

**TOWNSHIP OF PEQUANNOCK
BOARD OF EDUCATION**

**WORKSHOP / REGULAR BUSINESS MEETING MINUTES
DECEMBER 16, 2024**

CALL TO ORDER

The December 16, 2024 Workshop/Regular Business Meeting of the Board of Education, Township of Pequannock, County of Morris, was called to order at 7:00 pm in the Pequannock Township High School Auditorium, 85 Sunset Road, Pompton Plains, NJ 07444, by Brian Senyk, Board President. The following statement of compliance with the Open Public Meetings Act was read:

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this meeting has been properly advertised in the Daily Record and the Suburban Trends, its agenda has been posted at the appropriate locations, and a copy has been filed with the Pequannock Township Clerk.

ROLL CALL

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| PRESENT: | Mr. Joseph Blumert | Mr. Sam Ciresi |
| | Ms. Megan Dempsey | Mrs. Danielle Esposito |
| | Mr. Timothy Gitin (arrived 7:37 pm) | Mr. Greg MacSweeney |
| | Mr. Brian Senyk | Mrs. Cara Shenton |

ABSENT: Mr. Vincent Pompeo

ALSO PRESENT: Michael Portas, Ed.D., Superintendent
Gordon E. Gibbs, School Business Administrator/Board Secretary
Ann Marie VanSickle, Director of Curriculum
Lilliana Fazliu, Student Representative

FLAG SALUTE

President's Report - Mr. Brian Senyk

Announced that this is the last meeting of the year and that the outstanding achievements of the band will be recognized tonight. Announced that Special Services will present tonight. Reported that the dedication of the PTHS gym will take place on December 19th at 6:30 pm. Wished all a Merry Christmas, Happy Chanukkah, and Happy New Year.

Student Representative Report – Lilliana Fazliu

Reported on activities at the high school including winter sports, fall season wrap-up, marching band successes, World Language Honor Society, door decorating, winter pep rally, National Honor Society, FBLA, marketing project, blue and gold election, winter concert, and dedication of the gym.

Superintendent's Report - Michael Portas, Ed.D.

Reported on events including wheelchair basketball, SJG meals for the homeless, AI team meeting, educator of the year honorees, winter concert, gym dedication, superintendent forum, winter break, Nocktaves and band performances.

Student and Staff Recognitions

- North Jersey Area Band Recipient – Alex Nacion
- Band Director – Mr. Anthony Streifer
- USBands 2024 Group III Open NJ State Championship

Recognition of Outgoing Board Member – Ms. Megan Dempsey

Presentation on Special Education – Mr. Chis Foglio and Ms. Helena Branco

SEPAC Presentation – Ms. Melissa Stelmasik

Business Administrator’s Report - Mr. Gordon Gibbs

Reported on the capital lease for the 7 Industrial Road Property, the change to the law with regard to CDL licensing, three completed OPRA requests, sale of obsolete smartboards, and new window installation schedule at the high school.

APPROVAL OF MINUTES

November 18, 2024

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| Motion by: Shenton | Second by: MacSweeney | Roll Call Vote: 8-0-0 |
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OPEN TO PUBLIC AGENDA ITEMS ONLY

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any agenda item during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Please state your name and sign in before you begin.

None

APPROVAL OF ACTION ITEMS

PERSONNEL, MANAGEMENT, AND COMMUNITY RELATIONS

Mr. Sam Ciresi, Chair

Discussion:

School Start Time & Schedule Surveys

Dr. Portas reported on survey results sent out to students, staff, and the community and that the overall feedback is positive.

Staffing Update

Dr. Portas reported that despite the overall staffing shortage throughout the country, Pequannock is in good shape. He explained that the long-term leave replacements have been positive and that the open positions soon to be filled are speech/language, school psychologist, and physical therapist. He reported that Mr. Raffo, the new PV assistant principal, will begin January 2nd.

- PMC-106-25 Acceptance of Reports - 2024-2025 School Year
- PMC-107-25 Approval of Resignations - 2024-2025 School Year
- PMC-108-25 Acceptance of Resignation for the Purpose of Retirement
- PMC-109-25 Approval to Amend Medical and/or Family Leave of Absence - 2024-2025 School Year (PMC-20-25) (PMC-93-25) (PMC-97-25)
- PMC-110-25 Approval to Amend Appointments - 2024-2025 School Year (PMC-55-25) (PMC-73-25) (PMC-98-25)
- PMC-111-25 Approval of Medical and/or Family Leave of Absence - 2024-2025 School Year
- PMC-112-25 Approval of Hourly Rate Increase to Comply with State of New Jersey Minimum Wage Requirements
- PMC-113-25 Approval of Interscholastic Sports Stipend Positions - 2024-2025 School Year
- PMC-114-25 Approval of Coach - 2024-2025 School Year
- PMC-115-25 Approval of Personnel for Sporting Event Coverage - 2024-2025 School Year
- PMC-116-25 Approval of School Lunch Aides - 2024-2025 School Year
- PMC-117-25 Approval of Additional Period Assignment - 2024-2025 School Year
- PMC-118-25 Approval of the Continuation of Stipend for Facility Staff Member - 2024-2025 School Year (PMC-91-25)
- PMC-119-25 Approval of New Job Description - 2024-2025 School Year

