

San Jose Charter Academy

School Site Council Minutes #1

Members:

Rachelle Touzard, Robert Gil, Dennis Wong, Lawanda Brown, Contessa Ruiz,
Erin Shiroma, Donna Hale, Jenniffer Gillette, Brittany Williams, Pam Soto

October 23rd, 2024

Welcome & Introductions	Mrs. Hale welcomed everyone to our first SSC meeting of the 24-25 school year. Members not in attendance: Rachelle Touzard, Lawanda Brown Everyone in attendance introduced himself or herself. Reviewed member list & list of meeting dates.
SSC Yearly Training/Roles & Responsibilities	Mrs. Hale provided power point presentations to members. She reviewed the role of School Site Council and member responsibilities with members. No questions were asked.
May, 2024 Minutes Review & Approval	Members were asked to review and make a motion to approved the minutes from final meeting of last year's May 2024. Motion was made to approve the minutes by Mrs. Williams, Seconded by Mrs. Gillette. Aye: 8; No 0 Minutes Passed.
Handbook	Handbook was given to each member for review – If you have any questions or comments, please email Mrs. Hale or Mrs. Shiroma or bring your questions to our next meeting.
By Laws	By Laws were given to each member for review – If you have any questions or comments, please bring them to our next meeting. Any questions please email Mrs. Hale or Mrs. Shiroma.
Election of Chairperson	Need to elect officers: Chairperson, Vice-Chairperson & Secretary. Mrs. Hale opened up the floor for nominations. Mr. Gil nominated Mrs. Shiroma as Chairperson. Mr. Wong seconded. Vote: Aye 8; No 0 Mrs. Gillette & Mrs. Williams nominated Mrs. Hale for Vice-Chairperson & Secretary. Mrs. Ruiz seconded. Vote: Aye 8; No 0.
Student Achievement: LCAP (Single Plan)	Mrs. Shiroma shared the LCAP/Single Plan with the members in their binders. Mandatory Plan by every school district in the state of California. Requires staff, parent, and student feedback in the creation of this plan annually. It is meant to hold districts accountable for how we spend our funding. We get approximately 1.4 million annually. It is determined by English learners, free and reduced students, unhoused, etc. 5 Goals that we have defined. Goals/Actions are in 3-year metrics. Goal 1: Increase staff and student technological proficiency through access, professional development, instructional support and sound infrastructure. * This includes Laptops for teachers and 6 th – 8 th grade students.

- * Replace iPads for our TK-5th grade students
- * Website licenses; chrome books for home use.
- * Artificial Intelligence (AI) devices, training, professional development opportunities

Goal 2: Attract and retain top talent through effective recruitment strategies, maintaining an attractive compensation package, developing our employees through purposeful and intentional professional development, and adapting/adopting strategies that create a supportive work climate.

- * Professional development
- * Compensations
- * Lead/GLC stipends
- * Resource Library for our teachers

Goal 3: Increase student performance outcomes and achievement through intervention and comprehensive support systems.

- * Programs & Curriculum to enhance teaching experience and expertise
- * Grade Level Planning Days
- * SBL Learning Initiative
- * Implement KDS Benchmarking system
- * Teachers on Special Assignments for Reading, Math, & Equity
- * Student intervention software
- * Reading tutors
- * Utility Teachers – Math and Language/Reading
- * Language morning class for our EL students
- * STEM afterschool club

Goal 4: Foster an inclusive school community by enhancing parent participation through effective communication, diverse workshop opportunities, and activities that strengthen home-school connection.

- * Parent survey's annually
- * Parent University Professional Development
- * EL Parent Resource Library Materials
- * Foothill Family Mental Health Parent Workshops
- * School Counselor – Homeless Liaison
- * Zoom contract
- * Parent Square
- * Entry Sign System
- * Student with Disability Clerk
- * Family Outreach Opportunities

Goal 5: Cultivate a supportive, inclusive and nurturing school culture by promoting physical, mental and emotional wellness through comprehensive programs, practice initiatives, and strong community partnerships.

- * Attendance Monitoring system
- * Smart Social Program
- * Community experiences that support SEL including assemblies, seminars, workshops, Teen Truth, etc.

	* Expanding library to include more diverse selections * Equity in Education opportunities * Wellness Center * Events that honor student diversity * Provide continued access to the Ripples Effect Program. * Enhanced school broadcast areas. This plan is reflective of our priorities here at SJCA. We will continue to review the LCAP throughout the year at our future meetings and seek additional input.
Expanded Learning Opportunities Plan	Mrs. Shiroma shared that the Expanded Learning Opportunities Plan was provided to help our students who are have been impacted due to the learning loss attributed to the pandemic. This based on Free & Reduced, Unhoused, English learner numbers. This year's funding was cut \$500,000 from last year's amount. Mrs. Shiroma shared that we will continue to review the LCAP to see if there are portions that we can leverage, or what we want to remove to make up for that deficit. Mr. Gil asked about the possibility of having to take loans as mentioned last year and Mrs. Shiroma shared that we are not needing to do that and are financially solvent with money in reserve.
Ending	Mrs. Shiroma thanked everyone for their contributions and emphasized you all have a vital roll in the governance of this school.

Topics for Next Meeting:

- **By-Laws Questions & Approval**
- **Title I, Title II Budget Review/Approval**
- **Parent Involvement Policy Review**
- **Parent Involvement Activities**