

**BOARD OF EDUCATION  
PATCHOGUE-MEDFORD SCHOOL DISTRICT  
241 South Ocean Avenue  
Patchogue, New York 11772  
December 16, 2024  
BOARD OF EDUCATION BUSINESS MEETING  
MINUTES  
Saxton Middle School  
7:30 p.m.**

**PRESIDING OFFICER:** Marc Negrin, President

**MEMBERS OF THE BOARD PRESENT AND VOTING:** Diana Andrade, Kelli Anne Jennings, Bernadette Smith, Jennifer Krieger, Francis Salazar, Thomas Donofrio

**OFFICIALS OF BOARD PRESENT:** Theresa DeLeva, District Clerk, Gregory Gillen, General/Labor Counsel; Lisa Hutchinson, General/Labor Counsel; Christopher Shishko, General/Labor Counsel

**ADMINISTRATIVE STAFF PRESENT AND REPORTING:** Donna Jones, Superintendent of Schools, Lori Cannetti, Assistant Superintendent of Instruction, Jessica Lukas, Assistant Superintendent of Pupil Services

**1. Call to Order**

Board of Education President, Marc Negrin called the meeting to order in Room 124 of Saxton Middle School at 6:00 pm.

**2. Executive Session**

Motion offered by Kelli Anne Jennings, seconded by Francis Salazar to wit: **RESOLVED**, that the Board of Education enters Executive Session in order to discuss personnel and other confidential legal matters at 6:01 pm.

Motion carried: 7 – YES, 0 – NO, 0 – ABSTAIN

**3. Resume Public Session**

Board of Education President, Marc Negrin called the meeting to order in Public Session in the Saxton Middle School Auditorium at 7:30 pm.

**4. Pledge of Allegiance/Welcome**

Board of Education President, Marc Negrin welcomed members of the audience and led

those present in the Salute to the Flag.

**5. Ground Rules/Safety Message**

District Clerk, Theresa DeLeva explained the Emergency Evacuation Procedure, the prohibition of smoking on school property and the ground rules for the meeting.

**6. Presentations and/or Reports**

Dr. Joey Cohen presented the following employees with the Employees of the Month recognition and gift:

- Janine O'Connor, CSE Chairperson, District Wide
- Linda Cossack, Substitute Clerical/Greeter, District Wide
- Karen Trovitch, Elementary Teacher, Canaan

**7. Ex-Officio Student Member Report**

Ex-Officio Student Member, Ella McCann shared about the activities happening around the district.

**8. Public Comments on Reports and Agenda Items**

**9. Consent Agenda** (Minutes, Finance, Personnel, New Business)

A. Approval of Minutes

RESOLVED that the Board of Education approves the following meeting Minutes:

- November 18, 2024 – Business Meeting

B. Approval of Personnel

RESOLVED, that the Board of Education hereby approves the following personnel reports:

- A1. Instructional Staff
- A2. Instructional Staff LOA>Returns
- B1. Operational Staff
- B2. Operational Staff LOA>Returns
- B3. Operational Staff Payout

C. Ratification of Collective Bargaining Agreement with the Civil Service Employees Association Part-Time Unit

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves and ratifies a Collective Bargaining Agreement with the Civil Service Employees Association Part-Time Unit (**Exhibit C**) for the period July 1, 2023, through June 30, 2028.

D. Approval for Provision of Educational Opportunities to Resident Pupils with Disabilities

RESOLVED that the Board of Education approves the provision of educational opportunities to resident pupils as listed, in date order, on the following rosters shown in **Exhibit D**:

1. Committee for Preschool Special Education
2. Committee for Special Education
3. Section 504 Committee

E. Acceptance of Financial Reports –

RESOLVED that the Board of Education hereby accepts the following financial reports for the periods specified:

1. Treasurer's Report - October
2. Claims Auditor Letter - October
3. Claims Auditor Reports - October
  - Payroll Schedule Audit Report -October
  - Payroll Adjustments Report -October
  - Substitute Teacher Report (Budget) - October
  - Substitute Teacher Report (Grants) - October
  - Custodial Overtime Report - October
  - Cash Disbursement Report - October
  - Workers' Compensation Cash Disbursement - October
  - Wire Reconciliation Report - October
  - nVision Audit Reports - October
  - Firewall Activity Report - October
4. Cash Flow Projection
5. Extra Classroom Activity Fund - October
6. Scholarship Activity Fund - October
7. General Fund Financial Reports - October
8. School Lunch Fund Financial Reports – October
9. Special Aid Fund Financial Reports - October
10. Capital Projects Fund Financial Reports - October
11. Miscellaneous Special Revenue Funds Reports - October
12. Debt Service Fund Financial Reports - October
13. Workers' Comp. Reserve Financial Reports - October
14. Budget Transfer Query - October
15. Capital Project Report (7/01/99 – Present)
16. Warrants - October