RESOLUTION NO. PMC-106-25
ACCEPTANCE OF REPORTS - 2024-2025 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accepts the following reports:

- Enrollment Report
- Suspension Reports

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| Motion by: Ciresi | Second by: Gitin | Roll Call Vote: 8-0-0 |
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RESOLUTION NO. PMC-107-25
APPROVAL OF RESIGNATIONS - 2024-2025 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following resignations:

| NAME | ASSIGNMENT | EFFECTIVE DATE |
|---------------|--|----------------|
| Pyburn, Kelly | School Psychologist Pequannock Township School District | 1/24/2025 |

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| Scholts, Christopher | Computer Technician Pequannock Township School District | 2/9/2025 |
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| Motion by: Ciresi | Second by: Gitin | Roll Call Vote: 8-0-0 |
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RESOLUTION NO. PMC-108-25
ACCEPTANCE OF RESIGNATION FOR THE PURPOSE OF RETIREMENT

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accepts the following resignation for the purpose of retirement:

| NAME | ASSIGNMENT | EFFECTIVE DATE |
|--------------|---|----------------|
| Brady, Keith | Business Teacher Pequannock Township High School | 12/31/2024 |

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| Motion by: Ciresi | Second by: Gitin | Roll Call Vote: 8-0-0 |
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RESOLUTION NO. PMC-109-25
APPROVAL TO AMEND MEDICAL AND/OR FAMILY LEAVE OF ABSENCE - 2024-2025 SCHOOL YEAR (PMC-20-25) (PMC-93-25) (PMC-97-25)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby amends the disability medical leave, child care or family leave of absence under the Family Medical Leave Act and the New Jersey Family Leave Act as follows. Staff using sick leave during the temporary disability period will be paid salary with health benefits coverage. Employee's leave under FMLA running concurrent with NJFLA shall be unpaid; however, health benefits will continue.

| EMPLOYEE ID | DISABILITY LEAVE (on or about) | SICK/PERSONAL/VACATION DAYS TO BE USED | FMLA LEAVE (on or about) | NJFLA LEAVE (on or about) | UNPAID DAYS | RETURN TO WORK DATE (on or about) |
|-------------|--------------------------------|--|--------------------------------|---------------------------|----------------------|-----------------------------------|
| #0378 | 10/17/2024-1/3/2025 | 46 sick days | 10/17/2024-1/3/2025 (11 weeks) | N/A | N/A | 1/6/2025 |
| #3041 | 10/30/2024-11/22/2024 | 16 sick days | N/A | N/A | N/A | 11/25/2024 |
| #4000 | 11/4/2024-1/31/2025 | 22 sick days | 12/10/2024-1/31/2025 (7 weeks) | N/A | 12/10/2024-1/31/2025 | 2/1/2025 |

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| Motion by: Ciresi | Second by: Gitin | Roll Call Vote: 8-0-0 |
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RESOLUTION NO. PMC-110-25
APPROVAL TO AMEND APPOINTMENTS - 2024-2025 SCHOOL YEAR (PMC-55-25) (PMC-73-25) (PMC-98-25)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to amend the appointments of the following personnel in the Pequannock Township School District, **pending full satisfaction of requisite New Jersey Department of Education and District employment criteria and results from post-offer physical and drug test per Policies 3160 & 4160.

| NAME | POSITION | EFFECTIVE DATES (on or about) | SALARY |
|---|--|----------------------------------|-----------------------------------|
| Crespo, Vicki <i>Replacing Sharon Johnson</i> | Bus Driver Pequanock Township School District | 2/1/2025-6/30/2025 | Step 3, \$38,700 (prorated) |
| Hayek, Sabrina <i>Leave Replacement for #4327</i> | Leave Replacement Elementary Teacher North Boulevard School | 9/1/2024-1/2/2025 | BA, Step 1 \$60,115 (prorated) |
| Pepe, Lori <i>Leave Replacement for #0378</i> | Leave Replacement School Secretary Hillview School | 10/17/2024-1/3/2025 | Step 1, \$41,320 (prorated) |
| Pierson-Scott, Kimberly <i>Leave Replacement for #4000</i> | Leave Replacement Elementary Teacher North Boulevard School | 11/11/2024-2/1/2025 | BA, Step 1 \$60,115 (prorated) |

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| Motion by: Ciresi | Second by: Gitin | Roll Call Vote: 8-0-0 |
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RESOLUTION NO. PMC-111-25

APPROVAL OF MEDICAL AND/OR FAMILY LEAVE OF ABSENCE - 2024-2025 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the disability medical leave, child care or family leave of absence under the Family Medical Leave Act and the New Jersey Family Leave Act as follows. Staff using sick leave during the temporary disability period will be paid salary with health benefits coverage. Employee's leave under FMLA running concurrent with NJFLA shall be unpaid; however, health benefits will continue.

| EMPLOYEE ID | DISABILITY LEAVE (on or about) | SICK/PERSONAL/ VACATION DAYS TO BE USED | FMLA LEAVE (on or about) | NJFLA LEAVE (on or about) | UNPAID DAYS | RETURN TO WORK DATE (on or about) |
|-------------|-----------------------------------|---|-------------------------------------|------------------------------|------------------------|--------------------------------------|
| #4520 | 11/25/2024- 1/1/2025 | 3 sick days | 12/2/2024- 1/1/2025 (3 weeks) | N/A | 12/2/2024- 1/1/2025 | 1/2/2025 |
| #4535 | 12/2/2024- 1/1/2025 | 16 sick days 4 vacation days | N/A | N/A | N/A | 1/2/2025 |

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| Motion by: Ciresi | Second by: Gitin | Roll Call Vote: 8-0-0 |
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RESOLUTION NO. PMC-112-25

APPROVAL OF HOURLY RATE INCREASE TO COMPLY WITH STATE OF NEW JERSEY MINIMUM WAGE REQUIREMENTS

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the hourly rate increase to \$15.49 to comply with minimum wage requirements for employees in the following categories, effective January 1, 2025.

