

SAN JOSE CHARTER ACADEMY BOARD OF DIRECTORS
AGENDA
REGULAR MEETING
HELD AT 2021 W. ALWOOD ST., WEST COVINA, CA 91790
Elementary Cafeteria

December 10, 2019

5:00 p.m.
Regular Session

I. CALL TO ORDER: _____ p.m.

II. OPEN SESSION _____ p.m.

- a. Flag Salute
- b. Roll Call

BOARD OF DIRECTORS

Jeff Coronado	_____
Tony Song	_____
Dave Wallach	_____
Lisa Avakian	_____
Matt Smith	_____

Superintendent	
Dr. Denise Patton	_____

III. PRESENTATIONS - None

IV. BOARD OF DIRECTORS' REPORTS

Anything individual Board members wish to report on since the last meeting.
This may include school events, visits, community events, etc.

V. ITEMS FROM THE FLOOR/PUBLIC COMMENT

Those who wish to address the Board of Directors on any items are requested to fill out a speaker's card and leave it with the Board Chairperson prior to the item being called. Please note: these are given to the Chairperson so that he can call speakers up at the appropriate time. Speakers wishing to address the Board on any matter not on the agenda may do so during "Items from the Floor/Public Comment" section. Please keep your comments to 3 minutes or less and try to not be repetitive. We will hear comments on any one topic for 30 minutes. Under provisions of the Brown Act, the Board is prohibited from taking action on oral requests but may refer the matter to staff or to a subsequent meeting.

VI. BUSINESS SESSION

A. Organizational

1. Approval of Agenda and Consent items

Moved by _____ Seconded by _____

To approve the agenda and consent items for the regular meeting of December 10, 2019.

Ayes _____ Noes _____ Abstain _____

Coronado____ Song____Wallach____Avakian____Smith____

Consent

2. Approval of Minutes

Moved by _____ Seconded by _____

To approve the minutes of the regular meeting of November 12, 2019.

Ayes _____ Noes _____ Abstain _____

Coronado____ Song____Wallach____Avakian____Smith____

B. Education

Consent

3. Electronic Device Policy Update

Moved by _____ Seconded by _____

To approve the updated SJCA Electronic Device Policy

Ayes _____ Noes _____ Abstain _____

Coronado____ Song____ Wallach____ Avakian____ Smith____

4. Report of Information: Classroom Mental/Mindfulness Strategies

Administration will share ways in which classroom teachers use mental/mindfulness strategies to provide classroom instructional breaks.

5. Report of Information: 10 Reasons SJCA is the Best Place to Be!

Administration will share this informative communication that goes home to all SJCA families prior to school dismissing for Winter Break.

C. Business

Consent

6. Purchase Orders

Moved by _____ Seconded by _____

To approve/ratify listed purchase orders as presented.

Ayes _____ Noes _____ Abstain _____

Coronado____ Song____ Wallach____ Avakian____ Smith____

Consent

7. Warrant Approvals

To approve the listed warrants as presented.

Moved by _____ Seconded by _____

Ayes _____ Noes _____ Abstain _____

Coronado___ Song___ Wallach___ Avakian___ Smith___

Consent

8. Donations

Moved by _____ Seconded by _____

To approve donations made to SJCA as presented.

Ayes _____ Noes _____ Abstain _____

Coronado___ Song___ Wallach___ Avakian___ Smith___

Consent

9. Contracts

Moved by _____ Seconded by _____

To approve contracts as presented.

Ayes _____ Noes _____ Abstain _____

Coronado___ Song___ Wallach___ Avakian___ Smith___

10. Report of Information: 1st Interim PowerPoint

Ms. Andrea Luna, CBO, will present an overview of the 1st Interim Budget.

11. 1st Interim Budget

Moved by _____ Seconded by _____

To approve the 2019-2020 1st Interim budget.

Ayes _____ Noes _____ Abstain _____

Coronado___ Song___ Wallach___ Avakian___ Smith___

12. 2018-2019 Audit

Moved by _____ Seconded by _____

To approve the 2018-2019 Audit.

Ayes _____ Noes _____ Abstain _____

Coronado___ Song___ Wallach___ Avakian___ Smith___

D. Personnel

Consent

13. Personnel Report

Moved by _____ Seconded by _____

To approve/ratify personnel as presented.

Ayes _____ Noes _____ Abstain _____

Coronado___ Song___ Wallach___ Avakian___ Smith___

Consent

14. Revised 2019-2020 Non-Certificated Salary Schedule

Moved by _____ Seconded by _____

To approve the revised 2019-2020 non-certificated salary schedule.

Ayes _____ Noes _____ Abstain _____

Coronado____ Song____ Wallach____ Avakian____ Smith____

VII. INFORMATION SESSION

1. Board of Directors' discussion
2. Dates to remember
 - Canned Food Drive (Begins Dec. 10th)
 - Padres Contra El Cancer Toy Drive (Begins Dec. 10th)
 - Dec. 14th – SJCA Band participating in WC Kiwanis Christmas Parade
 - Builders Club Working with Kiwanis – Making sack lunches to feed homeless at Sacred Heart Parish.
 - Dec. 17th: Band Concert
 - Dec. 18th: Minimum Day – Dismissal 12:45
 - Dec. 19th – Jan. 5th : Winter Break
 - **Next Board Meeting – Jan. 7, 2020: 5:00 p.m.**

VIII. There being no further business to come before the Board of Directors, the regular meeting of December 10, 2019 is adjourned at _____ p.m. by _____.