

**PUBLIC MEETING OF
BOARD OF SCHOOL DIRECTORS
PENN DELCO SCHOOL DISTRICT
2821 CONCORD ROAD
ASTON, PA 19014**

**Minutes of the Board of School Directors
November 20, 2024**

A regular meeting of the Board of School Directors of the Penn-Delco School District convened on Wednesday, November 20, 2024, at 7:30 p.m., pursuant to advertisement published in the Delaware County Daily Times.

School Directors Present:

Stephanie Ellis
Brent Hefton
Melissa Huber
Dawn Jones
John Mancinelli
Pat Twisler
Leon Armour

School Directors Absent:

Kate Denney
Bernie Seasock

Others in Attendance:

Dr. George Steinhoff, Superintendent of Schools
Dr. Eric Kuminka, Assistant Superintendent of Schools
Erik Zebley, Business Administrator
Dr. Dave Criscuolo, Director of Human Resources

MINUTES AND MONTHLY REPORTS

The Agenda for this meeting is attached hereto as Appendix "1".

1. **APPROVAL OF MINUTES** – Upon considering the draft minutes attached hereto as Appendix "2", it was resolved that the minutes of the regular meeting of October 23, 2024, as presented, be and are hereby approved.

Motion to approve the resolution was made by Mrs. Jones and seconded by Mr. Hefton the motion was unanimously approved.

Voting Yea: All
Voting No: None

MINUTES AND MONTHLY REPORTS - Continued

2. **APPROVAL OF INVOICE LISTING** – Upon considering the invoice listing attached hereto as Appendix “3”, it was resolved that the invoice listing for October – November 2024 as presented, be and is hereby approved.

Motion to approve the resolution was made by Mr. Mancinelli and seconded by Mr. Hefton the motion was unanimously approved.

Voting Yea: All
Voting No: None

3. **APPROVAL OF TREASURER’S REPORT** – Upon considering the draft Treasurer’s Report attached hereto as Appendix “4”, it was resolved that the Treasurer’s Report of October, 2024, as presented, be and is hereby approved.

President Armour presented the Treasurer’s Report for October, 2024.

Motion to approve the resolution was made by Mrs. Ellis and seconded by Mr. Twisler the motion was unanimously approved.

Voting Yea: All
Voting No: None

4. BUDGET TRANSFER REPORT

MOTION: To approve the Budget Transfer Report for November 2024.

Motion to approve the resolution was made by Mrs. Ellis and seconded by Mr. Hefton the motion was unanimously approved.

Voting Yea: All
Voting No: None

STUDENT REPRESENTATIVES’ REPORT TO THE BOARD

Madeline Ajarko reported on the following:

- Winter sports have officially started;
- Turkey Bowl will be next Thursday, November 28th at home against Chichester;
- Sun Valley Marching Band officially ended their season and finished in 2nd place out of 7 bands;
- Ultimate Frisbee will start on November 26;
- Student Senate will host a blood drive on November 26, anyone over 16 can donate;
- Sun Valley homerooms will have a door decorating contest on Wednesday, November 27th;
- Also on the 27th, there will be a pep rally in the morning and senior athletes will be honored;
- The Annual Winter concert will be held on December 18th at 7:00 p.m.;
- Sun Valley C/O 26 will be having a fundraiser at Freddy’s in Brookhaven on December 17th;
- National Honors Society hosted a successful food drive, and the items will be donated to Parkside Food Pantry.

DCIU REPORT

None

ITEMS FOR BOARD INFORMATION AND DISCUSSION

Erik Zebly introduced Matt Weed, of Maillie, LLP who reviewed the District’s 2023 – 2024 local Audit. The District received an unmodified opinion, which is the highest status with no findings.

SUPERINTENDENT'S REPORT

Dr. Steinhoff gave an update on current matters of concern and the next steps. Upon learning of the allegations in late October, the employee was immediately placed on leave out of an abundance of caution. The investigation was deemed not related to his work. The District has cooperated with the CID and District Attorney's offices. Dr. Steinhoff added that we needed to protect the District, so not to be exposed to liability or defamation if the allegations were unfounded or untrue. He is proud how the students and staff have handled this situation.

Dr. Steinhoff reviewed items that were discussed last week at the Committee of the Whole and Study Session.

Dr. Steinhoff announced this week is American Education week (November 18 – 22). He will provide information to the Board on events that are taking place in collaboration with the DCIU.

