



**Delaware City Schools Board of Education
Minutes of Dec 9, 2024
Regular Meeting
Willis Education Center
6:00pm**

2024-MR 1.0 Opening

2024-MR 1.1 Call to Order and Roll Call

The Delaware City Board of Education met in Regular session on December 9, 2024 at 6:00pm at the Willis Education Center.

Members present on roll call were:

Mr. Backus (President)
Ms. Harris (Vice President)
Ms. McDaniel-Browning
Mr. Wiener
Mrs. Gasaway
Ms. Walraven*

2024-MR-1.2 Salute the Flag

2024-MR-1.3 Adoption of Agenda

Moved by Ms. Harris, seconded by Ms. McDaniel-Browning to adopt this agenda as presented.

Roll call resulted as follows: Ms. Harris, yea; Ms. McDaniel-Browning, yea; Mr. Backus, yea; Mr. Wiener, yea; Mrs. Gasaway, yea; Ms. Walraven, yea.

President Backus declared the motion carried.

2024-MR-1.4 Approve Minutes

Moved by Mrs. Gasaway, seconded by Mr. Wiener to approve the minutes of November 4, 2024 Regular meeting.

Roll call resulted as follows: Mrs. Gasaway, yea; Mr. Wiener, yea; Mr. Backus, yea; Ms. Harris, yea; Ms. McDaniel-Browning, yea; Ms. Walraven, yea.

President Backus declared the motion carried.

2024-MR-1.5 Recognitions and Presentation

- A. Hayes NASA “Team niRbi” Project Presentation - Mr. Ramsey, Mrs. Myers, and five Delaware Hayes students presented the Artemis II simulation project.
- B. Jady Wilson - Ms. Wilson is a Delaware Hayes 2020 graduate, she was recognized for recently attending the Chicago/Midwest Emmy Awards and winning the Emmy for “College Student Production – Fiction Long Form.” She is currently a student at Columbia University.
- C. Schultz Elementary Teachers as recipients of an Easton Educational Grant: Merideth Crider, Denise Flahive, Sarah Heald, Jessica Schwab and Kaylyn Womeldorf.

2024-MR-2.0 Reports

2.1. Unions

- A. DCEA - Ms. Wilder provided an update of the union training recently offered for representative training to support teachers. She commented that collaboration with the Board and District Administration is appreciated.
- B. UE - No report.
- C. OAPSE - No report.

2.2. Legislative - Mrs. Kegley reported Senate Bill 29 was corrected last week and is on the Governor's desk for approval.

2.3. Facilities - Mr. Sherman provided an update on the electricity procurement plan. The dynamics of the electricity market is more volatile, two RFP's are offered, a traditional fixed price or a load following hedge. There were three bids received and the proposal chosen was with our current vendor, Direct Energy. He presented for formal approval action item 5.4, to approve the chiller replacement at the Willis Building.

2.4. Treasurer/CFO - Mrs. Corwin presented the October 2024 financial reports for approval.

2.5. Assistant Superintendent - Dr. Swanger discussed the new CTE courses at Hayes High School for next school year.

2.6. Executive Director of Human and Material Resources - Mr. Stewart presented the consent agenda and reviewed action items for approval.

2.7. Superintendent - Mrs. Kegley thanked the board for their discussion at the recent work session. She thanked the facility committee members for their work in helping to provide the best learning opportunity for students. Mr. Backus thanked the facilities committee for their findings and the opportunity to have input at the work session. Mrs. Kegley thanked Mr. Backus and Ms. McDaniel-Browning for serving on the committee. Mrs. Kegley and Dr. Swanger are having principal collaborations meetings this month to discuss their needs. She met with CSCC and will meet with MTC in January, discussing pathways and career opportunities. Dara Gillis was selected as a guest conductor for Carnegie Mellon in 2026. The Guardians for Good was attended to recognize those in our

community. The district is having seasonal concerts and athletic events, which celebrate the accomplishments of our students.

2.8. Board Request

- Facilities Committee Update

2.9. Other

Public Participation

No public participation.

2024-MR-3.0 Consent Agenda

Moved by Ms. McDaniel-Browning, seconded by Mr. Wiener to approve all of the consent items as presented.

