



# **Mountain View Middle School**

## **Student Handbook**

### **2024-2025**

Our school handbook contains school-specific information and supplements the Sumner-Bonney Lake School District Student and Family Information Guide. Information in the school handbook is updated annually to maintain a positive learning environment that nurtures, inspires, and empowers every student to achieve academic excellence.

The [Student and Family Information Guide](#) aims to ensure all students and families have critical school and students' rights information on various topics, including school board policies and procedures and summaries of district guidelines. Discussion of these contents will provide teachable moments for students to learn from their actions.

School handbooks and the District Student and Family Information Guide are online at [District Directory / Handbooks](#). Both publications should be reviewed annually by students and families. Please contact the school to request printed copies.



**Mountain View Middle School  
2024-2025**

**Monday (late start) Class Hours**

9:05 a.m. - 2:20 p.m.

**Tuesday - Friday Class Hours**

7:25 a.m. - 2:20 p.m.

**Daily Office Hours**

6:30 a.m. - 3:30 p.m.

**Important Phone Numbers**

Main Office/Principals/Teachers:	253.891.5200
Attendance Office:	253.891.5210
Guidance Office/Counselors:	253.891.5211

**Address**

10921 199th Ave. Ct. E  
Bonney Lake, WA 98391

[www.sumnersd.org](http://www.sumnersd.org)

Amy Montgomery, Principal  
Kyle Jones, Assistant Principal  
Shelley O'Dell, Assistant Principal

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## Guidelines for Success

Welcome to Mountain View Middle School! We are the wolves and value each member of our pack. We take pride in helping each member of our community thrive. One of our most important goals is to help students develop social and emotional wellness and citizenship skills for school and life. Not only does this mean helping students grow academically, but also striving to help them develop “Wolf PRIDE.” Students demonstrating Wolf PRIDE are Prepared, Responsible, act with Integrity, are Diligent, and strive for Excellence. Developing these characteristics will help our students become positive community contributors and lifelong learners. Acting with PRIDE in and out of the classroom ensures success today and in the future.

We are so happy you are part of our wolf pack! In the following pages, you will find helpful information about how we can show up for each other and ensure everyone feels safe and comfortable to be their best self.

### At Mountain View Middle School, wolves...

- are* **PREPARED** Be prepared for class by bringing materials/assignments and your best self.
- are* **RESPONSIBLE** Behave responsibly with positive actions and words.
- have* **INTEGRITY** Act with integrity. Do your best to do what’s right. *If you make a mistake (we all do sometimes), take responsibility for your actions and their impact on the pack.*
- are* **DILIGENT** Act with diligence. Be careful and persistent with your work and effort.
- pursue* **EXCELLENCE** Strive for excellence in all you say and do every day. Be your best self!

We also believe the most effective student management approach is to be proactive in helping you understand that your choices result in natural and logical consequences. Our goals are to enable you to take responsibility for your actions, increase your capacity for making positive choices, and keep you connected and a contributing member of our school community. The above guidelines will establish a positive, safe, and caring environment.

***Wolf PRIDE is doing the right thing even when no one is looking!***



## SHOWING WOLF PRIDE

We want you to be your best self while at school. Here are some ways to show your Wolf **PRIDE**:

	Prepared	Responsible	Integrity	Diligence	Excellence
<b>School-Wide</b>	Come ready with your supplies and assignments.  Make sure your Chromebook is charged and ready to use.  Practice good self-care and stay hydrated ( <b>water only</b> in water bottles).	Arrive at school on time. Complete classwork and homework to the best of your ability.  Follow staff directions.  Use a school-appropriate volume, and make sure you walk throughout campus.	Be your best self and ensure your fellow wolves can be their best selves, too.  Be honest and kind to all.	Persevere on assignments, projects, and tests.  Put forth your best effort  Ask for help when you need it.	Be polite (say "please," "thank you," "excuse me," etc.).  Try to eliminate distractions to learning by turning off cell phones putting away electronics unless allowed for coursework at the teacher's discretion.
	<b>Classroom</b>	Be ready to work when class begins.	Follow your class rules and uphold your class norms/ agreements.	Engage in the learning tasks in each class.  Ask for help when you need it.	Put forth your best effort every day.
<b>Hallways/ Pods</b>	Carry all materials appropriately.	Make sure you are being safe in your words and actions by walking on the right side of the halls, keeping your hands and feet to yourself, and using a quiet voice and school-appropriate language.	Help keep our wolf den clean! Pick up your garbage.  Use school-appropriate language.  Hold doors open for others.	Walk directly to your destination.  Walk facing forward.	Arrive to class on time, ready to learn!  Be aware of your actions and the impacts on others around you.
	<b>Commons</b>	Practice common care for common spaces-- clean up after yourself.	Maintain your position in line.  Welcome other students to tables. If you see someone needing a seat, invite them to sit with you.	Keep all food and drinks in the Commons.  Protect our planet-- sort your trash and recycle appropriately.	Use good manners in line and at the table.
<b>Outdoor Spaces</b>	Have electronic devices off and put away during class.  Carry your backpack with you-- please don't leave your stuff unattended.	Walk-wheeled devices (bikes, skateboards, scooters, etc.) while on campus.  Stay on sidewalks and walkways.	Pick up garbage and recycling and throw it away in the appropriate bins.  Be respectful of the environment!	Report concerns of any nature to an adult.  Be safe-- stay in designated areas.	Keep hands and feet to yourself.  Use equipment appropriately.
	<b>Library</b>	Return checked-out items on time.  Enter quietly.	Access only school-appropriate sites on computers.	Keep all food and drinks away from computers.  Clean up after yourself and others.	Return checked-out items in good condition.

