



Monthly Maintenance Report

Director of Maintenance
Josh Rountree



Tickets created during period: **56**

Of them closed: **49**

Still open: **7**


Tickets that were reopened: **4**

Average time spent: **4h 39m 40s**

Average response time: **9h 24m 0s**

Average duration: **16h 50m 8s**

Maintenance Update

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- We received the circulation pump for the heat loop at the middle school. We have installed it and is working properly. After we installed it we found that the fan motors for the heat unit in the art room were not working. Over break we removed them and are waiting for them to come in. They will be installed when they arrive and we have space heaters in the room until the motors are installed.
 - We resurfaced the gym floor at the highschool over the break. It turned out good and I have asked the admin to inform the teachers and coaches they the floor needs to be swept before and after practice, games, and classes. I also asked that the coaches use the wet bar after they sweep to ensure that the debris is clear.
 - Marrow Electric installed some more lighting at the Middle School and Butte View to address some safety issues.



Upcoming Projects

- I will setting up a meeting with Anderson Construction to discuss the start of the middle school roof project and the projected time of completion.
- I have been asked to start getting quote to pave the South dirt portion of the High School parking lot. We plan to repave the entire parking lot but we will have to do it in 2-3 phases.
- We have stated to clean up and tear down the mowers for their annual service and repair.