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| Work Based Learning Student Employees | Temporary Office Aide | Temporary Custodial Staff |
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| Motion by: Ciresi | Second by: Gitin | Roll Call Vote: 8-0-0 |
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RESOLUTION NO. PMC-113-25

APPROVAL OF INTERSCHOLASTIC SPORTS STIPEND POSITIONS - 2024-2025 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following district personnel as coaches/volunteers for the 2024-2025 school year, per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association.

Spring, 2025

| LAST NAME | FIRST NAME | ASSIGNMENT | SCHOOL | STEP | STIPEND |
|-----------|------------|----------------------|--------|------|---------|
| Im | Simon | Assistant Boys Track | PTHS | 3 | \$4,351 |
| Sica | Luke | Volunteer Softball | PTHS | N/A | N/A |

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| Motion by: Ciresi | Second by: Gitin | Roll Call Vote: 8-0-0 |
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RESOLUTION NO. PMC-114-25

APPROVAL OF COACH - 2024-2025 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following out-of-district personnel as coach/volunteer for the 2024-2025 school year, pending full satisfaction of requisite New Jersey Department of Education and District employment criteria.

Spring, 2025

| LAST NAME | FIRST NAME | ASSIGNMENT | SCHOOL | STEP | STIPEND |
|-----------|------------|-------------------------|--------|------|---------|
| Klepacki | Gregory | Assistant Boys Lacrosse | PTHS | 4 | \$4,898 |

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| Motion by: Ciresi | Second by: Gitin | Roll Call Vote: 8-0-0 |
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RESOLUTION NO. PMC-115-25

APPROVAL OF PERSONNEL FOR SPORTING EVENT COVERAGE - 2024-2025 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following district personnel to fill various positions at all home sporting events such as chains, site manager, parking/crowd control/security, clock operators, ticket takers, ticket sellers, and announcers for the Fall, Winter and Spring seasons for the 2024-2025 school year, per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association (Article 30, Paragraph A6-t), at a rate of \$69.01 per event:

Pequannock Township High School

| NAME | EFFECTIVE DATES (on or about) |
|---------------|----------------------------------|
| Link, Stephen | 12/9/2024-6/30/2025 |

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| Motion by: Ciresi | Second by: Gitin | Roll Call Vote: 8-0-0 |
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RESOLUTION NO. PMC-116-25
APPROVAL OF SCHOOL LUNCH AIDES - 2024-2025 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following school lunch aides for district schools on an as needed basis to be determined by each building principal for the 2024-2025 school year at the rate of \$16.05, upon submission of timesheets, **pending full satisfaction of requisite New Jersey Department of Education and District employment criteria and results from post-offer physical and drug test per Policies 3160 & 4160.

| NAME | EFFECTIVE DATES (on or about) |
|------------------|----------------------------------|
| Bock, Sianna | 12/10/2024-6/30/2025 |
| Osmanski, Shayla | 12/18/2024-6/30/2025 |

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| Motion by: Ciresi | Second by: Gitin | Roll Call Vote: 8-0-0 |
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RESOLUTION NO. PMC-117-25
APPROVAL OF ADDITIONAL PERIOD ASSIGNMENT - 2024-2025 SCHOOL YEAR

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following personnel for additional period assignments/supervisory duty for the 2024-2025 school year, prorated, per Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association.

| NAME | SCHOOL | FREQUENCY | SUBJECT | EFFECTIVE DATES | SALARY |
|------------------|--------|------------------------------------|---------|---------------------|--------|
| Benitez, Rebecca | PVS | 49 minute period/ 1.5 days/week | Music | 1/27/2025-6/18/2025 | \$84 |

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| Motion by: Ciresi | Second by: Gitin | Roll Call Vote: 8-0-0 |
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RESOLUTION NO. PMC-118-25
APPROVAL OF THE CONTINUATION OF STIPEND FOR FACILITY STAFF MEMBER - 2024-2025 SCHOOL YEAR (PMC-91-25)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves a Head Custodian stipend for Alfredo Mariano from July 1, 2024 to **January 15, 2025** for the prorated amount of **\$1,040.00**.