F. Budgetary Adjustments

RESOLVED that the Board of Education hereby approves the following Budgetary Adjustments (**Exhibit F**), which for the period from November 9, 2024, through December 6, 2024, will total \$220,500.00.

1. Budget Transfers in Excess of \$5,000

G. Approval of Contracts

RESOLVED that the Board of Education hereby accepts the following contracts (**Exhibit G**):

<i>#</i>	<i>Contract</i>	<i>Description</i>	<i>Rate</i>	<i>Atty. Reviewed</i>	<i>Reason</i>	<i>Renewal</i>
1.	Amergis Healthcare Staffing (aka Maxim Healthcare Staffing)	Nursing Services	See contract for specific rates	No	Attorney Approved District Template	Yes RFP #2022-09
2.	Bayada Home Health Care, Inc.	Nursing Services	See contract for specific rates	Yes	Attorney Revised Template	Yes RFP #2022-09
3.	Borelli, Anthony	Adult Ed Instruction	\$30.00 per hour for a maximum of 40 hours per winter 2025 semester; Rate is unchanged from fall 2024	No	Attorney Approved District Template	Yes
4.	Club Getaway	Oregon MS Field Trip on June 3, 2025	\$105.00 per person for 75 students	No	Not Necessary	No
5.	Club Getaway	Saxton MS Field Trip on June 3, 2025	\$105.00 per person for 100 students	No	Not Necessary	No

<b>#</b>	<b>Contract</b>	<b>Description</b>	<b>Rate</b>	<b>Atty. Reviewed</b>	<b>Reason</b>	<b>Renewal</b>
6.	Club Getaway	South Ocean MS Field Trip on June 3, 2025	\$105.00 per person for 75 students	No	Not Necessary	No
7.	CMG EDGroup	Consultant Services	\$2,200.00	No	Attorney Approved District Template	Yes
8.	Dome, Lenore	Adult Ed Instruction	\$30.00 per hour for a maximum of 6 hours per winter 2025 semester; Rate is unchanged from fall 2024	No	Attorney Approved District Template	Yes
9.	Elite Sounds, Inc.	DJ Services for HS Dance on December 19, 2024	\$3,000.00	No	Attorney Approved District Template	No
10.	Encore X, LLC	Consultant Services	\$79,361.50; Rate is up \$3,782.00 from 2023-2024 due to labor and transportation costs	No	Attorney Approved Template	Yes
11.	FinalSite	Addendum to Blackboard CMS Platform Agreement	See contract for specific rates	Yes	Vendor Template	No
12.	Heartpath Cardiovascular Services PLLC	Facilities Use Agreement (Acclaimed Health)	No fee associated with this agreement	Yes	Attorney Prepared Template	Yes
13.	Hofstra University	Affiliation Agreement	No fee associated with this agreement	Yes	Attorney Prepared Rider	No
14.	Lopez, Alma Lynn	Adult Ed Instruction	\$30.00 per hour for a maximum of 40 hours per winter 2025 semester; Rate is unchanged from fall 2024	No	Attorney Approved District Template	Yes
15.	Our Lady of Peace Academy at Montfort Therapeutic	Academic Tutoring	\$193.00 per day for 2024-2025; Rate has increased by \$9.00 per day over 2023-2024	No	Attorney Approved District Template	Yes

