

Mallo Camp – WEEKDAY Agreement

Manager:
Kristy Lewis

478 Mallo Road
Newcastle, WY 82701
P.O. box 233

For Information/Reservations:
Office Phone: 307-746-4094
Lodge: 307-746 4809
Motel: 307-746-3692

Jon Urman representing CCSD #1 agrees to rent Mallo Camp:
(Individual's Name) (Organization or Family)

- A. Rental Period:** From 11:00 a.m. Wednesday, 08/27, to 3:00 p.m. Friday, 09/12. The contract cleaning fee is mandatory of \$250.00.
- B. Rental Fees – May 15 through September 30:**
Lodge and grounds: \$15 per person per day with \$750.00 minimum required. Price subject to change at any time. Add 7% lodging and 5% sales tax unless you are a tax-exempt organization. Please provide a tax exemption certificate, sent in with the contract or brought the day you arrive. Please make sure the certificate is current.
- C. Facilities Available:** Main Lodge, grounds and recreational facilities; cabins; two shower houses; 2 fishing ponds. Upper pond for adults/children lower pond for children under 12 years old only. NO ADULT FISHING!! All must comply with Wyoming Game and Fish regulations.
- D. Camp Rules and Regulations:**
- Neither Mallo Camp nor Weston County will be held responsible for any accidents occurring on property, and renters must have their own liability insurance.
 - Rental Deposit:** A non-refundable deposit of 30%, equal receipt of this contract. To hold your reserved dates a signed contract and deposit must be received by March 15.
 - Contract Cleaning:** It is mandatory for all lodge rentals. There is a non-refundable fee of \$250.00 required. Renters are responsible for putting tables and chairs away, dishes must be washed and put away, stoves and countertops must be cleaned, and everything put in its proper place. Shower houses and cabins are to be cleaned by renters. Prior to departure, the rental representative and manager will complete a cleaning inspection walkthrough to ensure that grounds are cleaned to the managers' satisfaction. *Please see contract cleaning attachment.
 - Cancellations:** Renter agrees to pay the minimum daily charge for the days reserved unless written notice of cancellation is received at least 60 days prior to the reserved date. Without proper cancellation all deposits and fees will be retained by Mallo Camp.
 - Broken or lost Mallo property will be the financial responsibility of the renter.
 - Each renter will conduct a practice Fire Drill and will have a nightly Fire Patrol.
 - Each renter will furnish their own cooks, food, and drink. Cleaning supplies will be furnished by the renter. Paper goods, paper towels, dish rags, dish towels, and bedding is the responsibility of the renter. Floors in the lodge, shower houses, and cabins are to be gone over daily.
 - No pets allowed on Mallo Grounds by lodge and hotel areas. There is a \$500 charge for every pet found on Mallo grounds. Please inform all group members.
 - Trash and garbage must be separated into perishable and nonperishable lots.
 - Tents are allowed in designated areas only. Please ask the manager.
- E. Before signing and returning this contract,** with your deposit, please be certain the rental period, rental fees and the Camp rules are understood and accepted by your group.

Thank you for choosing Mallo Camp for your group's camping event and for helping us care for the Camp Facilities. Your cooperation and participation are an important part of maintaining Mallo Camp as a great place to visit year after year. **Please note, for your convenience the lodge has a separate phone line. Please inform all members of your group, they can be contacted at the lodge number while at camp.**

Signed: _____, Mallo Camp Manager Date: _____

Our group agrees to the terms and conditions of this agreement,

Signed: _____ Date: _____
Authorized Signature

Address: _____ City/State/Zip: _____

Phone: _____ Alternate Contact: _____

Approx. # of people: _____ Non- Reunion contract cleaning? _____ Yes _____ No

Deposit: _____ Date Pd: _____ Check #: _____

Please return a signed copy of this contract with your deposit and keep one for yourself.