

Red Bank Charter School Board of Trustees
58 Oakland St.
Red Bank, New Jersey
Minutes for September 17, 2024

Call to Order: 6:00 PM

Sunshine statement: Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed in the Asbury Park Press, Two River Times and The Hub Newspapers.

Roll Call:

Present: Barbara O'Donnell, Matthew Damm (6:09pm), Laura Young, Kerri Darling, Patrick Dorsey, Anna-Maria Pittella, & Donna McCourt

Absent: Cristie Ritz-King & John LeFever

Pledge of Allegiance:

Commitment Statement: As partners in education, we will seek out support and guidance from the community, our students and their families.

Presentations: Siobhan Stratton-WIDA

Executive Session:

WHEREAS, Chapter 131, P.L. 1975, also known as the Open Public Meetings Act, authorizes a public body to meet in executive or private session under certain circumstances; and

WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Red Bank Charter School, County of Monmouth, State of New Jersey , it does hereby determine that it is necessary to meet in executive session on September 17, 2024 to discuss legal & student matters and that the matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion will take place. Action may be taken at the conclusion of the Executive Session.

Motion: Donna McCourt

Second: Laura Young

ROLL CALL VOTE:

Yes: Barbara O'Donnell, Matthew Damm, Laura Young, Kerri Darling, Patrick Dorsey, Anna-Maria Pittella, & Donna McCourt

Absent: Cristie Ritz-King & John LeFever

Time: 6:12 PM

Agenda Items:

Discussion on legal & student matters

Reopen Public Session

Motion: Matthew Damm Second: Anna-Maria Pittella

ROLL CALL VOTE::

Yes: Barbara O'Donnell, Matthew Damm, Laura Young, Kerri Darling, Patrick Dorsey, Anna-Maria Pittella, & Donna McCourt

Absent: Cristie Ritz-King & John LeFever

Time: 6:57 PM

Public Comments:

Motion to Approve Minutes

- Regular Meeting - July 24, 2024

Motion: Donna McCourt Second: Kerri Darling

ROLL CALL VOTE::

Yes: Barbara O'Donnell, Kerri Darling, Patrick Dorsey, Anna-Maria Pittella, & Donna McCourt

Abstain: Matt Damm & Laura Young

Absent: Cristie Ritz-King & John LeFever

Committee Reports:

A. ACADEMIC

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following ACADEMIC Resolutions are approved as indicated:

A1. Motion to approve the after school Study Buddies Program from 4:00 to 5:30pm for the 2024-2025 school year.

A2. Motion to approve the following field trips, funded by the CCO, this fall:

8th grade to Escapology in Holmdel

5th grade to the Statue of Liberty

Motion: Laura Young

Second: Anna-Maria Pittella

ROLL CALL VOTE::

Yes: Barbara O'Donnell, Matthew Damm, Laura Young, Kerri Darling, Patrick Dorsey, Anna-Maria Pittella, & Donna McCourt

Absent: Cristie Ritz-King & John LeFever

B. FACILITIES

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following FACILITIES Resolutions are approved as indicated:

B1. Motion to approve the following Building Use Requests at no cost to the clubs:

Girl Scout Troop 625

BSA Cub Pack 670

Motion: Matthew Damm

Second: Barbara O'Donnell

ROLL CALL VOTE::

Yes: Barbara O'Donnell, Matthew Damm, Laura Young, Kerri Darling, Patrick Dorsey, Anna-Maria Pittella, & Donna McCourt

Absent: Cristie Ritz-King & John LeFever

C. FINANCE

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Business Administrator, the following FINANCE Resolutions are approved as indicated:

C1. Motion to approve the following Bills Lists:

Hand Check Bills List dated August 13, 2024 in the amount of \$218,147.67.

Bills and Claims List dated August 22, 2024 in the amount of \$187,091.24.

Hand Check Bills List dated September 10, 2024 in the amount of \$75,086.56.

Bills and Claims List dated September 12, 2024 in the amount of \$19,470.61.

C2. Motion to advise the Board of Trustees that there were no over expenditures for August 2024.

C3. Motion to renew UnitedHealthcare Insurance Company as the dental and vision insurance provider for the period of October 1, 2024 through September 30, 2025.

C4. Motion to approve the Waiver of Benefits for the school year 2024-2025 in the amount of \$2000.00. This payment will be prorated based on effective dates of active employment on a semi-annual basis.

C5. Motion to approve the following rates for the after school Study Buddies Program:
\$5.00 per child from 4:00-5:00pm / Financial Assistance Rate \$2.50 per child
Extended care option 5:00-5:30 pm \$4.00 per child / Financial Assistance Rate \$2.00 per child
A late fee of \$30.00 for every 30 minutes after 5:30pm applies to all students.

C6. Motion to approve the contract agreement with BNL School Pictures for providing school portrait services for the 2023-2024 school year. A 20% rebate will be issued to the school after the completion of service.

C7. Motion to approve OnCourse Systems for Education Lesson Planner renewal at a cost of \$3,345.60.

Motion: Laura Young Second: Kerri Darling

ROLL CALL VOTE::

Yes: Barbara O'Donnell, Matthew Damm, Laura Young, Kerri Darling, Patrick Dorsey, Anna-Maria Pittella, & Donna McCourt

Absent: Cristie Ritz-King & John LeFever

D. PERSONNEL

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following PERSONNEL Resolutions are approved as indicated:

D1. Motion to appoint Susan Griffin as Kitchen Manager for the 2024-2025 school year at a salary of \$42,000.00.

D2. Motion to appoint Lisa Weinstock as PT Special Education Supervisor for the 2024-2025 school year at a prorated salary of \$50,000.00 pending criminal history approval.

D3. Motion to approve Amy Regina as girls soccer coach for the 2024-2025 soccer season at the stipend rate of \$1,500.00 for the season.

D4. Motion to approve Brian McCourt as volunteer boys soccer coach for the 2024-2025 soccer season.

D5. Motion to approve Lauren Blake as Teacher for the 2024-2025 school year at a prorated salary of \$50,000.00 pending criminal history approval.

Motion: Donna McCourt Second: Kerri Darling

ROLL CALL VOTE::

Yes: Barbara O'Donnell, Matthew Damm, Laura Young, Kerri Darling, Patrick Dorsey, Anna-Maria Pittella, & Donna McCourt

Absent: Cristie Ritz-King & John LeFever

E. POLICY

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following POLICY Resolutions are approved as indicated:

E1. State reporting procedures require that the number of Harassment, Intimidation and Bullying (HIB) incidents, even if zero (0), be reported to the Board of Trustees. The number of HIB incidents:

August: 0

Motion: Matthew Damm Second: Laura Young

ROLL CALL VOTE::

Yes: Barbara O'Donnell, Matthew Damm, Laura Young, Kerri Darling, Patrick Dorsey, Anna-Maria Pittella, & Donna McCourt

Absent: Cristie Ritz-King & John LeFever

F. DEVELOPMENT AND SUSTAINABILITY

Foundation Update

New Business:

Adjournment: 7:36pm

Motion: Patrick Dorsey Second: Anna-Maria Pittella

ROLL CALL VOTE:

Yes: Barbara O'Donnell, Matthew Damm, Laura Young, Kerri Darling, Patrick Dorsey, Anna-Maria Pittella, & Donna McCourt

Absent: Cristie Ritz-King & John LeFever

Next Meeting: October 22, 2024 6:00 PM