<b>Restrooms</b>	<b>Prepared</b>	<b>Responsible</b>	<b>Integrity</b>	<b>Diligence</b>	<b>Excellence</b>
	Follow SmartPass procedures.	Wash your hands with soap and water.  Leave the bathroom promptly.	Use the restroom for its intended purpose.	Report concerns to an adult/teacher right away.	Leave the restroom in good condition.
<b>Chrome book</b>	<b>Prepared</b>	<b>Responsible</b>	<b>Integrity</b>	<b>Diligence</b>	<b>Excellence</b>
	Check Google Classroom regularly for assignments.  Check your school email.	Use your device and the technology tools to support online learning (Acceptable Use Policy).	Make sure all work is authentically your own.	Ask for help when you need it.	Be kind in your online interactions.  Be your best self!

## BELL SCHEDULES

**TUESDAY – FRIDAY**      7:25 a.m. - 2:20 p.m. (4-minutes of passing time between classes)

6 <sup>th</sup> Grade		7 <sup>th</sup> Grade		8 <sup>th</sup> Grade	
1 <sup>st</sup> Period	7:25 - 8:26 (61)	1 <sup>st</sup> Period	7:25 - 8:26 (61)	1 <sup>st</sup> Period	7:25 - 8:26 (61)
2 <sup>nd</sup> Period	8:30-9:30 (60)	2 <sup>nd</sup> Period	8:30-9:30 (60)	2 <sup>nd</sup> Period	8:30-9:30 (60)
3 <sup>rd</sup> Period	9:34 - 10:34 (60)	3 <sup>rd</sup> Period	9:34 - 10:34 (60)	3 <sup>rd</sup> Period	9:34 - 10:34 (60)
4 <sup>th</sup> Period	10:38-11:08 (30)	4 <sup>th</sup> Period	10:38-11:41 (63)	<b>Lunch</b>	<b>10:34 - 11:04 (30)</b>
<b>Lunch</b>	<b>11:08-11:38 (30)</b>	<b>Lunch</b>	<b>11:41-12:11 (30)</b>		
4 <sup>th</sup> Period	11:41-12:11 (30)			4 <sup>th</sup> Period	11:08 - 12:11 (63)
5 <sup>th</sup> Period	12:15 - 1:15 (60)	5 <sup>th</sup> Period	12:15 - 1:15 (60)	5 <sup>th</sup> Period	12:15 - 1:15 (60)
6 <sup>th</sup> Period	1:19 - 2:20 (61)	6 <sup>th</sup> Period	1:19 - 2:20 (61)	6 <sup>th</sup> Period	1:19 - 2:20 (61)

**MONDAY (LATE START)**      9:05 a.m. - 2:20 p.m. (4-minutes of passing time between classes)

6 <sup>th</sup> Grade		7 <sup>th</sup> Grade		8 <sup>th</sup> Grade	
Advisory	9:05 - 9:35	Advisory	9:05 - 9:35	Advisory	9:05 - 9:35
1 <sup>st</sup> Period	9:39 - 10:18 (39)	1 <sup>st</sup> Period	9:38 - 10:18 (39)	1 <sup>st</sup> Period	9:38 - 10:18 (39)
2 <sup>nd</sup> Period	10:22 - 11:01 (39)	2 <sup>nd</sup> Period	10:22 - 11:01 (39)	2 <sup>nd</sup> Period	10:22 - 11:01 (39)
3 <sup>rd</sup> Period	11:05 - 11:44 (44)	3 <sup>rd</sup> Period	11:05 - 11:45 (40)	<b>Lunch</b>	<b>11:01 - 11:31 (30)</b>
4 <sup>th</sup> Period	11:48 - 12:27 (39)	<b>Lunch</b>	<b>11:45 - 12:15 (30)</b>		
<b>Lunch</b>	<b>12:27 - 12:57 (30)</b>	4 <sup>th</sup> Period	12:18 - 12:57 (39)	3 <sup>rd</sup> Period	11:35 - 12:15 (40)
5 <sup>th</sup> Period	1:01 - 1:39 (38)	5 <sup>th</sup> Period	1:01 - 1:39 (38)	4 <sup>th</sup> Period	12:18- 12:57 (39)
6 <sup>th</sup> Period	1:43 - 2:20 (37)	6 <sup>th</sup> Period	1:43 - 2:20 (37)	5 <sup>th</sup> Period	1:01 - 1:39 (38)
				6 <sup>th</sup> Period	1:43 - 2:20 (37)

## GENERAL INFORMATION

### Arrival

On Mondays, the campus opens at **8:40 a.m.**, and Tuesday through Friday, the campus opens at **6:45 a.m.** for student drop-off. When arriving at school on Mondays, students must stay in the designated area until 9:05 a.m., and Tuesday through Friday, they must stay in the designated area until 7:15 a.m., unless attending a supervised activity. A staff member will dismiss students to go directly to their first period.