Dr. Steinhoff highlighted events that have taken place at our schools. Sun Valley hosted the Fall Cabaret, which was well attended. Pennell Safety Patrol teamed up with AAA and CHOP to fight bullying and recently participated in a school wide event. The District hosted a Wellness Day for our staff on November 4th. This was a great event, which may become an annual occurrence.

Sun Valley hosted a Mini Conference for Physics Teachers in the Tri-County area. Aston and Coebourn Elementary Schools honored our Veterans for their Service. Dr. Steinhoff commended the staff for teaching our students about Veterans, how they have served our Country and honoring them. Northley recently launched an inaugural Kick Cancer Classic for Alexis' Lemonade and raised over \$2,000.

Dr. Steinhoff reviewed upcoming events which will be occurring through the end of December. It will start with the Annual Turkey Bowl, which will be hosted at Sun Valley beginning at 10:30 a.m. on November 28th.

Penn-Delco will once again have the Speaker Series. "Dealing with Anxiety" will take place on December 5th and is free for all to participate. For additional information, check the District's website.

Dr. Steinhoff announced Penn-Delco's mobile app will be released in January 2025.

Dr. Steinhoff wished everyone a Happy Thanksgiving, and he is thankful for our students who are great.

Lastly, on December 2nd, will be the Board's Re-organization meeting, beginning at 7:30 p.m.

ANNOUNCEMENTS FOR THE PUBLIC

President Armour announced, pursuant to Act 48 – Sunshine Act, this evening, the Board met in executive session to discuss legal and personnel issues.

COMMENTS BY MEMBERS OF THE BOARD

None

PUBLIC COMMENTS

**PREPARED AND INFORMAL COMMENTS AND INQUIRIES FROM CITIZENS
GUIDELINES FOR PUBLIC PARTICIPATION IN BOARD MEETINGS**

The Board recognizes the value to school governance of public comment on educational issues with the importance of involving members of the public in Board meetings. In order to permit fair and orderly expression of such comments, the Board will provide for two periods for public participation during Board meetings. The presiding officer at each public Board meeting will follow these guidelines:

- Public participation shall be permitted only as indicated on the order of business in the procedures of this Board, or at the discretion of the presiding officer on a given issue.
- Participants must be recognized by the presiding officer, and must preface their comments by an announcement of their name, address, and group affiliation, if appropriate.
- All statements shall be directed to the presiding officer; no participant may address or question Board members individually.
- Public participation at the beginning of the agenda will be limited to 15 minutes total and to three minutes per person, on agenda topics only.
- **Public participation at the end of the agenda will be limited to 30 minutes total and to three minutes per person.**

The presiding officer may interrupt or terminate a participant’s statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant.

Approved January 24, 1990

PUBLIC COMMENT:

None

ITEMS FOR BOARD ACTION

10.01 Personnel – Professional

(1) Appointment

Miranda Borderieux, Temporary Professional Employee, effective upon the completion of pre-employment paperwork.

Education

West Chester University

BA, Psychology

West Chester University

MA, School Counseling

Professional Experience

Haverford Township School District

Ridley School District

Cert/Assign

Educational Specialist I/

School Counselor Aston/Parkside

Salary

M/1 \$57,758

Rationale

Replacement, Lori Travers

(2) Wage and Salary Adjustment

(a) Madeline Annunziato, School Counselor at Coebourn Elementary, from Master’s, Step 1 @ \$57,758 to Master’s 60, Step 1 @ \$61,239 effective 10/30/2024.

(b) Madeline Martin, School Counselor at Sun Valley, from Master’s, Step 5 @ \$60,421 to Master’s 60, Step 5 @ \$64,586 effective 10/30/2024.

(c) Aleksandra Ivanskaia, French Teacher/Sun Valley, from Bachelor's Step 1 \$55,276 to Master’s, Step 1 @ \$57,758, effective 10/24/2024.

