

Minutes of the Regular Monthly Meeting of the 2025 JAN 21 PM 2:17
Suffield Water Pollution Control Authority & Treatment Facility
January 14, 2025
REC'D BY: cmu

MEMBERS PRESENT:

Daniel Holmes, Chairman
Roger Ives, Vice
Chairman, Treasurer
Janet Davis
Frank Bauchiero
John Murphy
Travis Watroba

MEMBERS ABSENT:

Todd Mervosh

ALSO, PRESENT:

Jamie Kreller, Superintendent
Julie Nigro, Business Administrator
Attorney Andrew Lord, WPCA Legal Representative
Mike Headd, WPCA Engineer (Woodard & Curran)

1. **CALL TO ORDER:** Daniel Holmes called the Regular Monthly Meeting for January 14, 2025 to order at 7:00 pm. John Murphy arrived at 7:10 pm.
2. **CITIZEN INPUT:** None
3. **APPROVAL OF MINUTES:**
 - December 10, 2024 Regular Monthly Meeting Minutes Review & Approval –
Janet Davis requested an addition under the Business Administrator's report, that she inquired why the Pump Station #10 (Mapleton Estates) line item showed over-spent on the October Variance report.
 - Travis Watroba motioned to approve the Regular Monthly Meeting Minutes of December 10, 2024 with the stated addition under Business Administrator's report.
 - Janet Davis seconded the motion; Frank Bauchiero abstained due to absence; the motion passed
 - Julie Nigro added, that the answer to the inquiry is that we purchased a pump for the pump station, as the old one broke unexpectedly.
4. **CHANGES TO THE AGENDA:** None
5. **CHAIRMAN'S UPDATE:**
 - Daniel Holmes stated that the January 14, 2025, packet includes an accurate summary of the expenditures for sludge disposal to Mattabassett.
 - Daniel Holmes stated the delinquent detailed list will no longer be included in the monthly packet, as delinquent accounts are being summarized in the Business Administrator's report and managed per policy. However, the list is available upon request and if any major issues arise, it will be discussed at the meetings.
 - Janet Davis expressed her disagreement with the Chairman's decision to exclude the list, emphasizing that the Chairman does not have the authority to remove any information from the

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January 14, 2025

packet without a vote from the commission. The Chairman responded he would entertain a motion if the board wanted it included in future packets, to which none were made.

6. TREASURER'S REPORT:

- Administration (O&M) Bills 2024/2025: \$116,910.34
- RCM Bills 2024/2025: \$503,630.40
- Administration fund distribution (December's payroll): \$82,902.02
 - Frank Bauchiero motioned to accept the Treasurer's report.
 - Travis Watroba seconded the motion; motion passed unanimously

7. STAFF REPORTS:

- a. Superintendent's Report** - Jamie Kreller reviewed his report and highlighted the following:
- Hood is operating at 100% production, resulting in 48 dry tons of sludge for December. MDC has been informed and we will follow up in February regarding a request for the permitted sludge allocation amount for the year.
 - Mike Koczera has successfully completed the 2024 ten-month Connecticut Wastewater Management Leadership Program.
 - Forty-five 4th and 5th grade students from Suffield participated in a tour of the Plant.
 - A new generator was installed at PS 7 (Poole Rd).
 - Morton Building permits are complete; construction to begin when the weather improves.
 - Bioxide amounts were lowered on Poole Rd, given the H₂S readings are minimal to no reading.
- b. Business Administrator's Report** - Julie Nigro reported the following:
- The budget variance report through the end of November for 24/25 fiscal year is 64% unexpended vs 58%.
 - The WPCA collected 6.52% (\$3,389.67) of the major delinquent list in December.
 - Overall delinquent amount is \$140,904.04 with \$90,992.63 being the 2024 sewer usage bill.
 - Current collection rate is 95.23%. Last year this time it was 94.01%.

8. OLD BUSINESS:

- a. Stony Brook Design –**
- Mike Headd stated all permits have been submitted to the Department of Energy & Environmental Protection (DEEP) and Army Corps of Engineer. The Conservation Commission application will be submitted for acceptance at the meeting on January 28, 2025 and will be heard at the February 11, 2025 meeting.
- b. Phase 2 Pipeline Rehabilitation – Cassotta Lane/Thompsonville Road Areas –**
- Mike Headd stated the Phase 2 Pipeline Rehabilitation project is complete.
 - Woodard & Curran is coordinating with JL Raymaakers to complete punch list items.
- c. Hiring of Operator-in-Training/Operator 1 full time position -**
- Jamie Kreller stated there will be 5 more interviews done January 15, 2025.

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9. NEW BUSINESS: None

10. EXECUTIVE SESSION:

- Frank Bauchiero motioned to enter Executive Session at 7:49 pm to discuss the Union contract negotiations with WPCA Attorney and Admin staff present.
 - John Murphy seconded the motion; motion passed unanimously.
 - Frank Bauchiero motioned to end the Executive Session at 8:11 pm and rejoin the regular meeting.
 - John Murphy seconded the motion; motion passed unanimously.
- Daniel Holmes stated there were no motions nor decisions made during the Executive Session.

ADJOURNMENT:

- Frank Bauchiero motioned to adjourn the Regular Meeting of January 14, 2025 at 8:12 pm.
- John Murphy seconded the motion; the motion passed unanimously.

Respectfully submitted,

Anna Clark

Assistant Business Administrator

Superintendent's Report December 2024

Plant Operations

- Plant average flow for the month was 0.829 MGD. This was 41% of plant design.
- Hood's average flow for the month was 50,202 gallons. This was 6% of plant daily flow.
- Prison average daily flow for the month was 277,735 gallons. This was 34 % of the plant's daily flow.
- BOD and TSS removal for the month was 99%. Our permit limit is a minimal 85% removal.
- Nitrogen average for the month was 17 pounds. Our permit limit is a yearly average of less than 45 pounds.

Call-Before-You-Dig

- 29 Call-Before-You-Dig tickets were completed.

Unscheduled Overtime

- 12/14 – 1153 East Street South emergency CBYD.
- 12/15 – Suffield Meadows emergency CBYD.
- 12/16 - PS #3 (Thompsonville Road) general alarm.

DEEP

- Monthly NAR (Nutrient Analysis Report) was electronically submitted to DEEP.
- Monthly MOR (Monthly Operating Report) was submitted to DEEP.
- Monthly DMR (Discharge Monitoring Report) was submitted electronically to EPA.

Training

- Mike Koczera completed the 2024 10-month Connecticut Wastewater Management Leadership Program.

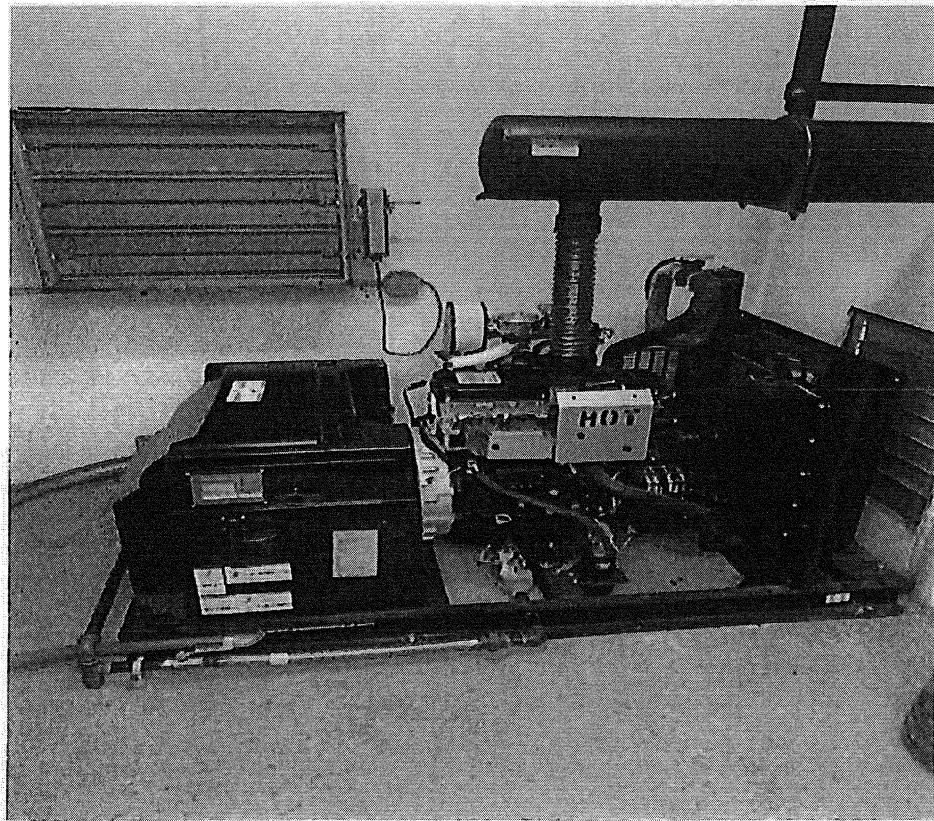
Inspection

- Sewer lateral inspection was completed at 2 King's Court.
- Sewer lateral inspection was completed at 51 Wisteria Lane.

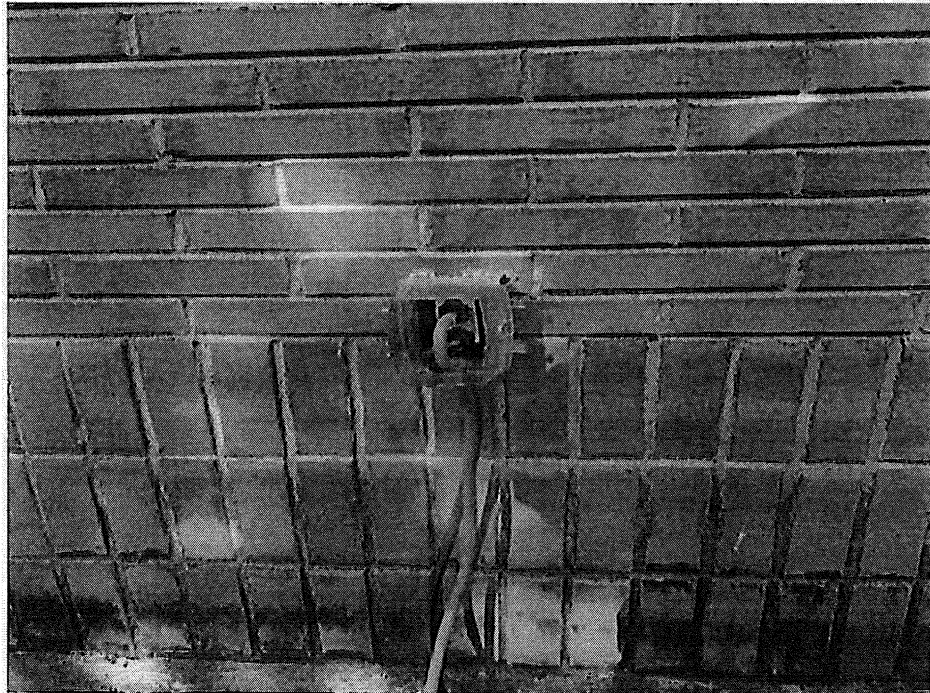
Maintenance

- We held a tour for 45 Suffield grade school students.
- Quarterly maintenance for the step screen was completed.
- Bi-monthly anoxic mixer system inspection was completed (x3).
- Semi-annual replacement of all plant sign markings was completed.
- Bi-monthly weir cleaning was completed (x11).

