

National Honor Society Guidelines

Mackay School District #182

National Honor Society

The purpose of the National Honor Society is to create enthusiasm for scholarship. To stimulate a desire to render service, to promote leadership, and to develop character in students of secondary schools.

At Mackay Jr. /Sr. High School, member selection is based upon the following method.

1. The Administrative assistant will verify academic eligibility (3.5 GPA for three consecutive semesters) after the first semester of sophomore, junior, or senior years.
2. Leadership, character, and service are key components for selection in National Honor Society. A student's GPA simply makes him/her eligible for membership consideration. Students **will** give a National Honor Society Rubric scoring sheet to four (4) of their current classroom teachers. They are to ask the teacher to complete the rubric to evaluate their observed behavior of the students' leadership, character and service qualities. The student must ask their **teacher to return** the completed form to the NHS adviser, by the stated deadline. Scoring rubrics received after the given deadline will not be considered. It is the students' responsibility to follow-up with their teacher to see that deadlines are being met. Students **not** receiving four (4) rubric scoring sheets by the given deadline **will not be** considered for National Honor Society Membership.
3. It is the students' responsibility to follow-up on all scoring rubrics deadlines.
4. The adviser will call a meeting of the committee and review the received rubrics and check scoring totals. Those students meeting the selection process criteria for National Honor Society will be notified by the adviser.
5. Students must receive a total minimum score of 40 points from the four (4) rubrics.

National Honor Society Criteria

The following criteria and information taken from the National Honor Society Handbook will give further help in the definition of leadership, service, and character.

Leadership

The Student who exercises leadership:

1. Is resourceful in proposing new problems, applying principles, and making suggestions
2. Demonstrates initiative in promoting school activities
3. Exercises influence on peers in upholding school ideals
4. Contributes ideas that improve the civic life of the school
5. Is able to delegate responsibilities
6. Exemplifies positive attitudes
7. Inspires positive behavior in others
8. Demonstrates academic initiative
9. Successfully holds school offices or positions of responsibility; conducts business effectively and efficiently; demonstrates reliability and dependability
10. Is a leader in the classroom, at work, and in other school or community activities
11. Is thoroughly dependable in any responsibility accepted
12. Is willing to uphold scholarship and maintain a loyal school attitude

Service

The student who serves:

1. Volunteers and provides dependable and well organized assistance, is gladly available, and is willing to sacrifice to offer assistance
2. Works well with others and is willing to take on difficult or inconspicuous responsibilities
3. Cheerfully and enthusiastically renders any request service to the school
4. Is willing to represent the class or school in inter-class and inter-scholastic competition
5. Does committee and staff work without complaint
6. Participates in some activity outside of school, for example, Girl Scouts, Boy Scouts, church groups, volunteer services for the elderly, poor, or other disadvantaged
7. Mentors person in the community or student in other schools
8. Shows courtesy by assisting visitors, teachers, and students

Character

A person of character demonstrates the following six qualities: respect, responsibility, trustworthiness, fairness, caring, and citizenship. In addition, it can also be said that the student of character:

1. Takes criticism willingly and accepts recommendations graciously
2. Consistently exemplifies desirable qualities of behavior (cheerfulness, friendliness, poise, and stability)
3. Upholds principles of morality and ethics
4. Cooperates by complying with school regulations concerning property, programs, office, halls, etc.
5. Demonstrates the highest standards of honesty and reliability
6. Regularly shows courtesy, concern, and respect for others
7. Observes instructions and rules, is punctual, and faithful both inside and outside the classroom
8. Has powers of concentration, self-discipline, and sustained attention as shown by perseverance and application to studies
9. Manifests truthfulness in acknowledging obedience to rules, avoiding cheating in written work, and showing unwillingness to profit by the mistakes of others
10. Actively helps rid the school of bad influences or environment

Selection Process

- A. Must keep and maintain 3.5 GPA for 3 consecutive semesters. (NHS Scholarship Guidelines)
- B. Adviser and Administrative Assistant will determine scholarship eligibility.
- C. Applications are sent to eligible students.
- D. Faculty committee consisting of Principal, NHS Adviser and two (2) teachers, will review candidate applications and accept or deny applicants based on the scoring rubric. Acceptance is based on:
 1. Student must meet 3.5 GPA requirements. (A. above)
 2. Students must score a minimum of 10 points on each rubric sheets, thus creating a minimum score of 40 points total.
 3. It is the students' responsibility to follow-on on all scoring rubrics to see that the deadlines are being met.
 4. Applicants will receive written notice as to their acceptance and/or reason for denial.
- E. Appeal process-any appeals as to the decisions of the NHS faculty committee, must be made to the Superintendent of Schools within a 72 hour period from the receipt of the committees' decision letter.

Activities

- A. Members will help run concession stand during the appointed time for NHS.
- B. Members will keep track of all service (School or Community) done throughout year.
- C. Members will help in holding an induction ceremony each spring.

