



ST GEORGE'S
BRITISH INTERNATIONAL SCHOOL ROME



Application Pack

Cover Teaching Assistant(s) Ongoing Opportunities

Reference Number:

250102

Deadline:

N/A



Welcome to St George's British International School

We are delighted that you are considering applying for a position at St George's. We are one of the leading and most academically successful British International Schools in Europe, with a rich history of providing a world-class education to expatriate and internationally minded families in one of the world's most iconic cities.

Our **Vision** is to be the best International School in Europe where all learners discover their passion and purpose, developing the character, skills and confidence to make a difference in the world.

Our Mission is to ensure that all learners become the best version of themselves, in an environment of collaboration, respect and kindness. We focus on the inspirational teaching and holistic development of highly committed, aspirational and resilient learners. Everyone contributes to our happy and welcoming school community where strong relationships and cooperation lead to exceptional learning.

We are proud of our Founding Values. We are an internationally diverse community where differences are respected and celebrated. We are a welcoming community where all pupils, alumni, staff and parents are encouraged to thrive, feel safe and belong. We are a highly ambitious community where all learners are challenged to strive for excellence in all that they do.

Be A Part of Our Special Community

Our incredible pupils - uniquely in Rome - come from over 100 different countries and this infuses our school with vibrancy, inclusivity, tolerance, respect and support. Our highly qualified team of

teachers includes many leading educationalists and experts in their field who inspire the pupils to genuinely be the best they can be.

We are dedicated to not only recruiting and retaining the best teachers, but also to ensuring that we constantly develop and improve the education that they provide for our pupils through a focus on training, coaching, research and innovation. Our close links with the world's highest performing and most aspirational universities ensure that our Georgians are filled with ambition and have the highest possible expectations for their future.

Our programme of co-curricular activities allows pupils to develop a wide range of interests beyond the curriculum. Our sports facilities are without parallel in the city. Our performing arts and music productions are breathtaking in both their ambition and scope. And, perhaps not surprisingly for a school with such close links to the city's diplomatic community, we have consistently excelled on the international stage in our Model United Nations endeavours.

With two campuses - a Junior School in the heart of Rome and a Junior and Senior School based in La Storta in the city's northern suburbs, the school is seeking exceptional team members who can contribute to the exciting next phase of our development.

School Accolades

- ★ **Top 10 Private Schools in Europe, Spears Index (2024)**
- ★ **Top 15 Schools in Europe: Schools Index by Carfax (2024, 2023, 2022, 2021, 2020)**
- ★ **Finalist, British International School of the Year, International Schools of the Year Awards (October 2024)**
- ★ **Top 100 IB Schools in the World (Summer 2024 Examination Session)**
- ★ **British School Overseas (BSO) Accredited Status (2024 - 2027)**
- ★ **COBIS Accredited Member with Double Beacon Status (*Learning & Teaching, Governance*) (2023)**

Our Commitment to Safeguarding

Our school's practices reflect and are aligned with the written Expectations of the International Taskforce on Child Protection.

St George's British International School is committed to safeguarding and to promoting the safety and welfare of children, young people and adults. Every member of staff employed at St George's has a responsibility to safeguard. St George's endeavours to provide a safe and welcoming environment where all staff and learners are respected and valued.

The school's Safeguarding and Child Protection Policy, applicable to all employees, includes the procedures for spotting and reporting child protection concerns, the role of Designated Safeguarding Leads, procedures, actions, referral processes and support measures.



Cover Teaching Assistant(s) - Ongoing Opportunities

At St George's, Teaching Assistants (TAs) are highly valued and recognised as an integral part of any teaching and learning team. In the Early Years, the social and emotional aspect of their role is particularly strong and they are seen as key care-takers for the children in these years. TAs are ultimately accountable to the Principal but take guidance from Heads of Schools, Class Teachers and the Head of Student Support Services as appropriate to the area they are assigned to.

Their help in a lesson provides not only the Class Teacher, but also the pupils with the support, knowledge and understanding that ensure teaching and learning is of an optimum level; for this reason they will be involved in the planning sessions and, through negotiation with other members of the team, share their strengths and assist in learning.