<i>#</i>	<i>Contract</i>	<i>Description</i>	<i>Rate</i>	<i>Atty. Reviewed</i>	<i>Reason</i>	<i>Renewal</i>
	Residence Ministry for Hope, Inc.					
16.	Smith, Steven	Adult Ed Instruction	\$30.00 per hour for a maximum of 25 hours per winter 2025 semester; Rate is unchanged from fall 2024	No	Attorney Approved District Template	Yes
17.	St. John's University	Affiliation Agreement	No fee associated with this agreement	Yes	Attorney Prepared Rider	No
18.	Verizon	Certificate of Acceptance of Proposed Work at Barton Elementary School (replacement of copper lines with fiber optic technology)	No cost	No	Not Necessary	No
19.	Verizon	Certificate of Acceptance of Proposed Work at Bay Elementary School (replacement of copper lines with fiber optic technology)	No cost	No	Not Necessary	No
20.	Verizon	Certificate of Acceptance of Proposed Work at Canaan Elementary School (replacement of copper lines with fiber optic technology)	No cost	No	Not Necessary	No

<b>#</b>	<b>Contract</b>	<b>Description</b>	<b>Rate</b>	<b>Atty. Reviewed</b>	<b>Reason</b>	<b>Renewal</b>
21.	Verizon	Certificate of Acceptance of Proposed Work at Eagle Elementary School (replacement of copper lines with fiber optic technology)	No cost	No	Not Necessary	No
22.	Verizon	Certificate of Acceptance of Proposed Work at Medford Elementary School (replacement of copper lines with fiber optic technology)	No cost	No	Not Necessary	No
23.	Verizon	Certificate of Acceptance of Proposed Work at Oregon Middle School (replacement of copper lines with fiber optic technology)	No cost	No	Not Necessary	No
24.	Verizon	Certificate of Acceptance of Proposed Work at Patchogue-Medford High School (replacement of copper lines with fiber optic technology)	No cost	No	Not Necessary	No
25.	Verizon	Certificate of Acceptance of Proposed Work at Saxton Middle School	No cost	No	Not Necessary	No

#	Contract	Description	Rate	Atty. Reviewed	Reason	Renewal
		(replacement of copper lines with fiber optic technology)				
26.	Verizon	Certificate of Acceptance of Proposed Work at South Ocean Middle School (replacement of copper lines with fiber optic technology)	No cost	No	Not Necessary	No
27.	Verizon	Certificate of Acceptance of Proposed Work at Tremont Elementary (replacement of copper lines with fiber optic technology)	No cost	No	Not Necessary	No
28.	West Islip UFSD	Special Education Services – District of Residence	In accordance with Education Law Section 3602-c and the Regulations or Rules of the Comm. of Education	No	Attorney Approved District Template	Yes
29.	William Floyd UFSD	Transportation Agreement for one student & one chaperone to NYSBDA Symposium on March 7-9, 2025	\$426.92 (\$213.46/seat)	No	Not Necessary	No

H. Acceptance of Donations (Exhibit H)

RESOLVED that the Board of Education hereby accepts the donations of:

- \$150.00 in the form of six (6) \$25 gift cards for King Kullen from the Patchogue Kiwanis Club to the Family Center
- Twenty-five (25) turkeys from Mutual, Inc. to the Family Center



- Twenty-five (25) turkeys and \$300-\$400 in groceries from PMCT to the Family Center
- \$400 in gift cards: two (2) \$50 gift cards to each Shoprite, Target, Aldi and Meat Farms from the Brookhaven Great South Bay Lions Foundation to the Family Center
- One gently used Selmer Clarinet, Model #CL-300, valued at approximately \$150.00 from Melissa O'Donnell
- Forty-eight (48) copies of the book "Sally and the Magical Tree: Finding an Unexpected Friend and a Safe Place to Heal" by author Patchogue-Medford alumni Carmen Rivera, LCSW, valued at approx. \$355.44.
- One 34-piece Spanish Bulletin Board Succulent Spanish Classroom Growth Mindset Posters Inspirational Positive Sayings Accents Display Set for Teacher Student Elementary Middle School Supplies (\$6.99); One Fridge Magnets Refrigerator Magnets Magnetic Clips Heavy Duty for Fridge, Clips Magnets Whiteboard Magnets Clips Detailed List Display Paper Fasteners on Home and Office Teaching, White 12 (\$7.99); One BoostArea Floor Lamp, Industrial Floor Lamp, 63-Inch Standing Lamp, E26 Socket, On/Off Footswitch, Whole Metal, ETL Listed, Modern Floor Lamp for Bedroom, Living Room, Minimalist, Vintage, Mid Century, Black (\$19.99); One Edison LED Light Bulbs 6W E26 – LED Bulb 60 Watt Equivalent, Vintage LED Light Bulbs CRI90+ ST19, Dimmable Clear Light Bulbs, 2700K Soft Warm White 4 Pack (\$10.99); and One Telling Time Bulletin Board Clock Labels Teaching Time Boho Clock Numbers Learning Time Clock Practice Rainbow Classroom Decoration for Classroom Home Parties Bedroom Décor Teacher Supplies (\$3.92) from Curriculum Associates to Ms. Nicole Barreca, Spanish teacher at Oregon Middle School for her class, who participated in a trial Spanish diagnostic

