



Gifted and Talented Appeals Process

Information on how to appeal a non-placement decision is detailed in the sections below.

Level 1

- A parent or guardian may appeal the placement decision of their student by completing the Level 1 form and returning it to the campus school counselor within 10 business days of placement notification.
- The GT committee convenes and reviews the testing information. The Level 1 committee will consist of a minimum of 3 qualified GT teachers.
- After the testing is reviewed, the campus GT counselor informs parents of the results.

Level 2

- If the parent or guardian wishes to appeal the decision of the Level 1 GT committee, the parent or guardian will complete the information on the level 2 appeal form to appeal to the District GT Appeals Committee. Parents must be able to provide substantial evidence that creates a compelling argument for the student's need for gifted and talented services. The Committee cannot consider testing done by private practitioners in the appeal. The Level 2 appeal must be received by the campus counselor within 10 business days of the date of parent contact listed above.
- After the Level 2 appeal is received, it will first be determined if the Level 1 appeal was completed according to guidelines. If the Level 1 appeal was completed according to guidelines, the district level committee will move forward with reviewing the testing information for the Level 2 appeal. If the Level 1 appeal was not completed according to guidelines, the notice will be sent back to the parent to complete Level 1 prior to filing a Level 2 appeal.
- The Level 2 appeal committee will consist of an executive curriculum director and two qualified GT teachers not involved in the Level 1 committee. The parents will be offered a conference in which the parents will provide evidence of the student's abilities as they related to gifted and talented services. No decision will be made during the conference. The District GT Appeals Committee will then review GT assessments as well as the information provided by the parents. A written response that provides the Level 2 committee's decision will be mailed to the home address of the student within 10 days of the appeal conference.



Proceso de apelaciones para dotados y talentosos

La información sobre cómo apelar una decisión de no colocación se detalla en las secciones a continuación.

Nivel 1

- Un padre o tutor puede apelar la decisión de colocación de su estudiante completando el formulario de Nivel 1 y devolviéndolo al consejero escolar del campus dentro de los 10 días hábiles posteriores a la notificación de la colocación.
- El comité de GT se reúne y revisa la información de las pruebas. El comité de Nivel 1 consistirá de un mínimo de 3 maestros GT calificados.
- Después de revisar las pruebas, el consejero GT del campus informa a los padres de los resultados.

Nivel 2

- Si el padre o tutor desea apelar la decisión del comité de GT de nivel 1, el padre o tutor completará la información en el formulario de apelación de nivel 2 para apelar ante el Comité de Apelaciones de GT del Distrito. Los padres deben poder proporcionar evidencia sustancial que cree un argumento convincente para la necesidad de los estudiantes de servicios para estudiantes dotados y talentosos. El Comité no puede considerar las pruebas realizadas por médicos privados en la apelación. El consejero de la escuela debe recibir la apelación de Nivel 2 dentro de los 10 días hábiles posteriores a la fecha de contacto con los padres mencionada anteriormente.
- Después de recibir la apelación de Nivel 2, primero se determinará si la apelación de Nivel 1 se completó de acuerdo con las pautas. Si la apelación de Nivel 1 se completó de acuerdo con las pautas, el comité a nivel de distrito seguirá adelante con la revisión de la información de las pruebas para la apelación de Nivel 2. Si la apelación de Nivel 1 no se completó de acuerdo con las pautas, el aviso se enviará de regreso a los padres para que completen el Nivel 1 antes de presentar una apelación de Nivel 2.
- El comité de apelación de Nivel 2 consistirá de un director de plan de estudios ejecutivo y dos maestros GT calificados que no participen en el comité de Nivel 1. A los padres se les ofrecerá una conferencia en la que los padres proporcionarán evidencia de las habilidades del estudiante en relación con los servicios para dotados y talentosos. No se tomará ninguna decisión durante la conferencia. El Comité de Apelaciones de GT del Distrito luego revisará las evaluaciones de GT, así como la información proporcionada por los padres. Una respuesta por escrito que proporcione la decisión del comité de Nivel 2 se enviará por correo a la dirección del hogar del estudiante dentro de los 10 días posteriores a la conferencia de apelación.



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Gifted and Talented Appeals Level 1 Form

Student Legal Name: _____ Date: _____

Campus: _____ ID: _____

Home Address: _____

Parent Email Address: _____ Phone Number: _____

Level 1 Appeal: A parent or guardian may appeal the placement decision of their student by completing the attached form and returning it to the campus counselor within 10 business days of placement notification. The GT committee convenes and reviews the testing information. The Level 1 committee convenes and reviews the testing information. The Level 1 committee will consist of a minimum of 3 qualified GT teachers. After the testing is reviewed, the campus counselor informs parents of the results.

