

**REGULAR MEETING OF THE FOUNDATION FOR HISPANIC EDUCATION
CHARTER SCHOOL COMMITTEE**

**March 6, 2019
3:00 p.m.**

MINUTES

1) CALL TO ORDER

The meeting of the Charter School Committee of The Foundation for Hispanic Education was called to order by Vice Chairman Schabbing at 3:02 p.m. at the Sobrato West Building.

1.01 ROLL CALL OF COMMITTEE MEMBERS

Dr. Ramon Jimenez	Present
Raymond Ruiz	Present
Maria Schabbing	Present
Jose Iglesias	Present
Sarah Valencia	Present

SPOTLIGHT 1 – Principal Claudia Moreno highlighted RCLA's College Focus: College tours, College acceptance student experiences. RCLA students shared their college application process and the life changing support and encouragement from Maricarmen Alanis and Brittany Alvarez.

SPOTLIGHT 2 – Brittany Alvarez introduced 3 students from LCPA, LVLA and RCLA to share their visit to our 1st Annual Genentech Shadow Day, the experience was exceptional.

1.02 APPROVAL OF THE AGENDA

Approve the Agenda for the March 6, 2019, REGULAR MEETING OF THE FOUNDATION FOR HISPANIC EDUCATION CHARTER SCHOOL COMMITTEE

ACTION:	Motion: Schabbing	Second: Ruiz	Absent: 0
VOTE:	Yes: 5	Nays: 0	Abstentions: 0
			Vote: 5-0-0

1.03 APPROVAL OF SPECIAL MINUTES

Approve the minutes for the January 8, 2019, Multi-School Athletic Program SPECIAL MEETING OF THE FOUNDATION HISPANIC EDUCATION CHARTER SCHOOL COMMITTEE

ACTION:	Motion: Ruiz	Second: Valencia	Absent: 0
VOTE:	Yes: 5	Nays: 0	Abstentions: 0
			Vote: 5-0-0

1.04 APPROVAL OF MINUTES

Approve the minutes for the December 12, 2018, REGULAR MEETING OF THE FOUNDATION HISPANIC EDUCATION CHARTER SCHOOL COMMITTEE

ACTION:	Motion: Schabbing	Second: Iglesias	Absent: 0
VOTE:	Yes: 5	Nays: 0	Abstentions: 0
			Vote: 5-0-0

2) PUBLIC COMMENT REGARDING ITEMS TO BE DISCUSSED IN CLOSED SESSION

2.01 None

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3) CLOSED SESSION – Room 110

3.01 Closed Session – Personnel discussion

Starting time: 3:35 Ending time: 4:11

4) PUBLIC COMMENT (Concerning items on the Open Session agenda and/or non-agenda items)

4.01 None

5) CHAIRMAN REPORT

5.01 Chairman Jimenez commented on the upcoming Bioskills Sawbones event, hosted by The Foundation for Hispanic Education on April 3, 2019 for LCPA, LVLA and RCLA students. The sawbones workshop is a live, hands-on, surgeon-led lecture and instrumentation rotation exercise meant to expose young males and females to an exciting career in Orthopaedics. The surgical skills workshop is sponsored by The Foundation for Hispanic Education (TFHE) and the American Association of Latino Orthopaedic Surgeons (AALOS).

6) CEO REPORTS

6.01 Dr. Sherry Segura presented the 2019 Summer School Program; the focus is Credit Recovery and how to support students for a successful 2019-2020 school year. During summer students experience a learning pause and tend to forget learned content and specific math and science terms. This summer program we developed offers a clear plan, 21 specific sections that will help students gain confidence in failing subjects and additional help to prepare them for next year's rigor. The 21 sections of the following will be offered; English 9 & 10, Math 1, 2, 3, Biology, World History and Spanish Native Speakers 1.

Previous short term program was Cyberhigh online courses, the difference this year, repeater students are making up semester 1 during their content class in semester 2, building on skills they are currently using. Long term, we'll meet repeater students' needs on a broader spectrum. Having students with a teacher in a setting that supports and offers additional help with a well thought out planned curriculum will decrease student repeater numbers, which creates a smaller class size for the upcoming school year.