Roll call resulted as follows: Ms. McDaniel-Browning, yea; Mr. Wiener, yea; Mr. Backus, yea; Ms. Harris, yea; Mrs. Gasaway, yea; Ms. Walraven, yea.

President Backus declared the motion carried.

2024-MR-3.1 Pupils

A. Approve High School Graduates

1. I recommend the Board approve the following students as Hayes High School graduates due to completion of all graduation requirements:

Kevin Munday
Ahjana Seward
Hailey Vaughn

B. Approve Overnight Field Trips

1. Boy's Wrestling Tournament at Edgewood High School

I recommend the Board approve the Boy's Wrestling Team for an overnight field trip from 12/13/2024 to 12/14/2024 to the Edgewood Wrestling Tournament in Trenton, OH as presented.

2. Girl's Wrestling Tournament at University of Findlay

I recommend the Board approve the Girl's Wrestling Team for an overnight field trip from 12/20/2024 to 12/21/2024 to the Findlay Wrestling Tournament in Findlay, OH as presented.

2024-MR-3.2 Curriculum and Instruction

1. I recommend the Board approve the following new courses for Hayes High School:

- Career Explorations (½ credit)
- Introduction to Health Science Careers (1 credit)
- Teacher Academy 1 (2 credits)
- Teacher Academy 2 (3 credits)
- Exploratory Engineering Technology/Adv. Manufacturing 1 (½ credit)
- Exploratory Engineering Technology/Adv. Manufacturing 2 (½ credit)
- Semiconductor 101* (1 credit)
- Manufacturing Processes (1 credit)
- Introduction to Vacuum Systems (1 credit)
- Spanish for Heritage Speakers (1 credit- move from pilot status)
- Textile Design, Construction, and Maintenance (1 credit- move from pilot status)

2. Approve High School 2025-2026 Course Handbook

2024-MR-3.3 Personnel

2024-MR-3.3A Approve Resignations

1. Classified Staff

Approve and accept the resignation of the following individuals:

Marianne Darkow	Custodian Woodward	Last Day of Work 11-15-2024
Kelcey Dew	Educational Assistant- Class I Conger	Last Day of Work 11-4-2024
Hannah Giammarino	Educational Assistant- Class II Cross Cat. (Behavior) Schultz	Last Day of Work 11-20-2024
Anna Rzepecki	Educational Assistant- Class II Smith	Last Day of Work 12-20-2024

2. Classified Substitute

Approve and accept the resignation of the following individuals:

Tammy Parmer

Last Day of Work 11-6-2024

2024-MR-3.3B Approve Employment

1. Approve certified salary adjustment

a. I recommend the Board approve the following certified salary adjustment for Kelly Craig:

Originally approved on the

November 4, 2024 Board Agenda

Prorated Salary

\$33,103.56

Adjusted Prorated Salary

New Prorated Salary

\$33,102.96

b. I recommend the Board approve the following certified salary adjustment for Adrianah Melvin:

Originally approved on the

August 5, 2024 Board Agenda

Salary Scale BA

\$45,850.00

Adjusted Salary

Salary Scale BA/150

\$47,729.85

2. Classified Staff

Approve classified employment for the 2024-2025 school year specifically conditioned on and subject to acceptable background checks, receipt and final administrative review and approval of all application records, receipt of all other necessary documentation and licensure (if applicable). Current assignments are as follows:

Vivian Anderson	Cook/Cashier Conger	\$16.56 per hour, Step 1 Effective 11-20-2024
Jacqueline Brown	Cook/Cashier Hayes	\$16.56 per hour, Step 1 Effective 11-20-2024
Steven Heyman	Educational Assistant- Class I Hayes	\$16.39 per hour, Step 1 Effective 12-6-2024
Shannon Holmes	Custodian Woodward	\$18.06 per hour, Step 1 Effective 12-6-2024
Sarah Kutscher	Educational Assistant- Class II Schultz	\$16.39 per hour, Step 1 Effective 11-25-2024

