



**Delaware City Schools Board of Education  
Minutes of Nov 4, 2024  
Regular Meeting  
Willis Education Center  
6:00pm**

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**2024-MR 1.0 Opening**

**2024-MR 1.1 Call to Order and Roll Call**

The Delaware City Board of Education met in Regular session on November 4, 2024 at 6:00pm at the Willis Education Center.

Members present on roll call were:

Mr. Backus (President)  
Ms. Harris (Vice President)  
Ms. McDaniel-Browning  
Mr. Wiener  
Mrs. Gasaway  
Ms. Walraven\*

**2024-MR-1.2 Salute the Flag**

**2024-MR-1.3 Adoption of Agenda**

Moved by Ms. McDaniel-Browning, seconded by Mrs. Gasaway to adopt this agenda as presented.

Roll call resulted as follows: Ms. McDaniel-Browning, yea; Mrs. Gasaway, yea; Mr. Backus, yea; Ms. Harris, yea; Mr. Wiener, yea; Ms. Walraven, yea.

President Backus declared the motion carried.

**2024-MR-1.4 Approve Minutes**

Moved by Mr. Wiener, seconded by Ms. Harris to approve the minutes of October 7, 2024 Regular meeting.

Roll call resulted as follows: Mr. Wiener, yea; Ms. Harris, yea; Mr. Backus, yea; Ms. McDaniel-Browning, yea; Mrs. Gasaway, yea; Ms. Walraven, yea.

President Backus declared the motion carried.

## **2024-MR-1.5 Recognitions and Presentations**

- Naadirah Sabir - Ms. Saunders presented the diploma to Naadirah Sabir's mother who was present to receive it on her behalf.

## **2024-MR-2.0 Reports**

### 2.1. Unions

- A. DCEA - Mr. Terry provided an update from the Leadership Group of teachers, they are discussing how to grow to be better leaders at DCS and beyond.
- B. UE - No report.
- C. OAPSE - No report.

### 2.2. Legislative - No report.

2.3. Facilities- Mr. Sherman presented a formal consideration for approval of action item 5.1 for the 2025 Meta Electricity Service Provider RFP. He reported that our capacity charges are increasing significantly. The district participates in demand response requests. The drive and bus and new hire event was successful, nine individuals showed interest in open positions.

2.4. Treasurer/CFO - Mrs. Corwin reported she is a board member of Northwest Community, and the current projects are moving forward in phases. She reported the district received a resolution from Delaware Township regarding a TIF they are voting on at their meeting on November 18th; the district is pursuing an objection letter that will be given to Delaware Township. She presented the consent agenda including the September 2024 financial report for approval. She also presented the November Five Year Forecast with the assumptions for the district. The board members thanked Mrs. Corwin for her diligent work in presenting the forecast. Mr. Backus requested the board members schedule upcoming work sessions to begin discussions regarding PI considerations. The board members were in agreement to proceed with work sessions, the first meeting is scheduled for December 5th.

### 2.5. Assistant Superintendent - No report.

2.6. Executive Director of Human and Material Resources - Mr. Stewart presented the consent agenda for approval. He noted the proposed 2025-2026 academic calendar recommendation for Option A was selected by DCS staff. He presented consent agenda item 5.2 for approval, the district has found great success with the employment of these temporary substitute teachers.

2.7. Superintendent - Mrs. Kegley recognized our special education department for receiving the highest rating and meeting all requirements. Fall athletics and band are coming to a close, as we approach winter events, students and staff are busy. She thanked CFO Corwin for her work on the Five Year Forecast. The Student Advisory Group at Hayes met, she appreciates the time with the students. She attended the Southeast Focus Group, with Mrs. Gasaway, and answered community questions.

### 2.8. Board Request

- Facilities Committee Update - The enrollment projections with FutureThink were completed, which is showing manageable growth at this time. We will continue to do enrollment studies each year due to anticipated change. At the December meeting, the facility committee audit report will be presented.

2.9. Other - No report.

### **Public Participation**

- No public participation.

### **2024-MR-3.0 Consent Agenda**

Moved by Ms. Harris, seconded by Ms. McDaniel-Browning to approve all of the consent items as presented.

Roll call resulted as follows: Ms. Harris, yea; Ms. McDaniel-Browning, yea; Mr. Backus, yea; Mr. Wiener, yea; Mrs. Gasaway, yea; Ms. Walraven, yea.