*Note: Times are subject to change if needed to accommodate school transportation needs.*

### Attendance and Make-Up Work

Daily class attendance is one of the most critical indicators of student success. Students must attend school according to Washington State's Attendance Law. Your student must attend, and the parent/guardian is responsible for ensuring that the student attends school daily. If your student needs to miss school, please communicate absences with our Attendance Office. The parent/guardian and student are responsible for requesting make-up work from the teacher regarding assignments missed during an excused absence. For three days or fewer absences, please contact teachers directly via email. Students who need assignments due to a short-term absence (longer than three days) should contact the office, which will request work from the student's teachers. Assignments can be picked up 24 hours after the request. If a student becomes seriously ill or homebound, the school will assist the parent/guardian to arrange for support. Regardless of the absence, we are committed to supporting your students while they are away.

**Unexcused absences** occur when students fail to attend most hours or periods in an average school day and the parent, guardian, or adult student fails to submit any type of excuse statement by phone, email, or in writing for an absence or submits an excuse that does not meet the definition of an excused absence or

**To excuse an absence, please call the MMS attendance line: (253) 891-5210.**

Here are some actions your student can take to access work when absent:

- Check Google Classroom for assignments from missed classes.
- Email teacher(s) with questions about missed assignments.
- Make a plan for prioritizing/completing missed assignments.

### Buses, Bikes, and Skateboards

You may ride a bicycle to school, but please be aware that you are responsible for securing it with a lock in the designated bicycle area. Do not ride your bike in the Mountain View Middle School or Bonney Lake High School parking lots at any time.

Bus transportation is a privilege, not a right. Students wishing to retain their bus-riding privileges must follow the rules. Your bus driver will discuss the bus rules and regulations. Bus stops are considered part of our school, and all school rules apply to students at the bus stop and on the bus. The driver will enforce all rules with the support of the administration. If you wish to ride another bus, get off at a different stop, or ride home with an adult/driver other than your parent or guardian, you need written permission from a parent and/or guardian.

If you bring a skateboard or scooter to school, please remember, for safety purposes, that you may not ride it on school property. If you ride your skateboard or scooter to school, please bring it to the Attendance Office.

*Note: It is Pierce County law that cyclists are to wear a safety helmet!*



## **Closed Campus**

We care about you and your safety. Any time a student arrives late to school or leaves early from school, they must check in and out through the Attendance Office. Students may not leave campus without prior approval.

## **Dismissal**

Monday through Friday, you are expected to leave campus by 2:30 p.m. unless you are attending a supervised activity or riding the late bus; then, you should report to the activity by 2:30 p.m.

## **Early Dismissals**

Arrangements for an early dismissal need to be taken care of before school. A note from a parent/guardian is required. Once the early dismissal has been arranged, you will be given a pass to get out of class and meet your parent in the front of the building. Please check out at the Attendance Office before leaving campus. This helps us prevent interruptions to your class. Information on the note must include name, date, time of dismissal, reason, and parent/guardian signature. When returning, check in with the Attendance Office for an admit slip.

## **Food And Drinks**

To provide a sanitary setting and a professional-looking environment for students, food and drinks, other than water, will not be allowed in the classroom or hallways. Food and drinks must be kept in the Commons during breakfast and lunch.

## **Lunch**

Walk calmly and quietly to the cafeteria. Please be seated at your lunch table before standing in line. The number of people allowed to sit at each table depends on the size and is indicated by the number of chairs placed at each table. Please do not add chairs. Once at your lunch table, wait for a supervisor to dismiss your table at the lunch lines. Wait patiently in the lunch lines. Follow all cafeteria expectations and directions from cafeteria supervisors. The lunch supervisor will start free time about halfway through the lunch period. An adult will dismiss you to free time once your table area is clean. During free time, you may stay inside at your table (you may be on your cell phone, personal device, or Chromebook) or you can go outside. Please throw away your trash and clean up your table before you start a free time activity. All food and drink must stay in the Commons area.

## **Personal Property**

The school is not responsible for damage or loss of any items of personal property at school. Do not leave personal items unsecured; please leave valuables and large cash at home.

## **Scheduling a Parent/Teacher Conference**

If a parent/guardian would like to meet with all of their student's teachers, call the Counseling Office at 891-5211 to schedule an appointment. Conferences occur before school, during teacher planning time, and/or after school.

If you wish to meet with an individual teacher, please call 891-5200 to either speak to or leave a message for that teacher.

## School Meals

All families who may be eligible are encouraged to apply for free or reduced-price meals. Qualification for meal benefits entitles the students to discounts on ASB cards, athletic fees, Chromebook assurance, and more.

[Free or reduced lunch applications](#) are on the district website or can be picked up in the office. Families need to reapply each year by **October 1st**. Completing free or reduced lunch applications can qualify families for discounts on ASB cards, athletic fees, Chromebook assurance, and other school needs. Families can add money to their student's account via Skyward Family Access.

### Costs:

Breakfast \$2.50      Lunch \$4.00      Free/Reduced \$0      Milk .75

## Vending Machines

Vending machines are available to students on campus before, during lunch, and after school. Vending machines are not available to students during passing or class time. Use vending machines at your own risk; refunds are *not* available.

## Visitors to Campus

Parents/guardians are always welcome at MMS. In the interest of student safety, please make sure to first check in at the Attendance Office.

If a parent/guardian would like to visit a classroom, please schedule a time with a building administrator in advance. We generally require 24-hour advance notice before a parent/guardian visitation of classrooms. Student visitors are not permitted at any time during school hours. Former students who wish to visit staff must check in at the Attendance Office to obtain a Visitor's Pass and be welcome on campus after regular school hours.