Another critical improvement this year is better communication with families, making sure they have access to conference meetings, test scores, informing parents of their students' progress, and an intervention plan for students with D's and F's. Santa Clara University has partnered with us to provide after school tutoring in both Spanish and English, teachers offer office hours for parent conferences.

The board addressed the number of failing students which is approximately 150 students, the policy on what is a "passing grade" for students as a "repeater" and A through G requirements is shared with students and families, there is clear plan in place. Letters are sent home after the 1st grading period with an individualized student plan to get those students back on track.

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7) FINANCE REPORT

7.01 Josh Quitariano presented the 2018-19 Second Interim report for LCPA, LVLA and RCLA and shared information on the budget cycle. January 2019, enrollment decrease affected the average daily attendance for all three schools. The Governor's proposed budget may change and will affect how much money is allocated in May.

There is concern for 2019-2020, the projected loss of approximately \$200,000 still remains based on the number of students vs. projected ADA (Average Daily Attendance) but LVLA shows a positive projection for 2019-2020.

LCPA and RCLA's current educational plan offers items that comprehensive settings do not such as paid programs for nutrition and transportation. There is insufficient funding for both the nutrition program vs. reimbursement program and Clipper card transportation costs. LCPA and RCLA participate in a reimbursement nutrition program for qualified free/reduced eligible students with consistent net loss, LVLA nutrition program is processed directly through East Side Union High School district with minimal loss. Josh will look into a more cost effective nutrition program.

Currently students are not utilizing the offered lunch program, but an outside delivery source for lunch. The UFE representative and board members commented how to remedy the nutrition cost by changing our current supplier or nutrition plan for better tasting meals care USDA requirements we must adhere to for compliance purposes. Transportation cost is unlike comprehensive settings that provide in-house transportation and the opportunity to make money for transportation services. Transportation costs are approximately \$25,000/year for LCPA and RCLA.

Moving into the 2019-2020 school year, a structural deficit net loss of approximately \$336,000, LCPA has the highest ADA, RCLA has the lowest. We are making significant changes to improve the deficit; summer school can assist by decreasing repeater students, therefore student ratio is evenly distributed in each class and that will offset cost on the back end of the budget. COLA, STRS and medical will continue to increase.

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8) ACTION ITEMS

- 8.01 AB 2246 Youth Suicide Prevention Policy**
ACTION: Motion: Schabbing Second: Iglesias Absent: 0
VOTE: Yes: 5 Nays: 0 Abstentions: 0 Vote: 5--0-0
- 8.02 School site Safety Plan (LCPA, LVLA and RCLA)**
a. LCPA Approval
ACTION: Motion: Schabbing Second: Valencia Absent: 0
VOTE: Yes: 5 Nays: 0 Abstentions: 0 Vote: 5--0-0
- b. LVLA Approval**
ACTION: Motion: Ruiz Second: Iglesias Absent: 0
VOTE: Yes: 5 Nays: 0 Abstentions: 0 Vote: 5--0-0
- c. RCLA Approval**
ACTION: Motion: Valencia Second: Iglesias Absent: 0
VOTE: Yes: 5 Nays: 0 Abstentions: 0 Vote: 5--0-0

9) STAFF AND COMMITTEE REPORTS/INFORMATION ITEMS

- 9.01** UFE Representative addressed the board and thanked Dr. Sherry Segura and Dr. Sandra Jewett for their efforts on the Health Benefits concerns. On behalf of the teachers, they are excited about the new summer school program and know it will impact students, teachers and schools in a positive manner. Summer school curriculum will solve student repeater issues, increase academic rigor, and motivate not only the student body, but teachers as well. Teachers are thankful for the positive changes TFHE has made and the new direction we are heading.

10) OLD BUSINESS

11) OTHER

12) ADJOURNMENT

ACTION: Motion: Iglesias Second: Schabbing Absent: 0
VOTE: Yes: 5 Nays: 0 Abstentions: 0 Vote: 5-0-0

Motion at 4:56 p.m.



Ray Ruiz, Secretary