

## Snohomish School District #201 Reconciliation of Imprest Bank Checking Account

School \_\_\_\_\_

Month \_\_\_\_\_

Checkbook balance as of Check no. \_\_\_\_\_

Checkbook balance as of (date) \_\_\_\_\_

Checkbook balance \_\_\_\_\_

Petty Cash/Change Fund \_\_\_\_\_

Checks not reimbursed as listed below \_\_\_\_\_

Total in imprest fund \_\_\_\_\_

Bank statement balance as of (date) \_\_\_\_\_

Bank Statement balance \_\_\_\_\_

Deposits not credited (add) \_\_\_\_\_

Total \_\_\_\_\_

Outstanding checks adjusted below (subtract) \_\_\_\_\_

Balance \_\_\_\_\_

| Check # | Date Issued | Amount |
|---------|-------------|--------|
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|         |             |        |
|         |             |        |
| Total   |             |        |

| Check # | Date Issued | Amount |
|---------|-------------|--------|
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|         |             |        |
|         |             |        |
|         |             |        |
| Total   |             |        |