

**Highland School District #203
HMS/HHS Library
Tuesday, December 17, 2024
Regular Board Meeting -7:00 p.m.**

The **December 17, 2024, Regular Board Meeting** was called to order by Vice Chair David Barnes at 7:00 pm.

Those also present included Superintendent Mark Anderson and Board members Lupita Flores and Cindy Reed. Due to the weather/road conditions the following were excused: Director of Business and Operations Francis Badu, Director of Student Success/Superintendent Designee Mindy Schultz, Board Member Carlos López, and Recording Secretary Julie Notman.

The **flag salute** was led by Cindy.

a. Reorganization of the Board: The board positions were discussed and accepted at the December AM meeting. There was no further discussion, so Cindy moved, Lupita 2nd, to approve the board member positions as presented; motion carried. Chair David Barnes, Vice Chair Lupita Flores, Title IX Carlos López, Legislative Representative Cindy Reed, and the new/appointed member will serve as WIAA rep.

2. APPROVAL OF MINUTES

No one had any questions nor corrections. Lupita moved, Cindy 2nd, to approve the **November 4, 2024, AM Board meeting** and the **November 19, 2024, PM Regular Board Meeting Minutes** as presented; motion carried.

3. COMMUNICATIONS

a. Public Comment: None

b. Board Member Recognition-Nikki Keller: Moved to January 21, 2025, PM meeting.

b. Administrator Reports: There were no questions or comments. David asked the Board that if any questions arise to reach out to Mark or specific administrators.

c. Assistant Superintendent Report: No report for this meeting

D. Yakima County Retirees' Association Grant Awards: Mark shared the list of winners. The Board appreciated the information and congratulated all the recipients.

4. CONSENT AGENDA

3rd Reading of New and Revised Policies. There were no questions nor concerns so Cindy moved, Lupita 2nd, to adopt the new and revised policies as presented; motion carried.

New Policies:	5161 Civility in the Workplace
	5254 Staff Expression
Revised Policies:	1400 Meeting Conduct, Order of Business and Quorum
	5010 Non-Discrimination and Affirmative Action
	5280 Separation from Employment

5. UNFINISHED BUSINESS

a. Superintendent Resignation and Retirement & Separation Agreement Discussion; After a brief discussion including encouraging Mark to stay in the district a bit longer and expressing much appreciation for his service, Cindy moved and Lupita 2nd, to accept the resignation and separation agreement; motion carried.

6. NEW BUSINESS

a. Budget Status /Enrollment and Operations Report: Mark shared the report. The GF is down about \$250k since September but is about that much above last year's balance of the same time. CP is down to \$983K after paying for recent projects. Debt Service is up a little, ASB and Transportation are down but all are close to the same as last year in December.

b. Personnel Report: Mark reviewed the corrected November report that had some omissions added in, two PFML requests and the SLP para posting. This month includes Mark's resignation, one termination, Jim Jackson's and Yoanna Martinez's PFML requests, the superintendent separation agreement, Dianna Brown hired for the SLP para position, Matthew Rahman hired as bus driver, and Kelly Fitzpatrick to cover for Andrea's leave. We'll post now for an SLP for next school year. Extracurricular has a full list of winter sports coaches. Lupita moved, Cindy 2nd, to accept the November 19, 2024, corrected Personnel Report and the December 17, 2024, Personnel Report as presented; motion carried.

c. Legislative Report: Cindy shared about attending the legislative breakfast on December 17 at YVC that was sponsored by ESD 105 and briefly discussed the information shared by local legislators. Francis, David, Mindy and Mark also attended the breakfast.

d. Payment of Bills-General, ASB, Capital Projects, and Payroll: Cindy moved to pay the General Fund, ASB, Capital Projects and Payroll as presented, Lupita 2nd, motion passed.

- **General Fund bills** for \$184,499.14 with warrants 79055 through 79134.
- **ASB Fund bills** for \$2,403.79 with warrants 7159 through 7163.
- **Capital Project bills** for \$28,060.03 with warrants 763 through 765.
- **Payroll Fund bills** for \$269,412.64 with warrants 79135 through 79152 and \$1,019,768.95 by direct deposit.

7. CALENDAR OF EVENTS:

David reviewed the upcoming district dates. Work study session will be January 6 as all members are available.

8. ADJOURNMENT

There being no further business, Vice Chair David Barnes adjourned the meeting at 7:35

Chair

Secretary