To be completed by campus counselor

Date of level 1 appeal request: _____

Names of committee members that reviewed the testing: _____

Decision of committee: _____

Evidence to support decision: _____

Date and type of parent contact regarding the committee decision: _____

Appeal Approval Level 1: ☐ Yes ☐ No



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Formulario de nivel 1 de apelaciones para dotados y talentosos

Nombre legal del estudiante: _____ Fecha: _____

Campus: _____ ID: _____

Dirección de casa: _____

Dirección de correo electrónico de los padres: _____

Número de teléfono: _____

Apelación de nivel 1: un padre o tutor puede apelar la decisión de colocación de su estudiante completando el formulario adjunto y devolviéndolo al consejero del plantel dentro de los 10 días hábiles posteriores a la notificación de la colocación. El comité G/T se reúne y revisa la información de las pruebas. El comité de Nivel 1 se reúne y revisa la información de las pruebas. El comité de Nivel 1 consistirá de un mínimo de 3 maestros G/T calificados. Después de revisar las pruebas, el consejero del campus informa a los padres de los resultados.

Para ser completado por el consejero del campus

Fecha de la solicitud de apelación de nivel 1: _____

Nombres de los miembros del comité que revisaron las pruebas: _____

Decisión del comité: _____

Evidencia para respaldar la decisión: _____

Fecha y tipo de contacto con los padres con respecto a la decisión del comité: _____

Nivel de aprobación de apelación 1: ☐ Sí ☐ No



Gifted and Talented Appeals Level 2 Form

Date: _____ Student Name: _____ ID: _____

Level 2 Appeal: If the parent or guardian wishes to appeal the decision of the Level 1 GT committee, the parent or guardian will complete the information the level 2 appeal forms to appeal the District GT Appeals Committee. Parents must be able to provide substantial evidence that creates a compelling argument for the student's need for gifted and talented services. The committee cannot consider testing done by private practitioners in the appeal. The level 2 appeal must be received by the campus counselor within 10 days of the Level 1 decision notification.

After the Level 2 appeal is received, it will first be determined if the Level 1 appeal was completed according to guidelines. If the Level 1 appeal was completed according to guidelines, the district level committee will move forward with reviewing the testing information for the Level 2 appeal. If the Level 1 appeal was not completed according to guidelines, the notice will be sent back to the parent to complete Level 1 prior to filling a Level 2 appeal.

The Level 2 appeal committee will consist of an executive curriculum director and two qualified GT teachers not involved in the Level 1 committee. The parents will be offered a conference in which the parents will provide of the student's abilities as they relate to gifted and talented services. No decision will be made during the conference. The District GT Appeals Committee will then review GT assessments as well as the information provided by the parents. A written response that provides the Level 2 committee's decision will be mailed to the home address of the student within 30 days of the appeal conference.

The portion below is to be completed by parent/guardian.

State your reason for a Level 2 Appeal:

Please include your documentation that show substantial evidence of your students need for gifted and talented services. The committee cannot consider testing provided by outside sources.

Parent/Guardian Signature: _____ Date: _____



Formulario de nivel 2 de apelaciones para dotados y talentosos

Fecha: _____ Nombre de Estudiante: _____ ID: _____

Apelación de nivel 2: Si el padre o tutor desea apelar la decisión del comité de GT de nivel 1, el padre o tutor completará la información de los formularios de apelación de nivel 2 para apelar al Comité de apelaciones de GT del distrito. Los padres deben poder proporcionar evidencia sustancial que cree un argumento convincente para la necesidad del estudiante de servicios para estudiantes dotados y talentosos. El comité no puede considerar pruebas realizadas por médicos privados en la apelación. El consejero de la escuela debe recibir la apelación de nivel 2 dentro de los 10 días posteriores a la fecha en que reciban notificación de la apelación Nivel 1.

Después de recibir la apelación de Nivel 2, primero se determinará si la apelación de Nivel 1 se completó de acuerdo con las pautas. Si la apelación de Nivel 1 se completó de acuerdo con las pautas, el comité a nivel de distrito seguirá adelante con la revisión de la información de las pruebas para la apelación de Nivel 2. Si la apelación de Nivel 1 no se completó de acuerdo con las pautas, el aviso se enviará de vuelta a los padres para que completen el Nivel 1 antes de presentar una apelación de Nivel 2.