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| Motion by: Ciresi | Second by: Gitin | Roll Call Vote: 8-0-0 |
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RESOLUTION NO. PMC-119-25
APPROVAL OF NEW JOB DESCRIPTION

RESOLVED, that the Pequannock Township Board of Education, upon the recommendation of the Superintendent, approves the following job description, *per attached*:

Bus Driver

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| Motion by: Ciresi | Second by: Gitin | Roll Call Vote: 8-0-0 |
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CURRICULUM, INSTRUCTION, AND SPECIAL SERVICES

Mr. Greg MacSweeney, Chair

- CIS-45-25 Approval of Workshop/Conference Attendance and Reimbursement of Related Travel Expenses
- CIS-46-25 Approval of Student Field Trips
- CIS-47-25 Approval of Out-of-State Student Field Trips
- CIS-48-25 Approval of Student Teacher Placements in District 2024-2025 & 2025-2026 School Years
- CIS-49-25 Approval of Program of Studies for School Year 2025-2026

RESOLUTION NO. CIS-45-25

APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES

WHEREAS, the attendance at stated functions was previously approved by the Superintendent of Schools, as work related and within the scope of the work responsibilities of the attendees and the school district’s professional development plan; and

WHEREAS, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent; and

WHEREAS, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the Federal Office of Management and Budget; and

THEREFORE, BE IT RESOLVED, upon the recommendation of the Superintendent, that the Pequannock Township Board of Education approves these attendances; and

THEREFORE, BE IT FURTHER RESOLVED, that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines. These are “not-to-exceed” amounts:

| DATES | EMPLOYEE | CONFERENCE/ WORKSHOP LOCATION | REGISTRATION | TRAVEL/ LODGING | SUB COST | ESTIMATED TOTAL EXPENSE |
|--------------------------------|-------------------------|---|---------------------|----------------------------|---------------------|------------------------------------|
| 12/5/24 | VanSickle, Ann Marie | Celebrating Diversity Conference Ewing, NJ | \$0 | \$101.22 | \$0 | \$101.22 |
| 12/6/24 | O’Connor, Kristen | Felician University Counselor Luncheon Rutherford, NJ | \$0 | \$0 | \$0 | \$0 |
| 12/19/24 | Bellardino, Alyssa | NJ GAIN Cohort Meeting Morristown, NJ | \$0 | \$19.27 | \$0 | \$19.27 |
| 12/19/24 | Marotta, Jill | NJ GAIN Cohort Meeting Morristown, NJ | \$0 | \$22.11 | \$0 | \$22.11 |
| 12/19/24 | VanSickle, Ann Marie | NJ GAIN Cohort Meeting Morristown, NJ | \$0 | \$14.29 | \$0 | \$14.29 |
| 1/10/25 | Kertesz, Michael | Mount Olive High School Mount Olive, NJ | \$0 | \$18.42 | \$150.00 | \$168.42 |
| 1/14/25- 4/1/25 Tuesdays | Kopp, Edward | Education Chemical Hygiene Officer Training Virtual | \$499.00 | \$0 | \$0 | \$499.00 |
| 1/14/25 | Voltarelli, Diana | Tools of the Mind-Year 3 Virtual | \$0 | \$0 | \$150.00 | \$150.00 |

| DATES | EMPLOYEE | CONFERENCE/ WORKSHOP LOCATION | REGISTRATION | TRAVEL/ LODGING | SUB COST | ESTIMATED TOTAL EXPENSE |
|----------------------|------------------------|--|--------------|--------------------|-------------|----------------------------|
| 1/15/25 | Kirkland, Chris | Algebra I Articulation Boonton High School Boonton, NJ | \$0 | \$10.24 | \$150.00 | \$160.24 |
| 1/28/25 | Brensinger, Lee Ann | Sexting, Cyberbullying & Media Manipulation Virtual | \$0 | \$0 | \$0 | \$0 |
| 2/20/25 - 2/22/25 | Benitez, Rebecca | NJMEA Conference Atlantic City, NJ | \$200.00 | \$591.04 | \$300.00 | \$1,091.04 |
| 2/20/25 - 2/22/25 | Kertesz, Michael | NJMEA Conference Atlantic City, NJ | \$200.00 | \$588.22 | \$300.00 | \$1,088.22 |
| 2/20/25 - 2/22/25 | Streifer, Anthony | NJMEA Conference Atlantic City, NJ | \$200.00 | \$585.90 | \$300.00 | \$1,085.90 |
| 3/6/25- 3/7/25 | Jacobs, Jennie | Association of Student Assistance Professionals Annual Conference Princeton, NJ | \$375.00 | \$328.27 | \$0 | \$703.27 |
| 3/7/25 | Basilone, Jennifer | Association of Student Assistance Professionals Annual Conference Princeton, NJ | \$200.00 | \$56.87 | \$0 | \$256.87 |
| 3/17/25 | Garman, Megan | NJCEC's Annual Conference Mahwah, NJ | \$175.00 | \$35.63 | \$150.00 | \$210.63 |