(3) Tuition Reimbursement for the 2024/2025 School Year

Budget Code: 10-2271-240-000-30-00-00-000)

Suzanne Brindle \$25.00

Northley

Immaculata University

-ADHD in Education

ITEMS FOR BOARD ACTION - Continued

**(4) Extra Duty Pay Assignments: 2024/2025 School Year
Athletics**

Job	Bd. Meeting	2024/2025	# Units	Location	Rate/Unit	Total Remun.
Boys Wrestling Asst.	November	Kearney, Timothy	10	NMS	315	\$3150
Boys Assistant Basketball Coach	November	Berger, Bruce	12	SV	315	\$3780
Boys' 9th Grade Asst. Basketball Coach	November	Gossette, Nazir	12	SV	315	\$3780
Head Swimming Coach	November	Campbell, Danual	13	NMS	315	\$4095
Assistant Swimming	November	Armbruster, Nicole	11	NMS	315	\$3465
Boys' 7th Grade Baseball Coach	November	Campbell, Danual	9	NMS	315	\$2835

Non-Athletics

Job	Bd. Meeting	2024/2025	# Units	Location	Rate/Unit	Total Remun.
Art Club	November	Frias, Isabella	5	NMS	315	\$1575
Yearbook	November	Blaisse, Deborah	8	NMS	315	\$2520

(5) Resignation

(a) Lori Travers, School Counselor at Aston and Parkside, effective on or before 12/20/2024.

(6) Extra Pay – Extended Employment

(a) **Elementary Title I Parent Meeting, 4 Hours (10/22/2024)**
#10-3300-123-411-10-00-01-000

Michelle Craley Deb Politano
Jess King Maria Potter

(b) **NMS, Dean of Students Additional Hours (10/1/2024 - 10/30/2024)**

#10-2110-123-000-30-70-00-000 Hours
Karen Scharrer 16.25

(c) **NMS, Haunted Hallway Chaperone (10/25/2024)**

#10-2420-123-000-30-00-00-000 Hours
Samantha Karr 3.00

(d) **SVHS, Dean of Students Additional Hours (10/23/2024 - 11/12/2024)**

#10-2110-123-000-30-80-00-000 Hours
John Moletteri 10.25

(e) **SVHS, Homecoming Chaperone (10/12/24)**

#10-1110-123-000-30-80-00-000 Hours
Julie Malone 3.50

(f) **SVHS, Class Coverage (10/21/24 - 11/8/24)**

#10-1110-123-000-30-80-00-000 Hours Hours
Amy Grady 23.00 Emily Willow 12.00
Susan Koehler 18.00

ITEMS FOR BOARD ACTION - Continued

- (g) **SVHS, “Ready to Learn” Tutoring (9/19/24 - 11/6/24)**
#10-1110-123-222-30-80-00-000

	<u>Hours</u>		<u>Hours</u>
Elizabeth Boccella	10.00	Madison Starinieri	8.00

- (h) **Special Education Work, Outside of Contractual Hours (9/17-10/21/2024)**
#10-1241-123-000-30-00-00-000

	<u>Hours</u>		<u>Hours</u>
Renee DiPietro	2.00	Melissa Lidstone	1.50
Julianne Hill	3.75		

10.02 Personnel – Classified

(1) Appointment

- (a) Joanne Mignogna, Bus Aide @ \$17.31/hour, up to 25 hours/week, 184 days/year with part-time benefits in accordance with the PDSSPA contract, effective upon the completion of pre-Employment paperwork.
- (b) Edward Small, Paraprofessional (A2HQ, step 1) at Sun Valley @ \$17.78/hr., 27.5 hours/week, 184 days/year, with part-time benefits in accordance with the PDESPA contract, effective upon the completion of the pre-employment paperwork

(2) Change in Status

- (a) Vernice Johnson, from part-time custodian to Assistant Head Custodian at Sun Valley @ \$19.52/hour, 8 hours/day, 261 days/year, with full-time benefits in accordance with the PDSSPA contract, effective 10/28/2024.

(3) Leaves of Absence

- (a) Employee #4053, temporary leave from October 4, 2024 through November 22, 2024.

(4) Resignation

- (a) Alyssa Walsh, Playground/Cafeteria Assistant at Coebourn Elementary, effective November 6, 2024.
- (b) Zam Gwyneth Dote, Paraprofessional (A2HQ) at Pennell Elementary, effective 10/28/2024.

References: Penn-Delco Budget 2024-2025; Act 93 Plans; PDEA Agreement; PDESPA Agreement; PDSSPA Agreement; PA School Code Section 1108B.

Administrative Recommendation: To approve all personnel items as presented.

Following a motion by Mrs. Jones and seconded by Mr. Hefton, the above motions were unanimously approved.