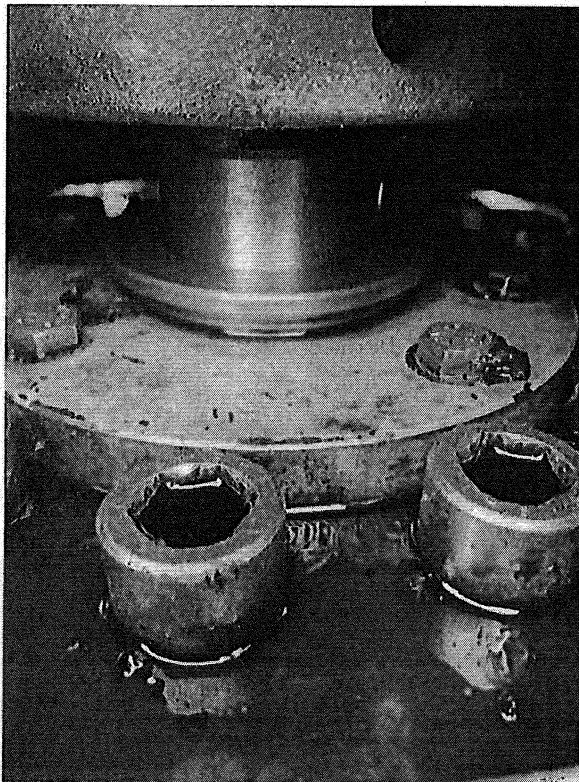
- Annual electrical system inspections were completed.
- Annual plant battery inspections were completed.
- Annual greasing of pump station pumps was completed (x12).
- Annual seal water filter change at pump stations was completed.
- Bi-monthly CAT mixer inspections were completed (x4).
- Quarterly RAS pump inspections and exercising were completed (x4).
- Semi-annual WAS pump maintenance was completed (x3).
- semi-annual carpet cleaning was completed.
- Annual hoist and crane inspections were completed (x7).
- Annual plant effluent strainer maintenance was completed.
- Annual wet well cleaning was completed at PS #3 (Thompsonville Road).
- WPCA operators repaired the plow for our F250.
- The original pump at PS #18 (Wisteria Lane) failed and was replaced.
- Electrical parts for our Huber step screen were received and installed.
- A recall repair was completed on the 2016 Ford F250.
- A sewage blockage complaint on Thompsonville Road was investigated. Operators CCTV'd the line, and the issue was found to be with the homeowner's lateral.
- The garage door for our Vector had a minor repair.
- Operators replaced the generator battery at PS #17 (Cedar Crest Lane).
- **PS #7 (Poole Road) new generator was installed.**

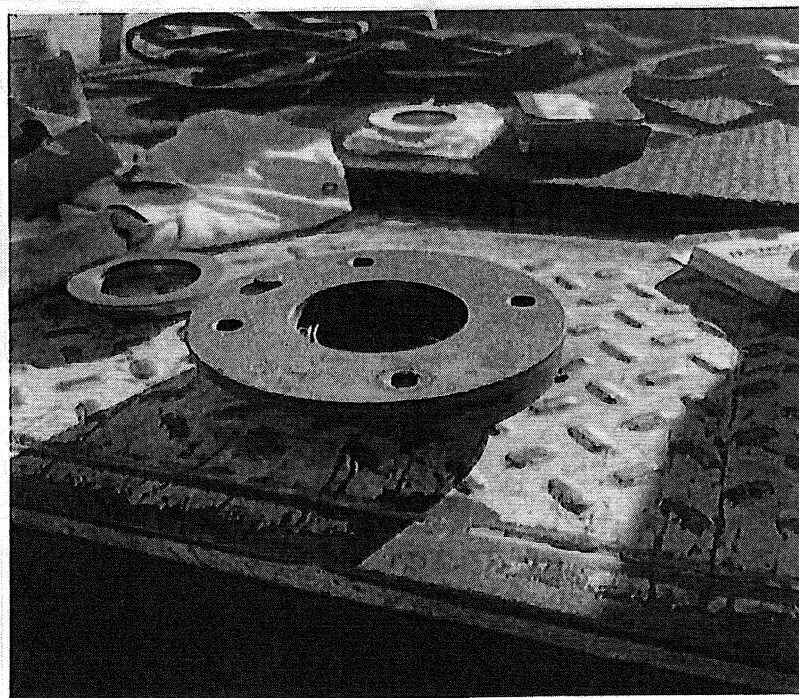
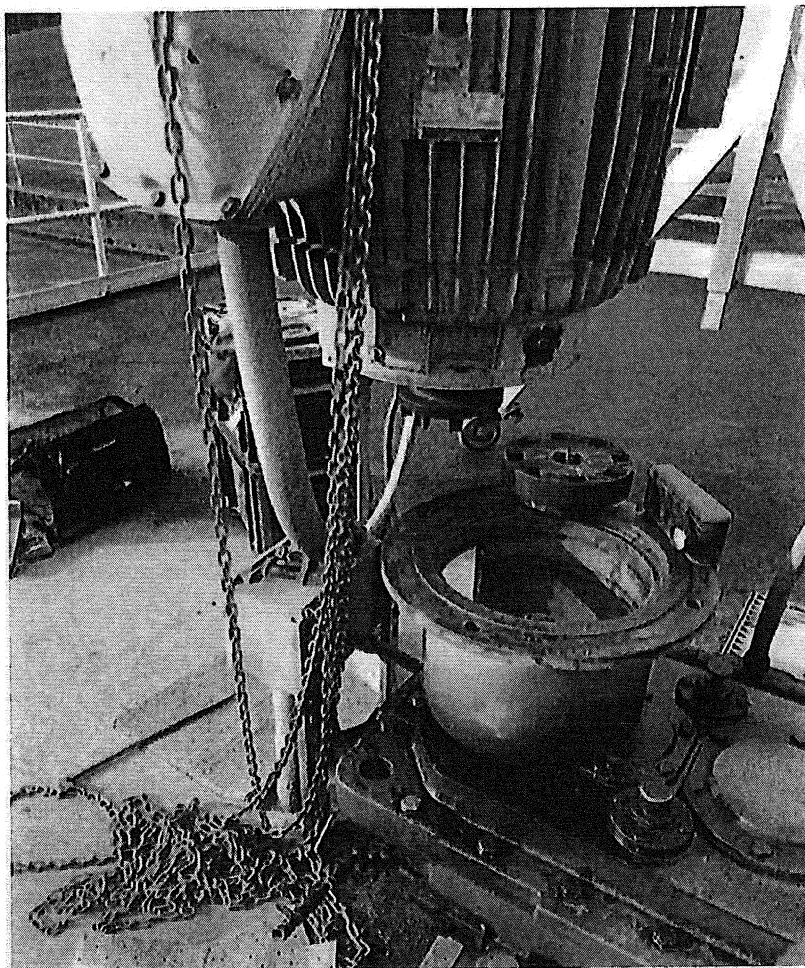


- Outdoor electrical outlet was installed to be used with our Godwin Pump



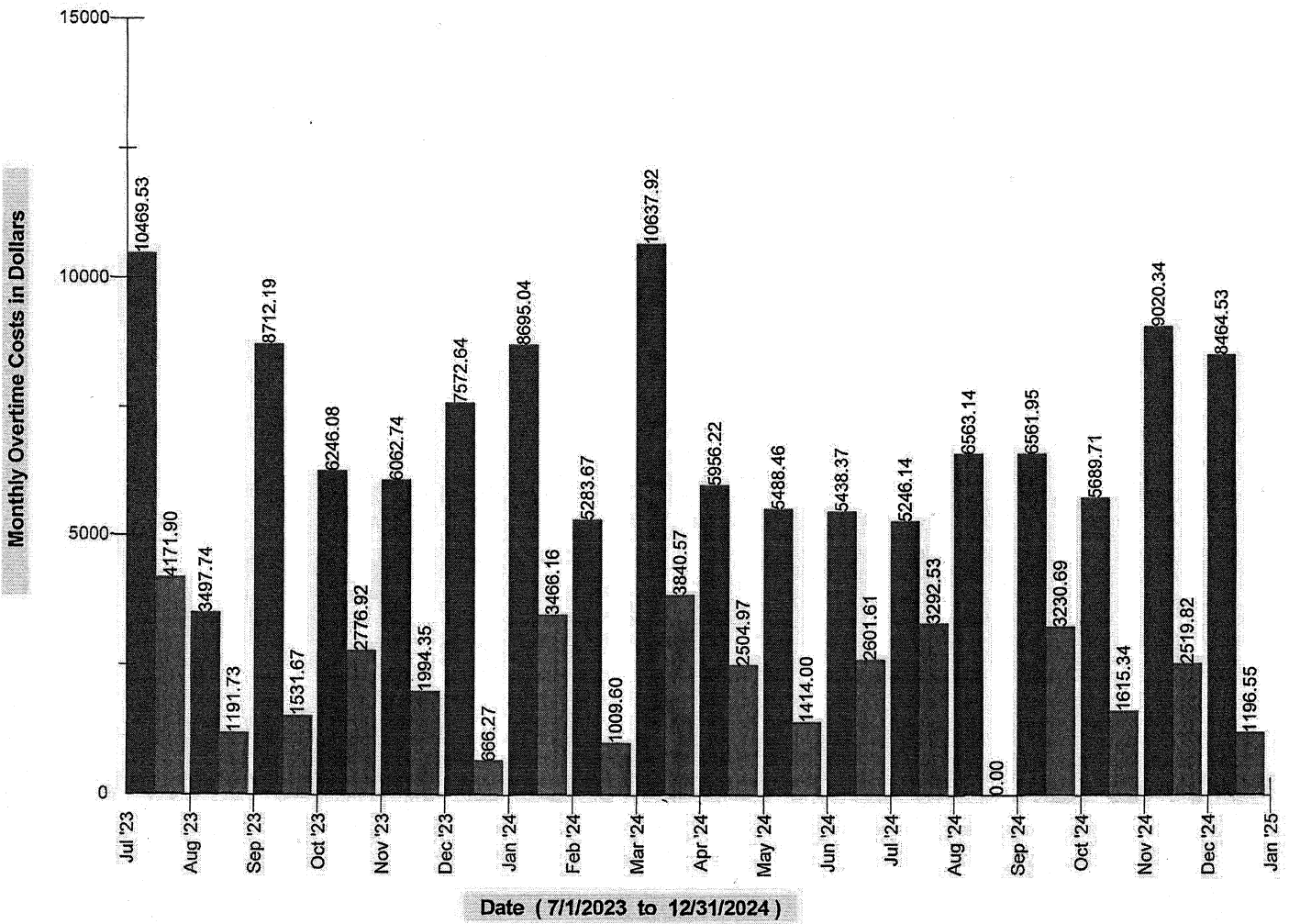
- New oil seal was installed for the gearbox for aerator #4 at the plant





Scheduled vs Unscheduled Overtime Costs

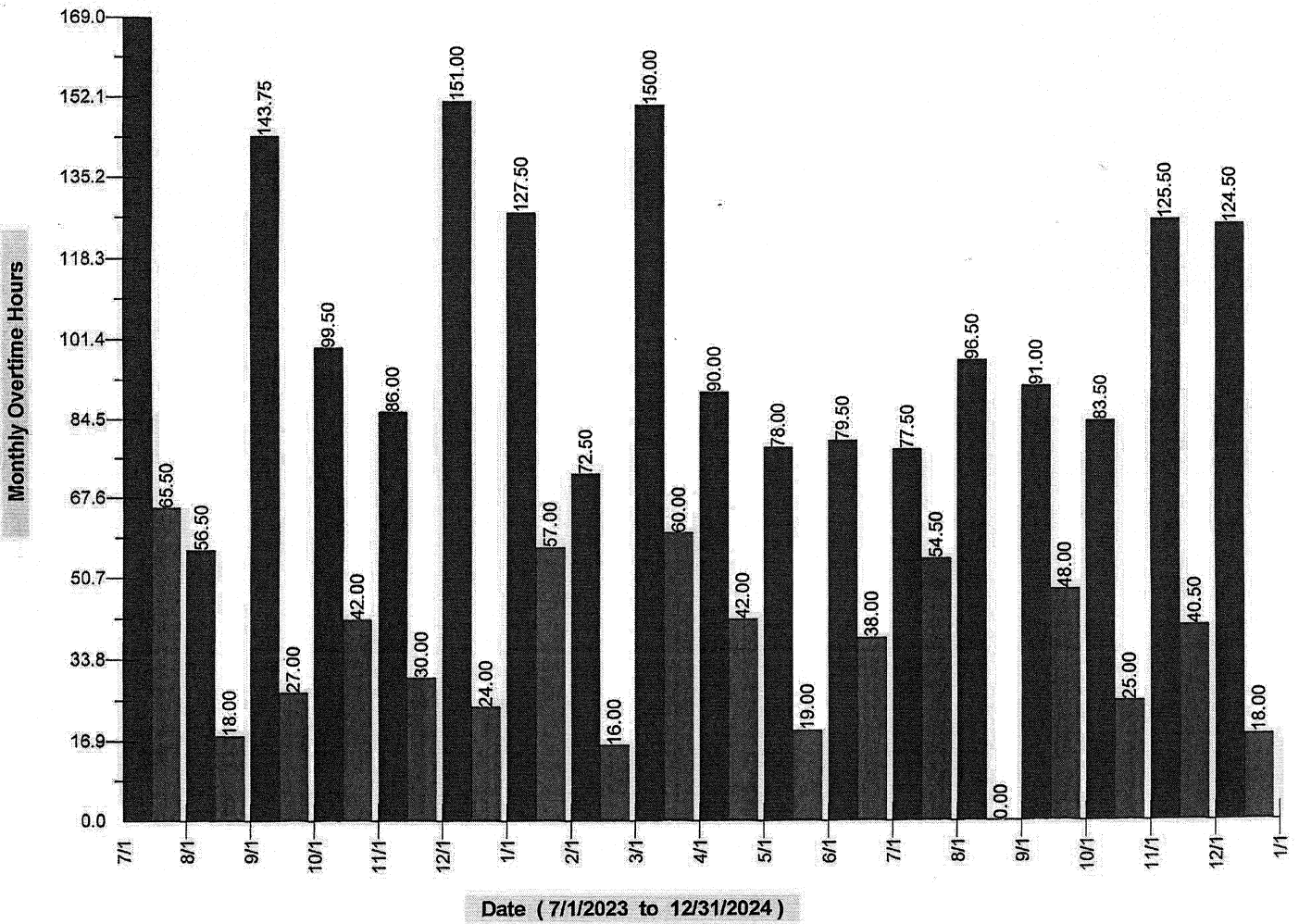
■ Scheduled OT Costs ■ Unscheduled OT Costs



