

**BOARD OF EDUCATION
PATCHOGUE-MEDFORD SCHOOL DISTRICT
241 South Ocean Avenue
Patchogue, New York 11772
January 13, 2025
Saxton Middle School
BOARD OF EDUCATION BUSINESS MEETING
MINUTES
7:30 PM**

PRESIDING OFFICER: Marc A. Negrin, President

MEMBERS OF THE BOARD PRESENT AND VOTING: Diane Andrade, Kelli Anne Jennings, Bernadette Smith, Jennifer Krieger, Francis Salazar (Thomas Donofrio-absent)

OFFICIALS OF THE BOARD PRESENT: Theresa DeLeva, District Clerk; Gregory Gillen, General Labor/Counsel; Lisa Hutchinson, General/Labor Counsel; Christopher Shishko, General/Labor Counsel

ADMINISTRATIVE STAFF PRESENT AND REPORTING: Donna Jones, Superintendent of Schools, Lori Cannetti, Assistant Superintendent of Instruction, Joey Cohen, Assistant Superintendent of Human Resources

1. Call to Order

Board of Education President, Marc Negrin called the meeting to order in Room 124 of Saxton Middle School at 6:00 pm.

2. Executive Session

Motion offered by Diana Andrade, seconded by Francis Salazar to wit:

RESOLVED, that the Board of Education enters Executive Session in order to discuss personnel and other confidential legal matters at 6:01 pm.

Motion carried: 6 – YES, 0 – NO, 1 - Absent

3. Resume Public Session

Board of Education President, Marc Negrin called the meeting to order in Public Session in the Saxton Middle School Auditorium at 7:37 pm.

4. Pledge of Allegiance/Welcome

Board of Education President, Marc Negrin welcomed members of the audience and led

them in the Salute to the Flag.

5. Ground Rules/Safety Message

District Clerk, Theresa DeLeva explained the Emergency Evacuation Procedure, the prohibition of smoking on school property and the ground rules for the meeting.

6. Presentations and/or Reports

- a. Dr. Jones and the Board of Education recognized the High School Varsity Basketball Team for their poise, integrity, and respect in the face of inappropriate remarks and adversities at the December 6, 2024, game.
- b. Assistant Superintendent for Instruction, Mrs. Cannetti and Director of Secondary Humanities, Mr. Hanley presented on My-Perspective.

7. Ex-Officio Student Member Report

Ella McCann, Ex-Officio Student Member shared about activities happening around the district.

8. Public Comments on Reports and Agenda Items

Members of the community were given an opportunity to speak to the consent agenda and/or presentations.

9. Consent Agenda (Minutes, Finance, Personnel, New Business)

A. Approval of Minutes

RESOLVED that the Board of Education approves the following Minutes:

- December 16, 2024 – Business Meeting Minutes
- January 6, 2025 – Special/Work Session Meeting Minutes

B. Approval of Personnel

RESOLVED, that the Board of Education hereby approves the following personnel reports:

- A1. Instructional Staff
- A2. Instructional Staff LOA>Returns
- A3. Instructional Information Payout
- B1. Operational Staff
- B2. Operational Staff LOA>Returns

C. Establishment of Sick Leave Bank – Patchogue-Medford Congress of Teachers

RESOLVED that upon the recommendation of the Superintendent of Schools, the Board of Education approves the establishment of a sick leave bank for the member of the Patchogue-Medford Congress of Teachers named in Confidential Schedule A for 32 days. The donation of leave by the Patchogue-Medford Congress of Teachers is not to be considered precedent-setting.

D. Approval for Provision of Educational Opportunities to Resident Pupils with Disabilities

RESOLVED that the Board of Education approves the provision of educational opportunities to resident pupils as listed, in date order, on the following rosters shown in **Exhibit D**:

1. Committee on Preschool Special Education
2. Committee on Special Education
3. Section 504 Committee

E. Acceptance of Financial Reports – Please refer to the section of this agenda entitled “Financials” for finance program reports.

RESOLVED that the Board of Education hereby accepts the following financial reports of the November 2024 period:

1. Treasurer’s Report
2. Claims Auditor Letter
3. Claims Auditor Reports
 - Payroll Schedule Audit Report
 - Payroll Adjustments Report
 - Substitute Teacher Report (Budget)
 - Substitute Teacher Report (Grants)
 - Custodial Overtime Report
 - Cash Disbursement Report
 - Workers’ Compensation Cash Disbursement
 - Wire Reconciliation Report
 - nVision Audit Reports
 - Firewall Activity Report
4. Cash Flow Projection
5. Extra Classroom Activity Fund
6. Scholarship Activity Fund
7. General Fund Financial Reports
8. School Lunch Fund Financial Reports

9. Special Aid Fund Financial Reports
10. Capital Projects Fund Financial Reports
11. Miscellaneous Special Revenue Funds Reports
12. Debt Service Fund Financial Reports
13. Workers' Comp. Reserve Financial Reports
14. Budget Transfer Query
15. Capital Project Report (7/01/99 – Present)
16. Warrants

F. Budgetary Adjustments

RECOMMENDED MOTION: BE IT RESOLVED that the Board of Education hereby approves the following Budgetary Adjustments, which for the period from December 7, 2024 through January 3, 2025 will total \$41,546.30, as provided to the Board of Education (**Exhibit F**):

1. Budget Transfers in Excess of \$5,000

G. Approval of Contracts

RESOLVED that the Board of Education hereby accepts the following contracts (**Exhibit G**):