Cooper Pflaum	Summer Tech Intern Willis	\$12.00 per hour Effective 12-16-2024- 1-10-2025
Judy Riley	Bus Driver Transportation	\$22.74 per hour, Step 1 Effective 12-6-2024
Amanda Shreve	Educational Assistant- Class I Conger	\$16.39 per hour, Step 1 Effective 12-9-2024
Grace Spiers	Bus Driver Transportation	\$22.74 per hour, Step 1 Effective 11-20-2024
Jaime Turinsky	Administrative Assistant Dempsey	\$17.48 per hour, Step 1 Effective 12-2-2024

3. Classified Start Date Adjustments

Approve the start date adjustment for the following individuals:

A. Jerrica Dawson, Educational Assistant- Class I:

Originally approved on the
August 19, 2024 Board Agenda
September 3, 2024

Adjusted Start Date:
November 18, 2024

B. Hannah Giammarino, Educational Assistant- Class II Cross Cat. (Behavior):

Originally approved on the
November 4, 2024 Board Agenda
November 6, 2024

Adjusted Start Date:
November 18, 2024

4. Classified Hourly Rate adjustment

I recommend the Board approve the following 2023-2024 school year hourly rate adjustment for Kristianna Line, SACC Program Assistant III:

Originally approved on the
August 7, 2023 Board Agenda
\$15.33 per hour

Adjusted Rate:
\$15.84 per hour

5. Classified Substitute for the 2024-2025 School Year

Employ, according to Board approved policy and wage schedules, the following individuals as a classified substitute for the 2024-2025 school year: Administrative Assistant \$14.22/hr., Bus Driver \$16.85/hr., Cook/Cashier \$12.12/hr., Custodian \$15.01/hr., Educational Assistant \$13.16/hr., Library Media Specialist Assistant \$13.16/hr., Nurse \$125.00 a day, Teacher \$125.00 a day, Technology Specialist \$13.16/hr.

Approve employment for the 2024-2025 school year conditioned on and subject to acceptable background checks, receipt and final administrative review and approval of all application records, receipt of all other necessary documentation and licensure (if applicable).

Shannon Holmes	Custodian
Sarah Hyatt	Cook/Cashier
Brandy Mrofka	Administrative Assistant Custodian Educational Assistant Cook/Cashier Library Media Specialist Assistant

2024-MR-3.3C Approve Supplemental Contracts for the 2024-2025 School Year

Approve the following supplemental employment for the 2024-2025 school year specifically conditioned on and subject to acceptable background checks, receipt and final administrative review and approval of all application records, receipt of all other necessary documentation, and Pupil Activity Permit (if applicable):

LAST NAME	FIRST NAME	SUPPLEMENTAL	BUILDING	2024-25 SALARY
Cartnal	Madison	Swimming and Diving Assistant Coach, Swimming Varsity Boys and Girls (0.667 FTE)	HAYES	\$2,018.41
Day	Jennifer	Invention Convention	DISTRICT	\$3,026.10
Dollery	Micah	Wrestling Volunteer Coach	HAYES	Volunteer
Ferguson	Ezra	Swimming and Diving Assistant Coach, Swimming Varsity Boys and Girls (0.667 FTE)	HAYES	\$2,018.41
Flaglor	Kenneth	Drama Assistant Musical - Tech (0.50 FTE)	HAYES	\$1,765.23
Flaglor	Kenneth	Drama Assistant Play - Tech (0.50 FTE)	HAYES	\$1,765.23
Frye	Darryl	Wrestling Volunteer Coach	HAYES	Volunteer
Kupcho	Michael	Basketball Head Coach 7th Grade Boys	DEMPSEY	\$3,026.10
Loy	Andrew	Bowling Assistant Volunteer Coach Varsity Boys & Girls	HAYES	Volunteer
O'Connell	Elizabeth	Mentor Teacher – District	DISTRICT	\$1,513.05
Reed	Bethany	Swimming and Diving Assistant Coach, Swimming Varsity Boys and Girls (0.667 FTE)	HAYES	\$2,018.41
Wade	Jill	Gifted Coordinator	DISTRICT	\$4,539.15
White	Jennifer	Swimming and Diving Volunteer Coach, Swimming Varsity Boys and Girls	HAYES	Volunteer

2024-MR-3.3D Approve Supplemental Contract Adjustment

I recommend the Board approve the following supplemental contract adjustment for William Ruhlen, Drama Assistant Musical - Tech as listed below:

Originally approved on the

August 19, 2024 Board Agenda

1 FTE, \$5, 043.50

Adjustment

0.5 FTE, \$2,521.75

2024-MR-3.3E Approve Administrative Contracts

I recommend the Board approve the following Administrative Contracts effective August 1, 2025.