Scheduled vs Unscheduled Overtime Costs

Scheduled vs Unscheduled Overtime Hours

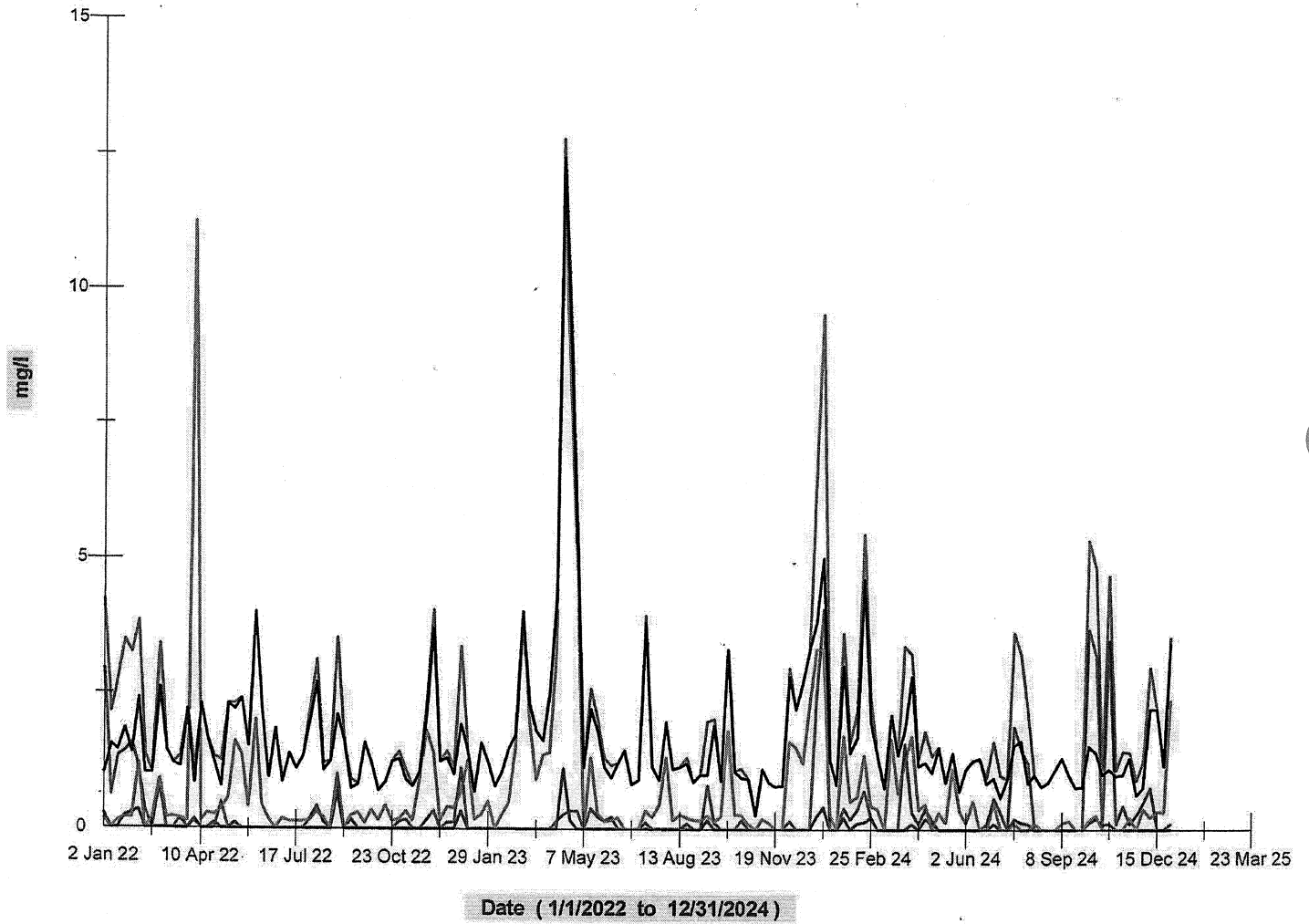
■ Scheduled Hours ■ Unscheduled Hours



Scheduled vs Unscheduled Hours

Weekly Average of Total Nitrogen VS Forms of Nitrogen

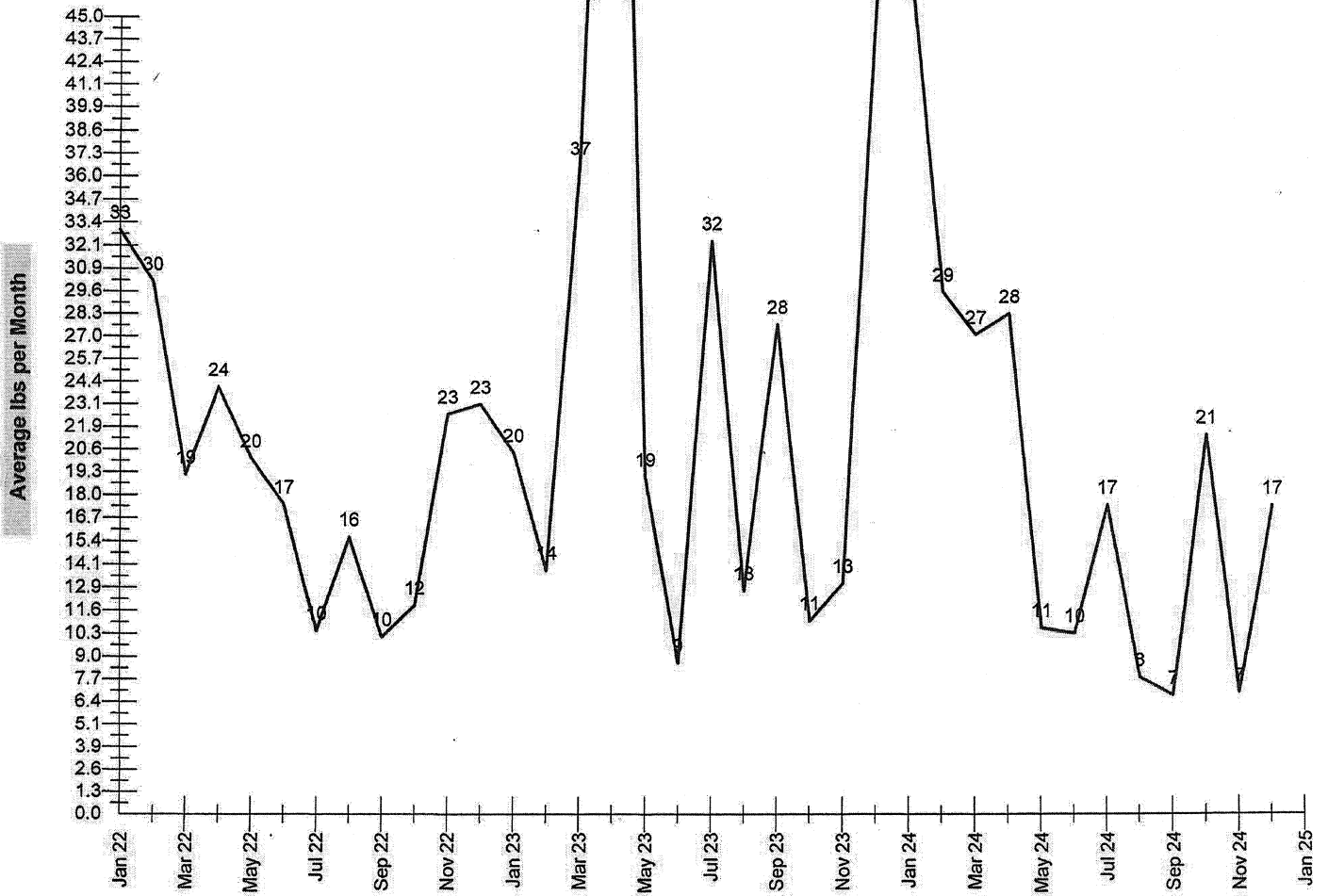
— Nitrite — Nitrate — Total Nitrogen — Ammonia — Total Kjeldahl



Weekly Average of Total Nitrogen

Monthly Average of Effluent Nitrogen lbs/Suffield WPCA Monthly Limit 45 lbs

✓ Total Nitrogen lbs/day (Eff.) (Mo. Avg)



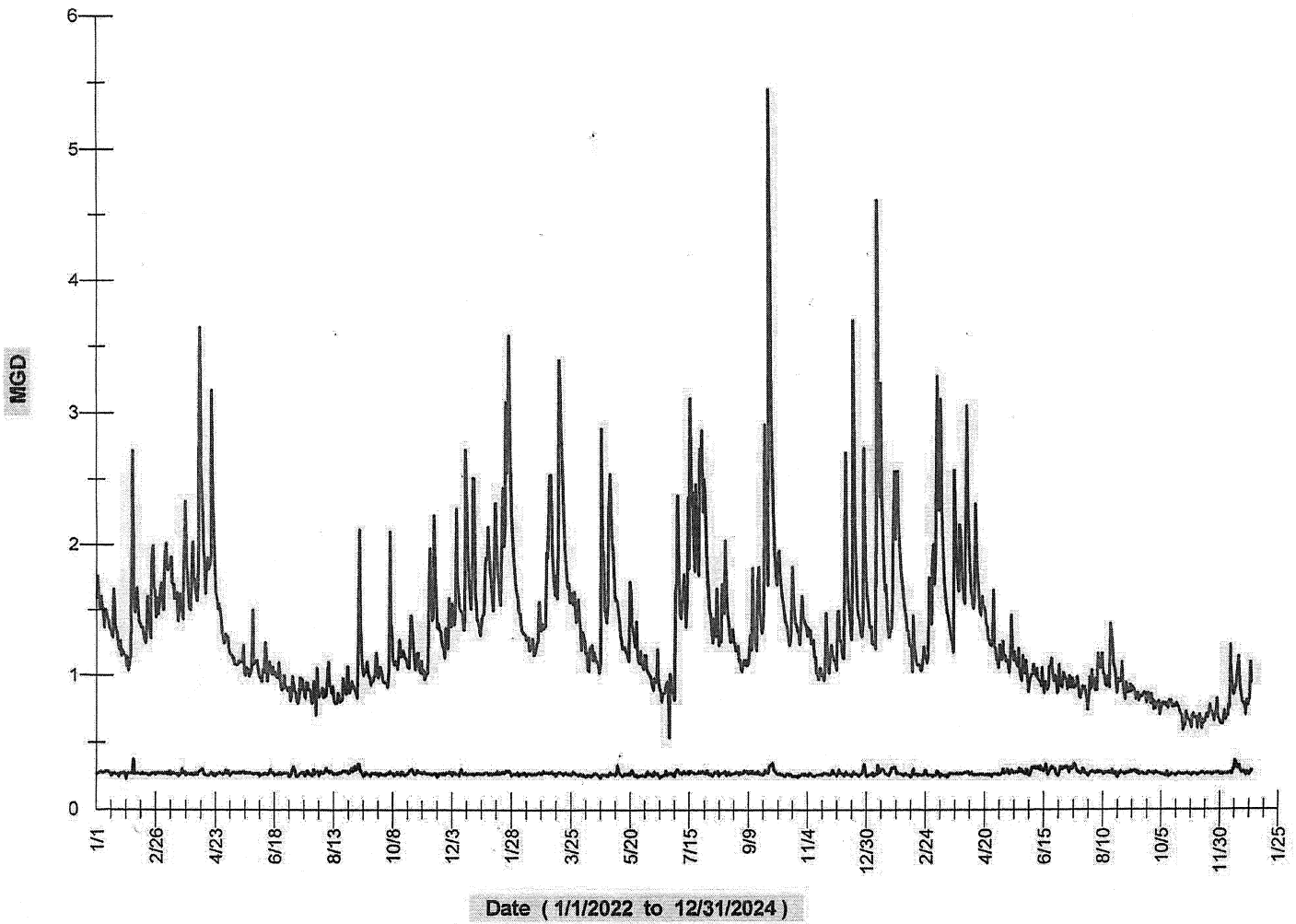
Date (1/1/2022 to 12/31/2024)