President Backus declared the motion carried.

### **2024-MR-3.1 Pupils**

#### A. Approve High School Graduates

1. I recommend the Board approve the following students as Hayes High School graduates due to completion of all graduation requirements:

Rayshawn Anderson

John Luc DeWeese

Naadirah Sabir

#### B. Approve Overnight Field Trips

1. 6th Grade Camp Nuhop

I recommend the Board approve the 6th Grade class for an overnight field trip from 3/17/2025 to 3/21/2025 to the Camp Nuhop in Butler, OH as presented.

### **2024-MR-3.2 Curriculum and Instruction**

### **2024-MR-3.3 Personnel**

### **2024-MR-3.3A Approve Resignations**

1. Certified Staff

Approve and accept the resignation of the following individuals:

|                       |                                      |                            |
|-----------------------|--------------------------------------|----------------------------|
| Stephanie Buckingham* | 6th Grade Science Teacher<br>Dempsey | Last Day of Work 5-29-2025 |
|-----------------------|--------------------------------------|----------------------------|

|           |                                  |                            |
|-----------|----------------------------------|----------------------------|
| Paul Olen | W.I.L.L Science Teacher<br>Hayes | Last Day of Work 5-29-2025 |
|-----------|----------------------------------|----------------------------|

***\*For Retirement Purposes***

2. Classified Staff

Approve and accept the resignation of the following individuals:

|                |                     |                            |
|----------------|---------------------|----------------------------|
| Michael Feasel | Custodian<br>Willis | Last Day of Work 2-28-2025 |
|----------------|---------------------|----------------------------|

|                  |                                     |                             |
|------------------|-------------------------------------|-----------------------------|
| Mallory Garrison | Administrative Assistant<br>Dempsey | Last Day of Work 10-25-2024 |
|------------------|-------------------------------------|-----------------------------|

|              |                      |                             |
|--------------|----------------------|-----------------------------|
| Steven Lucas | Custodian<br>Schultz | Last Day of Work 10-18-2024 |
|--------------|----------------------|-----------------------------|

3. Classified Substitute

Approve and accept the resignation of the following individuals:

|             |  |                            |
|-------------|--|----------------------------|
| Jacob Fitch |  | Last Day of Work 10-4-2024 |
|-------------|--|----------------------------|

**2024-MR-3.3B Approve Employment**

1. Approve Administrator Title Change

I recommend the Board approve the administrator title change for Lori Groff as listed below:

Originally Approved on  
**January 8, 2024 Agenda**  
Interim Assistant Treasurer

**New Title**  
Assistant Treasurer

2. Certified Staff

Approve certified employment for the 2024-2025 school year specifically conditioned on and subject to acceptable background checks, receipt and final administrative review and approval of all application records, licensure, and receipt of other necessary documentation.

Current assignments are as follows:

|             |                         |   |
|-------------|-------------------------|---|
| Kelly Craig | School Nurse<br>Dempsey | Salary Scale BA/150 , Step 0<br>\$47,729.85*<br>Effective 11-1-2024 |
|-------------|-------------------------|---|

***\*Prorated amount is \$33,103.56 for the remainder of the 2024-2025 school year***

3. Classified Staff

Approve classified employment for the 2024-2025 school year specifically conditioned on and subject to acceptable background checks, receipt and final administrative review and approval of all application records, receipt of all other necessary documentation and licensure (if applicable).

Current assignments are as follows:

|                   |  |  |
|-------------------|--|--|
| Hannah Giammarino | Educational Assistant Class II<br>Cross-Cat. (Behavior)<br>Schultz | \$18.14 per hour, Step 4<br>Effective 11-6-2024  |
| Renee Hunt        | Program Assistant I<br>SACC  | \$13.46 per hour, Step 2<br>Effective 11-4-2024  |
| Joseph Mudd       | Custodian-3rd Shift<br>Dempsey                                     | \$20.43 per hour, Step 5<br>Effective 11-4-2024  |
| Robert Smith      | Custodian- 3rd Shift<br>Dempsey                                    | \$18.06 per hour, Step 1<br>Effective 10-14-2024 |

1. Classified Substitute for the 2024-2025 School Year

Employ, according to Board approved policy and wage schedules, the following individuals as a classified substitute for the 2024-2025 school year: Administrative Assistant \$14.22/hr., Bus Driver \$16.85/hr., Cook/Cashier \$12.12/hr., Custodian \$15.01/hr., Educational Assistant \$13.16/hr., Library Media Specialist Assistant \$13.16/hr., Nurse \$125.00 a day, Teacher \$125.00 a day, Technology Specialist \$13.16/hr.

