

**SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT
REGULAR PERSONNEL COMMISSION MEETING
1525 W. Highland Ave.
San Bernardino, CA 92411**

**MINUTES
December 5, 2024 at 5:30 p.m.**

A. PRELIMINARY FUNCTIONS:

1. Call to Order

The regular meeting of the Personnel Commission was called to order at 5:33 p.m.

2. Pledge of Allegiance

3. Roll Call

Members: Ms. Valeria Dixon, Chairperson
Mr. Michael Salazar, Vice Chairperson
Mr. George Bohn, Member

Staff: Ms. Irma Garcia, Personnel Director
Mrs. Tamara Booker, Personnel Analyst
Ms. Nersidalia Garcia, Secretary III-absent

4. Administration of Oath of Office to Michael Salazar

Ms. Dixon administered the Oath of Office to Michael Salazar, District Appointee to the Personnel Commission, for a three (3) year term commencing December 2, 2024, through December 1, 2027.

5. Approval of Agenda

Ms. Dixon moved to approve the agenda. Mr. Bohn second the motion. Motion carried.

6. Approval of Minutes

Ms. Dixon moved to approve the minutes from the November 14, 2024, Regular Personnel Commission meeting. Mr. Bohn second the motion. Motion carried.

B. PUBLIC COMMENTS:

None

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C. CONSENT ACTION ITEMS:

Ms. Dixon moved to approve the Consent Action Items. Mr. Salazar second the motion. Motion carried.

D. ACTION ITEMS:

1. Nominations for Chairperson for 2025

Mr. Salazar made a motion to nominate Valeria Dixon as Chairperson for 2025. Mr. Bohn second the motion. Ms. Dixon accepted the nomination. Motion carried.

2. Nominations for Vice-Chairperson for 2025

Ms. Dixon made a motion to nominate Michael Salazar as Vice-Chairperson for 2025. Mr. Bohn second the motion. Mr. Salazar accepted the nomination. Motion carried.

3. Personnel Commission Meeting Calendar for 2025

Ms. Dixon moved to approve the Personnel Commission Meeting Calendar for 2025. Mr. Salazar second the motion.

The Commission discussed and adjusted as follows:

January 9, 2025	February 6, 2025	March 6, 2025
April 3, 2025	May 1, 2025	June 5, 2025
July 3, 2025 July 10, 2025	August 7, 2025	September 11, 2025
October 2, 2025	November 6, 2025	December 4, 2025

Ms. Dixon moved to approve the Personnel Commission Meeting Calendar for 2025, as amended. Mr. Salazar second the motion. Motion carried.

E. DISCUSSION:

The next Personnel Commission meeting will be held in person on January 9, 2025, at 5:30 p.m., at 1525 W. Highland Ave., San Bernardino, CA 92411.

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F. COMMENTS FROM THE PERSONNEL COMMISSIONERS:

Mr. Salazar thanked the Board for the reappointment. He also thanked the Commission and staff for the re-appointment. Looking forward to a productive new year.

Mr. Bohn shared that it is a pleasure to serve with two (2) outstanding leaders and thanked them for their leadership.

Ms. Dixon thanked the Commission and staff for the great work. She wished everyone a safe holiday break.

G. CLOSED SESSION:

The Commission adjourned to closed session at 5:46 p.m. to discuss:

Pursuant to California Government Code §54956.9 and §54957:

1. Consideration of legal matters coming within the purview of the attorney/client relationship.
2. Consideration of appointment, employment, dismissal, or evaluation of an employee.

The Commission reconvened to open session at 6:08 p.m. and reported on the following action(s) taken in closed session.

Nothing to report.

H. ADJOURNMENT:

The Commission adjourned the meeting at 5:46 p.m.