



LEGAL NOTICE  
CITY OF MEDFORD  
REQUEST FOR PROPOSALS (RFP 25-0005)  
REAL PROPERTY ASSESSMENT PROGRAM

The City of Medford, Mass., acting through its Board of Assessors, is accepting sealed proposals from qualified companies for the Update Program of Real Property Assessments for Fiscal Year 2026 within the City of Medford, Massachusetts.

This project is being Electronically Bid (E-Bid). All proposals shall be submitted online to [www.BidNetDirect.com](http://www.BidNetDirect.com) prior to February 7, 2025, by 10:00 AM. Hard copy proposals will not be accepted. You can register to become a proposer online at [www.BidNetDirect.com](http://www.BidNetDirect.com). For assistance, contact BidNetDirect.com by 800-835-4603.

Proposal Documents will be available online at <https://www.bidnetdirect.com/massachusetts/cityofmedford> on January 22, 2025, by 10:00 AM. All plan holders must have an active online account on [www.bidnetdirect.com](http://www.bidnetdirect.com) to acquire documents, receive project notifications. All Bidders are required to separately submit your price and non-price (or technical) proposals via BidNetDirect. All questions must be submitted to BidNetDirect.com by February 3, 2025, by 4:30 PM.

Each proposal shall be submitted in accordance with the Instructions to Proposers within the RFP and M.G.L. c. 30B. It is the responsibility of prospective proposers and/or bidders to check [www.BidNetDirect.com](http://www.BidNetDirect.com) for new information via any addenda or modifications to this solicitation. Addenda will be emailed to all plan holders registered with BidNetDirect.

Proposers shall submit a technical, or non-price proposal which includes everything responsive to this RFP. This technical, or non-price should be clearly marked “**RFP 25-0005 Technical Proposal.**” The price proposal shall be submitted in a separate electronic file and should be clearly marked “**RFP 25-0005 Price Proposal.**”

The City of Medford reserves the right to reject any or all proposals, to waive any minor informalities and to engage the services of a qualified firm as it deems to be in the best interest of the City.

MBE's/WBE's/DBE's are encouraged to submit proposals.

**Fiona Maxwell**  
Chief Procurement Officer