Approve employment for the 2024-2025 school year conditioned on and subject to acceptable background checks, receipt and final administrative review and approval of all application records, receipt of all other necessary documentation and licensure (if applicable).

|                  |  |
|------------------|--|
| Victoria Herrold | Administrative Assistant<br>Educational Assistant<br>Library Media Specialist Assistant<br>Technology Specialist |
| Emily Megown     | Administrative Assistant<br>Educational Assistant<br>Library Media Specialist Assistant                          |
| Keriann Menz     | Administrative Assistant<br>Educational Assistant<br>Library Media Assistant                                     |
| Tyra Taylor      | Administrative Assistant<br>Educational Assistant<br>Library Media Specialist Assistant<br>Technology Specialist |
| Elizabeth Turay  | Technology Specialist  |

**2024-MR-3.3C Approve Certified Staff Salary Adjustment**

I recommend the Board approve the following salary adjustment for Natalie Ritchie, Music Teacher, going from 120 days a school year to 165 days, \$68,961.93 for the 2024/2025 school year.

**2024-MR-3.3D Approve Supplemental Contracts for the 2024-2025 School Year**

Approve the following supplemental employment for the 2024-2025 school year specifically conditioned on and subject to acceptable background checks, receipt and final administrative review and approval of all application records, receipt of all other necessary documentation, and Pupil Activity Permit (if applicable):

| LAST NAME | FIRST NAME | SUPPLEMENTAL                                   | BUILDING | 2024-25 SALARY |
|-----------|------------|--|----------|----------------|
| Bowman    | G. Michael | Wrestling Assistant Coach Varsity Boys & Girls | HAYES    | \$3,026.10     |
| Cox       | Michael    | Wrestling Assistant Coach Varsity Boys & Girls | HAYES    | \$3,026.10     |
| Davidson  | Clayton    | Wrestling Volunteer Coach                      | HAYES    | Volunteer      |
| Geer      | Natalie    | DEI Committee Chairperson                      | CARLISLE | \$500.00       |
| Graham    | Andrew     | Wrestling Assistant Coach Varsity Boys & Girls | HAYES    | \$4,034.80     |
| Melvin    | Adrianah   | Cheerleading Head Coach 7th Grade Winter       | DEMPSEY  | \$2,521.75     |

|       |         |   |         |            |
|-------|---------|---|---------|------------|
| Rick  | Brianna | 6th Grade Camp Coordinator (0.50 FTE)         | DEMPSEY | \$1,260.88 |
| Tumey | Danny   | Baseball Head Coach Freshman Boys (0.333 FTE) | HAYES   | \$1,008.70 |

**2024-MR-3.3E Approve Supplemental Salary Adjustment**

1. I recommend the Board approve the salary adjustment for Lauren Frey, Strings Performance Assistant as listed below:

Originally approved on the

**October 7th, 2024 Agenda**

\$2,521.75

**Adjustment**

\$3,026.10

2. I recommend the Board approve the FTE salary adjustment for Chad Spring, Wrestling Assistant Coach 7th & 8th grade Boys & Girls as listed below:

Originally approved on the

**October 7th, 2024 Agenda**

0.5 FTE \$2,269.58

**Adjustment**

1 FTE \$4,539.15

3. I recommend the Board approve the salary adjustment for Misti Lloyd-Matthews, Gymnastics Assistant Coach as listed below:

Originally approved on the

**September 9th, 2024 Agenda**

\$4,034.80

**Adjustment**

Volunteer

4. I recommend approval for the following FTE change for Abigail Wimbiscus Black for Strings Performance Assistant

Originally approved on the

**October 7th, 2024 Agenda**

1 FTE \$4,539.15

**Adjustment**

0.629 FTE \$2,855.13

**2024-MR-3.3F Approve Leave of Absence**

1. I recommend the Board approve an unpaid Childcare Leave of Absence for Emily Hubbard , following her FMLA leave to December 20,2024.
2. I recommend the Board approve an unpaid Leave of Absence for Kelcey Dew on October 21, 2024 for medical reasons.