## GENERAL EXPECTATIONS

### Cell Phones and other Bluetooth Capable and/or Electronic Devices

- Cell phones or other devices should be put in "Wolf Mode" (Airplane mode) and put away by **7:25 a.m. Tuesday - Friday and by 9:05 a.m. on Mondays** and not operated in the classroom during the regular school day.
- **In case of an emergency**, parents, guardians, relatives, or friends can call the main office at (253) 891-5200. If a student has an emergency situation during the school day that requires a parent phone call, the student should make arrangements with a staff member to use a school phone rather than making a call from his/her cell phone.
- The student who possesses a **personal electronic device** at school shall be solely responsible for its care. In addition to using the District's filtered network, it is the student's responsibility to comply with the District's Acceptable Use Policy (AUP) and Electronic Resources Policy 2024 in order to maintain a safe and secure learning environment in class.
- The school will NOT assume responsibility if electronic devices are damaged, lost or stolen at any time.

### DOs: What is allowable at MMS?

- Students may only use cell phones or other personal electronic devices while at lunch, during passing and before/after school in common areas (gym, commons, outside, etc.)
- Headphones and/or earbuds should *only* be used at the direction of the teacher or based on a student's individualized support plan.

NOTE: Headphones/Earbuds/Airpods should always be put away during instruction and directions.

### **DON'Ts: What is NOT allowed at MMS?**

- Cell phones are never allowed to be out in the locker rooms or bathrooms.
- Use of cell phones or any other electronic device to take pictures or video without someone's permission is prohibited.
- Cell phones should NOT be operated in classrooms during the school day. (Devices should be put in "Wolf Mode" (Airplane mode) and put away by **7:25 a.m. Tuesday - Friday and by 9:05 a.m. on Mondays.**)
  - Phones and personal devices should be put away out of sight (such as in a backpack, not on the desk) while students are in class to avoid distracting or disrupting student learning.
  - If a staff member asks a student to put away their cell phone, it is expected that the student immediately complies. Refusal to comply will result in disciplinary action.
  - If teachers allow students to use electronic devices to support student learning, all students are expected to follow the teacher's directions for using devices for instructional purposes.

### **Continued misuse of cell phones and/or electronic devices will result in progressive discipline.**

**Step 1:** Lunch Detention and parent contact (Admin/Campus Safety)

**Step 2:** Lunch Detention(s) and parent contact (Admin)

**Step 3:** 90 minute detention (Monday) or multiple lunch detentions. Admin collaborating with parents regarding a check in/out system.

**Step 4:** Individual Plan- could include, contract, etc. (Admin Team)

## **Chromebooks**

It is the student's responsibility to comply with the SBLSD Electronic Resources and Internet Safety Policy and the related Responsible Use Procedures to maintain a safe and secure learning environment. The destruction, damage, unauthorized access, alteration, or misuse of hardware or software may result in the loss of computer privileges. A plan for full restitution will be required before reinstatement in school.

## **Dress Code**

The complete Student Dress Code (Policy 3224) can be found in the [Student and Family Information Guide](#). It states that "students are expected to dress in a manner that reflects pride and respect for themselves and their schools and is appropriate for the serious work of learning." Please wear clothing supporting your learning to provide all students with a safe, healthy, orderly, and positive environment.

## **Medications**

The SBLSD provides the administration of medications at school. By state law, RCW 28A.210.260, written permission from the parent/guardian and health care provider must be provided before medications can be administered at school. The state law concerning medication administration at school obligates school districts to obtain written health care provider orders and parental permission for prescription and over-the-counter medications (i.e., Tylenol, medicated throat lozenges, vitamins). Medications cannot be transported with students between home and school for safety reasons. An adult must transport medication and it must be in the original container with a prescription label. Students are not allowed to carry medications with them at school. An exception can be made if it is medically necessary and written permission from a parent/guardian and health care provider is on file.

## Social Media

In the fast-changing world of electronic information and communication with parents, staff, and community members, MMS recognizes that social media tools can be of great value. Teachers may be authorized to utilize social media consistent with state and federal law. The purpose of authorized social media sites is limited to promoting the District's mission and goals. Online communication is critical to our students' learning. Social media, web-based or Internet tools may offer an authentic, real-world vehicle for student expression. Our primary responsibility to students is their safety. Hence, the District holds those staff and students using these tools to the same responsible use, terms of agreement, standards, and expectations and must follow all established Internet safety guidelines. Anything deemed to be inappropriate will be subject to deletion.

## Tardies

Learning begins when the bell rings, so it is important to try to arrive at classes on time. If tardies persist, the administration team may create a support plan to help you make it to class on time to maximize your learning. Continued tardiness (4 or more in one or more classes) will result in progressive discipline:

- Step 1:** Conference w/student and parent contact
- Step 2:** Lunch Detention and parent contact
- Step 3:** Lunch Detention(s) and parent contact
- Step 4:** 90 minute detention (Monday morning) or multiple lunch detentions
- Step 5:** Individual Plan - could include, tardy contract, escort, etc.