Monthly Average of Effluent Nitrogen Pounds

Prison Flow VS Plant Flow

/ PRISON DAILY FLOW

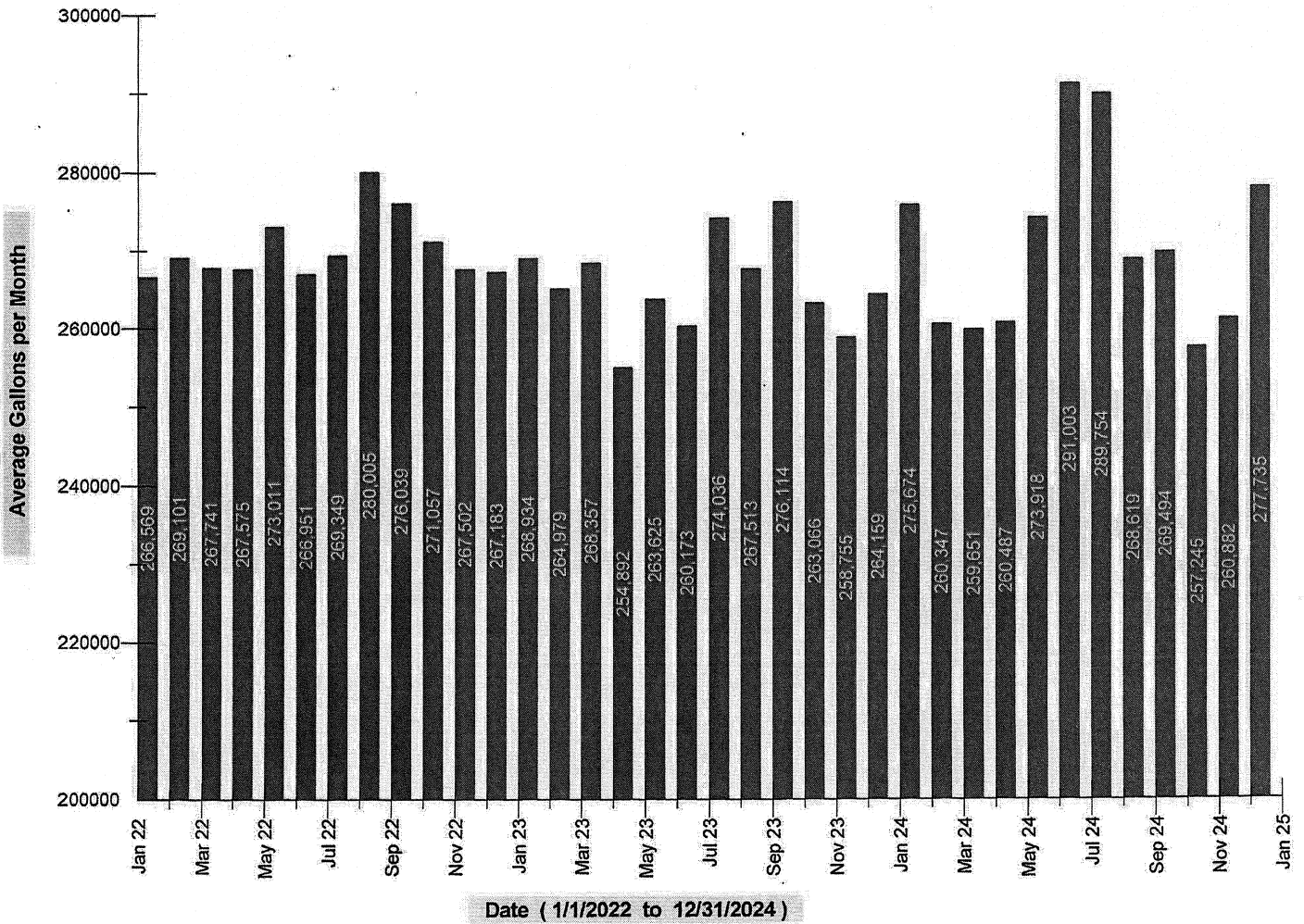
/ PLANT-TOTAL EFFLUENT FLOW



Prison Flow VS Plant Flow

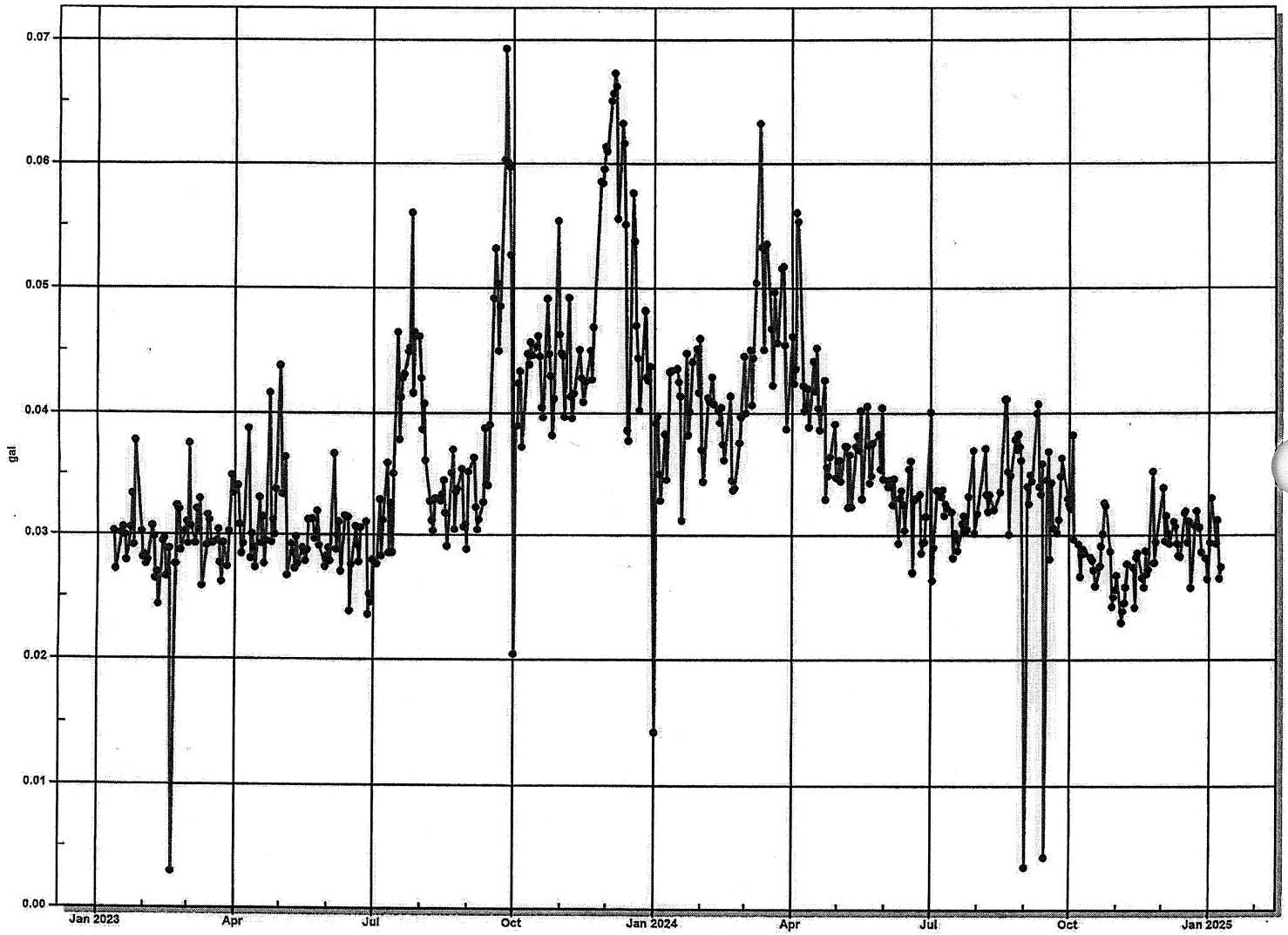
Prison Flow - Average Gallons Per Month

■ CALCULATED PRISON FLOW (Mo Avg)



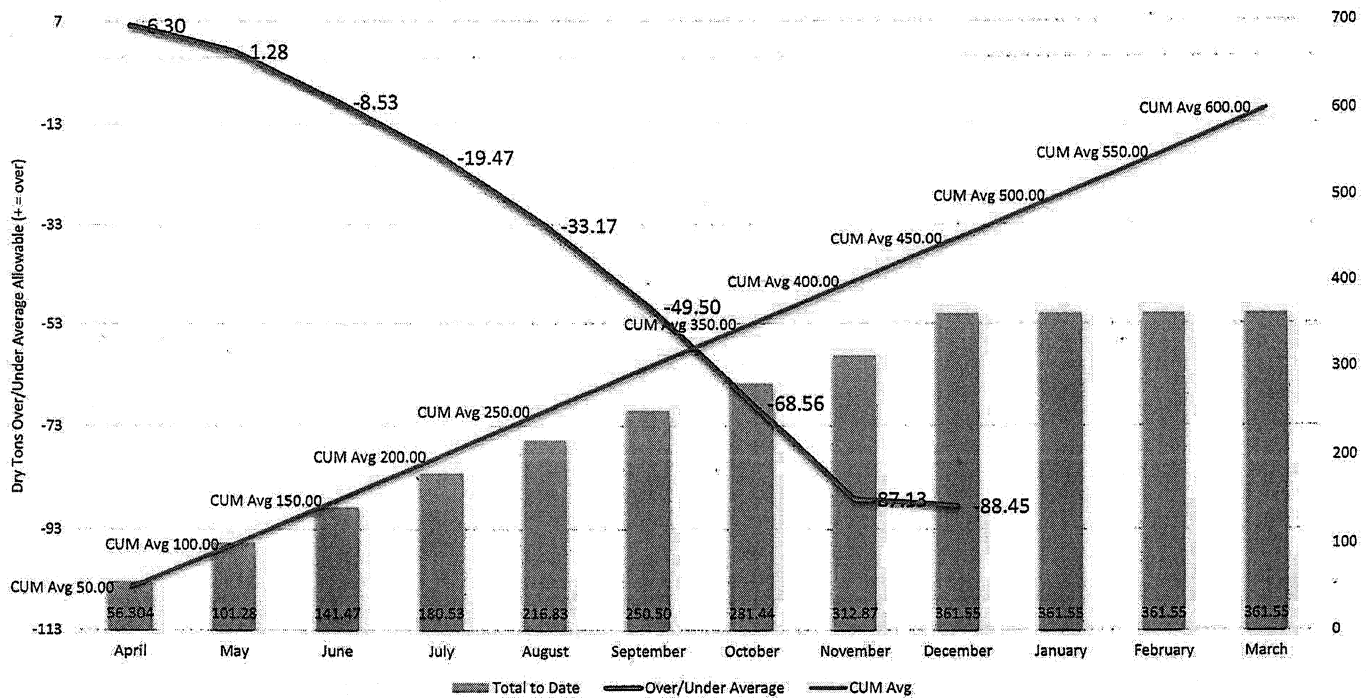
Prison Flow - Average Gallons Per Day

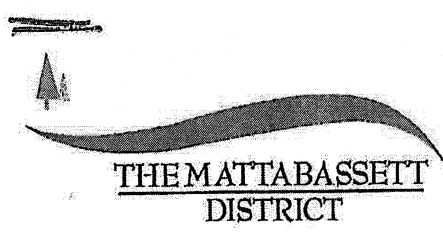
8012 - Gallons to be Wasted
1/12/2023 - 1/9/2025



Date	Monthly Dry Tons	Total to Date	Dry Tons Available	Percent of Limit	Percent of Time	WPCA Dry Tons
2024-2025						
April	56.304	56.304	543.70	9.38%	8.33%	55.87
May	44.975	101.28	498.72	16.88%	16.67%	44.36
June	40.194	141.47	458.53	23.58%	25.00%	40.19
July	39.056	180.53	419.47	30.09%	33.33%	39.03
August	36.300	216.83	383.17	36.14%	41.67%	36.08
September	33.675	250.50	349.50	41.75%	50.00%	32.68
October	30.940	281.44	318.56	46.91%	58.33%	30.74
November	31.423	312.87	287.13	52.14%	66.67%	31.52
December	48.685	361.55	238.45	60.26%	75.00%	
January		361.55	238.45	60.26%	83.33%	
February		361.55	238.45	60.26%	91.67%	
March		361.55	238.45	60.26%	100.00%	

Sludge Total Cumulative & Over/Under Average





P.O. # 246

Invoice

Terms	Date	Invoice #
Net 30	3/8/2024	2999

WPCA Received

MAR 12 2024

Town of Suffield
844 East Street South
Suffield, CT 06078

Mail all Correspondance and Payments
Accounts Receivable
THE MATTABASSETT DISTRICT
245 MAIN STREET
CROMWELL, CT 06416
Telephone: 860-635-5550
Fax: 860-635-7290

Quantity	Item Code	Description	Price Each	Amount
104,000	Gallons Sludge	Branford		0.00
1.4	% Avg Total Solids	February 2024		0.00
6.07	Dry Tons		450.00	2,731.50
WPCA Chairman				
WPCA Treasurer <i>Robert Jones 6/11/24</i>				
TOTAL				\$2,731.50

This invoice subject to a service charge of 1-1/2% per month if not paid within 30 days of invoice date.