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| Motion by: MacSweeney | Second by: Gitin | Roll Call Vote: 8-0-0 |
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RESOLUTION NO. CIS-46-25
APPROVAL OF STUDENT FIELD TRIPS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following student field trip:

| DATE | DESTINATION | PERSON IN CHARGE | SCHOOL/ GRADE/ # STUDENTS | PURPOSE | COST TO STUDENT | COST TO DISTRICT |
|--|--|------------------------|---------------------------------|--|-----------------------|------------------------|
| 1/5/25 | Morris Knolls High School Rockaway, NJ | Froehlich, Barbara | PTHS/9-12/10 | NJ First Tech Challenge Robotics Competition | \$0 | Transportation |
| 1/7, 1/9, 1/14, 1/16/25 (Snow Days 1/8, 1/15/25) | Morris County Courthouse Morristown, NJ | Neumann, Elaine | PTHS/9-12/15 | Mock Trial | \$0 | Transportation |
| 1/14/25 | Mayo Performing Arts Center Morristown, NJ | Bellas, Patricia | HV/5/66 | Teaches Physics Concepts Through Theatrically Based Experiments | \$29.00 | Nurse Substitute |

| DATE | DESTINATION | PERSON IN CHARGE | SCHOOL/ GRADE/ # STUDENTS | PURPOSE | COST TO STUDENT | COST TO DISTRICT |
|--|---|--|---------------------------|--|-----------------|------------------|
| 1/21, 1/23, 1/29/25 (Snow Days 1/22, 1/27/25) | Morris County Courthouse Morristown, NJ | Neumann, Elaine | PTHS/9-12/15 | Mock Trial | \$0 | Transportation |
| 1/31/25 | Kean University Union, NJ | Valverde, Ariel | PTHS/9-12/15 | Introduction to Different Healthcare Disciplines | \$60.00 | Substitutes |
| 2/11/25 | Mountain Creek Ski Resort Vernon, NJ | McBride, Colin Gennarelli, Joe | PV/6-8/30 | Ski Club | \$100.00 | Transportation |
| 3/2/25 | Delbarton School Morristown, NJ | Froehlich, Barbara | PTHS/9-12/10 | NJ First Tech Challenge Robotics Competition | N/A | Transportation |
| 3/6/25 | Liberty Science Center Jersey City, NJ | Cassidy, Andrea Pontoriero, Kathryn | HV/3/45 | Enhance Science Curriculum | \$24.00 | Nurse Substitute |
| 3/10/25 | Mayo Performing Arts Center Morristown, NJ | Zerden, Kristin | SJG/1/58 | Introduction to Performing Arts | \$11.00 | Nurse Substitute |
| 3/20/25 | Liberty Science Center Jersey City, NJ | Martinez, Sharon | SJG/3/65 | Enhance Science Curriculum | \$33.00 | Nurse Substitute |
| 4/23/25 | Turtle Back Zoo West Orange, NJ | Warner, Lisa | SJG/2/41 | Animal Habitat & Conservation | \$16.00 | Nurse Substitute |
| 5/7/25 | Brookhollow Barnyard Boonton, NJ | Meyers, Anne Sykoff, Carly | HV/K/40 | Plant and Animal Survival | \$3.00 | Nurse Substitute |
| 5/20/25 | Brookhollow Barnyard Boonton, NJ | Stringer, Jacqueline | SJG/K/62 | Plant and Animal Survival | \$12.00 | Nurse Substitute |
| 5/22/25 | Waterloo Village Stanhope, NJ | Belardo, Joshua | HV/4/59 | Examine Early Exploration | \$28.00 | Nurse Substitute |
| 6/16/25 | Lincoln Harbor, Weehawken, NJ | Brensinger, Lee Ann | PTHS/12/161 | Senior Class Trip | \$155.00 | \$0 |

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| Motion by: MacSweeney | Second by: Gitin | Roll Call Vote: 8-0-0 |
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RESOLUTION NO. CIS-47-25
APPROVAL OF OUT-OF-STATE STUDENT FIELD TRIPS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following out-of-state student field trips:

| DATE | DESTINATION | PERSON IN CHARGE | SCHOOL/ GRADE/ # STUDENTS | PURPOSE | COST TO STUDENT | COST TO DISTRICT |
|-------------------|---|-------------------|---------------------------|--|-----------------|------------------|
| 3/21/25 - 3/22/25 | Broadway & NY Philharmonic NY, NY | Streifer, Anthony | PTHS/9-12/70 | Exposure to a Variety of Musical Styles & Techniques | \$830.00 | Substitutes |
| 5/20/25 | NY Public Library & Morgan Library NY, NY | Chorazy, John | PTHS/12/16 | Primary Source Manuscripts & Artifacts in Literature Exhibitions | \$37.00 | Substitute |

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| Motion by: MacSweeney | Second by: Gitin | Roll Call Vote: 8-0-0 |
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RESOLUTION NO. CIS-48-25
APPROVAL OF STUDENT TEACHER PLACEMENTS IN DISTRICT - 2024-2025 & 2025-2026 SCHOOL YEARS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following student teacher placements in the District for the 2024-2025 & 2025-2026 school year:

| NAME | UNIVERSITY | PLACEMENT |
|--------------|-----------------------------|-----------|
| Kubu, Joseph | William Paterson University | PV/Green |

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| Motion by: MacSweeney | Second by: Gitin | Roll Call Vote: 8-0-0 |
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RESOLUTION NO. CIS-49-25
APPROVAL OF PROGRAM OF STUDIES FOR SCHOOL YEAR 2025-2026

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the School Year 2025-2026 Program of Studies for the Pequannock Township High School.

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| Motion by: MacSweeney | Second by: Gitin | Roll Call Vote: 8-0-0 |
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FINANCE, FACILITIES, AND ATHLETICS

Mr. Joseph Blumert, Chair

Mr. Blumert thanked the donors for their generosity.

