

San Jose Charter Academy

School Site Council Minutes #4

Members:

Arturo Olivas, Rachelle Touzard, Robert Gil, Dennis Wong, Lawanda Brown,
Erin Shiroma, Donna Hale, Brittany Williams, Pam Soto, Jennifer Gillette

February 28th, 2024

Welcome	Mrs. Shiroma welcomed everyone. Members not in attendance: Pam Soto, Rachelle Touzard, Dennis Wong, Lawanda Brown
January, 2024 Minutes Review & Approval	Reviewed minutes from the January 24 th , 2024 meeting. Motion was made to approve the minutes by Mr. Gil, Seconded by Ms. Gillette. Aye: 5 ; Noes 0 Minutes Passed.
School Safety Plan	Mrs. Hale discussed the new SJCA Comprehensive School Safety Plan. She shared that we have revamped the plan to include updated requirements for this year and next. Many components aren't required until July, 2024 but are included in the plan. Sections included in the Plan: • Objective Of The Plan/Vision for Safety • Assessment of School Safety/Crime ◆ 22-23 Suspension/Expulsion Data ◆ 22-23 Attendance Rates ◆ 22-23 Chronic Absenteeism ◆ Spring, 23' MRA (School Satisfaction) Survey Results • Firearm Safety Notification • Protocol for Dangerous, Violent, Unlawful Activities (Added Jan. 24') • Suicide Prevention Plan • Opioid Overdose Protocol (Added Jan. 24') • Cybersecurity/Cyber Safety • Child Abuse Reporting • Disaster Procedures/Protocols • Emergency Response Guidelines for: ◆ Aircraft Crash ◆ Animal Disturbance ◆ Lockdowns ◆ Biological/chemical release ◆ Active Threats (Bomb, Suspicious package, etc.) ◆ Bus Disaster ◆ Disorderly Conduct ◆ Earthquake ◆ Explosion ◆ Fire in surrounding area/on campus ◆ Flooding ◆ Loss/Failure of Utilities ◆ Car Crash ◆ Psychological Trauma

	◆ Food/Water Contamination ◆ Unlawful Demonstration or Walkout ◆ Emergency Evacuation Maps/Campus Maps ◆ Security Camera Protocol • Emerg. Procedures for Special Needs Students (Effective Jan. 24') • Emerg. Circumstances for Special Needs Students in case of school closure (Effective Jan. 24') • Threat Assessment/Early Identification Procedures ◆ Public Use for Emergency Shelter ◆ Suspension/Expulsion Policies/Procedures ◆ Procedure for notifying teachers of dangerous pupils (Effec. Aug. 24') ◆ Nondiscrimination/Harassment Policy & Procedures ◆ Dress Code ◆ Safe Ingress/Egress ◆ School Discipline • Workplace Violence Prevention Plan (Effec. July, 24') • Cardiac Emergency Response Plan • Health Guidance for Sports during Extreme Heat Mrs. Hale asked if there were any comments or questions. Mr. Gil inquired about the Firearm Notification. Mrs. Shiroma shared that she sends a notification at the beginning of the year to notify parents of how to keep firearms safe within their home, etc. Mrs. Hale shared that the Safety Plan is housed in the front office for anyone who would like to review it and that the Safety Plan must be reviewed by fire department personnel and as well as SJCA Board for their approval. All members present signed off on the approval of the Safety Plan. Mrs. Hale will be reaching out to the WCFD to get their approval. The plan will be submitted to the SJCA School Board in March/April for their approval.
2024-2025 LCAP Input	Mrs. Shiroma reviewed goals and where we are currently with each one. • Funding follows a 3-year cycle. • This is our last year of this current cycle. • If any funding is not used by end of this year, we must send it back to the state. • Funding for next year is not looking good due to state income tax revenue not meeting prior numbers. • Looking to use all funding as best we can and optimize the resources we have. • We typically run a tight ship in general but will need to make sure we streamline our funding. • Attendance is an overall problem for California. It is a problem for us as well. Funding is impacted by these. • We are looking to address the single day absences by having Saturday School to offset these days. Students would come to school on an assigned Saturday to recoup the absence loss. This does cost money to man the

school on that day. Mrs. Shiroma is looking for feedback on this. Mr. Gil suggested to pilot it and see how it goes. He said some parents may not want to come due to sports or other events. Mr. Olivas asked if Saturday School requires it to be in person or if it could be virtual. He believes there is a deeper issue with absenteeism beyond doing Saturday School. Does the cost equal or outweigh the loss. Ms. Gillette said she could see families thinking they can take a day off and then come to Saturday School instead.

- Mrs. Shiroma shared that before Covid we had 18 students who were chronically absent at this time. Currently we have 84 that are considered chronic.
- Possible Incentives: Free Dress
- Ms. Gillette believes that students mental health and anxiety is also a factor.
- Ms. Gillette asked if a student comes to school, checks in and then is checked out 10 minutes later if they were considered “here”. Ms. Shiroma shared that they are considered in attendance that day.

Another focus for us this year is our Math.

- Mr. Gil shared he struggled in math in High School. A lot of kids feel they are not good in math. He feels they all can do it but need more studying. Her daughters are doing well. He feels that everyone needs to put the work into it to be good. He also shared that the teacher makes all the difference.
- Mr. Olivas expressed that if you have a personal support/outside tutoring at home to help and support their students. He believes in-school or outside the curriculum would help those that are struggling or want to expand their knowledge.
- Ms. Shiroma spoke about Tutor.com as an asset for our students to utilize to support their needs.
- Ms. Gillette shared her mom was a math teacher and she spent all her time doing extra math activities or fun things that were math related. She said she believes the growth mindset we have instilled in our students plays a big factor in how our students succeed.
- Mr. Olivas agrees that SJCA has provided a lot of resources for our students that helps our students to succeed. He feels that we may have too many and that is overwhelming for some students.
- Mrs. Hale shared that training for staff and parents would benefit all so that they are all aware of what the programs entail and how to use it with their students. Mrs. Williams shared that the Math Team had a Parent University recently to show parents how to use Tutor.com and had the parents sign in and go through the program. Mr. Gil shared that having a mandatory meeting at the beginning of the year to share these programs and how to use them would be a benefit.

Arts Education (Prop 28 passed in 2022 but enacted in Jan. 2023). This is written in the state constitution. The funding cannot be taken away or lowered. We are entitled to \$188,000 annually. The funding cannot supplant what we already have in place. This means since that since we already have in our budget to pay for art teachers we are not able to use these funds to pay their salary. It has to be used for

	additional programs, materials, etc. The five domains include: Dance, Music, Media Art, Visual Arts, and Theater. SJCA currently have Music and Visual Arts. • Mr. Gil thinks it's important to incorporate arts in the classroom. Wonders how hard it is to get a robust program for the elementary school setting. • Mrs. Williams and Mr. Gil think that Media Arts is important for future class. • Mrs. Gillette believes dance and theater is very important. • Mrs. Hale shared she feels that there is a lot of interest in our students with video games, YouTube, influencers, etc. and believes there would be a huge interest in it. • Mrs. Gillette and Mr. Olivas believes they need to learn how to be better speakers, and that Theater would challenge them. • Mrs. Williams shared that through the students she has interacted with she feels they lean more towards media arts and/or fashion.
March SSC Meeting	Ms. Shiroma and Mrs. Hale will be attending the CCSA Charter Schools Conference March 18th – 21st. Our March SSC meeting will be cancelled. Our next SSC meeting will be April 17th, 2024.

Topics for Next Meeting: