



South River Public Schools

15 Montgomery Street
South River, New Jersey 08882

RELEASE OF RECORDS REQUEST FORM

Date of Request: _____

Sending School /District Name: _____

Sending School / District Contact Person: _____

Sending School / District Contact Email: _____

The student(s) named above are in the process of registering in of the South River Public Schools. Please send all records within two weeks per N.J.S.A. 18A:36-19a and per N.J.A.C. 6A:32-7.5(e)910). We are requesting immediate provision of all student records, including but not limited to the following:

- All Academic Records
- Disciplinary Records
- Health Records
- Student Attendance Record
- Birth Certificate
- State Test Scores / Other Assessment Data
- Transfer Card – State ID
- IEP or 504 (if applicable)

Student's Name	DOB	Grade

I, _____, the legal guardian/parent of the above-named student(s) give permission for the South River School District to receive all confidential records.

Signature of Parent/Guardian

Date

FOR OFFICE USE ONLY

Send records to the following receiving school:

- _____ South River Primary School, 22 David Street, South River, NJ 08882 (Grades K – 2)
c/o Carina Santos csantos@srivernj.org 732-613-4006 ext. 2001
- _____ South River Elementary School, 81 Johnson Place, South River, NJ 08882 (Grades 3 - 5)
c/o Michelle Widman, mwidman@srivernj.org 732-613-4073 ext. 7256
- _____ South River Middle School 3 Montgomery Street, South River, NJ 08882 (Grades 6 – 8)
c/o Elena Stewart, estewart@srivernj.org 732-613-4073 ext. 7355
- _____ South River High School 11 Montgomery Street, South River, NJ 08882 (Grades 9 – 12)
c/o Lara Fernandes, lfernandes@srivernj.org 732-613-4014 ext. 6229
- _____ Office of Special Education, 81 Johnson Place, South River, NJ 08882 (Special Education)
c/o Michelle Klausner, mklausner@srivernj.org 732-613-4073 ext. 7104