

North Verdemont Elementary
 SSC Minutes
 November 21, 2024
 9:00 a.m.
 NV Library

I. Call to Order and Welcome: The meeting was called to order by Harold Olivo, at 9:05 a.m. Interpretation was provided.

II. Roll Call:

Member Type	Member Name	Present	Absent
Principal	Harold Olivo	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Classroom Teacher	Gerardo Gandarilla	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Classroom Teacher	Gabrielle Teanio	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Classroom Teacher	Veronica Garcia	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other Staff Member	Jesicah David	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Parent/Community Member	Heather Jansen	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Parent/Community Member	Melanie Robinson	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Parent/Community Member	Jennifer Corrigan	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Parent/Community Member	Ilda Jimenez	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Parent/Community Member	Rachel Wengel	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Guests: See sign-in sheet.

Quorum Met: Yes (7 out of 10 members present)

III. Reading and Approval of Minutes from October 24, 2024: All members and guests were provided with a copy of the minutes in English and Spanish. Time was given to review the minutes. Heather Jansen made a motion to approve the minutes from October 24, 2024 as presented. Jennifer Corrigan seconded the motion. There was no additional discussion nor were there recommended changes or additions.

VOTE: 7 Yeas, 0 Nays, 0 Abstain-motion carried.

IV. Old Business: None

V. New Business:

a. Presentation of the District Parent and Family Engagement Policy: All members and guests were provided with a copy of the District Parent and Family Engagement Policy. Mr. Olivo explained that the Federal government requires districts that receive Title I funds to

jointly develop, agree on, and distribute to parents of participating children, a written parent and family engagement policy. SBCUSD families should have received the District Parent and Family Engagement Policy as part of the Student/Parent Handbook for the 2024-2025 school year. The policy establishes the district's expectations for parent engagement and describes how it will work with parents to help Title I students achieve the state's academic standards. A general overview of the policy was provided, and included information on how parents will be involved in determining the schools' needs, and in the development of a School Plan for Student Achievement, in order to meet such needs. The policy also includes information on how the district will coordinate the parent engagement activities of Title I and other programs, as well as the district's plan for reviewing and evaluating its policy, each year. In addition to being distributed to parents, the council received guidance on how to access the District Parent and Family Engagement Policy online. The council was also informed of the policy's availability in the front office of the school. Mr. Olivo asked if there were any questions or comments. There were no questions.

b. Distribute and review the 2024-2025 School-Parent and Family Engagement Policy and School-Parent Compact: A copy of North Verdemont's Parent and Family Engagement Policy and School-Parent Compact was distributed in English and in Spanish. Mr. Olivo explained the importance of parent input with regard to the policy. He began by reviewing the policy and explained that it is to be annually distributed. Copies of North Verdemont's Parent and Family Engagement Policy and School-Parent Compact have also been posted on the school website and ParentSquare. North Verdemont involves Title I parents by means of the following activities: hosting annual meetings to inform parents of participating students of the requirements of Title I and their right to be involved; offering flexible meetings for participating parents; involving parents in an organized, timely way in the joint planning, review and improvement of the Title I programs on site; providing parents with an explanation of the academic standards, assessments, and how to monitor their child's achievement; and offering opportunities for regular meetings, in order for parents to participate in decision-making relating to the education of their children.

Furthermore, Mr. Olivo explained how the School-Parent Compact is developed with and distributed to parents of Title I students. The School-Parent Compact outlines how parents, the entire school staff, and students, share the responsibility for improved student academic achievement and describes the means by which the schools and parents will build and develop a partnership to help students achieve the state content standards. North Verdemont strategy to execute these policies is as follows:

1. Principal and teachers will provide parent workshops on subjects such as reading comprehension, math, and AVID College Readiness, at least, three times a year.
2. Set aside funding for materials for parent workshops such as paper, printing costs, and containers for kits.

Mr. Olivo requested parent input and asked if anyone had questions or comments about North Verdemont’s Parent and Family Engagement Policy and School-Parent Compact. Mr. Olivo asked if there were any questions or comments. There were no questions.

- c. Present the 2024-2025 Section 2: LCAP and Title 1 Action Plan and provided an update on LCAP and Title 1 Expenditures:** The 2024-2025 SPSA, Section 2: LCAP and Title I Action Plan was projected for new and returning members, as well as guests to view. As previously mentioned, parents, teachers, and administrators collaborated and reviewed data to determine student needs and expenditures, in order to meet the identified needs of students. Mr. Olivo informed the council that the LCAP allocation is \$223,669 and the Title I allocation is \$175,140.

