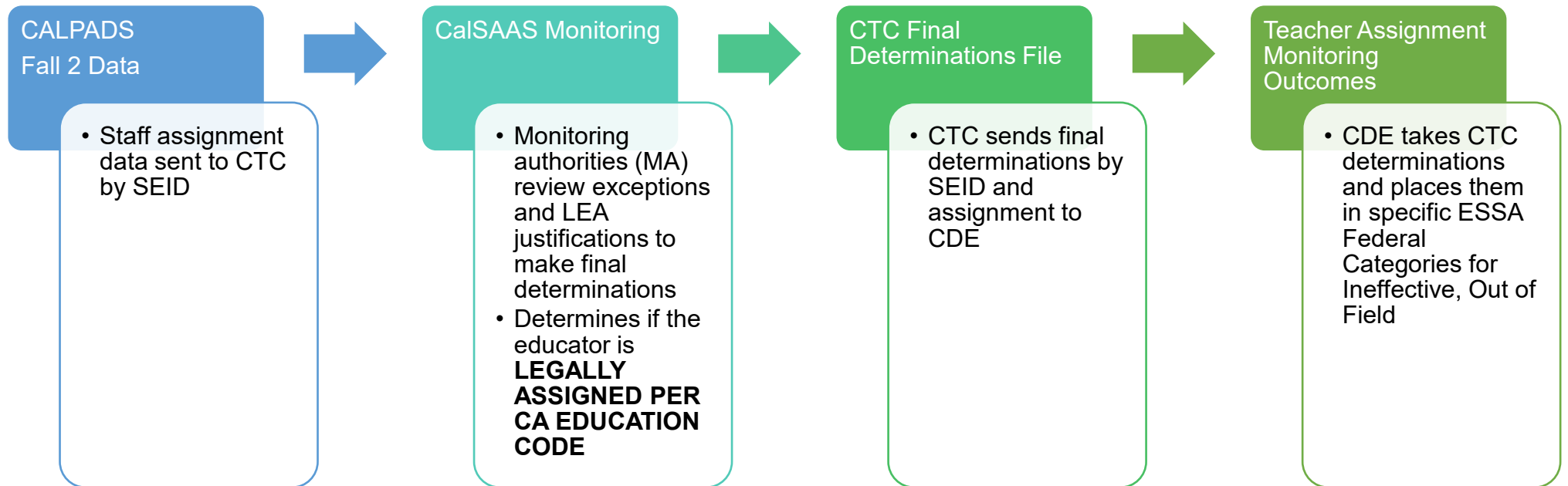
Assignment Monitoring Roles



Local Education Agency (LEA) Role

- Year Round:
 - 1) Hire appropriately authorized educators
 - 2) Determine content of courses required for a position
 - 3) Determine services required of a position
 - 4) Ensure educators serving on Local Assignment Options (LAO's such as Board Resolution, Committee on Assignment, Title 5, etc.) have met the requirements
 - 5) Enter correct staff demographics, assignment data and course section into CALPADS
- Annually – Assignment Monitoring Audit in CalSAAS:
 - 1) Review Undetermined and Returned exceptions (possible misassignments/credential challenges)
 - 2) Select determination and upload documentation for review

CalSAAS and Teacher Assignment Monitoring Outcomes



Educators can be ***legally assigned*** based on CA Education Code (CTC) but may fall into the ***Ineffective*** and ***Out of Field*** categories (ESSA and TAMO)

CalSAAS Report vs Teacher Assignment Monitoring Outcomes (TAMO)

CalSAAS Determinations

- Based on whether educator is **LEGALLY ASSIGNED**
- Based on state statute
- Reported on CTC website for public
- Reports available in CalSAAS system for users

Teacher Assignment Monitoring Outcomes

- Based on ESSA federal categories
- Definitions of categories approved by State Board of Education
- Posted on CDE website for public



CALPADS Fall Data

Assignment Monitoring Data SDCOE collection outside of CalSAAS

2024-25 Assignment Monitoring Preparation

- *Adult Education, Child Development, and Preschool* assignments **are not captured/monitored in CalSAAS.**

**2024/2025 data due to SDCOE on
Friday, March 7, 2025**

Assignment Monitoring Data SDCOE collection outside of CalSAAS

2024-25 Assignment Monitoring Preparation

- Collect ALL local assignment option(s), Education Code option(s), and **CORE** middle school assignments/master schedules.
- Collect information on how **Librarian Services** are provided

**2024/2025 data due to SDCOE on
Friday, March 7, 2025**

Assignment Monitoring Data

2024-25 Assignment Monitoring Preparation

**Fall 2 CALPADS Data Collection Deadline is
Friday, February 28, 2025**

- Review CalSAAS Reports for 2023-24 – make changes to 2024-25 data based on exceptions
- Review 2024-25 CalPADS Reports for accuracy:
 - 4.3 Staff Teaching Assignment Details Data Report
 - 4.5 Non-Classroom Based or Support Assignments

2019-20 Charter Flexibility

Reminder!

- All Educators using the 2019-20 Charter Flexibility option **MUST** hold a valid credential or permit as of **7/1/2025**
- Can be Emergency Type, waiver, etc.

