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**MINUTES OF THE SPECIAL MEETING OF THE  
KENT MEMORIAL LIBRARY COMMISSION**

**January 14, 2025**

**7:00 P.M.**

**Town Hall Meeting Room, 83 Mountain Road, Suffield CT  
Hybrid Meeting**

Chairwoman Boutin called the meeting to order at 7:05 p.m.

**Roll Call**

**Present:** Corbin Adzigiroy, Michael Alexopoulos, Ann Borracci, Denise Boutin, Joe Craven, James Irwin, Claire Kawalec, Nina Kendrick, Bob Parks, Christine Sinopoli and Despina Tartisinis

Chairwoman Boutin noted that Commissioner Klaire Bielonko had resigned from the Kent Memorial Library Commission and is now a member of the Board of Selectmen.

**Also present via Zoom or in person:** Library Director – Amy Vessella and Associate Library Director – Liz Bologna

**Public Participation**

Tess McCool – Thanked Chairwoman Boutin for stepping up to be the Chair during 2024.

**Approval of the minutes from the November 12, 2024 Regular Meeting of the Kent Memorial Library Commission**

Chairwoman Boutin noted two changes as follows:

- 1) On Page 2 under “Unfinished Business” remove the word “they” from the seventh line in the paragraph.
- 2) The wording of the motion in “Unfinished Business” should be corrected from “*passes a resolution...*” to “*to pass a resolution...*”

Commissioner Parks MOTIONED, and Commissioner Kendrick seconded, to approve the minutes from the November 12, 2024 Regular Meeting of the Kent Memorial Library Commission with the changes as noted. Vote: 11-0 in favor. Motion passed unanimously.

**Approval of the minutes from the December 4, 2024 Kent Memorial Library Commission Finance Subcommittee Special Meeting**

Commissioner Kendrick MOTIONED, and Commissioner Adzigiroy seconded, to approve the minutes from the December 4, 2024 Kent Memorial Library Commission Finance Subcommittee Special Meeting. Vote: 11-0 in favor. Motion passed unanimously.

**Approval of the minutes from the December 10, 2024 Kent Memorial Library Commission Finance Subcommittee Special Meeting**

Commissioner Parks MOTIONED, and Commissioner Tartsinis seconded, to approve the minutes from the December 10, 2024 Kent Memorial Library Commission Finance Subcommittee Special Meeting. Vote: 11-0 in favor. Motion passed unanimously.

### **Election of Officers**

#### **Chair**

Commissioner Craven nominated Commissioner Sinopoli to be commission Chair. Commissioner Sinopoli accepted the nomination. No additional nominations were presented. Unanimous decision. Commissioner Sinopoli is the new Chair of the Kent Memorial Library Commission.

Chairwoman Sinopoli took control of the meeting and thanked Commissioner Boutin for her service to the commission as the former Chairwoman.

#### **Vice-Chair**

Commissioner Boutin nominated Commissioner Borracci to be commission Vice Chair. Commissioner Borracci accepted the nomination. No additional nominations were presented. Unanimous decision. Commissioner Borracci is the new Vice-Chair of the Kent Memorial Library Commission.

#### **Treasurer**

Commissioner Kendrick nominated Commissioner Craven to be commission Treasurer.

Commissioner Alexopoulos nominated Commissioner Kawalec to be commission Treasurer.

Nominations were closed by Chairwoman Sinopoli.

Chairwoman Sinopoli asked for a show of hands from all those in favor of Commissioner Craven as the commission Treasurer. Vote: 6 in favor (Craven, Boutin, Sinopoli, Borracci, Kendrick and Parks.)

Chairwoman Sinopoli asked for a show of hands from all those in favor of Commissioner Kawalec as the commission Treasurer: Vote: 5 in favor (Kawalec, Irwin, Adzigirey, Alexopoulos and Tartsinis.)

Commissioner Craven is the new Treasurer of the Kent Memorial Library Commission.

### **Election of subcommittees 2025**

Chairwoman Sinopoli read the description of each subcommittee and reminded the commission who has been serving on each subcommittee for the last year.