The SSC reviewed North Verdemont’s expenditure report, along with the *LCAP and Title I* strategies/activities found in the 2024-2025 SPSA. Mr. Olivo presented the following information:

LCAP - Expenditures to Date			
Strategies/Activities	SPSA Planned Expenditure	Year to Date Activity (Dollar Amount)	Remaining Balance (Dollar Amount)
1160 Resource Teacher	\$65,426	\$65,426	\$0
2410 Bilingual Clerk	\$33,446	\$33,446	\$0
1140 Certificated Subs	\$40,000	\$13,248	\$26,752
5633 Maintenance Agreements	\$6,000	\$5,400	\$600
5713 Printing Services	\$1,500	\$497	\$1,003
4310 Instructional Materials and Supplies	\$2,900	\$1,000	\$1,900
5220 Inservice/Conferences	\$6,500	\$0	\$6,500
5880/5898/5899 Other Services - Student Incentives	\$2,965	\$0	\$2,965
1130/1230/1930 Certificated Additional Duty	\$1,000	\$780	\$220
2440 Clerk	\$1,300	\$697	\$603
2420 Clerical OT	\$300	\$41	\$259
4340/4410/4440/4450/5841 Technology/Warranty	\$2,000	\$604	\$1,396
3000-3999 Employee Benefits	\$60,332	\$60,332	\$0
Total LCAP	\$223,669	\$181,471	\$42,198

Title I Expenditures to Date

Strategies/Activities	SPSA Planned Expenditure	Year to Date Activity (Dollar Amount)	Remaining Balance (Dollar Amount)
1160 Resource Teacher	\$65,426	\$65,426	\$0
2211 Library Aide	\$6,151	\$6,151	\$0
1140 Certificated Subs \$9,000 From Mid-Year Adjustment	\$40,000	\$12,365	\$36,635
2119 Student Interns	\$21,000	\$0	\$21,000
5840 Computer Licenses \$59 From Mid-Year Adjustment	\$2,934	\$2,993	\$0
4310 Instructional Materials and Supplies \$6,900 From Mid-Year Adjustment	\$2,475	\$0	\$9,376
1130/1230/1930 Certificated Additional Duty	\$1,000	\$321	\$679
4340/4410/4440/4450/5841 Technology/Warranty	\$2,000	\$0	\$2,000
3000-3999 Employee Benefits \$2,137 From Mid-Year Adjustment	\$34,155	\$36,292	\$0
Total Title I	\$175,141	\$123,548	\$69,690

Mr. Olivo asked if there were any questions or concerns.

Q: Should PTA host a paper drive to help with printing services?

A: Yes, that is helpful. It was noted that printing services is when a site places an order to have materials printed at the district level, which can often be more cost efficient.

Q: Since the Library Aide position was vacant for some time, can those funds be used elsewhere in 501?

A: Yes, we would need to look at our Possible Future Expenditures and determine the needs.

There were no further questions or comments.

d. Review Final 2024-2025 LCAP Budget Allocations: Mr. Olivo presented information on the final 2024-2025 LCAP budget. There was no “carry-over” of funds from the previous school year. Therefore, the final LCAP allocation for North Verdemont remains at 233,688.78. Mr. Olivo asked if there were any comments, questions, or input regarding the final LCAP Budget. There were none.

e. Review and Approve Final 2024-2025 Title 1 Budget Allocations: Mr. Olivo continued with the presentation of the final 2024-2025 Title I Budget. Based on the most recent expenditure report for North Verdemont, which lists an adopted budget of \$175,140, and an amount of \$18,096 in year-to-date revisions, the revised budget and final Title I allocation is \$193,296. As delineated in the Possible Future Expenditures, the adjustment will be applied toward Certificated Subs, Computer Licenses, and Instructional Materials/Supplies. Mr. Olivo stated that the Title I funding does not carry over, and that it is important that all

Title I funding for the current school year, is spent on the current year's students, as delineated in the site's School Plan for Student Achievement (SPSA). Mr. Olivo asked if there were any questions, comments or concerns. There were none.

Mr. Olivo stated that the final 2024-2025 Title I Budget requires the approval of the SSC. Gabrielle Teanio made a motion to approve the final 2024-2025 Title I Budget Allocation. Rachel Wengel seconded the motion. There was no additional discussion nor were there recommended changes or additions.

VOTE: 7 Yeas, 0 Nays, 0 Abstain-motion carried.

VI. Committee Reports:

- a. ELAC:** The district is strongly advocating for an increase in reclassification of English Learners.
- b. DAC:** The November DAC report was not available at the time of this meeting. The next hybrid meeting was scheduled for December 12th from 5:30-7:00 p.m.
- c. DELAC:** No report available.
- d. DAAAC:** No report available.

VII. Public Comment: Mr. Olivo asked for public comment. There were none.

VIII. Adjournment: The meeting was adjourned by Mr. Olivo at 10:01 a.m.