Special Education Changes

Secondary Support level for SPED assignments will be REQUIRED in 2025-26

- Students with Disability (SWD) Data (including Degree of Support) will be used in combination with data from Fall 2 (Staff and Course Data) to provide the California State Assignment Accountability System (CalSAAS) with data to make determinations about whether staff that provide instruction to SWD are appropriately assigned

Resources

Credential Information Guide (CIG)

To access the CIG, do the following:

- 1) Type in the following link:
https://www.ctc.ca.gov/credentials/cig/cig_toc.html
 - 2) A box will appear labeled “Enter Network Password”
 - 3) Enter the following:
 - a) Username: cig2011
 - b) Password: ctcguide
 - 4) Click box to save your password
- Coded Correspondence & Credential Information Alerts (CIA) available on CIG or CTC website.
 - Workshops, Presentations and Charts on the CIG

SDCOE Credential Information

SDCOE Credential Services has a new resource for our Local Educational Agencies

[SDCOE Credentials LEA Resource Site](#)

Resources and information

- Helpful Links
- Webpages
- Webinars
- Newsletters

Designated Subjects Consortium Contacts

Chad Lanting, Coordinator of Designated Subjects
(858) 295-8785 or chad.lanting@sdcoe.net

- Program Questions, Memorandum of Agreements (MOA), or Mentor Applications

Nancy Mora, Credential Technician
(858) 295-8791 or nancy.mora@sdcoe.net

- Credentialing Questions

Calipso Barrera-Gomez, Project Specialist
(858) 295-6987 or calipso.barreragomez@sdcoe.net

Questions? Email: designatedsubjects@sdcoe.net

For Memorandum of Understanding Agreement, Mentor Support OR General Program Information Updates

EducatorPathways.sdcoe.net

Credential Paths

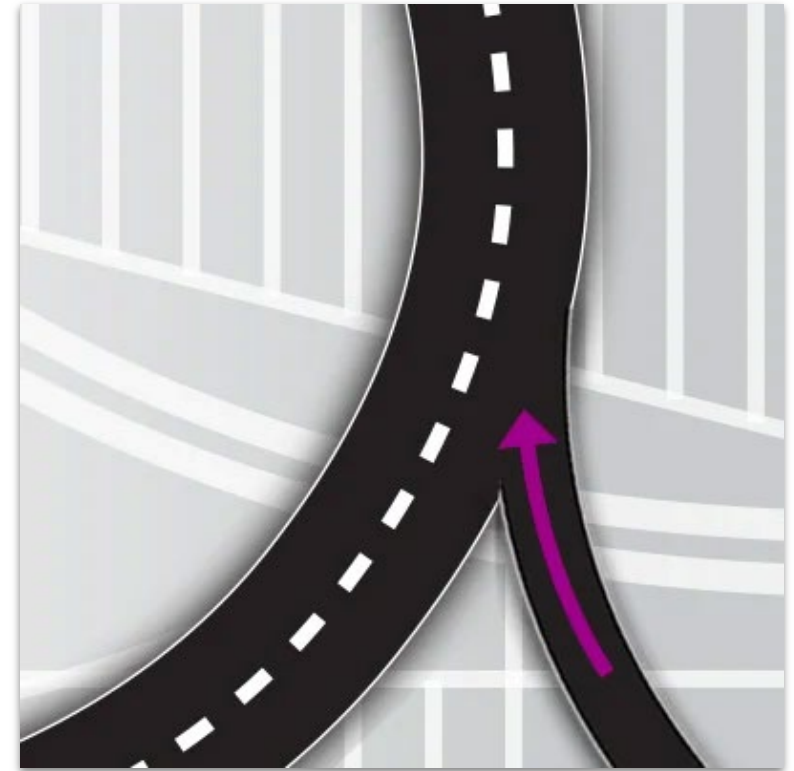
Info and Recruitment Events

Financial Supports

- Grants and scholarships

- Tuition discounts for SDCOE
and

- San Diego County district
employees & program
partners



SDCOE Livescan Services

SDCOE Live Scan **Main Office** is open for appointments:

Tuesday/Wednesday/Thursday from 8 am. to 3 p.m.

Walk in service: Mondays and Fridays from 10 a.m. to 3 p.m.

NCREC Livescan – **San Marcos Office** is open for appointments:

Tuesday/Thursday from 8 a.m. to 3 p.m.

Walk in service: Mondays and Fridays from 10 a.m. to 3 p.m.

Check our [Fingerprint website](#) for information on additional closures

SDCOE Livescan Services

South County Regional Education Center (**SCREC**) Live Scan is open for limited appointments on Wednesdays ONLY. **More dates will be available beginning February 2025**

Our South County Office in National City is located at:
[800 National City Blvd., National City, CA 91950](#)

[South County Fingerprinting Appointment Link](#)

Check our [Fingerprint website](#) for information on additional closures.

SDCOE Credentials Services

- Credential Services accepts walk-ins.
- For credential services inquiries, please call us at 858-298-2194 or email us at sdcred@sdcoe.net
- Electronic transcripts acceptable if directly from College to sdcred@sdcoe.net
- We are accepting all applications via US Mail or County Truck Mail. SDCOE, 6401 Linda Vista Road, Room 104, San Diego, CA 92111

PROCESSING TIME IS APPROXIMATELY 2 WEEKS

SDCOE Public Contact Info

- SDCOE Credentials Office and Fingerprinting/Live Scan questions automated telephone public number

858-298-2194

- Applicants have menu sections to select from for information
- Applicant has ability to talk to a Credential Technician
- Please direct applicants to the SDCOE Credentials Website FIRST, prior to having them call our office

CTC Contacts

- **General**.....[Contact Us Form](#)..... Help Request Form
- **Waivers**.....916-323-7136 (Employing Agency Only)
Email... Waivers@ctc.ca.gov
- **Certification, Assignment, Waivers Division**
Fax.....916-327-3166
- **Division of Professional Practices (DPP)/Educator Misconduct** 916-322-4974 Opt. 2 - (M-F 12:30 PM to 4:30 PM)
Email... DPPinfo@ctc.ca.gov
- **SLMS** Email...SLMS@ctc.ca.gov
Msg. Line...916-323-7157



Thank you
for
attending!