LAST NAME	FIRST NAME	POSITION	HOME BUILDING	CURRENT CONTRACT DURATION (Years)
Bartha	Daniel	Middle School Principal	Dempsey Middle	3
Cain	Tammy	Transportation Supervisor	Transportation Bldg	3
Griffin	Christine	Supervisor of Special Education	Willis Educ. Ctr.	3
Macwhinney	Angela	Director of Special Education	Willis Educ. Ctr.	3
McDaniel	Beth	SACC Assistant Director	Willis Educ. Ctr.	3
Perry	Todd	Principal Intern	Dempsey Middle	3
Ruhe	Jennifer	Director of Communications	Willis Educ. Ctr.	3

2024-MR-3.3F Approve Job Description

I recommend the Board approve the following job description:

2024-MR-3.3G Approve Stipend

1. I recommend the Board approve a stipend for the following teachers at their per diem rate, up to a maximum of 27 hours, November 5, 2024 to March 18, 2025 for the 2024-2025 Reading and Math Camp Program.

Michelle Burkart	Carlisle
Kristina Davis	Conger
Christina Hite	Smith
Jennifer Larrison	Schultz
Felicia Lemyre	Conger
Laura Lucas	Carlisle
Jenny Marshall	Conger
Crystal Myers	Smith
Julia Prokop	Conger
Brittany Sellers	Schultz
Kelly Stewart	Carlisle
Anne Talik	Conger
Michala Titus	Conger

2. I recommend the Board approve a stipend for the following Dempsey teachers at their per diem rate, up to a maximum of 54 hours, November 5, 2024 to April 23, 2025 for After School Extended Learning Opportunity.

Brooke Buchanan
Rachel Fell
Cari Floehr
Ann Puthoff
Kristen Reynolds

3. I recommend the Board approve Kailah Breece as an after school detention monitor, at a rate of \$15.00 per hour for the 2024-2025 school year on an as needed basis.

2024-MR-3.4 Financial

- A. Approve the Financial Report
I recommend the Board approve the Financial Report of October 2024 as presented.
- B. Declare Transportation Impractical and Approve Payment in Lieu of Providing Transportation

Pursuant to the requirements established in Ohio Revised Code Chapter 3327.02 the procedures set forth by the Ohio Department of Education, it is recommended that bus transportation for students listed to their chosen schools be declared impractical for the 2024-2025 school year, and that payment in lieu of transportation be offered to the parents/guardians at the state approved rate:

Children of the following parent:	School:
Ryan Teknipp	Grace Community School

2024-MR-3.5 Donations

I recommend the Board approve and accept the following donations:

- A. Anonymous - Monetary, valued at \$350.00, to support Dempsey staff and students.
- B. Mary Lou Wilgus - Monetary, valued at \$160.00, to be applied towards negative lunch balances at Conger and Woodward Elementary.
- C. Ohio String Teachers Association- Monetary, valued at \$167.00, to purchase rechargeable bass turners at Dempsey.
- D. Schweitzer Engineering Laboratories - Monetary, valued at \$300.00, to inspire a lifelong love of learning in math and science in our students at Dempsey.
- E. Schweitzer Engineering Laboratories - Monetary, valued at \$100.00, for math and science supplemental materials at Schultz.