Invoice

**THE MATTABASSETT
DISTRICT**

Terms	Date	Invoice #
Net 30	4/5/2024	3011

WPCA Received
APR 15 2024

**Town of Suffield
844 East Street South
Suffield, CT 06078**

Mail all Correspondance and Payments
Accounts Receivable
THE MATTABASSETT DISTRICT
245 MAIN STREET
CROMWELL, CT 06416
Telephone: 860-635-5550
Fax: 860-635-7290

PO # 254

Quantity	Item Code	Description	Price Each	Amount
130,000	Gallons Sludge	Branford		0.00
1.2	% Avg Total Solids	March 2024		0.00
6.51	Dry Tons		499.23195	3,250.00
<p>WPCA Chairman _____</p> <p>WPCA Treasurer <i>[Signature]</i> 2/2/24</p>				
TOTAL				\$3,250.00

This invoice subject to a service charge of 1-1/2% per month if not paid within 30 days of invoice date.

Summary of Sludge Disposal Costs at Mattabassett District 1/8/2025

The WPCA had contracted with the MDC for the disposal of 525 dry tons of sludge at a rate of \$360 per dry ton, for the period from April 2023 to March 2024. Throughout this period, the WPCA generated more than 525 dry tons of sludge, and the excess was disposed of at the Mattabassett District.

The WPCA hired DW Transportation to deliver sludge to Mattabassett as the WPCA vehicles are inadequate to transport the liquid sludge. The below table identify the transportation costs for all Mattabassett disposals.

DW Transportation Cost

February

Date	Amount
2/20/2024	\$ 425.00
2/21/2024	\$ 425.00
2/22/2024	\$ 425.00
2/23/2024	\$ 425.00
2/23/2024	\$ 425.00
2/23/2024	\$ 425.00
2/24/2024	\$ 425.00
2/24/2024	\$ 425.00
2/26/2024	\$ 425.00
2/27/2024	\$ 425.00
2/28/2024	\$ 425.00
2/28/2024	\$ 425.00
2/28/2024	\$ 425.00
2/29/2024	\$ 425.00
2/29/2024	\$ 425.00
2/29/2024	\$ 425.00

March

Date	Amount
3/1/2024	\$ 425.00
3/4/2024	\$ 425.00
3/5/2024	\$ 425.00
3/6/2024	\$ 425.00
3/7/2024	\$ 425.00
3/8/2024	\$ 425.00
3/11/2024	\$ 425.00
3/12/2024	\$ 425.00
3/13/2024	\$ 425.00
3/14/2024	\$ 425.00
3/15/2024	\$ 425.00
3/18/2024	\$ 425.00
3/19/2024	\$ 425.00
3/20/2024	\$ 425.00
3/21/2024	\$ 425.00
3/22/2024	\$ 425.00
3/25/2024	\$ 425.00
3/26/2024	\$ 425.00
3/27/2024	\$ 425.00
3/28/2024	\$ 425.00

Total Feb \$ 6,800.00

Total March \$ 9,500.00

Mattabassett District Disposal Cost

Month	Liquid Gallons	Dry tons	@	Total
February	105,000	6.07	\$450/dry ton	\$ 2,731.50
March	130,000	6.51	\$499.232/dry ton	\$ 3,250.00
		\$12.58		\$5,981.50

Less: Expenses we would have incurred if MDC took all extra sludge as dry tons

Having DW Transportation deliver the liquid sludge to Mattabassett reduced our crews disposal effort. Delivering 12.58 dry tons reduced six to seven trips to the MDC facility. Six was used for the following calculations.

Cost to dispose the sludge at the MDC

Dry tons	@	Total
12.58	\$360/dry ton	\$ 4,528.80

MDC Transportation Costs

Hours/Day	Rate	Total	Total (6 Trips)
2	\$40	\$80	\$480

12-Wheeler Costs

Hours/Day	Hourly Rate	6 Days	Total (6 trips)
2	\$ 100	6	\$1,200

Transportation and Disposal Costs:

\$15,300.00 DW Transportation

\$5,981.50 Mattabassett
\$21,281.50 Total

MDC Transportation and Disposal Costs:

-\$4,528.80 MDC Disposal

-\$480.00 WPCA Driver

-\$1,200.00 WPCA 12-Wheeler
(\$6,208.80) Total

WPCA Cost to Dispose at Mattabassett District:

\$21,281.50 Mattabassett & Trucking
(\$6,208.80) MDC & WPCA Trucking
\$15,072.70 Total

D.W. Transport & Leasing, Inc.

140 Route 32

North Franklin, CT 06254

Statement

Date

3/31/2024

To:

SUFFIELD WPCA
TOWN OF SUFFIELD
844 EAST STREET SOUTH
SUFFIELD, CT 06078

					Amount Due	Amount Enc.
					\$8,500.00	
Date	Transaction				Amount	Balance
02/29/2024	Balance forward					6,800.00
03/01/2024	INV #309504.				425.00	7,225.00
03/04/2024	INV #316503.				425.00	7,650.00
03/05/2024	INV #310090.				425.00	8,075.00
03/06/2024	INV #310073.				425.00	8,500.00
03/07/2024	INV #310069.				425.00	8,925.00
03/08/2024	INV #310085.				425.00	9,350.00
03/11/2024	INV #316523.				425.00	9,775.00
03/12/2024	INV #310078.				425.00	10,200.00
03/13/2024	INV #312181.				425.00	10,625.00
03/14/2024	INV #312176.				425.00	11,050.00
03/15/2024	INV #312172.				425.00	11,475.00
03/18/2024	PMT #14522.				-6,800.00	4,675.00
03/18/2024	INV #320038.				425.00	5,100.00
03/19/2024	INV #320042.				425.00	5,525.00
03/20/2024	INV #320054.				425.00	5,950.00
03/21/2024	INV #320049.				425.00	6,375.00
03/22/2024	INV #320056.				425.00	6,800.00
03/25/2024	INV #320060.				425.00	7,225.00
03/26/2024	INV #320061.				425.00	7,650.00
03/27/2024	INV #310362.				425.00	8,075.00
03/28/2024	INV #310361.				425.00	8,500.00
CURRENT	1-30 DAYS PAST DUE	31-60 DAYS PAST DUE	61-90 DAYS PAST DUE	OVER 90 DAYS PAST DUE	Amount Due	
8,500.00	0.00	0.00	0.00	0.00	\$8,500.00	

Statement

Date
2/29/2024

To:
SUFFIELD WPCA
TOWN OF SUFFIELD
844 EAST STREET SOUTH
SUFFIELD, CT 06078

				Amount Due	Amount Enc.
				\$6,800.00	
Date	Transaction			Amount	Balance
01/31/2024	Balance forward				0.00
02/20/2024	INV #310340.			425.00	425.00
02/21/2024	INV #310343.			425.00	850.00
02/22/2024	INV #310107.			425.00	1,275.00
02/23/2024	INV #310104.			425.00	1,700.00
02/23/2024	INV #310102.			425.00	2,125.00
02/23/2024	INV #310096.			425.00	2,550.00
02/24/2024	INV #310097.			425.00	2,975.00
02/24/2024	INV #310098.			425.00	3,400.00
02/26/2024	INV #310100.			425.00	3,825.00
02/27/2024	INV #310064.			425.00	4,250.00
02/28/2024	INV #310062.			425.00	4,675.00
02/28/2024	INV #310063.			425.00	5,100.00
02/28/2024	INV #310094.			425.00	5,525.00
02/29/2024	INV #310092.			425.00	5,950.00
02/29/2024	INV #310087.			425.00	6,375.00
02/29/2024	INV #310088.			425.00	6,800.00
CURRENT	1-30 DAYS PAST DUE	31-60 DAYS PAST DUE	61-90 DAYS PAST DUE	OVER 90 DAYS PAST DUE	Amount Due
6,800.00	0.00	0.00	0.00	0.00	\$6,800.00

WPCA Reserve Capacity Maintenance Fund - 2024/2025

November 2024

Cash Balance @ 7/01/2024

FNB# 27650

\$ 48,520.44

CADRE

\$ 1,296,244.13

\$ 1,344,764.57

RECEIPTS:	BUDGET	MONTH	YTD	VARIANCE
Interest Income	\$ -	\$ 1,103.03	\$ 8,721.59	\$ (8,721.59)
From Clerk of the Works	\$ -	\$ -	\$ -	\$ -
Due From Other Funds	\$ -	\$ 0.02	\$ 0.02	\$ (0.02)
Transfer In	\$ -	\$ -	\$ -	\$ -
Miscellaneous Income	\$ -	\$ -	\$ -	\$ -
Transfer from Assessment	\$ 100,000	\$ -	\$ -	\$ 100,000.00
Transfer from O&M Line Item	\$ 536,000	\$ -	\$ -	\$ 536,000.00
Grant Income	\$ 960,000	\$ -	\$ -	\$ 960,000.00
Transfer From Fund Balance	\$ 1,643,000	\$ -	\$ -	\$ 1,643,000.30
TOTAL RECEIPTS	\$ 3,239,000	\$ 1,103.05	\$ 8,721.61	\$ 3,230,278.69

DISBURSEMENTS:

Plant Upgrades	\$ 3,239,000	\$ 67,648.25	\$ 130,699.65	\$ 3,108,300.09
Emergency Repairs	\$ -	\$ 234,079.48	\$ 234,079.48	\$ (234,079.48)
Accounts Payable 2023 2024	\$ -	\$ -	\$ 34,452.38	\$ (34,452.38)
Misc Repairs	\$ -	\$ -	\$ -	\$ -
Transfer Out to ADMIN	\$ -	\$ -	\$ -	\$ -
Due From Other Funds	\$ -	\$ -	\$ 150,000.00	\$ (150,000.00)
Sewer Development	\$ -	\$ 53,188.13	\$ 69,109.88	\$ (69,109.88)
	\$ 3,239,000	\$ 354,915.86	\$ 618,341.39	\$ 2,620,658.35

CASH POSITION SUMMARY:

Cash Balance @ 7/01/2024	\$ 1,344,764.57	\$ 30,179.07	First National Bank
YTD Receipts:	\$ 8,721.61	\$ 704,965.72	CADRE
YTD Disbursements:	\$ 618,341.39		
Cash Balance @ 11/30/2024	\$ 735,144.79	\$ 735,144.79	\$ -

WPCA Administration Fund - 2024/2025

November 2024

Cash Balance 7/1/2024

FNB# 6475 \$72,571.04
 Scanned Account \$8,038.38
 Invoice Cloud \$7,754.77
 TDBank Admin \$14,924.89
 TDBank Reserve \$473,577.47
 STIF Account \$3,290,118.05