I Approval of Additions/Deletions to and from Program of Studies

RESOLVED that the Board of Education hereby approves the addition/deletion of the following courses. The courses will be added/deleted to the program of studies manual that will be given to students and parents as they begin selecting courses for the 2025-2026 school year:

**HIGH SCHOOL**

**ART**

**CHANGE IN DURATION:**

**Advanced Jewelry** - Change from Half Year Course to Full Year Course

**CHANGE IN COURSE NAME:**

**Old Course Name: World Cultures**

**New Course Name: Unified Art**

### **BUSINESS**

**ADDITION: College Accounting II (Full Year Course)**

**Prerequisite:** College Accounting I

**Reason:** College Accounting II serves as a cornerstone course within our Accounting Career and Technical Education (CTE) pathway. College Accounting II offers high school students a unique opportunity to simultaneously earn high school and college credits while developing crucial business and analytical skills. This dual credit arrangement provides multiple advantages for college-bound students interested in business and finance. This strategic head start particularly benefits aspiring business majors by providing early exposure to core concepts and methodologies for collegiate business studies.

### **CTE**

**ADDITION: Natural Resources I (Full Year Course)**

**Prerequisite:** None

**Reason:** The proposed Natural Resources Career and Technical Education (CTE) course addresses a critical need in our high school curriculum by preparing students for careers in environmental science, conservation, forestry, wildlife management, and sustainable resource stewardship priorities in our rapidly evolving economy.

**ADDITION: Principles of Engineering (Full Year Course)**

**Prerequisite:** Algebra II or Algebra I with teacher's approval

**Reason:** Principles of Engineering serves as a cornerstone course within our proposed Engineering Career and Technical Education (CTE) pathway. This foundational course is strategically designed to meet both the growing demands of the engineering sector and the educational needs of students pursuing STEM careers. As part of our state-approved CTE pathway, this course aligns with industry standards and provides students with both college preparation and career-ready skills.

### **ENL/BILINGUAL**

**CHANGE IN COURSE NAME:**

**Old Course Name: Strategic Writing 6, 7 & 8**

**New Course Name: Strategic ELA 6, 7 & 8**

### **HUMANITIES**

**ADDITION: Rock and Soul of America (Half Year – Semester Course)**

**Prerequisite:** None

**Reason:** The class will cover issues of race, gender, age, and how Rock and Roll helped to spur rebellion in those areas in an attempt to create equality. Students will explore how Rock and Roll contributed to historical social movements, live civil rights and gender equality.

## **HUMANITIES/LIBRARY MEDIA**

**ADDITION: AI in Education (Half Year – Semester Course)**

**Prerequisite:** None

**Reason:** This course is designed to teach students how to use AI tools ethically and creatively in education. The course will explore the benefits, limitations, and responsible implementation of AI. Students will gain hands-on experience with AI tools while understanding the importance of maintaining ethical standards and promoting digital responsibility.

**ADDITION: Integrating Digital Tools for Research & Learning (Half Year Semester Course)**

**Prerequisite:** None

**Reason:** It prepares students to navigate, create, and collaborate in digital environments responsibly and effectively, fostering critical problem-solving and media literacy. By offering this course, schools can better prepare students for future educational and career opportunities that demand strong digital fluency.

## **MUSIC**

**CHANGE IN COURSE NAME:**

**Old Course Name: ACES Music**

**New Course Name: Unified Music**

## **SCIENCE**

**CHANGE IN COURSE NAME:**

**Old Course Name: Living Environment**

**New Course Name: Biology**

**CHANGE IN COURSE NAME:**

**Old Course Name: Living Environment Honors**

**New Course Name: Biology Honors**

**CHANGE IN COURSE NAME:**

**Old Course Name: Earth Science**

**New Course Name: Earth and Space Science**

**CHANGE IN COURSE NAME:**

**Old Course Name: Earth Science Honors**

**New Course Name: Earth and Space Science Honors**

**CHANGE IN COURSE NAME & DESCRIPTION:**

**Old Course Name: Discovering Earth Science**

**New Course Name: Discovering Earth and Space Science**

**Old Course Description:** This course is designed for students who completed the Living Environment/Biology course and would benefit from a project-based approach to learning the foundational concepts of Earth Science. Special focus will be given to the topics in Earth Science that are frequently used in real-world applications. Students enrolled in this course will take a final exam in June.