Discussion:

Use of protective equipment for football during summer recess period

Dr. Portas discussed the NJSIAA football summer recess guidelines and that the board will need to approve the student athletes using protective equipment during the summer. It is an opportunity for the athletes to get used to wearing the gear, but there will be no hitting. The resolution will be on an upcoming agenda for approval.

State regulation regarding driving school vans

Mr. Gibbs explained that the effective date for the new law has changed to July 1, 2025. The new bus driver is in the process of obtaining a CDL.

- FFA-66-25 Transfer of Funds for November 2024
- FFA-67-25 Payment of Bills - November 19, 2024 to December 16, 2024
- FFA-68-25 Approval of Financial Reports/Monthly Certifications for October 2024
- FFA-69-25 Monthly Reports from Schools and Programs for October 2024
- FFA-70-25 Declaration of Obsolete Equipment
- FFA-71-25 Approval to Accept Donations to the Pequannock Township School District
- FFA-72-25 Approval of Contract for Videography of PTHS Graduation
- FFA-73-25 Approval of Purchase of 2025 Chrysler Voyager Van
- FFA-74-25 Approval of Overnight Trip to Attend State Swimming Tournament
- FFA-75-25 Approval of Overnight Trip to Attend State Wrestling Tournament
- FFA-76-25 Approval of Out-of-State Trip to Attend Penn Relays
- FFA-77-25 Approval of Overnight Trip to Attend State Group 2 Championships - Track and Field
- FFA-78-25 Retroactive Approval of Joint Transportation Agreement with Lenape Regional High School District for 2024-2025
- FFA-79-25 Approval of Cooperative Ice Hockey Program Agreement with West Milford Township BOE and Pompton Lakes BOE for 2024-2025
- FFA-80-25 Approval of Addendum to Lease Agreement for 7 Industrial Road
- FFA-81-25 Retroactive Approval to Accept the Sale of Obsolete Smartboards
- FFA-82-25 Approval of Settlement Agreement for Student #2800022
- FFA-83-25 Approval of Settlement Agreement for Student #100445
- FFA-84-25 Approval to Accept and Submit School Bus Emergency Evacuation Drill Reports

RESOLUTION NO. FFA-66-25

TRANSFER OF FUNDS FOR NOVEMBER 2024

RESOLVED, that the Board of Education approves the additional transfer of funds within the 2024-2025 budget from November 2024, in accordance with the attached list, which shall become a part of the record.

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| Motion by: Blumert | Second by: Esposito | Roll Call Vote: 8-0-0 |
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RESOLUTION NO. FFA-67-25

PAYMENT OF BILLS – NOVEMBER 19, 2024 - DECEMBER 16, 2024

RESOLVED, that the Board of Education approves the Bills List, from November 19, 2024 to December 16, 2024, submitted by the School Business Administrator/Board Secretary, as attached:

| FUND | AMOUNT |
|-------------------------------|----------------|
| General Funds 10, 20, 40 | \$4,341,302.13 |

| | |
|--------------------------|-------------|
| Capital Projects Fund 30 | \$36,091.77 |
| Food Service Fund 6x | \$86,377.83 |

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| Motion by: Blumert | Second by: Esposito | Roll Call Vote: 8-0-0 Abstain: Dempsey "as it pertains to me" |
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RESOLUTION NO. FFA-68-25
APPROVAL OF FINANCIAL REPORTS/MONTHLY CERTIFICATIONS FOR OCTOBER 2024

RESOLVED, that the Board of Education approves the attached Board Secretary's and Treasurer's Monthly Financial Reports for October 2024.

RESOLVED, pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of October 2024, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore, be it

RESOLVED, that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of October 2024, the Board Secretary's Monthly Financial Report did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

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| Motion by: Blumert | Second by: Esposito | Roll Call Vote: 8-0-0 |
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RESOLUTION NO. FFA-69-25
MONTHLY REPORTS FROM SCHOOLS AND PROGRAMS FOR OCTOBER 2024

RESOLVED, that the Board of Education acknowledges receipt of financial reports for the month of October 2024 for the High School Activities Account, the High School Interscholastic Athletic Account, the Pequannock Valley School Student Activities Account; and Pomptonian.

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| Motion by: Blumert | Second by: Esposito | Roll Call Vote: 8-0-0 |
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RESOLUTION NO. FFA-70-25
DECLARATION OF OBSOLETE EQUIPMENT

RESOLVED, that the Board of Education authorizes the School Business Administrator/Board Secretary, to declare the following items to be obsolete and will dispose of them as deemed appropriate. (Attachment)

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| Motion by: Blumert | Second by: Esposito | Roll Call Vote: 8-0-0 |
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RESOLUTION NO. FFA-71-25
APPROVAL TO ACCEPT DONATIONS TO THE PEQUANNOCK TOWNSHIP SCHOOL DISTRICT

RESOLVED, that the Board of Education, in accordance with Policy 7230 and upon recommendation of the Superintendent, accepts the following donations to the Pequannock Township School District.

| DONATION | TO | DONATED BY |
|---|------|-----------------------------------|
| Marching Band Stipends for Fall Season Value \$12,125.00 | PTHS | PTHS Association of Music Parents |

| | | |
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| Motion by: Blumert | Second by: Esposito | Roll Call Vote: 8-0-0 |
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RESOLUTION NO. FFA-72-25

APPROVAL OF CONTRACT FOR VIDEOGRAPHY OF PTHS GRADUATION

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves a contract with Citiview Audio Visual, North Bergen, NJ, to provide videography services at the 2025 PTHS graduation ceremony, in an amount not to exceed \$3,773.65, quote #230064913.

