North Verdemont Elementary
ELAC Minutes
October 24th, 2024
10:30 am Library

I. **Call to Order and Welcome:** The meeting was called to order by Harold Olivo at 10:35 am. Interpretation was provided.

II. **Roll Call:**

Member Type	Member Name	Present	Absent
El Parent	Margarita Corona	☑	☐
EL Parent	Norma Sanchez	☑	☐
Classroom Teacher	Valerie Reynoso	☑	☐
Classroom Teacher	Patrizia Brody	☑	☐
Other Staff Member	Jesicah David	☐	☑

Other: Harold Olivo (Principal)
Guests: See sign-in sheet.

Quorum Met: Yes (*4 out of 5 members present***)**

III. **Reading and Approval of Minutes from October 24th, 2024.**
All members and guests were provided with a copy of the minutes in English and Spanish. Time was given to review the minutes. Patrizia Brody made a motion to approve the minutes from October 24th, 2024 as presented. Valerie Reynoso seconded the motion. There was no additional discussion nor were there recommended changes or additions.
VOTE: 4 Yeas, 0 Nays, 0 Abstain-motion carried.

IV. **Committee Reports:**
   a. DAC: No Report
   b. DELAC: No Report
   c. DAAAC: No Report

V. **Old Business:** None

VI. **New Business:**

   a. **Annual Review, Update, and Approval of ByLaws**
   Harold Olivo explained that the ByLaws are what govern our council and they are guidelines we abide by when selecting the committee, term of membership, officer positions and running our meetings. He asked if anyone had any suggestions or recommendations for changes. There were none. He asked if there were any questions, there were none. Kiara Garcia made a motion to approve the ByLaws, and Araceli Plasencia seconded the motion. Mr. Olivo asked if there was any discussion, there was none. Mr. Olivo called for a show of hands to approve the minutes.
   VOTE: 4 Yeas, 0 Nays, 0 Abstain-motion carried.

b. Present the 2024-2025 SPSA LACP, Title 1 and EL Plan:

The following SPSA information was presented in regards to English Learners. Mr Olivo stated that there are two positions funded by Title 1 and LCAP and he explained the activities that each of the positions are responsible for and presented the budgets (Resource Teacher and Substitutes).
Resource Teacher - Coordinates, facilitates, and administers state, federal and local assessments to provide specific data for targeted instruction based on student needs. Coordinate and facilitate parent activities such as, but not limited to SSC, ELAC, workshops/training, etc. to increase parent capacity. The Title 1 and LCAP budget for the resource teacher is $65,426 each.
Substitutes - Provide support and small group intervention to students, including English Learners to assist with student academic needs. The Title 1 and LCAP budget for the substitute is $40,000 each.

The 2024-2025 English Learner Plan was projected for members. Mr. Olivo reviewed the following components of the EL Plan and started with the EL goals and shared the following:

ELPAC: Increase the percentage of English Learner students making progress toward English proficiency by moving from 73.1% to 83.1%, as measured by the ELPAC assessment.

RECLASSIFICATION: Increase the percentage of English Learner students being reclassified from 8% to 10%.

ELA: Increase CAASPP ELA distance from standard by moving from -53.3 distance from standard to 6.4 distance from standard, as measured by the CA Dashboard.

MATH: Increase CAASPP Math distance from standard by from -100.7 distance from standard to -35.5 distance from standard, as measured by the CA Dashboard.

Mr. Olivo explained the Professional Development section of the EL Plan and informed the committee of the ELD strategies used. He spoke of the academic assessments used to measure student progress such as: ELD portfolio, curriculum embedded assessments, CAASPP, district aligned assessments, NWEA, ELPAC and STAR. Mr. Olivo asked if there was any discussion, there was none.

c. Review Identification and Assessment of English Learners:

Mr. Olivo presented the Home Language Survey Card for members to view. He explained that this information is used to identify potential English Learners. When students are identified as potential EL's, they will be given the Initial ELPAC. He explained that the Initial ELPAC (English Language Proficiency Assessments of California) is the state-mandated assessment that measures a student's listening, speaking, reading, and writing skills in English. Students whose home language is other than English as determined by the Home Language Survey will be assessed with the Initial ELPAC within 30 calendar days of enrollment. He also mentioned that the District will promptly notify all parents/guardians, in writing, prior to the administration of the Initial ELPAC. They will receive a student score report that identifies the student's overall performance level in English and the development of his/her oral and written language skills.

Mr. Olivo explained that students who are identified as English Learners will be given the Summative Assessment each spring until they are reclassified as English proficient. The Summative Assessment is used to measure the progress English learner students are making in listening, speaking, reading, and writing in English. The results help tell the school if the student is ready to be reclassified as proficient in English or if they need more support in learning in English. Students will then take the Summative ELPAC until reclassified. Mr. Olivo asked if there was any discussion, there was none.

d. Overview of District's Program Options for EL Students:

Mr. Olivo presented the Different language program options as follows::

- Structured English Immersion / Inmersión estructurada en inglés
- Dual Immersion, Maintenance Bilingual / Inmersión dual, mantenimiento bilingüe
- Transitional Bilingual / Bilingüe de transición
- Trilingual Immersion (Available at Belvedere Elementary) / Inmersión trilingüe (disponible en la escuela primaria Belvedere)

The following video was shared with the ELAC members:
https://youtu.be/eFn4eqKiHF0?si=5uxqfCcJLS02C9_z

Mr. Olivo asked if there was any discussion, there was none.

e. Reclassification Criteria and Procedures:

Mr. Olivo shared the following criteria for reclassification. He noted students need the following in order to be eligible for reclassification.

- ELPAC Overall Level 4 / ELPAC Nivel General 4
- STAR Reading PR 25 or above / STAR Lectura PR 25 o superior
- Meeting Grade Level Standards in Class per Teacher/Report Card / Cumplir con los estándares de nivel de grado en clase por maestro/boleta de calificaciones
- Parent Consultation / Consulta de padres

He further informed the council of the ELPAC domains tested which are Speaking, Writing, Reading, Listening. Collaboration takes place between the English Learner Facilitator (ELF), Learning Center Teacher, Resource Teacher, Regular Education Teacher and/or Special Education Teacher to monitor the students who scored a 4 on the ELPAC and are eligible for reclassification. Classroom Teachers monitor those students reading and language arts grades using the STAR reading. Ms. Hill (Resource Teacher), shared that this year already we have reclassified 3 students. Mr. Olivo asked if there was any discussion, there was none.

VII. Public Comment:

Harold Olivo asked for public comment. There was none.

VIII. Adjournment:

The meeting was adjourned by Mr. Olivo at 11:25 am.