**2024-MR-3.3G Approve Extended Days/Time**

1. I recommend the Board approve extended time for Carol Bull at her regular hourly rate, not to exceed 4 hours, for W.I.L.L Grad Coach student support at Parent Teacher Conference on November 7, 2024.

2. I recommend the Board approve extended time for Kelly Craig at her regular per diem rate per day, not to exceed 5 days during the service days of November 1, 2024 - June 30, 2025 for School Nurse duties as presented.

**2024-MR-3.3H Approve Stipend**

1. I recommend the Board approve stipends as indicated below for services at Fall OHSAA Tournament Contest:

| <u>Name</u>   | <u>Date</u> | <u>Sport</u> | <u>Duty</u>  | <u>Amount</u> |
|---------------|-------------|--------------|--------------|---------------|
| Paul Higgins  | 10/16/2024  | Soccer       | Site Manager | \$75.00       |
| Donna Parker  | 10/16/2024  | Soccer       | Ticket Taker | \$25.00       |
| Leslie Parker | 10/16/2024  | Soccer       | Ticket Taker | \$25.00       |

2. I recommend the Board approve a stipend for the following teachers at their per diem rate, up to a maximum of 27 hours, November 5, 2024 to March 18, 2025 for the 2024-2025 Reading and Math Camp Program.

|                  |          |
|------------------|----------|
| Michele Brockett | Woodward |
| Lindsey Frim     | Schultz  |
| Kristen Kelley   | Woodward |
| Renelle Tompkins | Schultz  |

**2024-MR-3.3I Approve Home Instructor**

I recommend the Board approve the following Cari Floehr as a Home Instructor at the rate of \$20.00 per hour as needed for the 2024-2025 school year.

**2024-MR-3.3J Approve Auditorium Technicians**

I recommend the Board approve the following students as an auditorium technician for the Hayes Performing Arts Center at the current State Minimum Wage on a as needed basis starting August 14, 2024.

|                  |                 |
|------------------|-----------------|
| Griffin Braniger | Parker Ruhlen   |
| Isabela Burgeson | Kaitlyn Wallace |
| Simon Jones      | Violet Weber    |

**2024-MR-3.4 Financial**

- A. Approve the Financial Report

I recommend the Board approve the Financial Report of September 2024 as presented.



B. Approve Five Year Forecast

I recommend the Board approve the Five-year Forecast as presented.

C. Declare Transportation Impractical and Approve Payment in Lieu of Providing Transportation

Pursuant to the requirements established in Ohio Revised Code Chapter 3327.02 the procedures set forth by the Ohio Department of Education, it is recommended that bus transportation for students listed to their chosen schools be declared impractical for the 2024-2025 school year, and that payment in lieu of transportation be offered to the parents/guardians at the state approved rate:

D. In Lieu of Transportation Correction

I recommend the board amend the approval for the child of Rob Shrewsberry for transportation reimbursement from Grace Community School to Genoa Christian Academy for the 2024-2025 school year.

|                                   |                        |
|-----------------------------------|------------------------|
| Children of the following parent: | School:                |
| Anthony Dandrea and Nicole Blais  | Grace Community School |

**2024-MR-3.6 Approve Resolution for Surplus Items**

I recommend that the Board approve a resolution to declare the items listed below as surplus to the needs of the District and to be disposed of in accordance with Board Policy:

