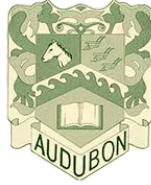


AUDUBON PUBLIC SCHOOL DISTRICT

"A Tradition of Pride & Excellence"

Sandra Allen
Superintendent



Deborah Roncace
Business Administrator &
Board Secretary

Job Posting

Job Title:	Assistant Principal of Athletics
Qualifications:	New Jersey Administrative Certificate: Principal Master's degree in Educational Leadership, Administration, Physical Education, or a related field. Minimum of 3-5 years of experience in education, with at least 2 years in a leadership role, preferably in athletics or extracurricular programming. Strong knowledge of athletic regulations and extracurricular activities management. Exceptional organizational, communication, and problem-solving skills. Ability to work effectively with students, staff, parents, and community members. Proven experience in fundraising and managing budgets.
Scope of Responsibility:	Responsible for overseeing and managing all aspects of the district's athletic programs, extracurricular activities, fundraising, and health and physical education departments. This position requires an individual with strong organizational, leadership, and communication skills to ensure the smooth operation of athletic events, school activities, fundraising initiatives, and facility scheduling. The Assistant Principal will collaborate with administrators, coaches, advisors, and staff to foster a well-rounded educational environment for students through athletic, extracurricular, and health programs.
Reports to:	High School Principal
Date Available:	August 1, 2025
Date Posted:	January 21, 2025
To Apply:	Please send or email a letter of interest and resume to: Mail: Sandra Allen, Superintendent 350 Edgewood Avenue, Audubon, NJ 08106 Email: human_resources@audubonschools.org
Deadline:	5:00 PM, February 21, 2025; or until position is filled

Employment Conditions

Contract Year:	July 1, 2025 to June 30, 2026 Tenure Track
Hours:	As per negotiated contract
Salary:	Competitive Salary Based on Experience
Vacations:	As per negotiated contract
Holiday:	As per negotiated contract
Evaluation:	In accordance with Board policy and NJ law

The Audubon Public School District Board of Education is an Equal Opportunity Employer, has an Affirmative Action Program, and will not discriminate against any person based on race, color, religion, national origin, ancestry, age, political affiliation, sex, armed forces liability, physical handicap, and/or social or economic status. The Board is committed to Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act.

350 Edgewood Avenue, Audubon, NJ 08106 ♦ Phone: 856.547.7695 Ext 4102 ♦ Fax: 856.546.8550

<https://audubonschools.org>