Duties and Responsibilities

Teaching and Learning

- To support children's learning and behavioural needs in all areas of the curriculum
- To lead groups within the class at the direction of the teacher.
- To maintain accurate pupil records eg (Seesaw, reading records, library usage etc)
- To provide extra support to children with special needs or those who are EAL learners as directed by the Head of school, Class teacher or Director of student support services
- To contribute to the assessment of pupils' academic progress and social & emotional development

- To assist with the preparation of the learning environment and resources to support learning under the direction of the teacher
- To facilitate parents with questions that they have related to their children

Pastoral

- To show an active interest in the personal circumstances of the children under your care, and to foster their personal and social development
- To actively promote the social, moral and cultural ethos of the school community
- To create an atmosphere of support by being aware of, and fully compliant with, all the school policies on pastoral care
- To be familiar with all of the school's policies on Health and Safety and be proactive in ensuring the safety of all members of the school community at all times
- To promote exemplary behaviour and a responsible attitude amongst all pupils at all times
- To be aware of and act upon all policies regarding the safeguarding of children
- To contribute to the extra curricular life of the school

Professional Responsibilities

- To ensure that all communication is acted upon appropriately and in a timely manner according to the relevant and current policies.
- To be responsible for all school resources, particularly those in your care, reporting damage or loss to the appropriate authority within the school
- To be an ambassador for St George's at all times, in and out of school
- To carry out any reasonable professional request made by the Principal, Head of school or Director of Student Support Services (as appropriate)
- To attend any such training courses or meetings as the Principal, Head of school or Director of Student Support Services deems necessary to support the high quality function of the school

Personal Skills

The successful candidate will be:

- An ambassador of St George's at all times
- A role model in relation to the school's core values of Internationalism, Inclusivity and Excellence
- Enthusiastic and passionate about education with a sound understanding of UK best practice
- Reliable and respectful in their dealings with all members of the school community
- Flexible and adaptable to the varied demands of working in a world-class school environment
- Proactive in all aspects of school life
- Able to work both independently and collaboratively
- Creative and innovative across and beyond the curriculum
- Able to work successfully under pressure, with excellent organisational skills

- Reliable and respectful
- Able to demonstrate a positive and proactive attitude towards participation in professional development and the school's induction and professional review processes
- Able to present a professional image in line with the high expectations of St George's
- A talented communicator
- A confident and competent user of IT in the classroom and for administrative purposes

Formal Qualifications / Experience

- A university degree or other equivalent professional qualification
- A good standard of spoken and written English
- A proven ability to work with young people
- A generous and sociable outlook
- A willingness to undertake ongoing training
- Previous experience working within a school setting highly desirable

How to Apply

Reference Number	250102
Application Deadline	N/A
Start Date	Ongoing throughout the school year
Please forward CV and covering letter to Jobs - SGBIS	

Supporting Statement

The Supporting Statement is an instrumental part of our shortlisting process and should address and detail: the reason you are applying for the role, why you feel that you are a suitable candidate for the role to which you are applying, your skills and experience, and an explanation of any gaps in employment during your career.

Additional Application Guidance

The Education and Qualifications section of the application form must be completed in full (including grades obtained). References provided should always include your current employer. If you are currently working in education, please note that your first referee must be the Headteacher/Principal of the school that you are currently employed with.

School Policies

Applicants to St George's should be familiar with the school's Safeguarding and Child Protection Policy available at www.stgeorge.school.it/policies. A copy of the Staff Code of Conduct and Whistleblowing Policy will be made available to shortlisted candidates.

Conditional Offer of Appointment

Any offer to a successful candidate will be conditional upon the following:

- Verification of identity, qualifications and professional status
- A safeguarding check
- Receipt of at least three satisfactory references (one of which should be from your current or most recent Principal, Head of School or line manager)
- Verification of medical fitness (completion of a medical declaration)
- Social media screening

Non-EU applicants will be required to produce their university transcript with courses taken and final grade of their first Degree.

Remuneration

Package details will be available to shortlisted candidates upon request.

Equal Opportunities

St George's is an equal opportunities employer and is fully committed to a policy of treating all its employees and job applicants equally. Discrimination will not be made on the grounds of age, race, religion, disability, marital status, gender, re-assigned gender, sexual orientation, pregnancy or other basis.