| QTY. | Item   | Tag#   | Description                       |
|------|--|--|-----------------------------------|
| 2    | Executive desks with returns                                       | n/a  | replaced due to age and condition |
| 8    | Side chairs  | n/a  | replaced due to age and condition |
| 12   | Apple iMac "Core i3" 3.3 21.5" (Early 2013) A1418                  | 22644 22643 22654 22640 22624 22628 22653 22650 22652 22637 22634 22363  | replaced due to age and condition |
| 20   | iMac "Core i5" 2.7 21.5" (Late 2013) A1418                         | 23519 23518 23550 23540 23551 23533 23520 23560 23565 23557 23542 23544 23563 23534 23537 23556 23552  | replaced due to age and condition |
| 194  | iPad 9.7" 5th Gen (Wi-Fi Only) 1.8 GHz* Apple A9 A1822 (EMC 3017*) | 30006 30005 30004 30003 30002 30002 30001 30000 29999 29996 29995 29994 29992 29991 29990 29989 29988 29987 29986 29985 29894 29920 29865 29981 29980 29979 29976 29975 29974 29973 29972 29970 29968 29967 29966 29965 29918 29963 29962 29961 29960 29959 29957 29956 29955 29954 29953 29952 29951 29950 29949 29948 29947 29946 29890 29858 29884 29852 29852 29856 29871 29868 29742 29737 29734 29733 29732 29717 29716 29905 29904 29903 29902 19901 29900 29833 29832 29831 29829 29828 29827 29818 29816 29815 29814 29808 29807 29804 29803 29798 29796 29791 29789 29786 29785 29780 29766 29764 29757 29752 29799 29817 29835 29812 29784 2978829727 29723 29738 29728 29755 29751 29731 29769 29776 29746 29715 29773 29721 29759 29768 29921 29767 29762 29700 29707 29781 29801 29800 29795 29754 29741 29748 29763 29758 29705 29702 29756 29713 29709 29708 29749 29720 29743 29772 29761 29922 29712 29771 29745 29704 29703 29714 29778 29770 29930 29824 29809 29819 29787 29806 29823 29942 29944 29943 29927 29926 29931 29794 29822 29898 29827 29925 29836 29802 29813 29811 29782 29797 29825 29790 29792 29820 29837 29929 29928 29891 29893 29889 29841 29932 29838 29810 29839 29880 29923 | replaced due to age and condition |
| 33   | MacBook Air 11 1.4GHz i5 4GB Memory (Early 2014) A1465 (EMC 2631)  | 23495 23502 23480 23492 23466 23512 23498 23515 23477 23503 23460 23500 23472 23509 23458 23505 23465 23499 23469 23467 23471 23510 23513 23474 23478 23468 23475 23476 23462 23473 23464 23506 23457  | replaced due to age and condition |
| 3    | MacBook Air 11 1.6 GHz Core i5 4GB Memory (Early 2015)             | 25156 25157 25155  | replaced due to age and condition |

|    |   |  |                                   |
|----|---|--|-----------------------------------|
|    | A1465 (EMC 2924)  |  |                                   |
| 41 | MacBook Air<br>13.3 1.4GHz<br>DualCore i5<br>4GB Memory<br>(Early 2014)<br>A1466 (EMC 2632) | 23597 23611 23617 23623 23627 23628 23629 23632 23635 23667<br>23674 23675 23677 23678 23679 23683 23687 23703 23705 23711<br>23053 23639 23698 23624 23605 23659 236148 23696 23697 23707<br>23661 23610 23622 23614 23598 23700 23708 23680 23631 23682<br>23695 | replaced due to age and condition |
| 25 | iPad 9.7" 5th<br>Gen (Wi-Fi<br>Only) 1.8 GHz*<br>Apple A9 A1822<br>(EMC 3017*)              | 29729 29760 29912 29876 29892 29735 29874 29877 29857 29864<br>29958 29978 29873 29860 29774 29779 29789 29775 29724 29875<br>29869 29866 29863 29753 29777  | replaced due to age and condition |

**2024-MR-4.0 Discussion**

**2024-MR-4.1 Proposed 2025-2026 Academic Calendar as presented**

**2024-MR-4.2 First Reading of Board Policies as presented**

| <u>Policy</u> | <u>Topic</u>              | <u>Type</u>     |
|---------------|---------------------------|-----------------|
| po2431        | Interscholastic Athletics | Policy Revision |

**2024-MR-5.0 Action Items**

**2024-MR-5.1 Approve Participation in the 2025 Meta Electricity Service Provider RFP**

I recommend the Board approve participation in the 2025 Meta Electricity Service Provider RFP as presented.

Moved by Mr. Wiener, seconded by Ms. Harris to approve participation in the 2025 Meta Electricity Service Provider RFP as presented.

Roll call resulted as follows: Mr. Wiener, yea; Ms. Harris, yea; Mr. Backus, yea; Ms. McDaniel-Browning, yea; Mrs. Gasaway, yea; Ms. Walraven, yea.

President Backus declared the motion carried.