El comité de apelación de Nivel 2 estará compuesto por un director de plan de estudios ejecutivo y dos maestros GT calificados que no participen en el comité de Nivel 1. A los padres se les ofrecerá una conferencia en la que los padres proporcionarán las habilidades del estudiante en relación con los servicios para dotados y talentosos. No se tomará ninguna decisión durante la conferencia. El Comité de Apelaciones de GT del Distrito luego revisará las evaluaciones de GT, así como la información proporcionada por los padres. Una respuesta por escrito que proporcione la decisión del comité de Nivel 2 se enviará por correo a la dirección del hogar del estudiante dentro de los 30 días posteriores a la conferencia de apelación.

La parte a continuación debe ser completada por el padre/tutor.

Indique el motivo de una Apelación de Nivel 2:

Incluya su documentación que muestre evidencia sustancial de la necesidad de sus estudiantes de servicios para dotados y talentosos. El comité no puede considerar pruebas proporcionadas por fuentes externas.

Firma del padre/tutor: _____ Fecha: _____

GLOSSARY

ACCELERATION	strategy of mastering knowledge and skills at rates faster or ages younger than the norm
AREA OF GIFTEDNESS	the specific set of abilities in which a student performs or shows potential to perform at a remarkably high level of accomplishment
ARRAY OF LEARNING EXPERIENCES	a menu of challenging activities or opportunities that fit the unique interests and abilities of advanced-level students
ARTISTICALLY GIFTED	possessing outstanding ability in the visual and/or performing arts
COMPLEXITY	extension of content in, between, and across disciplines through the study of themes, problems, and issues; seeing relationships between and among ideas in/within the topic, discipline, and disciplines; examining relationships in, between, and across disciplines over time and from multiple points of view
CONCURRENT ENROLLMENT	the practice of enrolling in a college or university to earn college or university credit while in high school
CONTINUUM OF LEARNING EXPERIENCES	articulated intellectual, artistic, creative, and/or leadership activities and opportunities that build upon one another each year a student is in school
CREATIVELY GIFTED	possessing outstanding imagination, thinking ability innovative or creative reasoning ability, ability in problem solving, and/or high attainment in original or creative thinking
CREDIT BY EXAM (CBE)	method in which a student may receive credit for a subject/course or accelerate through a grade by taking one or more exams
DEPTH	exploration of content within a discipline to include analyzing from the concrete to the abstract, familiar to the unfamiliar, known to the unknown; exploring the discipline by going beyond facts and concepts into generalizations, principles, theories, laws; investigating the layers of experience within a discipline through details, patterns, trends, unanswered questions, and/or ethical considerations
DIFFERENTIATION	modification of curriculum and instruction according to content, pacing, and/or product to meet unique student needs in the classroom
DISTINGUISHED ACHIEVEMENT PROGRAM (DAP)	the most rigorous of three (3) Texas high school programs
DISTINGUISHED ACHIEVEMENT	

PROGRAM (DAP)	the most rigorous of three (3) Texas high school programs
DIVERSITY	the presence of difference between individuals and among groups including but not limited to age, socioeconomics, education, race and ethnicity, gender, culture, and religious beliefs
DUAL CREDIT	an opportunity for a student to earn high school credit for successful completion of a college course
FOUNDATION CURRICULAR AREAS	English language arts/reading, mathematics, science, and social studies
FURLOUGH	a leave of absence from program services
GIFTED IN LEADERSHIP	possessing the natural ability to influence others; possessing skills interpersonal relationships demonstrated, for example, by outstanding ability in such activities as student government
GIFTED IN SPECIFIC ACADEMIC FIELDS	possessing superior ability or potential in a specific course of study such as English language arts/reading, mathematics, science, or social studies
GIFTED/TALENTED SERVICES	services and activities not ordinarily provided by the school that are specifically designed to fully develop the capabilities of students who give evidence of high achievement or capability in areas such as intellectual, creative, artistic, or leadership capacity
INDEPENDENT STUDY	self-directed learning strategy where the teacher acts as guide or facilitator, and the student plays a more active role in designing and managing his or her own learning
INTELLECTUALLY GIFTED	possessing superior intelligence, with potential or demonstrated accomplishments in several fields of study; ability to perform complex mental tasks
MENTORSHIP	community member who shares his or her expertise with a student of similar career or field-of-study aspirations
QUALITATIVE MEASURES	performance indicators that cannot be recorded numerically and that include observations, anecdotal records, checklists, interviews, student products, performances, etc.
QUANTITATIVE MEASURES	performance indicators that can be expressed in terms of definite numbers or amounts such as scores on achievement tests
TEXAS PERFORMANCE STANDARDS PROJECT (TPSP)	statewide standards and assessment system which includes instructional materials designed to provide assistance as districts achieve the state goal for gifted/talented students (complete information at http://www.texaspsp.org/)