## Student Responsibilities

1. Students are responsible for their behavior.
2. Students are responsible for respecting the property of other people and school property.
3. Students are responsible for attending school and all classes daily and on time.
4. Students are expected to exhibit courteous, cooperative, and responsible conduct that displays regard for the safety and welfare of others, including students, staff, and substitutes at school and all school-related activities.
5. Students are responsible for preparing for class (i.e., bringing appropriate and necessary materials and books daily).
6. Students are responsible for informing staff of behavior that may harm an individual or themselves.
7. Students are expected to make a determined effort to learn.
8. Students are expected to follow the instructions of teachers and other school staff.
9. Students are expected to dress appropriately for school in ways that will not disrupt the learning environment or cause safety or health problems.

## ACTIVITIES/ATHLETICS

Team placements will be communicated after the first week of practice. If a student athlete is not placed on a traveling team they will have the opportunity to participate in the E team program.

Sport	Traveling Teams that Compete Against Other Schools			E Team provided for those who do not make traveling team*
	Varsity	Junior Varsity	C Team	
Baseball	X	X	X	X
Fastpitch	X	X	X	X
Soccer	X	X	X	X
Basketball	X	X	X	X
Volleyball	X	X	X	X
Track	X	X		
Cross Country	X	X		
Tackle Football	X	X		
Flag Football	Based on participation numbers			
Wrestling	Based on participation numbers			

### Athletics/Activities Eligibility

Co-curricular activities are a privilege and completely voluntary. Co-curricular activity is defined as any athletic team, activity, student government group, drama or musical group, etc., which is school-sponsored and outside the curricular program. Along with this privilege comes the expectation of a higher standard of behavior and conduct. More information about the Athletic Code including training rules can be found at [www.sumnersd.org](http://www.sumnersd.org).

In accordance with SBLSD Policy and WIAA Requirements, students must achieve at least a 2.0 GPA and achieve passing grades in all classes each quarter prior to being eligible. Previous quarter grades and mid-quarter progress reports are used to determine eligibility.

In addition to grades, every student who participates in a co-curricular activity must follow the [athletic/activities code of conduct](#). This athletic/activities code is designed to establish a reasonable, high standard for participants.

For more information about MMS athletics, contact **Athletic Director Dave Rumpza**.

See the [District website](#) for the most current information on athletic fees and eligibility requirements.

To be eligible to participate in athletics, you must:

- Purchase an MMS ASB card.
- Pay a per-sport participation fee of \$70 (Reduced rates apply to students who qualify for free or reduced lunch).

- Have a completed Sumner School District Physical and Participation Form that requires a doctor's signature, parent or guardian permission, and an insurance waiver valid for 24 months. Complete an annual Concussion Form and Inherent Risk Form per sport.
- In addition to the WIAA requirements, students must maintain a minimum of a 2.0 GPA and pass all classes as full-time students.
  - The last grading period of a student's 8th-grade year will determine initial eligibility for 9th-grade Fall season participation at the high school.
  - Athletes who are on probation are required to complete weekly tracking sheets.
  - If you fail to turn in your weekly tracking sheet, you cannot participate in the following week's scheduled contest(s).
- Be in good standing regarding fees/fines and equipment.
- Transportation is not provided for after-school athletic practices. Parents must pick you up as soon as practice is over. Transportation back to school is not provided for in-district away contests, including Orting and Glacier Middle Schools. It is up to you and your parent(s) to arrange a ride home.
- Student-athletes receiving levels may be disciplined as follows:
  - Level One = Warning/coach phones home
  - Level Two = Suspended from one contest/coach phones home
  - Level Three = Code of conduct review and possible dismissal from team
  - Student-athletes receiving discipline referrals will be subject to administrative discipline which may lead to progressive discipline and/or removal from the team.

## ASB and ASB Cards

The MMS ASB is MMS's representative student government organization. Every regularly enrolled student is a member of the ASB. The Student Council comprises elected officers who meet regularly to make decisions about student activities such as dances, clubs, assemblies, and other facets of student life at MMS.

You are encouraged to buy a Mountain View Associated Student Body (ASB) card immediately. For \$20.00, this card has many discount benefits for various school functions. You must purchase a card to be involved in sports or clubs. Students eligible for free/reduced lunch may purchase an ASB card at a reduced rate. An ID card without an ASB membership is issued free of charge.

## Clubs

Mountain View has a variety of students with many different interests. We will be offering a variety of clubs to meet those interests. Club opportunities will be announced at the beginning and throughout the school year.

## Dances

To be eligible to attend the dance, you need to be in "good standing" at MMS. Good standing includes, but is not limited to, such considerations as good conduct with few disciplinary concerns. **Only MMS students are allowed to attend after-school dances.** Buy your ticket when they go on sale! Tickets are not sold at the door, so please plan accordingly!

Practice Wolf PRIDE while at all dances; all school rules and dress codes apply. Running, moshing, head banging, slam dancing, dirty dancing, freak dancing, piggyback riding, and any other inappropriate or unsafe behavior will result in a timeout or removal from the dance. Additional consequences may also be given.

You may not leave campus to go home before the dance and return to campus after the dance starts. You may not leave the dance early unless your parent picks you up.

Food and drinks sold at the dance should remain on the tables. No food or drink should be on the dance floor or in the auxiliary gym at any time.

## **Participation in After-School Activities**

You must attend school all day to attend or participate in an activity/event on that day. Time missed must be excused by an administrator. Pre-arranged medical appointments and family emergencies are the only exceptions. Participants in co-curricular activities need to review their Code of Conduct Training Rules.

All school rules apply to after-school or school-sponsored activities such as athletic events, dances, or concerts. Please remember to show your Wolf PRIDE at all after-school activities.