#	Contract	Description	Rate	Atty. Reviewed	Reason	Renewal
1.	Blue Sky Fireworks	Fireworks Agreement for 2025 Graduation	Rate has increased by \$12.12 over 2023-2024	No	Attorney Approved Template	Yes
2.	Brighter Tomorrows Inc.	Consultant Services	No fee associated with this agreement	No	Attorney Approved District Template	Yes
3.	Center for Forensic and Clinical Psychology, PC	Behavioral Threat Assessment and Management Training	\$24,500.00	Yes	Vendor Template	No
4.	Educational Data Services, Inc.	Licensing & Maintenance Agreement	\$11,935.00; Rate is unchanged from 2024-2025	No	Vendor Template	Yes
5.	Ellen's Stardust Diner	Lunch Package for Class of 2026 Field Trip on May 10, 2025	\$2,547.57	No	Not Necessary	No

#	Contract	Description	Rate	Atty. Reviewed	Reason	Renewal
6.	Little Angels Center, Inc.	Related Services	See attached rate sheet	No	Attorney Approved District Template	No RFP #2024-03 (2)
7.	Metro Therapy, Inc.	611/619 IDEA Federal Flow Thru Funds	In accordance with NYS Law and procedures established by NYSED	No	Attorney Approved Template	Yes
8.	Mike's Delights	Vendor for 2025 Senior Prom	\$4,950.00; Rate has increased by \$150.00 over 2023-2024	No	Attorney Approved Rider	Yes
9.	Pace University	Affiliation Agreement	No fee associated with this agreement	Yes	Attorney Revised Template	No

H. Approval of Budget Workshop # 2 and #3 Date Change

RESOLVED that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves Budget Workshop #2 date to be changed to February 27, 2025, and Budget Workshop #3 date to be changed to March 19, 2025.

- I. Disposition of Obsolete Items – The Superintendent of Schools wishes to rid the district of obsolete books and/or equipment. The process for disposition includes a first step in which bids will be taken, with an award to the high bidder at a future board meeting. If there is not a bid for these books and/or equipment, the second step will be to consider them as junk and have them disposed of accordingly. **(Exhibit I)**

RESOLVED that the Board of Education hereby authorizes disposition of the following books and/or equipment:

- Assorted broken technology equipment (*located Districtwide*)
- One broken GE Microwave (*located at District Office*)

J. Acceptance of Donation(s) (Exhibit J)

RESOLVED that the Board of Education hereby accepts the donation(s) of:

- \$860.00 to River Elementary School’s Mr. Peterson from Burlington Stores via the Adopt-A-Classroom program to purchase supplies for his classroom
- \$500.00 in the form of ten (10) \$50 Target gift cards and \$500.00 in the form of ten (10) \$50.00 Walmart gift cards from the Patchogue Kiwanis Club to the Family Center
- \$100.00 cash from Phil Calabrese to the Family Center
- The Bezos Family Foundation has offered a \$1,000.00 Bezos Scholars Award donation for the Scholar community change project titled “I.G.N.I.T.E.” submitted by Isabella Katz, student, and Dr. Randy Rusielewicz, advisor.

K. Non-Resident Tuition Rate

The New York State Education Department posted the Estimated Non-Resident Tuition Report for the 2024-25 school year to the district’s state aid page on January 2, 2025.

RESOLVED that the Board of Education hereby approves the below tuition rate for the 2024-25 school year. The estimated rates for the 2024-25 school year are as follows:

Regular Education Pupils:

Full Day K-6	\$9,826 (Final 2023-24 rate \$8,212)
Grades 7-12	\$13,124 (Final 2023-24 rate \$11,711)

Special Education Pupils:

Full Day K-6	\$49,604 (Final 2023-24 rate \$40,293)
Grades 7-12	\$52,902 (Final 2023-24 rate \$43,792)

L. Approval of the 2025-2026 School Year Student Calendar

RESOLVED that the Board of Education approves the 2025-2026 School Year Student Calendar (**Exhibit L**).

M. Approval of Qualified Lead Evaluators

RESOLVED, that Annette Mroczkowski Interim Assistant Principal has received appropriate training in teacher and/or principal evaluation in accordance with the regulations of the Commissioner of Education, and this individual is hereby recertified as qualified lead evaluators for the purpose of conducting and completing evaluations.

N. Policy Adoption

RESOLVED that the Board of Education adopts the following policies which were circulated for a first reading:

2410	Table of Administrative Organization
6145.6	Attendance, Deportment and Academic Eligibility for Participation in Extracurricular Activities

End of Consent Agenda

The consent agenda is approved: 6 – YES, 0 – NO, 1 - ABSENT

10. Items Removed from the Consent Agenda

There were no items removed from the Consent Agenda

11. Information Items

- a. Policy First Reading
The following policies will be circulated for a first reading. If there are no changes, the policies will be included on the February 10, 2025, Board of Education agenda:

6145.3	Interscholastic Athletics
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12. Actions Arising Out of Executive Session

There were no actions arising out of Executive Session

13. Superintendent's Report

Dr. Donna Jones, Superintendent of Schools, provided a report on recent business.

14. Discussion Topics

There were no scheduled discussion topics.

15. Committee Reports

Chairpersons, or in their absence, administrative liaisons, of 2024-2025 committees reported to the Board of Education on their committee activities. Listed below are the 2024-2025 committees:

- A. Buildings and Operations
- B. Finance
- C. District-wide Technology
- D. Extracurricular Program
- E. Instructional and Student Support Programs
- F. Legislation

16. Community Comments

Members of the community were given an opportunity to make comments.

17. Board Comments

Members of the Board of Education provided comments.

18. Adjournment

Motion offered by Kelli Anne Jennings, seconded by Francis Salazar to wit:

RESOLVED, that there being no further items for discussion, the meeting is adjourned at 9:34 pm.

Motion Carried: 6 – YES, 0 – NO, 1 - ABSENT

Respectfully submitted,

Theresa DeLeva

Theresa DeLeva
District Clerk