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| Motion by: Blumert | Second by: Esposito | Roll Call Vote: 8-0-0 |
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RESOLUTION NO. FFA-73-25

APPROVAL OF PURCHASE OF 2025 CHRYSLER VOYAGER VAN

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the purchase of a 2025 Chrysler Voyager van, from Nielsen of Morristown, NJ, State of New Jersey co-op, contract #24-FLEET-85678, for a term of 5 years, at a rate of 5.93%, with 5 annual payments of \$10,484.23.

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| Motion by: Blumert | Second by: Esposito | Roll Call Vote: 8-0-0 |
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RESOLUTION NO. FFA-74-25

APPROVAL OF OVERNIGHT TRIP TO ATTEND STATE SWIMMING TOURNAMENT

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves an overnight trip to attend the State Swimming Championship at Gloucester County Institute of Technology, Sewell, NJ, from February 28, 2025 through March 2, 2025, subject to student-athlete qualification, at a cost not to exceed \$2,600.00.

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| Motion by: Blumert | Second by: Esposito | Roll Call Vote: 8-0-0 |
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RESOLUTION NO. FFA-75-25

APPROVAL OF OVERNIGHT TRIP TO ATTEND STATE WRESTLING TOURNAMENT

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves an overnight trip to attend the State Wrestling Tournament in Atlantic City, NJ, from March 5, 2025 through March 8, 2025, subject to student-athlete qualification, at a cost not to exceed \$3,600.00.

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| Motion by: Blumert | Second by: Esposito | Roll Call Vote: 8-0-0 |
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RESOLUTION NO. FFA-76-25

APPROVAL OF OUT-OF-STATE TRIP TO ATTEND PENN RELAYS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves an out-of-state trip to attend the Penn Relays for track and field at the University of Pennsylvania, Philadelphia, PA, on April 24, 2025 through April 26, 2025, subject to student-athlete qualification, at a cost not to exceed \$2,500.00.

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| Motion by: Blumert | Second by: Esposito | Roll Call Vote: 8-0-0 |
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RESOLUTION NO. FFA-77-25

APPROVAL OF OVERNIGHT TRIP TO ATTEND STATE GROUP 2 CHAMPIONSHIPS - TRACK AND FIELD

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves an overnight trip to attend the State Group 2 Championships in track and field, at Delsea Regional High School, Franklinville, NJ, on May 16, 2025 through May 17, 2025, subject to student-athlete qualification, at a cost not to exceed \$2,500.00.

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| Motion by: Blumert | Second by: Esposito | Roll Call Vote: 8-0-0 |
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RESOLUTION NO. FFA-78-25

RETROACTIVE APPROVAL OF JOINT TRANSPORTATION AGREEMENT WITH LENAPE REGIONAL HIGH SCHOOL DISTRICT FOR 2024-2025

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, retroactively approves the following joint transportation agreement with Lenape Regional High School District, as host district, for the 2024-2025 school year as follows:

| HOST ROUTE # | DESTINATION | EFFECTIVE DATES | # OF JOINER STUDENTS | PER DIEM COST | # OF DAYS | COST TO DISTRICT |
|---------------------|--------------------|------------------------|-----------------------------|----------------------|------------------|-------------------------|
| SH-26 | Bancroft School | 9/1/2024 - 6/30/2025 | 1 | \$84.81 | 180 | \$15,265.80 |

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| Motion by: Blumert | Second by: Esposito | Roll Call Vote: 8-0-0 |
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RESOLUTION NO. FFA-79-25

APPROVAL OF COOPERATIVE ICE HOCKEY PROGRAM AGREEMENT WITH WEST MILFORD TOWNSHIP BOE AND POMPTON LAKES BOE FOR 2024-2025

WHEREAS, the New Jersey State Interscholastic Athletic Association allows two or more school districts to form a joint, cooperative ice hockey team for interscholastic athletic competition purposes; and

WHEREAS, the Board is desirous of entering into such a cooperative agreement with the West Milford Township Board of Education and the Pompton Lakes Board of Education,

NOW THEREFORE, BE IT RESOLVED that the Board hereby approves the attached Cooperative Ice Hockey Program Agreement between the Board and the West Milford Township Board of Education and the Pompton Lakes Board of Education.

BE IT FURTHER RESOLVED that the Board President and the Board Secretary are authorized to sign the Cooperative Ice Hockey Program Agreement and any such other documents as are necessary to effectuate the terms of this resolution, subject to attorney review.

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| Motion by: Blumert | Second by: Esposito | Roll Call Vote: 8-0-0 |
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RESOLUTION NO. FFA-80-25

APPROVAL OF ADDENDUM TO LEASE AGREEMENT FOR 7 INDUSTRIAL ROAD

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, hereby approves the Addendum to the Lease Agreement regarding 7 Industrial Road, Pequannock, New Jersey. The Addendum extends the end date lease until January 31, 2025, with all other terms and conditions remaining unchanged. The cost of the lease is one additional month's rent of \$3,000.00. The Addendum is subject to attorney review.