## **COUNSELING OFFICE**

Counselors are available to assist you with such issues as problem-solving, making good choices, healthy relationships, academic planning, and conflict resolution. Stop by the Counseling Office before school, during passing time, or lunch and fill out a request to meet with your counselor. If your counselor cannot see you immediately, please return to class, and your counselor will attempt to call you later. If an emergency should develop, stop by during passing time or ask your teacher for a hall pass.

Wendy Lubash	-	8th Grade
Pamela Kacer	-	6th Grade
Dyanne Jewett	-	7th Grade
Amy Graves	-	Behavior and Family Support Specialist
Ashley Ellison	-	Psychologist

## **RECOGNIZING WOLF PRIDE**

### **PRIDE Tickets**

PRIDE Tickets are given by teachers when you demonstrate a PRIDE characteristic. PRIDE tickets can be used to purchase treats/prizes. The PRIDE Ticket Store will be open monthly in the Wolf Den, where students can purchase various items or rewards.

### **PRIDE Awards**

Awards for the PRIDE word of the week are handed out each Friday. Students nominated by their teacher will receive a special treat delivered by the PRIDE Pack.

## **SCHOOL BEHAVIOR**

At Mountain View Middle School, we believe the most appropriate student management approach is to be proactive to help our students understand that all choices result in natural and logical consequences. Our goals are to enable students to take responsibility for their actions, increase their capacity for making choices, and keep them connected and contributing members of our school community. These goals establish a positive, safe, and caring environment for all.

## Minor vs. Major Problem Behaviors

We work to provide clear behavior expectations, intentional teaching of expectations, and opportunities for practicing positive behavior at school. If a student has challenges meeting the behavior expectations, we will partner with families to support positive behavior at school.

**Minor Behaviors** are disruptive behaviors that do not pose a risk to the physical or emotional safety of students or staff. These behaviors are managed by the staff in charge of the environment to keep the student in the environment with more intensive support.

**Major Behaviors** are serious behaviors that pose a risk to the physical or emotional safety of staff or students and negatively impact the social and academic environment. These behaviors require an administrative response to prevent the likelihood of the behavior from happening again.

The staff member will refer behavior concerns that are ongoing or severe to the office for administrative review. Consequences include but are not limited to

- Parent Contact/conference
- Counselor meeting to problem solve
- Lunch detention assigned by administration
- Monday School Morning Detention
- Temporary class removal pending conference
- Restorative Practices
- In-School Suspension (ISS)
- Out-of-School Suspension (OSS)

Exceptional Misconduct is used when the conduct is so frequent or serious regarding the disruptive effect on the school's operation. Please refer to the SBLSD [Student and Family Information Guide](#) for a description of "exceptional misconduct."

Select exceptional misconduct examples are listed below. For a full list, refer to the [Student and Family Information Guide](#).

### Exceptional Misconduct Behaviors that May Results in Corrective Action and/or Discipline:

Exceptional Misconduct	Definition
<b>Aggression</b> <b>Assault</b> <b>Fighting</b>	<p><b>Assault/Fighting/Intent to Cause Harm/Violence</b> - Assault, fighting, violence, or causing harm through unwelcome contact is not tolerated at Mountain View. Students staging, promoting, inciting, participating, encouraging, observing, filming, and/or who, by their inactions, support disturbance may receive the same consequences as students who engage in disturbance.</p> <p><b>Hands-On Behavior</b> - Students are expected to treat each other respectfully and may not violate the personal space of others.</p>
<b>Arson/Fire Alarms</b>	<p>Arson is lighting a fire, causing any fire to be started, or setting off a fire alarm.</p> <p>Tampering with fire extinguishers and alarms are defined as a criminal act under the laws of the State of Washington. Students are prohibited from tampering in any form with these public safety items. Anyone tampering with alarms will face serious disciplinary consequences. Tampering with</p>



	defibrillators will also result in disciplinary action. If tampering occurs, police may be notified.
<b>Dangerous/Disruptive Items</b>	<p>That are disruptive, obscene, considered a health hazard or safety problem, or that interfere with the learning environment are not allowed (<i>administrators will make a final determination</i>). Items include, but are not limited to, the following:</p> <ul style="list-style-type: none"> <li>• Clothing choices, accessories, backpack messages, etc., that communicate a message referring to hate groups, racial content, gang membership, anarchy, or harassment are not allowed.</li> <li>• Paintballs and/or paintball guns, Water guns, Airsoft guns, and/or Laser pens are not allowed on campus.</li> </ul>
<b>Discrimination Discriminatory Harassment</b>	<p>Discrimination can happen when someone is treated differently or unfairly because they are part of a protected class, including their race, color, national origin, sex, gender identity, gender expression, sexual orientation, religion, creed, disability, use of a service animal, or veteran or military status.</p> <p>Discriminatory harassment can include teasing and name-calling; graphic and written statements; or other conduct that may be physically threatening, harmful, or humiliating. Discriminatory harassment happens when the conduct is based on a student’s protected class and is serious enough to create a hostile environment.</p> <p>A hostile environment is created when conduct is so severe, pervasive, or persistent that it limits a student’s ability to participate in, or benefit from, the school’s services, activities, or opportunities. <a href="#">SBLSD Nondiscrimination Policy and Procedure 3210</a>,</p>
<b>Drugs/Alcohol</b>	<p>Drugs/Alcohol offenses are a violation of the law. Police can be contacted for possession of illegal or controlled substances. The possession, use, being under the influence of, or transmitting alcohol, drugs, controlled, illegal, addictive, or harmful substances, including marijuana and anabolic steroids, substances of any kind, or those purported to be the same, is prohibited on school and district property. This includes but is not limited to imitating controlled substances and/or related drug paraphernalia or delivery devices.</p> <p>Transferring, selling, sharing, or solicitation of drugs/alcohol on school grounds, on school transportation, walking/riding to/from school, or during school is considered a violation of the law.</p> <p><i>*Please note that vapor-type pens (Vapes, Dabs, etc.) can be classified as drug paraphernalia.</i></p>
<b>Failure to Cooperate and/or Identify Oneself</b>	<p>Repeated failure to comply with or follow reasonable, lawful directions or requests of teachers, guest teachers, or staff. Behaviors may include but are not limited to disobedience, defiance, non-compliance, and hindering an investigation of an infraction or crime on campus or at a school-sponsored</p>