Membership

- A. Students can elect to drop membership
- B. Students who fall below the 3.5 GPA requirement will be warned and given a semester to bring grades up.
- C. Students can lose membership if they are expelled, break laws of the state, or do not show good citizenship.

Offices

- A. Offices will be selected by NHS peer vote before the induction ceremony each spring.
- B. Officers serve for a period of one school year.
- C. Officers will be the senior members of the organization.
- D. Officers will consist of President, Vice President, Secretary, and Treasurer.

Mackay High School Chapter of the National Honor Society

Student Information Application Form

Directions: Please complete all sections. All information given should be for activities completed during 9th to 12th grades. Type or print all information. Verify due date with Mrs. Woodbury.

Do not be modest. All of the information will be used by a faculty council to assist with the fair consideration of your candidacy during the selection process. Failure to complete all portions of the form could jeopardize your selection. Completion of this form does not guarantee selection. In the National Honor Society, there are four Criteria areas you must meet: 1st is Academic, which you have met; 2nd is Leadership; 3rd is Service; and 4th is Character. If you have questions about this form, please contact Mrs. Woodbury in the Library.

NAME: _____ **Grade:** _____

Mailing Address: _____

Leadership

List all of elected or appointed leadership positions held in school, community, or work activities. List only those positions you have held in which you were responsible for directing or motivating others. Example: student body officer, class or club officer, team captain, church, etc.

Leadership Position	Grade	Organization	Description of duties

Service

List services in which you have participated in, these can be individual or in groups. Service can be done either in the school or community. Service is considered as activities that are done for or on behalf of others (not including immediate family members) for no pay of any value.

Activity	Grade	Hours	Description of duties

Student Activities

List all school based activities (not noted above) in which you have participated and any significant accomplishment in each. Example: clubs, teams, theater groups, etc.

Activity	Grade	Accomplishments

Community Activities

List any community activities in which you have participated and note any major accomplishments in each. These should be any activities outside of school in which you have participated in for the betterment of you community. Example: religious groups, clubs (outside of school), Boy/Girl scouts, etc.

Community Activity	Grade	Accomplishments

Work Experience, Recognition, and Awards

Please list any job experiences (paid or volunteer) that you have done that support your candidacy for membership in the Honor Society.

Job	Grade	Description

Recognition and Awards

Please list any Recognition and/or Awards that you have received that support your candidacy for membership in the Honor Society.

Recognitions/Awards	Grade	Accomplishments

Signatures

I understand that completing this form does not guarantee selection to the Honor Society. I attest that the information presented here is complete and accurate. If selected, I agree to abide by the standards and guidelines of the the chapter and to fulfill all of my membership obligations to the best of my ability.

Student Signature: _____ **Date:** _____

I have read the information provided by my son/daughter and can verify it is true, accurate, and complete.

Parent Signature: _____ **Date:** _____

Return to Mrs. Woodbury in the Library by due date.

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Scoring Rubric for Assessing Membership

Name of Candidate: _____

Name of Teacher: _____

NHS TRAIT	4	3	2	1	Score
LEADERSHIP	Student shows strong , effective leadership in formal and informal situations. S/he takes initiative in setting, and asserting direction towards goals. S/he is also seen as a positive leader in the classroom.	Student shows effective leadership in formal situations; s/he holds/has held office in a number of organizations, and has moved the organization forward in his/her role.	Student shows or has shown some tentative leadership activity s/he may currently be holding office/s in organization/s, OR displays leadership informally in class and other situations.	How the student was a leader is sketchy or unclear. Little evidence of leadership.	
CHARACTER (respectful, mature, responsible, fair, trustworthy, honest, good citizen)	Student shows strong evidence of exemplifying all of the seven desirable qualities of character. Has had no visits to ISS, no discipline referrals, few or no tardies, and is never rude or disrespectful to staff.	Student shows good evidence of exemplifying most of the seven desirable qualities of character. Has had no visits to ISS, no discipline referrals, few or no tardies, and is never rude or disrespectful to staff.	Student shows moderate evidence of exemplifying most of the desirable qualities of character or has had one minor discipline referral or one visit to ISS.	Student has had discipline problems and/or referral(s), has been rude, disrespectful to staff, has excessive tardies, or has more than one visit to ISS.	
SCHOOL/ COMMUNITY SERVICE	Consistent, sustained, outstanding service and involvement to better or improve our school and community.	Student evidences service performed on an ongoing basis through participation in organized school activities and organized community activities.	School service involvement is spotty. More one-time events than dedicated involvement. Community service involvement is spotty. More one-time events than dedicated involvement.	How activities impacts school and/or community is unclear, OR activities are listed, but verification are missing.	
SCHOLARSHIP	Student has challenged him/herself by taking rigorous courses and meeting the 3.5 GPA requirements for initial consideration.	N/A	N/A	N/A	N/A
				TOTALS	