Voting Aye: All
Voting No: None

ITEMS FOR BOARD ACTION - Continued

10.03 Payment of Routine Bills

MOTION: To authorize the administration to pay all routine bills incurred for necessary operational expenses between November 21, 2024, and January 15, 2025.

10.04 Disposal of Items

MOTION: Authorize and direct the Administration to dispose of the attached books, and obsolete items, as presented.

10.05 AP Language and Composition Supplemental Resource

MOTION: To approve the addition of the novel, *In Cold Blood*, to the list of approved novels for use as supplemental resources for the SVHS AP Language and Composition Course as presented.

10.06 Copier Lease Agreement

MOTION: To approve the lease with Ricoh USA, Inc. as presented, subject to review and approval by the district's solicitor.

10.07 Special Education Agreements

4.09.01 MOTION: To approve the Transportation Agreement with PDSB for Student #43249, as presented.

4.09.02 MOTION: To approve the Settlement and Release Agreement for Student #55524, as presented.

10.08 Grass Cutting Agreement

MOTION: Renew the Grass Cutting Agreement to KMC Property Maintenance, LLC of Chester Heights, PA, the lowest responsible, kind, quality, and services being equal for an amount not to exceed \$1,503 per cut, in accordance with all specifications.

10.09 School Board Policies/Administrative Regulations - Second Reading/Adoption

MOTION: To approve for adoption the following Administrative Regulation, as presented.

Policy #200	-	Enrollment of Student
Policy #216.1	-	Supplemental Discipline Records
Policy #217	-	Graduation Requirements
Policy #218	-	Student Discipline
Policy #218.1	-	Weapons
Policy #218.2	-	Terroristic Threats
Policy #705	-	Facilities and Workplace Safety
Policy #830	-	Security of Computerized Personal Information/Breach Notification
Policy #830.1	-	Data Governance – Storage/Security
Policy #904	-	Public Attendance at School Events
Policy #913	-	Non-school Organizations/Groups/Individuals
Policy #916	-	Volunteers

10.10 RTU Replacement

MOTION: To approve the proposal from S.J. Thomas, Inc. of Lansdowne, PA, KPN Contract #2021JOCC-49, for roof top unit replacement at Sun Valley High School in the amount of \$421,431.90, as presented.

10.11 Final Payment Application – Parkside Elementary Masonry Restoration

MOTION: To approve the final payment application #4 for Palmer Masonry Restoration of Philadelphia, PA in the amount of \$18,190. This brings the total amount paid to \$181,900.

ITEMS FOR BOARD ACTION - Continued

10.12 Final Payment Application – Pennell Elementary Roof Restoration

MOTION: To approve the final payment application #4 for Garvey Roark, LLC of West Chester, PA in the amount of \$77,852.79. This brings the total amount paid to \$778,852.79.

10.13 Tax Appeal

MOTION: To authorize and direct the Solicitor to finalize the settlement of the real estate tax assessment appeal for 347 Patton Ave, Brookhaven (Folio No. 05-00-00938-00) at an assessment of \$203,980 for 2024 and \$200,490 for 2025.

Following a motion by Mrs. Jones and seconded by Mr. Mancinelli, the above motions 10.03 – 10.13, were unanimously approved.

Voting Aye: All
Voting No: None

COMMENTS BY MEMBERS OF THE PUBLIC

Kathy Culp – 101 Carriage Ln – Aston; Thanked Dr. Steinhoff on the update, but had other concerns with transparency.

Brian Scott – 413 Highgrove Ln – Aston; Commented on issues and concerns he previously had, with direct dealings with the counselor and his request, which was denied. Dr. Steinhoff will reach out to Mr. Scott for additional information.

Kristen Salomone – 2975 Surrey Ln – Aston; Commented on concerns with transparency.

Ron Davis – Has concerns with access to the soccer field, which could be a hazard. He previously reported his concerns, however, it hasn't been addressed. Also, he would like to see additional financial literacy classes being offered in the District.

COMMENTS BY MEMBERS OF THE BOARD

None

ADJOURNMENT

Following a motion by Mrs. Jones and seconded by Mr. Hefton the Board adjourned by unanimous consent at 8:17 p.m.

Respectfully Submitted,



Erik Zebley
Board Secretary

Next Meeting: Monday, December 2, 2024 – Reorganization Meeting - Service Center - 7:30pm