	<p>event. Furthermore, students must correctly identify themselves upon the request of any SBLSD staff member.</p>
<p><b>Forgery, Academic Dishonesty, or Plagiarism</b></p>	<p>All forms of cheating, plagiarism, and fabrication, including submitting any work product that the student misrepresents as his or her work product to fulfill any assignment or task required as part of the student’s course of studies.</p> <p>This includes the unauthorized use of electronic devices, the use of unauthorized material or unauthorized communication of any kind during testing, and the aiding and abetting of academic dishonesty of others.</p> <p>This also includes the use of the name, signature, or identification of another person to alter school communication records or other documents.</p>
<p><b>Gang-Related Behavior</b></p>	<p>Students wearing, carrying, or displaying gang-related apparel or symbols or exhibiting behavior or gestures that symbolize gang membership is prohibited.</p> <p>Students will not engage in gang activity on school grounds. Exhibiting any behaviors, clothing, bandanas, writing, or symbols related to gang/hate group activity or involvement (including “Wanna Be” actions).</p> <p>Such examples could be student behavior, clothing, jewelry, color blocking, accessories, notebooks with graffiti/drawings/tags, signing, and symbolism representing the gang affiliation will not be tolerated on school grounds or school-sponsored events.</p>
<p><b>Inappropriate Student Writing</b></p>	<p>Possession and/or composition of inappropriate writings, drawings, and/or note writing that contain references to sex, race, violence, drugs, gang affiliation, pictures, or photographs that are disruptive to the learning environment are prohibited on campus. Progressive disciplinary consequences will apply.</p>
<p><b>Language, Profanity, Vulgar, or Lewd Conduct</b></p>	<p>Students are expected to use appropriate language at all times during the school day and at school-sponsored events. Inappropriate language, including biased speech, may result in disciplinary action.</p> <p>We value diversity and equity at Mountain View Middle School and will not tolerate racist, sexist, homophobic, or derogatory language. Expressing any lewd, indecent, vulgar, profane, or obscene act. This includes swearing, spitting, obscene gestures, photographs, drawings, and electronic communication.</p>
<p><b>Public Display of Affection (PDA)</b></p>	<p>PDA of an intimate nature is inappropriate at school.</p>
<p><b>Sexual Harassment</b></p>	<p>Sexual harassment is any unwelcome conduct or communication that is sexual in nature and substantially interferes with a student’s educational performance or creates an intimidating or hostile environment. Sexual</p>

	<p>harassment can also occur when a student is led to believe they must submit to unwelcome sexual conduct or communication to gain something in return, such as a grade or a place on a sports team.</p> <p>Examples of sexual harassment can include pressuring a person for sexual actions or favors; unwelcome touching of a sexual nature; graphic or written statements of a sexual nature; distributing sexually explicit texts, e-mails, or pictures; making sexual jokes, rumors, or suggestive remarks; and physical violence, including rape and sexual assault.</p> <p>Our schools do not discriminate based on sex and prohibit sex discrimination in all of our education programs and employment, as required by Title IX and state law.</p>
<p><b>Threats</b></p>	<p>Threats of violence or destruction, whether verbal, nonverbal, written, electronic statements, graphic pictures, or actions conveying the malicious intent of causing physical injury or causing harm to another person or group of people will not be tolerated in the SBLSD.</p>
<p><b>Weapons</b></p>	<p>Possessing, threatening to use, or using dangerous weapons (or replica weapons). A dangerous weapon means a weapon, device, instrument, material, or substance that is capable of causing serious bodily injury. This includes knives, BB guns, paintball guns, air guns, stun guns, martial arts weapons, explosives, incapacitating agents, laser devices, metal knuckles, or any other item which can inflict or threaten substantial harm.</p> <p>Possessing, threatening to use, or using a firearm on school property, school-provided transportation, or at school-sponsored events. A firearm is defined as a weapon from which a projectile may be fired by an explosive. It also includes any form of explosive or gas device.</p> <p><i>Principals may pre-authorize use of replica weapons or props, incapable of firing any projectile, in district-approved plays or school activities.</i></p>

## SCHOOL SAFETY

School safety is crucial to youth's development and academic success. **Students who feel safe at school tend to have better emotional health and are less likely to engage in risky behaviors.** That sense of safety contributes to an overall feeling of connection.

### SafeSchools Tipline

Hear something? Know something? Say Something! SafeSchools Alert is our district's tip reporting service that allows you to quickly, easily, and anonymously report safety concerns to school officials 24/7/365. Together, we can create a safer learning environment.