12-Dec-24

\$ 3,866,984.60

RECEIPTS	BUDGET	MONTH	YTD	VARIANCE
User Fees 24 25	\$ 1,647,000	\$ 7,333.86	\$ 1,593,753.85	\$ 53,246.06
Prison	\$ 905,000	\$ -	\$ 236,929.71	\$ 668,070.29
Prison 2023/2024	\$ -	\$ -	\$ 227,578.76	\$ (227,578.76)
Kent Farms	\$ 19,000	\$ -	\$ 19,350.00	\$ (350.00)
Delinquent Payments	\$ 32,000	\$ 2,102.58	\$ 35,500.89	\$ (3,500.89)
H.P. Hood	\$ 848,000	\$ -	\$ 245,001.09	\$ 602,998.91
H.P. Hood 2023/2024	\$ -	\$ -	\$ 312,537.20	\$ (312,537.20)
Interest & Fees	\$ 22,000	\$ 1,363.79	\$ 21,768.16	\$ 231.84
Permits & Septic	\$ 40,000	\$ 10,203.75	\$ 24,582.52	\$ 15,417.48
Misc Income	\$ -	\$ -	\$ -	\$ -
- Scrap metal	\$ -	\$ -	\$ 689.73	\$ (689.73)
Due To/Due From	\$ -	\$ -	\$ 150,000.00	\$ (150,000.00)
Clerk of the Works	\$ -	\$ -	\$ -	\$ -
Appropriation Refunds	\$ -	\$ -	\$ -	\$ -
Invest Income	\$ 72,000	\$ 20,487.04	\$ 90,976.33	\$ (18,976.33)
Grant \$ Received	\$ -	\$ -	\$ 1,237.00	\$ (1,237.00)
Transfer from Fund Balance	\$ 1,643,000	\$ -	\$ -	\$ 1,643,000.30
TOTAL RECEIPTS	\$ 5,228,000	\$ 41,491.02	\$ 2,959,905.24	\$ 2,268,094.97

EXPENDITURES

Payroll Payable (2023/2024)	\$ -	\$ -	\$ -	\$ -
Payroll (with SS)	\$ 1,154,000	\$ 85,330.88	\$ 461,295.65	\$ 692,704.35
Other Expenditures	\$ 2,431,000	\$ 110,942.00	\$ 615,413.55	\$ 1,815,586.45
Due To/Due From	\$ -	\$ 20,636.77	\$ (3,601.66)	\$ 3,601.66
Clerk of the Works	\$ -	\$ -	\$ -	\$ -
Accounts Payable	\$ -	\$ -	\$ 96,309.70	\$ (96,309.70)
Transfer to RCM	\$ 1,643,000	\$ -	\$ -	\$ 1,643,000.00
TOTAL DISBURSEMENTS	\$ 5,228,000	\$ 216,909.65	\$ 1,169,417.24	\$ 4,058,582.76

Cash Reconciliation 11/30/2024 XFERS TO OTHER ACCOUNT

FNB# 6475 \$ 66,258.52
 Scanned Account \$ 7,232.47
 Invoice Cloud \$ 6,779.43
 TDBank Admin \$ 38,653.35
 TDBank Reserve \$ 477,377.56
 STIF Account \$ 5,061,171.27

\$ 5,657,472.60 \$ 5,657,472.60 \$

WPCA Administration Fund - 2024/2025

November 2024

Prior/Current Year Comparison

RECEIPTS	2023/2024 Month	2024/2025 Month	Variance	2023/2024 Year To Date	2024/2025 Year To Date	Variance
User Fees current Year	\$ 9,301.07	\$ 7,333.86	\$ (1,967.21)	\$ 1,526,237.40	\$ 1,593,753.85	\$ 67,516.45
Prison	\$ 227,899.56	\$ -	\$ (227,899.56)	\$ 227,899.56	\$ 236,929.71	\$ 9,030.15
Prison Last Fiscal year	\$ -	\$ -	\$ -	\$ 210,020.29	\$ 227,578.76	\$ 17,558.47
Kent Farms	\$ 6.60	\$ -	\$ (6.60)	\$ 18,915.18	\$ 19,350.00	\$ 434.82
Delinquent Payments	\$ 3,783.51	\$ 2,102.58	\$ (1,680.93)	\$ 17,913.32	\$ 35,500.89	\$ 17,587.57
H.P. Hood	\$ 198,607.42	\$ -	\$ (198,607.42)	\$ 198,607.42	\$ 245,001.09	\$ 46,393.67
H.P. Hood Last Fiscal year	\$ -	\$ -	\$ -	\$ 285,362.57	\$ 312,537.20	\$ 27,174.63
Interest & Fees	\$ 3,038.89	\$ 1,363.79	\$ (1,675.10)	\$ 19,860.80	\$ 21,768.16	\$ 1,907.36
Permits & Septic	\$ 200.00	\$ 10,203.75	\$ 10,003.75	\$ 14,315.01	\$ 24,582.52	\$ 10,267.51
Misc Income	\$ -	\$ -	\$ -	\$ 1,191.97	\$ -	\$ (1,191.97)
- Scrap metal	\$ -	\$ -	\$ -	\$ -	\$ 689.73	\$ 689.73
Due To/Due From	\$ -	\$ -	\$ -	\$ -	\$ 150,000.00	\$ 150,000.00
Clerk of the Works	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Appropriation Refunds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Invest Income	\$ 7,814.00	\$ 20,487.04	\$ 12,673.04	\$ 33,876.82	\$ 90,976.33	\$ 57,099.51
Grant \$ Received	\$ -	\$ -	\$ -	\$ 884.00	\$ 1,237.00	\$ 353.00
Transfer from Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL RECEIPTS	\$ 450,651.05	\$ 41,491.02	\$ (409,160.03)	\$ 2,555,084.34	\$ 2,959,905.24	\$ 404,820.90
EXPENDITURES						
Payroll Payable (Last Fiscal y	\$ -	\$ -	\$ -	\$ 538.25	\$ -	\$ (538.25)
Payroll (with SS)	\$ 119,424.57	\$ 85,330.88	\$ (34,093.69)	\$ 427,964.30	\$ 461,295.65	\$ 33,331.35
Other Expenditures	\$ 132,365.70	\$ 110,942.00	\$ (21,423.70)	\$ 597,078.85	\$ 615,413.55	\$ 18,334.70
Due To/Due From	\$ (1,616.17)	\$ 20,636.77	\$ 22,252.94	\$ (18,580.90)	\$ (3,601.66)	\$ 14,979.24
Clerk of the Works	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Accounts Payable	\$ -	\$ -	\$ -	\$ 193,799.65	\$ 96,309.70	\$ (97,489.95)
Transfer to RCM	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL DISBURSEMENTS	\$ 250,174.10	\$ 216,909.65	\$ (33,264.45)	\$ 1,200,800.15	\$ 1,169,417.24	\$ (31,382.91)

WPCA Assessment Fund

2024/2025

November 2024

Cash Balance 7/1/2024

FNB

\$ 15,751.60

CADRE

\$ 3,898.90

12-Dec-24

08:29 AM

\$ 19,650.50

RECEIPTS

BUDGET

MONTH

YTD

VARIANCE

Developer's Agreements	\$ 71,000	\$ -	\$ 16,000.00	\$ 55,000.00
Current Assessments	\$ 22,000	\$ 3,118.13	\$ 37,704.03	\$ (15,704.03)
Assessments-Prior Years	\$ 2,000	\$ -	\$ 2,063.00	\$ (63.09)
Penalty Interest & Fees	\$ 1,000	\$ 93.54	\$ 1,017.41	\$ (17.41)
Advance Collection	\$ 2,000	\$ -	\$ 1,477.42	\$ 522.58
Due To Others	\$ -	\$ 20,636.76	\$ (3,211.67)	\$ 3,211.67
Investment Interest	\$ 2,000	\$ 57.32	\$ 111.02	\$ 1,889.17
Transfer from Assessment Fund Bal	\$ -	\$ -	\$ -	\$ -
TOTAL REVENUE	\$ 100,000	\$ 23,905.75	\$ 55,161.21	\$ 44,838.90

DISBURSEMENTS

Service Charge	\$ -	\$ -	\$ -	\$ -
To General Fund Prior Year	\$ -	\$ -	\$ -	\$ -
To General Fund Current Year	\$ -	\$ -	\$ -	\$ -
Due To Others	\$ -	\$ -	\$ -	\$ -
Misc Expense	\$ -	\$ -	\$ -	\$ -
Transfer to RCM	\$ 100,000	\$ -	\$ -	\$ -
	\$ 100,000	\$ -	\$ -	\$ -

Cash Balance @ 11/30/2024

FNB	\$ 31,751.60
CADRE	\$ 43,060.11

	\$ 74,811.71	\$ 74,811.71
		\$ -

WPCA Assessment Fund - 2024/2025

November 2024

Prior/Current Year Comparison

12-Dec-24
08:29 AM

RECEIPTS	Prior Year Month	Current Year Month	Variance	Prior Year Year To Date	Current Year Year To Date	Variance
Developer's Agreements	\$ -	\$ -	\$ -	\$ 32,000.00	\$ 16,000.00	\$ (16,000.00)
Current Assessments	\$ 1,546.57	\$ 3,118.13	\$ 1,571.56	\$ 13,092.31	\$ 37,704.03	\$ 24,611.72
Assessments-Prior Years	\$ -	\$ -	\$ -	\$ -	\$ 2,063.00	\$ 2,063.00
Penalty Interest & Fees	\$ 69.60	\$ 93.54	\$ 23.94	\$ 79.60	\$ 1,017.41	\$ 937.81
Advance Collection	\$ -	\$ -	\$ -	\$ 3,893.06	\$ 1,477.42	\$ (2,415.64)
Due To Others	\$ 8,203.91	\$ 20,636.76	\$ 12,432.85	\$ (1,616.17)	\$ (3,211.67)	\$ (1,595.50)
Investment Interest	\$ 187.20	\$ 57.32	\$ (129.88)	\$ 857.35	\$ 111.02	\$ (746.33)
Transfer from Assessment Fund Bal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL RECEIPTS	\$ 10,007.28	\$ 23,905.75	\$ 13,898.47	\$ 48,306.15	\$ 55,161.21	\$ 6,855.06
EXPENDITURES						
Service Charge	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
To General Fund Prior Year	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
To General Fund Current Year	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Due To Others	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Misc Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer to RCM	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL DISBURSEMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**Town of Suffield Water Pollution Control Authority
2024/2025 Operation and Maintenance Budget**