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| Motion by: Blumert | Second by: Esposito | Roll Call Vote: 8-0-0 |
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RESOLUTION NO. FFA-81-25
RETROACTIVE APPROVAL TO ACCEPT THE SALE OF OBSOLETE SMARTBOARDS

RESOLVED, that the Board of Education retroactively approves to accept the sale of obsolete smartboards to the Watchung Borough School District, 1 Dr. Parenty Way, Watchung, NJ in the amount of \$10,000.00. The invitation to bid was put out through GovDeals.com.

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| Motion by: Blumert | Second by: Esposito | Roll Call Vote: 8-0-0 |
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RESOLUTION NO. FFA-82-25
APPROVAL OF SETTLEMENT AGREEMENT FOR STUDENT #2800022

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, hereby approves and accepts the Settlement Agreement for student #2800022.

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| Motion by: Blumert | Second by: Esposito | Roll Call Vote: 8-0-0 |
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RESOLUTION NO. FFA-83-25
APPROVAL OF SETTLEMENT AGREEMENT FOR STUDENT #100445

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, hereby approves and accepts the Settlement Agreement for student #100445.

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| Motion by: Blumert | Second by: Esposito | Roll Call Vote: 8-0-0 |
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RESOLUTION NO. FFA-84-25
APPROVAL TO ACCEPT AND SUBMIT SCHOOL BUS EMERGENCY EVACUATION DRILL REPORTS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent and School Business Administrator, approves to accept and submit the school bus emergency evacuation drill reports as per attached.

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| Motion by: Blumert | Second by: Esposito | Roll Call Vote: 8-0-0 |
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POLICY

Ms. Megan Dempsey, Chair

Discussion:

2430R - Extracurricular Activities

Dr. Portas discussed dissolving activities that are no longer well-attended and offering new activities with more student interest.

AI Policy Work Update

Dr. Portas reported that the first AI committee meeting took place and stakeholder groups such as students, parents, community and staff will be represented. The AI plan will be a living document. Ms. Dempsey mentioned that AI is referenced in the plagiarism policy.

P-07-25 Approval of Revised Board Policies for First Reading

RESOLUTION NO. P-07-25

APPROVAL OF REVISED BOARD POLICIES FOR FIRST READING

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the revised Board Policies as listed for first reading:

| MANUAL SECTION | POLICY/REGULATION(R) |
|-----------------------|--|
| <i>Administration</i> | 1331 - Evaluation of the Board Secretary |
| <i>Students</i> | 5200R - Attendance |

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| Motion by: Dempsey | Second by: Blumert | Roll Call Vote: 8-0-0 |
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OTHER

O-03-25 Approval of HIB Investigation Decisions

RESOLUTION NO. O-03-25

APPROVAL OF HIB INVESTIGATION DECISIONS

RESOLVED, that the Pequannock Board of Education (hereinafter referred to as the "Board") hereby affirms the Superintendent's decision in the following HIB Investigation and directs the School Business Administrator/Board Secretary to transmit a copy of the Board's decision to the affected students' parents forthwith.

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| INVESTIGATION NO. |
| PTHS-1-25 |

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| Motion by: Gitin | Second by: MacSweeney | Roll Call Vote: 8-0-0 |
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OPEN TO PUBLIC ANY TOPIC

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any topic during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Please state your name and sign in before you begin.

- John Nacion of Pompton Plains and the Association of Music Parents thanked Ms. Dempsey for her service to the district. He thanked the Board for approving the trip to New York City. He announced upcoming music events.

UNFINISHED BUSINESS

Mr. Blumert would like more information regarding the vendor BSN Sports to be reported at a future board meeting.

NEW BUSINESS - None

BOARD MEMBER ANNOUNCEMENTS

Ms. Esposito thanked the administrative team and the policy committee for working on the homework policy and how it has made a difference for her children. She asked for feedback. She attended the choir concert which was phenomenal and she commended Mrs. Benitez. Mr. Blumert responded that parents have thanked him and are relieved that the new homework policy is in place. He is excited for Thursday and the gym dedication. Ms. Dempsey attended the PV choir concert and band concert. She commended Mr. Curtis and said it was an amazing experience to have it held at PTHS. Mr. Ciresi and Mr. Gitin wished all happy holidays. Mr. Senyk attended the North Boulevard Winter Dash and was pleased to see how the event has grown over the years. He wished all happy holidays.

CONSIDERATION OF EXECUTIVE SESSION


RESOLVED, that in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L., the Board has the authority to adjourn to closed session to discuss student matters. Said matters will be made public upon their disposition. No action will be taken.

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| Motion by: Gitin | Second by: Blumert | Voice Vote: 8-0-0 | Time: 8:56 pm |
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ADJOURNMENT OF PUBLIC MEETING

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| Motion by: Dempsey | Second by: Esposito | Voice Vote: 8-0-0 | Time: 9:17 pm |
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Respectfully,


 Gordon E. Gibbs
 Board Secretary

FUTURE PUBLIC BOARD MEETINGS

Monday, January 6, 2025 Organizational/Regular Business Meeting 7:00 P.M. PTHS