***Examples of reportable items include but are not limited to - bullying, intimidation, harassment, weapons, drugs, suicide, other...***

\*4 EASY WAYS:

1. Web: <http://1251.alert1.us>
2. Email: [1251@alert1.us](mailto:1251@alert1.us)
3. Phone: (253) 693-3729
4. Text: (253) 693-3729

## **Non-Discrimination Statement (School Board Policy 3210)**

The Sumner-Bonney Lake School District does not discriminate in any programs, services or activities on the basis of sex, race, creed, religion, color, national origin, age honorably discharged veteran or military status, sexual orientation including gender expression or identity, the presence of any sensory, mental or physical disability, or the use of a trained guide dog or serving animal by a person with a disability. The district provides equal access to the Boys Scouts of America and other designated youth groups.

The Sumner-Bonney Lake School District does not discriminate on the basis of sex and prohibits sex discrimination in any education program or activity that it operates, as required by Title IX and its regulations, including in admission and employment.

Inquiries about Title IX may be referred to the Title IX Coordinator, [TitleIXcoordinator@sumnersd.org](mailto:TitleIXcoordinator@sumnersd.org), 253-891-6047, the [U.S. Department of Education's Office for Civil Rights](#), or both.

The Sumner-Bonney Lake School District's nondiscrimination policy may be located at [Legal Notices](#). The Nondiscrimination policy and grievance procedures can be located at [Policy 3210: Nondiscrimination, Procedure 3210: Nondiscrimination](#).

To report information about conduct that may constitute sex discrimination or make a complaint of sex discrimination under Title IX, please refer to the District Title IX Coordinator at [TitleIXcoordinator@sumnersd.org](mailto:TitleIXcoordinator@sumnersd.org), 253-891-6047.

You can report Sexual Harassment or complaints of alleged discrimination to any school staff member, or to any of the following designated officials:

The Principal (or designee) of your school

Sumner-Bonney Lake School District Title IX Coordinator  
[TitleIXcoordinator@sumnersd.org](mailto:TitleIXcoordinator@sumnersd.org)  
253-891-6047

Sumner-Bonney Lake School District ADA Coordinator  
[ADAcoordinator@sumnersd.org](mailto:ADAcoordinator@sumnersd.org)  
253-891-6047

Sumner-Bonney Lake School District Section 504 Coordinator  
[Section504coordinator@sumnersd.org](mailto:Section504coordinator@sumnersd.org)  
253-891-6047

By Mail:  
Program Title Coordinator  
Sumner-Bonney Lake School District  
1202 Wood Avenue, Sumner, WA 98390

Washington State OSPI Equity Civil Rights Office  
360-725-6162  
[equity@k12.wa.us](mailto:equity@k12.wa.us)

The Sumner-Bonney Lake School District will also take steps to assure that persons without English language skills can participate in all education programs, services and activities. For information regarding translation services contact Communications at (253) 891-6083, [communications@sumnersd.org](mailto:communications@sumnersd.org) or for transitional bilingual education programs contact Michelle Lewis at (253) 891-6143.

## **Harassment, Intimidation, and Bullying**

At Mountain View, we are committed to a safe and civil educational environment for all students, employees, parents/legal guardians, volunteers, and patrons, which is free from harassment, intimidation, or bullying. The SBLSD is committed to promoting positive character traits and values, including the importance of civil and respectful speech and conduct and the responsibility of students to comply with the district's policy prohibiting harassment, intimidation, and bullying.

Harassment, intimidation, and bullying can take many forms, including but not limited to slurs, name-calling, jokes, innuendoes, demeaning comments, drawings, cartoons, pranks, gestures, hazing, physical attacks, threats, or other written, oral, or physical acts or electronically transmitted messages or images. All students learn about identifying and reporting harassment/bullying in lessons throughout the year. Any student who believes that he or she has been subjected to harassment, intimidation, or bullying in the educational environment is strongly encouraged to bring the complaint to the immediate attention of a teacher/administrator. Forms to report harassment, intimidation, or bullying can be found in the Counseling and Main Offices and on our school district's [website](#).

## **Conflict vs. HIB**

Mountain View Middle School is intentional about providing a safe, supportive learning environment for all students. In classroom and school presentations, all students learn how to identify the difference between conflict and harassment, intimidation, and bullying (HIB).

- **Conflict** is a struggle between two or more people who have different goals or desires. Conflict occurs naturally when we interact with others and is a normal part of life because we will not always agree with others or like how they treat us. We need to learn how to interact respectfully when differences exist.
- **HIB** occurs between two or more people and may be repeated over time, intentionally cause harm, and/or is an imbalance of power.

Students learn how to report both conflict and HIB to staff so that staff can help resolve any issues. Complaints involving conflict or HIB will be appropriately investigated by our administration team.



## **ACKNOWLEDGEMENT OF HANDBOOK INFORMATION**

Filling out the attached Google Acknowledgement of Handbook Information Form acknowledges that you have read and understand the MMS Student Handbook. [The Student and Family Information Guide \(www.sumnersd.org/publications\)](http://www.sumnersd.org/publications) included on the district website provides additional information regarding appropriate standards for student conduct and further defines behavior expectations.

If you or your parents have questions, please call (253) 891-5200.

[\*\*Acknowledgment of Handbook Information Form\*\*](#)