**2024-MR-5.2 Approve the resolution regarding employment of substitute teachers**

I recommend the Board approve the resolution regarding employment of substitute teachers as presented.

Moved by Ms. McDaniel-Browning, seconded by Mrs. Gasaway to approve the resolution regarding employment of substitute teachers as presented.

Roll call resulted as follows: Ms. McDaniel-Browning, yea; Mrs. Gasaway, yea; Mr. Backus, yea; Ms. Harris, yea; Mr. Wiener, yea; Ms. Walraven, yea.

President Backus declared the motion carried.

#### **2024-MR-5.3 Approve the amendment with Flourish Integrated Therapy LLC**

I recommend the Board approve the amendment with Flourish Therapy LLC for educational purposes as presented.

Moved by Ms. McDaniel-Browning, seconded by Mr. Wiener to approve the amendment with Flourish Therapy LLC as presented.

Roll call resulted as follows: Ms. McDaniel-Browning, yea; Mr. Wiener, yea; Mr. Backus, yea; Ms. Harris, yea; Mrs. Gasaway, yea; Ms. Walraven, yea.

President Backus declared the motion carried.

#### **2024-MR-5.4 Approve contract for Speech Therapy Services**

I recommend the Board approve the contract for Speech Therapy Services between Branch out Therapy LLC and Delaware City Schools as presented.

Moved by Mrs. Gasaway, seconded by Ms. Harris to approve the contract for Speech Therapy Services between Branch out Therapy LLC and Delaware City Schools as presented.

Roll call resulted as follows: Mrs. Gasaway, yea; Ms. Harris, yea; Mr. Backus, yea; Ms. McDaniel-Browning, yea; Mr. Wiener, yea; Ms. Walraven, yea.

President Backus declared the motion carried.

#### **2024-MR-5.5 Approve the agreement with Behavior Intervention Services**

I recommend the Board approve the agreement with Behavior Intervention Services as presented.

Moved by Mr. Wiener, seconded by Ms. McDaniel-Browning to approve the agreement with Behavior Intervention Services as presented.

Roll call resulted as follows: Mr. Wiener, yea; Ms. McDaniel-Browning, yea; Mr. Backus, yea; Ms. Harris, yea; Mrs. Gasaway, abstain; Ms. Walraven, yea.

President Backus declared the motion carried.

#### **2024-MR-5.6 Approve Corrected Agreement with ALG Consultant, LLC**

I recommend the Board approve the Corrected Agreement with ALG Consultant, LLC as presented.

Moved by Ms. McDaniel-Browning, seconded by Mrs. Gasaway to approve the corrected agreement with ALG Consultant, LLC as presented.

Roll call resulted as follows: Ms. McDaniel-Browning, yea; Mrs. Gasaway, yea; Mr. Backus, yea; Ms. Harris, yea; Mr. Wiener, yea; Ms. Walraven, yea.

President Backus declared the motion carried.

**2024-MR-6.0 Superintendent's Comments** - Ms. Walraven reported the student advisory board meeting was successful, they are looking to expand their group size to younger grades. Senior night went great, it was represented by all sports teams and the band. The Youth and Government Club met with record attendance, and current seniors are busy working on college applications.

#### **2024-MR-7.0 Board Comments**

No additional comments.

#### **2024-MR-8.0 Calendar**

- November 8th - 9th                      Dempsey Disney Newsies Junior Musical at Hayes
- November 20th                              Winter Pacer Fest
- November 27th                              No School Conference Adjustment Day
- November 28th-29th                      Thanksgiving Break
- December 5th                                      5th Grade Choir Concert
- December 6th - 7th                      Hayes Thespians Production of Clue
- December 9th                                  Hayes Choirs Winter Concert
- December 9th                                  Board of Education Meeting

#### **2024-MR-9.0 Executive Session**

#### **2024-MR-10.0 Adjournment**

Moved by Ms. McDaniel-Browning, seconded by Mrs. Gasaway to adjourn this meeting.

Roll call resulted as follows: Ms. McDaniel-Browning, yea; Mrs. Gasaway, yea; Mr. Backus, yea; Ms. Harris, yea; Mr. Wiener, yea; Ms. Walraven, yea.

President Backus declared the meeting adjourned at 7:13 pm.

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*President*

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*Treasurer*

*\*Denotes student Board member*