#### **Building and Grounds**

Commissioner Adzigirey nominated herself to be Chair. No additional nominations were presented. Unanimous decision. Commissioner Adzigirey is the new Chair of the Building and Grounds subcommittee. Additional members: Commissioner Parks and Commissioner Irwin.

#### **Community Relations**

Chairwoman Sinopoli nominated Commissioner Parks to be Chair. No additional nominations were presented. Unanimous decision. Commissioner Parks is the new Chair of the Community Relations subcommittee. Additional members: Commissioner Boutin and Commissioner Tartsinis.

## **Finance**

Commissioner Tartsinis nominated Commissioner Kawalec to be Chair.

Commissioner Kendrick nominated Commissioner Craven to be Chair.

Chairwoman Sinopoli closed nominations and asked for a show of hands from all those in favor of Commissioner Kawalec as the Chair of the Finance subcommittee. Vote: 3 in favor (Kawalec, Irwin, and Tartsinis.)

Chairwoman Sinopoli asked for a show of hands from all those in favor of Commissioner Craven as the commission Treasurer. Vote: 7 in favor (Craven, Boutin, Sinopoli, Borracci, Kendrick, Alexopolous and Parks.)

Commissioner Craven is the new Chair of the Finance subcommittee. Additional members: Commissioner Kawalec, Commissioner Tartsinis, Commissioner Alexopolous and Chairwoman Sinopoli.

## **Historical**

Commissioner Parks nominated Commissioner Boutin to be Chair. No additional nominations were presented. Unanimous decision. Commissioner Boutin is the new Chair of the Historical subcommittee. Additional members: Commissioner Borracci and Commissioner Kawalec.

## **Personnel**

Commissioner Boutin nominated Commissioner Kendrick to be Chair. No additional nominations were presented. Unanimous decision. Commissioner Kendrick is the new Chair of the Personnel subcommittee. Additional members: Commissioner Alexopolous, Commissioner Irwin, and Chairwoman Sinopoli.

## **Policy**

Commissioner Kendrick nominated Chairwoman Sinopoli to be Chair.

Commissioner Irwin nominated Commissioner Tartsinis to be Chair.

Chairwoman Sinopoli closed nominations and asked for a show of hands from all those in favor of Chairwoman Sinopoli as the Chair of the Policy subcommittee. Vote: 6 in favor (Parks, Kendrick, Borracci, Sinopoli, Boutin and Craven.)

Chairwoman Sinopoli asked for a show of hands from all those in favor of Commissioner Tartsinis as the Chair of the Policy subcommittee. Vote: 5 in favor (Irwin, Kawalec, Adzigirey, Alexopolous and Tartsinis.)

Chairwoman Sinopoli is the new Chair of the Policy subcommittee. Additional members: Commissioner Adzigirey, Commissioner Tartsinis, Commissioner Kendrick, Commissioner Irwin and Commissioner Craven.

## **Technology**

Commissioner Borracci nominated Commissioner Craven to Chair. No additional nominations were presented. Unanimous decision. Commissioner Craven is the new Chair of the Technology subcommittee. Additional members: Commissioner Borracci and Commissioner Kawalec

## **Report of the Director**

Library Director Amy Vessella introduced the new Associate Library Director Liz Bologna and provided her Director's Report which included information on circulation, programming, personnel, continuing education, strategic planning, ACCE requests for FY 2025-26 and the most recent facilities updates.

### **Reports of Special Committees**

New Director Meet & Greet Planning Special Subcommittee

Commissioner Adzigirey and Commissioner Alexopolous reported on the recent Director Meet and Greet Event held at the Kent Memorial Library. The event was a success with many people providing positive feedback. Congratulations to the subcommittee members for all of their hard work in organizing the event. It should also be noted that the event came in significantly under budget.

### **New Business**

**List of 2025 Regular KMLC Meeting Dates for Town Clerk**

Commissioner Alexopolous MOTIONED and Commissioner Tartsinis seconded to approve the 2025 Regular KMLC Meeting Dates as presented. Vote: 11-0 in favor. Motion passed unanimously.

### **Adjournment**

Chairwoman Sinopoli MOTIONED to adjourn at 7:49 p.m. Motion passed unanimously.

Respectfully submitted,  
Kristen O. Lambert  
Recording Secretary