2024-MR-4.0 Discussion

2024-MR-4.1 First Reading of Board Policies as presented

Policy	Topic	Action Type
po0100	Definitions	Policy Revision
po0142	Oath	Policy Revision
po0151	Organizational Meeting	Policy Revision
po0152	Officers	Policy Revision
po0155	Committees	Technical Correction
po0163	Presiding Officer	Technical Correction
po0164	Notice of Meetings	Policy Revision
po0165	Board Meetings	New
po0165.1	Regular Meeting	Rescind
po0165.2	Special Meetings	Rescind
po0166	Agendas	New
po0167.2	Executive Session	Renumbered
po0167.7	Use of Personal Communication Devices	Policy Revision/ Renumbered
po0173	Board Officers	Rescind
po4120.08	Employment of Personnel for Co-Curricular/ Extra-Curricular Activities	Policy Revision
po4121	Criminal History Record Check	Policy Revision
po5131	Student Transfers	Policy Revision
po5136	Personal Communication Devices	Policy Revision
po5136.01	Electronic Equipment	Policy Revision
po5200	Attendance	Policy Revision
po5500	Student Conduct	Policy Revision
po5780	Student/ Parent Rights	Policy Revision
po6220	Budget Preparation	Policy Revision
po6320	Purchasing and Bidding	Policy Revision
po6460	Vendor Relations	Policy Revision
po7530.01V1	Cellular Telephone Allowance	Policy Revision
po7530.01V2	Board-Owned Technology Resources Used for Communication	Policy Revision
po7530.02	Staff Use of Personal Communication Devices	Policy Revision
po7540.03	Student Technology Acceptable Use and Safety	Policy Revision
po7540.04	Staff Technology Acceptable Use and Safety	Policy Revision
po7540.09	Artificial Intelligence	New
po8310	Public Records	Policy Revision
po9160	Pubic Attendance at School Events	Policy Revision
po1130	Conflict of Interest	Policy Revision
po3113	Conflict of Interest	Policy Revision
po4113	Conflict of Interest	Policy Revision
po6110	Grant Funds	Policy Revision

po6111	Internal Controls	Policy Revision
po6112	Cash Management of Grants	Policy Revision
po6114	Cost Principles- Spending Federal Funds	Policy Revision
po6325	Procurement - Federal Grants/Funds	Policy Revision
po6550	Travel Payment & Reimbursement/ Relocation Costs	Policy Revision
po7310	Disposition of Surplus Property	Policy Revision
po7450	Property Inventory	Policy Revision
	Protections of Individual Beliefs, Affiliations, Ideals, or Principles of	
po2265	Political Movements and Ideology	Policy Revision
po2431	Interscholastic Athletes	Policy Revision

2024-MR-4.2(Proposed) 2025 Board of Education Meeting Dates

Additional work session dates are being considered for January and February. March 3, 2025 is a joint meeting scheduled with the City of Delaware.

2024-MR-5.0 Action Items

2024-MR-5.1 Approval of the 2025-2026 School Calendar

I recommend the Board approve the 2025-2026 school calendar as presented.

Moved by Mr. Wiener seconded by Mrs. Gasaway to approve the 2025-2026 school calendar as presented.

Roll call resulted as follows: Mr. Wiener, yea; Mrs. Gasaway, yea; Mr. Backus, yea; Ms. Harris, yea; Ms. McDaniel-Browning, yea; Ms. Walraven, yea.

President Backus declared the motion carried.

2024-MR-5.2 Approve President Pro Tem

I recommend the Board appoint Ted Backus to serve as President Pro Tem at the January 9, 2025 Board meeting as presented.

Moved by Ms. Harris, seconded by Mrs. Gasaway to appoint Ted Backus to serve as President Pro Tem at the January 9, 2025 Board meeting as presented.

Roll call resulted as follows: Ms. Harris, yea; Mrs. Gasaway, yea; Mr. Backus, yea; Ms. McDaniel-Browning, yea; Mr. Wiener, yea; Ms. Walraven, yea.

President Backus declared the motion carried.

2024-MR-5.3 Approve Resolution for employee resignations to be accepted by the Superintendent

I recommend the Board approve the Superintendent to be duly authorized to accept employee resignations on the Board's behalf as presented.

Moved by Ms. McDaniel-Browning, seconded by Ms. Harris to approve the Superintendent to be duly authorized to accept employee resignations on the Board's behalf as presented.

Roll call resulted as follows: Ms. McDaniel-Browning, yea; Ms. Harris, yea; Mr. Backus, yea; Mr. Wiener, yea; Mrs. Gasaway, yea; Ms. Walraven, yea.