**New Course Description:** This course is designed for students who completed the Living Environment/Biology course and would benefit from a project-based approach to learning the foundational concepts of Earth and Space Science. Special focus will be given to the topics in Earth and Space Science that are frequently used in real-world applications. Students enrolled in this course will take a final exam in June.

**WORLD LANGUAGES**

**ADDITION: AP French (Full Year Course)**

**Prerequisite:** Successful completion of Global or European French and teacher recommendation.

**Reason:** Run concurrently with Global French so that students who decide to pursue the AP exam can have their coursework weighted, to fairly compensate students surpassing course expectations and to encourage students to pursue this great educational challenge.

**MIDDLE SCHOOL**

**BUSINESS**

**DELETION: Junior Virtual Enterprise**

**Reason:** JVE's curriculum should be delivered for a full year, and the middle school is able to offer as everyday course. Additionally, this will create consistency among middle schools and allow more efficient CFM scheduling. Low enrollment has limited the course running at only select middle schools.

**TECHNOLOGY**

**CHANGE IN COURSE NAME:**

**Old Course Name: 7<sup>th</sup> Grade Technology**

**New Course Name: Wood Design Studio**

**CHANGE IN COURSE NAME:**  
**Old Course Name: 8<sup>th</sup> Grade Technology**  
**New Course Name: Digital Fabrication Lab**

**CHANGE IN COURSE NAME:**  
**Old Course Name: Drone Technologies**  
**New Course Name: Drone & Lego Robotics**

J. Policy Adoption

RESOLVED that the Board of Education adopts the following policies which were circulated for a first reading:

1111	Public Access to School District Records
5118.2	Admission of Foreign Exchange Students
6163	School Library Material Selection and Circulation

K. Acceptance of Settlement Agreement

RESOLVED, that the Board of Education hereby approves the Stipulation of Settlement and General Release between the District and the Parents of the Student listed in Confidential Schedule “A” and authorizes the Superintendent of Schools to execute said Stipulation of Settlement and General Release on Behalf of the District and Board.

**End of Consent Agenda**

The consent agenda is approved: 7 – YES, 0 – NO, 0 – Abstain (Items A-K)

**10. Items Removed from the Consent Agenda for a Separate Vote**

**11. Information Items**

- a. Policy First Reading  
The following policies were circulated for a first reading. If there are no changes, these policies will be included on the January 13, 2025, Board of Education agenda:

2410	Table of Administrative Organization
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- b. Policy Second Reading  
Due to recommended changes, this policy was presented for a second reading. If no other changes are made, it will be presented at the January 13, 2025, Board of Education meeting.

6145.6 Attendance, Deportment and Academic Eligibility for participation in Extracurricular Activities

**12. Actions Arising Out of Executive Session**

There were no actions arising out of Executive Session

**13. Superintendent's Report**

Dr. Donna Jones, Superintendent of Schools, provided a report on recent business.

**14. Discussion Topics**

There was no scheduled discussion topics.

**15. Committee Reports**

Chairpersons, or in their absence, administrative liaisons, of 2024-2025 committees may report to the Board of Education on their committee activities. Listed below are the 2024-2025 committees:

- A. Buildings and Operations
- B. Finance
- C. District-wide Technology
- D. Extracurricular Program
- E. Instructional and Student Support Programs
- F. Legislation

**16. Community Comments**

Community members were given an opportunity to make comments.

**17. Board Comments**

Members of the Board of Education provided comments.

**18. Adjournment**

Motion offered by Diana Andrade, seconded by Kelli Anne Jennings to wit:  
RESOLVED, that there being no further items for discussion, the meeting is adjourned at 8:48 pm.

Motion carried: 7 – YES, 0 – NO, 0 – Absent

Respectfully submitted,

*Theresa DeLeva*

Theresa DeLeva  
District Clerk

APPROVED