2024

NOVEMBER

	24/25 Budget	24/25 Current Month	24/25 Year To Date	24/25 Variance	24/25 % Unexpended	
50160 - Payroll	\$ 1,072,000	\$ 82,767.81	\$ 425,863.49	\$ 646,136.51	60%	
50220 - Social security	\$ 82,000	\$ 5,985.45	\$ 30,893.70	\$ 51,106.30	62%	
50230 - Pension	\$ 105,000	\$ -	\$ 105,000.00	\$ -	0%	
50232 - OPEB CONTRIBUTION	\$ 84,000	\$ -	\$ 84,000.00	\$ -	0%	
50270 - Workers Comp	\$ 9,000	\$ -	\$ 8,466.00	\$ 534.00	6%	
50290 - Safety Supplies	\$ 14,000	\$ 387.15	\$ 1,195.37	\$ 12,804.63	91%	
50341 - Legal/advice	\$ 53,000	\$ 2,841.75	\$ 8,540.19	\$ 44,459.81	84%	
50384 - Uniforms	\$ 7,000	\$ 1,861.03	\$ 3,175.31	\$ 3,824.69	55%	
50385 - Tests	\$ 51,000	\$ 4,432.03	\$ 10,500.32	\$ 40,499.68	79%	
50409 - Waste disposal	\$ 296,000	\$ 14,518.13	\$ 48,963.37	\$ 247,036.63	83%	
50433 - Process Equip - R&M	\$ 115,000	\$ 2,639.92	\$ 6,007.67	\$ 108,992.33	95%	
50436 - R & M - Vehicles	\$ 17,000	\$ 3,229.59	\$ 10,783.56	\$ 6,216.44	37%	
50439 - Service Contracts	\$ 46,000	\$ 5,044.25	\$ 18,576.09	\$ 27,423.91	60%	
50445 - Plant Maint	\$ 77,000	\$ 2,545.36	\$ 12,517.90	\$ 64,482.10	84%	
50446 - Collection System	\$ 35,000	\$ 5,462.87	\$ 14,606.02	\$ 20,393.98	58%	
50520 - Insurance	\$ 37,000	\$ -	\$ 18,445.24	\$ 18,554.76	50%	
50521 - Employee Insur	\$ 280,000	\$ 18,698.09	\$ 92,523.96	\$ 187,476.04	67%	
50530 - Postage	\$ 4,000	\$ 11.20	\$ 582.67	\$ 3,417.33	85%	
50531 - Telephone	\$ 19,000	\$ 3,085.09	\$ 8,633.72	\$ 10,366.28	55%	
50540 - Advertising	\$ 3,000	\$ 188.88	\$ 2,053.54	\$ 946.46	32%	
50581 - Mileage	\$ 2,000	\$ -	\$ 174.07	\$ 1,825.93	91%	
50612 - Office supplies	\$ 18,000	\$ 185.65	\$ 2,564.42	\$ 15,435.58	86%	
50822 - Electricity	\$ 197,000	\$ 13,723.48	\$ 47,422.71	\$ 149,577.29	76%	
50824 - Fuel oil - heat	\$ 7,000	\$ 400.00	\$ 662.50	\$ 6,337.50	91%	
50826 - Gas - automotive	\$ 23,000	\$ -	\$ 3,501.43	\$ 19,498.57	85%	
50827 - Water	\$ 8,000	\$ 232.04	\$ 2,072.32	\$ 5,927.68	74%	
50750 - Cap Replace - Vehicles	\$ -	\$ -	\$ -	\$ -	#DIV/0!	
50755 - Cap Improve	\$ -	\$ -	\$ -	\$ -	#DIV/0!	
50780 - Tools & Equip	\$ 35,000	\$ 5,301.82	\$ 17,901.95	\$ 17,098.05	49%	
50802 - Administration Fees/REFUNDS	\$ -	\$ -	\$ -	\$ -	#DIV/0!	
50810 - Dues & Subs	\$ 4,000	\$ 151.00	\$ 878.00	\$ 3,122.00	78%	
50812 - Training	\$ 20,000	\$ 476.00	\$ 1,813.00	\$ 18,187.00	91%	
50855 - Medical Exps	\$ 3,000	\$ -	\$ 100.00	\$ 2,900.00	97%	
50899 - Reserve Cap Projects	\$ 536,000	\$ -	\$ -	\$ 536,000.00	100%	
50911 - Transfer to RCM	\$ 1,643,000	\$ -	\$ -	\$ 1,643,000.30	100%	
50920 - Contingency	\$ 105,000	\$ -	\$ -	\$ 105,000.00	100%	
50940 - Engineering Services	\$ 30,000	\$ 3,350.25	\$ 3,350.25	\$ 26,649.75	89%	
50955 - Interest Expense	\$ 3,000	\$ -	\$ -	\$ 3,000.00	100%	
50989 - Chemicals	\$ 33,000	\$ 5,060.00	\$ 10,117.00	\$ 22,883.00	69%	
#1 -Thompsonville Rd-63	\$ 24,000	\$ 997.48	\$ 4,923.20	\$ 19,076.80	79%	
#10 - Mapleton Estates-71	\$ 4,000	\$ 99.92	\$ 5,123.53	\$ (1,123.53)	-28%	
#11 - Mapleton Ave-72	\$ 9,000	\$ 263.86	\$ 2,798.55	\$ 6,201.45	69%	
#12 - Bridge St-73	\$ 11,000	\$ 154.64	\$ 1,552.11	\$ 9,447.89	86%	
#13 - Stony Brook-74	\$ 4,000	\$ 114.25	\$ 1,035.96	\$ 2,964.04	74%	
#2 - Southfield-62	\$ 3,000	\$ 105.95	\$ 996.73	\$ 2,003.27	67%	
#3 - Mountain Road-64	\$ 15,000	\$ 653.75	\$ 3,220.72	\$ 11,779.28	79%	
#4 - River Blvd-65	\$ 8,000	\$ 337.43	\$ 2,108.65	\$ 5,891.35	74%	
#5 - Fairhill Lane-66	\$ 12,000	\$ 1,140.52	\$ 3,122.86	\$ 8,877.14	74%	
#6 - Suffield Meadows-67	\$ 9,000	\$ 358.16	\$ 1,533.88	\$ 7,466.12	83%	
#7 - Poole Rd.-68	\$ 14,000	\$ 3,391.17	\$ 8,169.07	\$ 5,830.93	42%	
#8 - Plantation Dr-69	\$ 15,000	\$ 5,464.09	\$ 6,707.64	\$ 8,292.36	55%	
#9 - Eagles Watch-70	\$ 7,000	\$ 103.98	\$ 2,189.36	\$ 4,810.64	69%	
#16 Prospect Hill Estates	\$ 5,000	\$ 115.92	\$ 1,043.89	\$ 3,956.11	79%	
#17 Cedar Crest Drive	\$ 5,000	\$ 184.82	\$ 1,299.66	\$ 3,700.34	74%	
#18 Wisteria Lane	\$ 5,000	\$ 90.78	\$ 964.55	\$ 4,035.45	81%	
#19 Malec Farms	\$ 5,000	\$ 117.32	\$ 1,060.91	\$ 3,939.09	79%	
	\$ 5,228,000	\$ 196,272.88	\$ 1,049,737.04	\$ 4,178,263.26	80%	s/b 58%

Accruals

Town of Suffield Water Pollution Control Authority
2024/2025 Operation and Maintenance Budget

2024 November	24/25 Budget	24/25 Current Month	24/25 Year To Date	24/25 Variance	24/25 % Unexpended
50160 · Payroll	\$ 1,072,000	\$ 82,767.81	\$ 425,863.49	\$ 646,136.51	60%
50220 · Social security	\$ 82,000	\$ 5,985.45	\$ 30,893.70	\$ 51,106.30	62%
50230 · Pension	\$ 105,000	\$ 8,750.00	\$ 43,750.00	\$ 61,250.00	58%
50232 · OPEB CONTRIBUTION	\$ 84,000	\$ 7,000.00	\$ 35,000.00	\$ 49,000.00	58%
50270 · Workers Comp	\$ 9,000	\$ 750.00	\$ 3,750.00	\$ 5,250.00	58%
50290 · Safety Supplies	\$ 14,000	\$ 387.15	\$ 1,195.37	\$ 12,804.63	91%
50341 · Legal/advice	\$ 53,000	\$ 2,841.75	\$ 8,540.19	\$ 44,459.81	84%
50384 · Uniforms	\$ 7,000	\$ 1,861.03	\$ 3,175.31	\$ 3,824.69	55%
50385 · Tests	\$ 51,000	\$ 4,432.03	\$ 10,500.32	\$ 40,499.68	79%
50409 · Waste disposal	\$ 296,000	\$ 14,518.13	\$ 48,963.37	\$ 247,036.63	83%
50433 · Process Equip - R&M	\$ 115,000	\$ 2,639.92	\$ 6,007.67	\$ 108,992.33	95%
50436 · R & M - Vehicles	\$ 17,000	\$ 3,229.59	\$ 10,783.56	\$ 6,216.44	37%
50439 · Service Contracts	\$ 46,000	\$ 5,044.25	\$ 18,576.09	\$ 27,423.91	60%
50445 · Plant Maint	\$ 77,000	\$ 2,545.36	\$ 12,517.90	\$ 64,482.10	84%
50446 · Collection System	\$ 35,000	\$ 5,462.87	\$ 14,606.02	\$ 20,393.98	58%
50520 · Insurance	\$ 37,000	\$ 3,083.33	\$ 15,416.67	\$ 21,583.33	58%
50521 · Employee Insur	\$ 280,000	\$ 18,698.09	\$ 92,523.96	\$ 187,476.04	67%
50530 · Postage	\$ 4,000	\$ 11.20	\$ 582.67	\$ 3,417.33	85%
50531 · Telephone	\$ 19,000	\$ 3,085.09	\$ 8,633.72	\$ 10,366.28	55%
50540 · Advertising	\$ 3,000	\$ 188.88	\$ 2,053.54	\$ 946.46	32%
50581 · Mileage	\$ 2,000	\$ -	\$ 174.07	\$ 1,825.93	91%
50612 · Office supplies	\$ 18,000	\$ 185.65	\$ 2,564.42	\$ 15,435.58	86%
50622 · Electricity	\$ 197,000	\$ 13,723.48	\$ 47,422.71	\$ 149,577.29	76%
50624 · Fuel oil - heat	\$ 7,000	\$ 400.00	\$ 662.50	\$ 6,337.50	91%
50626 · Gas - automotive	\$ 23,000	\$ -	\$ 3,501.43	\$ 19,498.57	85%
50627 · Water	\$ 8,000	\$ 232.04	\$ 2,072.32	\$ 5,927.68	74%
50750 · Cap Replace - Vehicles	\$ -	\$ -	\$ -	\$ -	#DIV/0!
50755 · Cap Improve	\$ -	\$ -	\$ -	\$ -	#DIV/0!
50760 · Tools & Equip	\$ 35,000	\$ 5,301.82	\$ 17,901.95	\$ 17,098.05	49%
50802 · Administration Fees/REFUNDS	\$ -	\$ -	\$ -	\$ -	#DIV/0!
50810 · Dues & Subs	\$ 4,000	\$ 151.00	\$ 878.00	\$ 3,122.00	78%
50812 · Training	\$ 20,000	\$ 476.00	\$ 1,813.00	\$ 18,187.00	91%
50855 · Medical Exps	\$ 3,000	\$ -	\$ 100.00	\$ 2,900.00	0%
50899 · Reserve Cap Projects	\$ 536,000	\$ 44,666.67	\$ 223,333.33	\$ 312,666.67	58%
50911 · Transfer to RCM	\$ 1,643,000	\$ 136,916.69	\$ 684,583.46	\$ 958,416.84	58%
50920 · Contingency	\$ 105,000	\$ 8,750.00	\$ 43,750.00	\$ 61,250.00	58%
50940 · Engineering Services	\$ 30,000	\$ 3,350.25	\$ 3,350.25	\$ 26,649.75	0%
50955 · Interest Expense	\$ 3,000	\$ -	\$ -	\$ 3,000.00	100%
50969 · Chemicals	\$ 33,000	\$ 5,060.00	\$ 10,117.00	\$ 22,883.00	69%
#1 -Thompsonville Rd-63	\$ 24,000	\$ 997.48	\$ 4,923.20	\$ 19,076.80	79%
#10 - Mapleton Estates-71	\$ 4,000	\$ 99.92	\$ 5,123.53	\$ (1,123.53)	-28%
#11 - Mapleton Ave-72	\$ 9,000	\$ 263.86	\$ 2,798.55	\$ 6,201.45	69%
#12 - Bridge St-73	\$ 11,000	\$ 154.64	\$ 1,552.11	\$ 9,447.89	86%
#13 - Stony Brook-74	\$ 4,000	\$ 114.25	\$ 1,035.96	\$ 2,964.04	74%
#2 - Southfield-62	\$ 3,000	\$ 105.95	\$ 996.73	\$ 2,003.27	67%
#3 - Mountain Road-64	\$ 15,000	\$ 653.75	\$ 3,220.72	\$ 11,779.28	79%
#4 - River Blvd-65	\$ 8,000	\$ 337.43	\$ 2,108.65	\$ 5,891.35	74%
#5 - Fairhill Lane-66	\$ 12,000	\$ 1,140.52	\$ 3,122.86	\$ 8,877.14	74%
#6 - Suffield Meadows-67	\$ 9,000	\$ 358.16	\$ 1,533.88	\$ 7,466.12	83%
#7 - Poole Rd.-68	\$ 14,000	\$ 3,391.17	\$ 8,169.07	\$ 5,830.93	42%
#8 - Plantation Dr-69	\$ 15,000	\$ 5,464.09	\$ 6,707.64	\$ 8,292.36	55%
#9 - Eagles Watch-70	\$ 7,000	\$ 103.98	\$ 2,189.36	\$ 4,810.64	69%
#16 Prospect Hill Estates	\$ 5,000	\$ 115.92	\$ 1,043.89	\$ 3,956.11	79%
#17 Cedar Crest Drive	\$ 5,000	\$ 184.82	\$ 1,299.66	\$ 3,700.34	74%
#18 Wisteria Lane	\$ 5,000	\$ 90.78	\$ 964.55	\$ 4,035.45	81%
#19 Malec Farms	\$ 5,000	\$ 117.32	\$ 1,060.91	\$ 3,939.09	79%
	\$ 5,228,000	\$ 406,189.57	\$ 1,883,409.26	\$ 3,344,591.04	64%

