

## **Agenda**

To expedite the Board's proceedings and provide a framework for the orderly conduct of business, the superintendent in cooperation with the Board president shall prepare an agenda outlining the matters to be brought to Board attention at meetings.

The Board shall follow the order of business set by the agenda unless the order is altered or new items are added by vote of the Board during the meeting. The Board may add to or take action on matters not appearing on the printed agenda at regular meetings only by a majority vote of Board members present. Items may be added to the agenda of a special meeting only when all Board members are present and cast a unanimous vote.

### **Consent grouping**

A consent grouping on the agenda shall be used for those items which usually do not require discussion or explanation as to the reason for Board action. Any Board member may request the withdrawal of any item under the consent grouping for independent consideration.

### **Agenda format**

The order of business at regular meetings shall be as follows:

Pledge of Allegiance

1. Call to order
2. Roll call
3. Welcome to visitors
4. Agenda approval
5. Recognition of visitors desiring to address the board
6. Consent agenda items
7. Information items
8. Action items
9. Superintendent's report
10. EMA team member report
11. Executive session (if needed)
12. Adjournment

File: BEDB

Adopted: May 21, 1987  
Revised: October 24, 2006  
August 28, 2012

LEGAL REF.: C.R.S. 22-32-108 (4) (*board meetings*)

CROSS REF.: BEDH, Public Participation at School Board Meetings