President Backus declared the motion carried.

2024-MR-5.4 Approve Chiller replacement at Willis Building

I recommend the Board approve the chiller replacement by ElitAre at the Willis Building as presented for \$750,000, project was bid through a purchasing cooperative and will be funded as part of the 2019 Bond Issue Construction project.

Moved by Mr. Wiener, seconded by Ms. McDaniel-Browning to approve the Board approve The Chiller replacement by ElitAre at the Willis Building as presented for \$750,000 as presented.

Roll call resulted as follows: Mr. Wiener, yea; Ms. McDaniel-Browning, yea; Mr. Backus, yea; Ms. Harris, yea; Mrs. Gasaway, yea; Ms. Walraven, yea.

President Backus declared the motion carried.

2024-MR-5.5 Approve Certified and Classified Substitute Pay Rates

I recommend the Board approve the following rates for substitutes, work performed beginning January 1, 2025 as presented.

Daily rate for certified substitute teachers and nurses:

Full Day (1-60): \$150.00

Three Quarter Day: \$ 112.50

Half Day: \$75.00

Quarter Day: \$ 37.50

Hourly rate for classified substitutes:

Administrative Assistant: \$14.50

Bus Driver: \$17.80

Cook/Cashier: \$12.80

Custodian: \$15.85

Educational Assistant: \$14.50

Library Media Specialist: \$14.50

Technology Specialist: \$14.50

Moved by Mrs. Gasaway, seconded by Ms. Harris to approve substitute pay rates for work performed beginning January 1, 2025 as presented.

Roll call resulted as follows: Mrs. Gasaway, yea; Ms. Harris, yea; Mr. Backus, yea; Ms. McDaniel-Browning, yea; Mr. Wiener, yea; Ms. Walraven, yea.

President Backus declared the motion carried.

2024-MR-5.6 Approve The “Fringe Benefit” Pick up Plan

I recommend the Board approve the “Fringe Benefit” Pick up Plan as presented.

Consistent with Internal Revenue Code S§ 414 (h)(2) and IRS Revenue Rulings 2006-43 and Ohio Revised Code (ORC) § 3307.27, the District may “pick up” (assume and pay) the contributions statutorily required by certain contracted employees the State Teachers Retirement System (STRS) and the Public School Employees Retirement System (SERS) and such individuals will not be required to pay federal and state income tax on such contributions.

Moved by Ms. McDaniel-Browning, seconded by Mr. Wiener to approve The “Fringe Benefit” Plan as presented.

Roll call resulted as follows: Ms. McDaniel-Browning, yea; Mr. Wiener, yea; Mr. Backus, yea; Ms. Harris, yea; Mrs. Gasaway, yea; Ms. Walraven, yea.

President Backus declared the motion carried.

2024-MR-6.0 Superintendent’s Comments

Mrs. Kegley thanked the board for supporting the substitute pay rate increases. Ms. Walraven reported the Hayes thespians production of Clue was wonderful, winter sports are in process, and she assisted with secret santa at Woodward Elementary. The student advisory met and discussed various issues, including WIFI and building improvements needed.

2024-MR-7.0 Board Comments

2024-MR-8.0 Calendar

- | | |
|------------------------------|---|
| ● December 10th | All City Band Concert |
| ● December 11th | Dempsey Orchestra Concert |
| ● December 12th | 5th Grade Orchestra Concert |
| ● December 16th | Hayes Orchestra Concert |
| ● December 18th | Dempsey Choir Concert |
| ● December 23rd- January 3rd | No School - Winter Break |
| ● January 6th | No School - Teacher Workday |
| ● January 9th | Board of Education Organizational Meeting |

2024-MR-9.0 Executive Session

2024-MR-10.0 Adjournment

Moved by Ms. McDaniel-Browning, seconded by Mrs. Gasaway to adjourn this meeting.

Roll call resulted as follows: Ms. McDaniel-Browning, yea; Mrs. Gasaway, yea; Mr. Backus, yea; Ms. Harris, yea; Mr. Wiener, yea; Ms. Walraven, yea.

President Backus declared the meeting adjourned at 7:08 pm.

President

Treasurer

**Denotes student Board member*