s/b
58%

9:12 AM

Town of Suffield WPCA Administration Fund

Trial Balance

12/12/24

Accrual Basis

As of November 30, 2024

	Nov 30, 24	
	Debit	Credit
10141 • Cash - FNB	66,258.52	
10142 • Transfer - FNB	0.00	
10143 • Cash - TD Bank	38,653.35	
10144 • WPCA Reserve Fund	477,377.56	
10145 • Petty Cash	0.00	
10146 • Lockbox	0.00	
10177 • STIF Account	5,081,171.27	
10926 • INVOICE CLOUD	6,779.43	
10927 • Scanned Account - Town TDBank	7,232.47	
10203 • Accounts Receivable	202,298.68	
10207 • Septage Fees Receivable	9,335.24	
10209 • DEP Grant Receivable		2.00
1140 • Prison Grant Receivable	0.00	
10920 • Inventory Asset	0.00	
10921 • Deposit clearing	0.00	
10922 • Prepaid Expense	0.00	
10923 • Uncategorized Income	0.00	
10924 • Undeposited Funds	0.00	
1200 • Grants receivable	0.00	
10800 • Capital Contributions (from RCM		403,587.28
10801 • Buildings	10,652,894.50	
10802 • Construction in Progress	681,717.32	
10803 • Land	16,038,335.00	
10804 • Land improvement	0.00	
10805 • Vehicles	822,091.00	
10806 • Equipment	17,964,993.22	
10807 • Jet Truck	0.00	
10808 • Less accumulated depreciation		28,843,216.50
10809 • Infrastructure	1,446,193.43	
10925 • Deferred costs	0.00	
20201 • Accounts Payable		1,084.29
20204 • Payroll Payable	0.00	
20450 • Loans Payable To Town	0.00	
2050 • Accrued Payroll	0.00	
20601 • Lease Liability	0.00	
20205 • Clerk of the works	0.00	
20402 • Due to other funds		3,862.33
20403 • Due to Town (aka 20403)		3,095.30
20404 • Due to Sewer Project (RCM)	0.10	
20451 • Accrued Expenses		11,567.43
20801 • Due to GF (aka 20860)		255.73
20602 • Capital Lease Liability - L/T		67,228.42
30350 • Retained Earnings		24,955,328.10
30910 • FUND BALANCE-UNRESERVED-contra	2,136,209.95	
3100 • Opening Bal Equity		0.10
40402 • Interest income		90,976.33
40596 • User charges		2,240,877.57
40597 • Penalties and interest		16,411.95
40598 • Permits/septic		25,595.02
40803 • Miscellaneous income	1,810.27	
50160 • Payroll	425,863.49	
50220 • Social security	30,893.70	
50230 • Pension	105,000.00	
50232 • OPEB Contribution	84,000.00	
50270 • Workers compensation	8,466.00	
50290 • Safety/Wellness	1,195.37	
50341 • Legal/advice	8,540.19	
50384 • Uniforms/cleaning	3,175.31	
50385 • Tests	10,781.20	
50409 • Waste disposal	48,963.37	
50433 • Process equip - repair/main	7,964.98	
50436 • R & M - vehicles	10,783.56	
50439 • Service maintenance contracts	29,278.09	
50445 • Plant maintenance	13,141.20	

9:12 AM

Town of Suffield WPCA Administration Fund

Trial Balance

12/12/24

As of November 30, 2024

Accrual Basis

	Nov 30, 24	
	Debit	Credit
50446 • Collection system main	21,069.02	
50520 • Property/liability/umbrella ins	18,445.24	
50521 • Employee insurance	92,523.96	
50530 • Postage	582.67	
50531 • Telephone	8,633.72	
50540 • Advertising	2,053.54	
50581 • Mileage/car allowance	174.07	
50612 • Office supplies	2,564.42	
50622 • Electricity	64,085.81	
50624 • Fuel oil - heat	928.38	
50626 • Gas - automotive	3,501.43	
50627 • Water	2,112.54	
50760 • Tools and equipment	22,493.53	
50802 • Refunds	0.00	
50810 • Dues and Subscriptions	878.00	
50812 • Training	1,813.00	
50855 • Medical expenses	100.00	
50940 • Engineering Services	3,350.25	
50969 • Chemicals	16,381.00	
TOTAL	56,663,088.35	56,663,088.35

9:33 AM

Town of Suffield Sewer Project Fund

Trial Balance

12/12/24

Accrual Basis

As of November 30, 2024

	Nov 30, 24	
	Debit	Credit
10143 · Cash - CADRE	704,965.72	
10147 · Cash - WPCA RCA	30,179.07	
10148 · Cash - Reich & Tang	0.00	
10209 · - Grants Receivable		0.10
20801 · Due from general fund	0.00	
20201 · Accounts payable	302.63	
20501 · Deferred revenue	0.18	
20701 · Due to other agencies		0.04
20883 · DT/DF WPCA ADMIN	0.00	
2100 · Due to general fund	0.00	
30300 · Opening Bal Equity	0.00	
30301 · Fund balance		1,160,312.25
40402 · Interest		8,721.59
50447 · Emergency Repairs	234,079.48	
50785 · Sewer Development	69,109.88	
50786 · Plant Upgrades	130,397.02	
50909 · Transfer Out	0.00	
TOTAL	1,169,033.98	1,169,033.98

9:34 AM

12/12/24

Accrual Basis

Town of Suffield Sewer Assessment Fund

Trial Balance

As of November 30, 2024

	Nov 30, 24	
	Debit	Credit
10143 · Cash - CADRE	43,060.11	
10149 · Cash - WPCA Assessment	31,751.60	
10250 · Assessments	140,650.75	
10601 · Due From Other Accounts	0.00	
1150 · Deposit Clearing	0.00	
1200 · Due from general fund	0.00	
20201 · Accounts Payable		35.00
20400 · Due to general fund	0.00	
20402 · Due To Other Funds	3,211.67	
20501 · Deferred revenue		140,650.75
20501 · Deferred revenue:2210 · Assessments paid in advance	0.00	
30301 · Fund balance		19,615.50
40025 · Revenue - Assessments		39,949.76
40030 · Revenue - Advance Collections		1,477.42
40035 · Revenue - Liens, Interest, fees		834.68
40040 · Developers Agreements		16,000.00
40402 · Revenue - Use of Money & Proper		111.02
TOTAL	<u>218,674.13</u>	<u>218,674.13</u>

Kent Farms Reserve
Trial Balance
As of November 30, 2024

		Nov 30, 24	
		Debit	Credit
10111 - Cash		119,161.20	
20860 - DT/DF WPCA		0.00	
Opening Balance Equity			146,215.81
Retained Earnings		28,003.21	
40402 - Interest Income			948.60
TOTAL		147,164.41	147,164.41

TOWN OF SUFFIELD

WPCA

844 East Street South, Suffield, CT 06078
www.suffieldct.gov



Julie Nigro
Business Administrator
jnigro@suffieldct.gov
860-668-3856

To: WPCA Commission

From: Julie Nigro, WPCA Business Administrator *J.N.*

CC:

Date: January 14, 2025

Re: Delinquent Accounts

We collected \$3,389.67 in the month of December – 6.52% of the major delinquents.

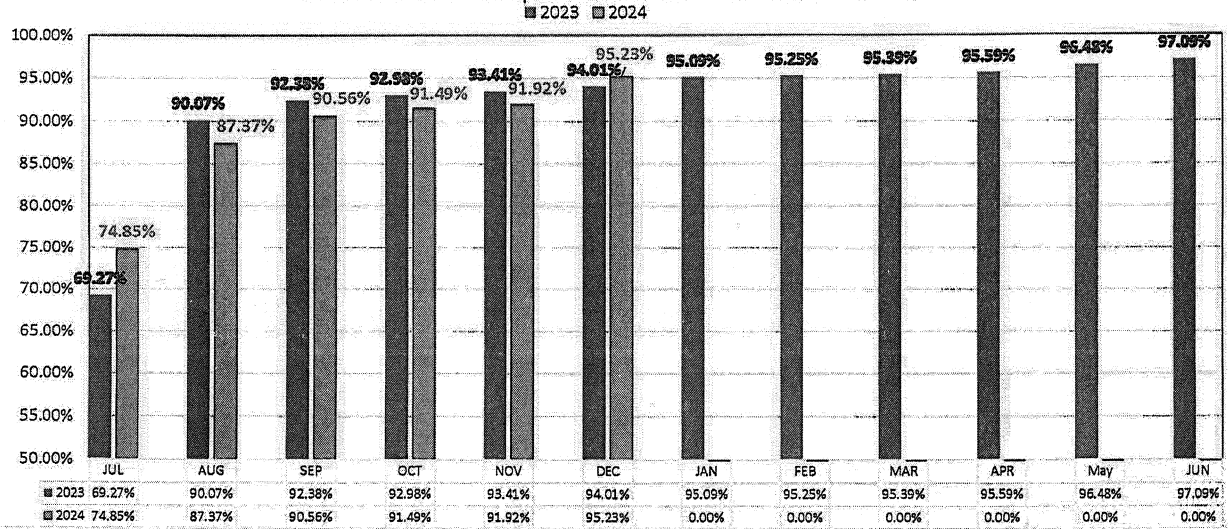
One account paid in full. We also collected a large commercial account delinquent balance, bringing our collection rate up significantly.

Our overall delinquent balance is \$140,904.04, with \$90,992.63 being the 2024 Sewer use, and a collection rate of 95.23% thru the end of December. Last year's collection rate at this time was 94.01%.

PAST DUE AS OF DECEMBER 31, 2024

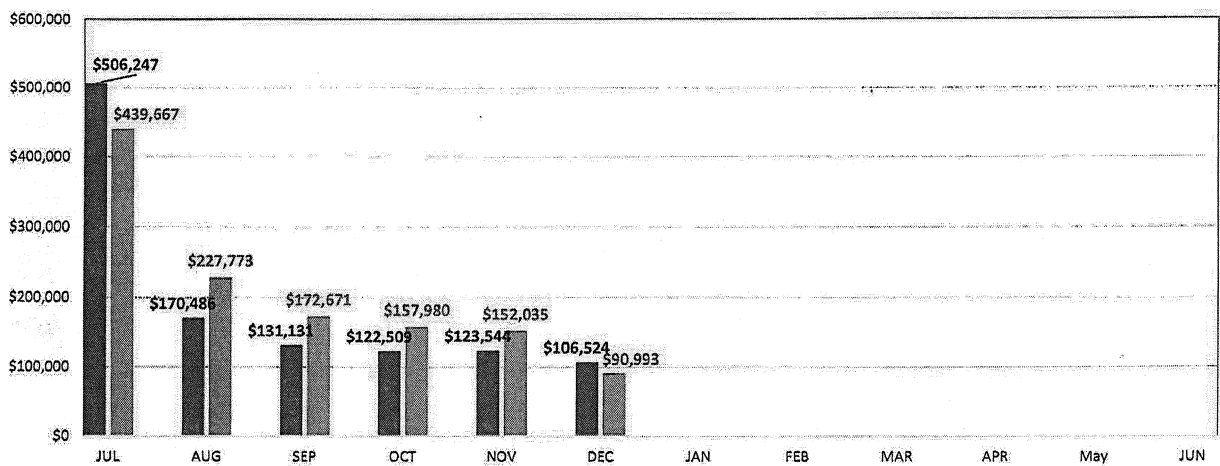
YEAR BILLED	BILLED	TOT Paid	Tax Due	INT Due	Lien Due	Fee Due	Total Due	Collection Rate to Date
YEAR 2017	1,286,911.21	1,286,601.21	310.00	418.50	24.00	0.00	752.50	99.98%
YEAR 2018	1,339,846.52	1,339,526.52	320.00	374.40	24.00	0.00	718.40	99.98%
YEAR 2019	1,445,473.70	1,445,133.70	340.00	336.60	24.00	0.00	700.60	99.98%
YEAR 2020	1,465,371.73	1,465,021.73	350.00	283.50	24.00	0.00	657.50	99.98%
YEAR 2021	1,544,595.53	1,543,662.49	933.04	472.81	48.00	1,520.45	2,974.30	99.94%
YEAR 2022	1,572,073.13	1,567,605.50	4,467.63	1,418.57	192.00	6,062.06	12,140.26	99.72%
YEAR 2023	1,651,143.31	1,626,669.52	24,473.79	5,918.56	1,295.00	280.50	31,967.85	98.52%
YEAR 2024	1,750,984.22	1,667,538.42	83,445.80	7,546.83	0.00	0.00	90,992.63	95.23%
GRAND TOTAL			114,640.26	16,769.77	1,631.00	7,863.01	140,904.04	

Collection Rate Comparison to Last Year - Same Month



Sewer Use Due in \$ - Comparison to Last Year - Same Month

■ 2023 Due ■ 2024 Due



HISTORICAL COLLECTION RATE (CR)
 compares year-end CR each yr to the current month CR

