

# WHITESBORO CENTRAL SCHOOL

## Notice of Vacancy

**POSITION:** Cleaner

**LOCATION:** Whitesboro High School

**HOURS:** 2:30 p.m. – 10:30 p.m.

**LENGTH OF EMPLOYMENT:** 12 Month/year position

**STARTING DATE:** TBD

**SALARY:** Grade 6, Step to be determined

**DISTINGUISHING FEATURES OF THE CLASS:** A cleaner performs routine building cleaning duties under supervision. The work of employees in this class involves only the execution of tasks, which follow a well-established routine. Does related work as required.

**MINIMUM QUALIFICATIONS:** None required.

**PRINCIPAL DUTIES:** **Typical Work Activities: (Illustrative Only)**  
Washes windows, walls, woodwork, toilets, tubs and bowls;  
Picks up laundry and garbage;  
Dusts chairs, tables, desks and other furniture;  
Sweeps, mops and washes floors and other minor custodial duties;  
Gathers and disposes of refuse;  
Cleans and polishes furniture and brass.  
Must be capable of lifting heavy equipment and supplies

**FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:** Working knowledge of cleaning methods, materials and equipment; ability to understand and follow simple oral and written directions; ability to get along well with others; ability to read and write.

**APPLY TO:** Mr. Kevin Storsberg  
Director of Facilities III  
77 Oriskany Blvd  
Whitesboro, NY 13492

\*Completed Civil Service application, instructions below.

**DATE:** January 22, 2025

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## **Civil Service Applications**

Non-instructional applicants can submit a Civil Service application by using the Oneida County Personnel Department's Online Application Portal.

Go to <https://oneida-portal.mycivilservice.com> to access the Online Application Portal.

Using the navigation menu at the top of the page, click on "Other Opportunities"

Find Whitesboro Central School in the list, and click "Apply."

Please contact Human Resources at 315-266-3319 with any questions or for more information.